



Phelan Piñon Hills Community Services District

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SPECIAL PROPERTY MANAGEMENT COMMITTEE MEETING

November 27, 2018 – 10:00 a.m.

PPHCSD Office

4176 Warbler Road, Phelan, CA

MINUTES

Committee Members Present: Vice President Brandon, Chair
Director Pace

Staff Present: Lori Lowrance, Administrative Services Manager

1. **Call to Order**

Vice President Brandon called the meeting to order at 10:00 a.m. Kevin Sutton arrived at 10:05 a.m.

2. **Roll Call**

All Committee members were present.

3. **Approval of Agenda**

Vice President Brandon moved to approve the Agenda. Director Pace seconded the motion. The Agenda was approved as presented.

4. **Public Comment** – None

5. **Approval of Minutes** – October 16, 2018

6. **Review & Discussion of Lease/Sublease with Circle Green, Inc.**

ACTION ITEM: Send Kevin Sutton original executed copy of agreement

7. **Discussion Regarding Piñon Hills Community Center Lease with Fire Department**

8. **Discussion Regarding Parking Lot Lease with Piñon Hills Chamber of Commerce**

ACTION ITEM: Staff and council to identify potential problematic areas of contract

9. **Adjournment**

With no further business before the Committee, the meeting adjourned at approximately 10:28 a.m.

Link to Agenda Materials and Handouts: <http://www.pphcsd.org>