



# Phelan Piñon Hills Community Services District

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## WASTE & RECYCLING COMMITTEE MEETING September 20, 2018 – 8:00 a.m. PPCHSD Office 4176 Warbler Road, Phelan, CA

### MINUTES

**Committee Members Present:** Vice President Alex Brandon, Chair  
President Mark Roberts

**Committee Members Absent:** None

**Staff Present:** Don Bartz, General Manager  
Kimberly Ward, HR Manager/Executive Secretary  
Joy Berry, Administrative Technician III

1. **Call to Order**  
The meeting was called to order at 8:11 a.m.
2. **Roll Call**  
All Committee members were present.
3. **Approval of Agenda**  
Vice President Brandon moved to approve the Agenda. President Roberts seconded the motion. All were in favor and the motion passed.
4. **Public Comment** – None
5. **Approval of Minutes** – August 16, 2018  
President Roberts moved to approve the Minutes. Vice President Brandon seconded the motion. All were in favor and the motion passed.
6. **Discussion Regarding Workshops/Event**
7. **Review of Sample Franchise Agreement**
8. **Update on Commercial Program Implementation**
9. **Staff Report**
10. **Committee Comments** – None
11. **Review of Action Item**
  - Franchise Agreement Review
  - Schedule Tour of Perris Facility
  - Costs to date for cleanups (January-June)
  - Grant information
12. **Set Agenda for Next Meeting** – October 18, 2018

**13. Adjournment**

With no further business before the Committee, the meeting adjourned at 8:57 a.m.

Agenda materials can be viewed online at <http://www.pphcsd.org>