



Phelan Piñon Hills Community Services District

4176 Warbler Road • P. O. Box 294049 • Phelan, CA 92329-4049 • (760) 868-1212 Fax (760) 868-2323

PARKS, RECREATION & STREET LIGHTING COMMITTEE MEETING
February 6, 2018 – 3:30p.m.
PPHCSD Office
4176 Warbler Road, Phelan CA 92371

AGENDA

1. **Call to Order** – Pledge of Allegiance
2. **Roll Call**
3. **Approval of Agenda**
4. **Public Comment** – Under this item, any member of the public wishing to directly address the Board on any item of interest that is within the subject matter jurisdiction of the Board, but not listed on the agenda, may do so at this time. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. If you wish to address the Board, please complete a Comment Card and present it to the Board Secretary. Speakers are requested to be brief in their remarks. The Chair may limit each speaker to a comment period of five (5) minutes.
5. **Approval of Minutes** – January 11, 2018
6. **Review of Capital Improvement Plan Budget**
7. **Review of Operational Budget**
8. **Discussion Regarding Parks & Recreation Master Plan**
9. **Staff Report**
10. **Committee Comments**
11. **Review of Action Items**
12. **Set Agenda for Next Meeting** – March 6, 2018
13. **Adjournment**

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above-agendized public meeting, should be directed to the District's General Manager at (760) 868-1212 at least 24 hours prior to said meeting.

Agenda materials can be viewed online at <http://www.pphcsd.org>



Phelan Piñon Hills Community Services District

4176 Warbler Road • P. O. Box 294049 • Phelan, CA 92329-4049 • (760) 868-1212 Fax (760) 868-2323

SPECIAL PARKS, RECREATION & STREET LIGHTING COMMITTEE MEETING

January 11 – 3:30 p.m.

PPHCSD Office

4176 Warbler Road, Phelan, CA 92371

MINUTES

Committee Members Present: Al Morrissette, Chair
Dan Whalen, Director

Committee Members Absent: None

Staff Present: Steve Lowrance, Parks Supervisor
Gina Kast, Solid Waste Coordinator

- 1. Call to Order and Flag Salute**
Director Morrissette called the Meeting to order at 3:31 p.m.
- 2. Roll Call**
All Committee members were present.
- 3. Approval of Agenda**
Director Morrissette moved to approve the Agenda. Director Whalen seconded the motion. All were in favor and the motion carried.
- 4. Public Comment - None**
- 5. Approval of Minutes - December 5, 2017**
Director Whalen moved to approve the corrected December minutes. Director Morrissette seconded the motion. All were in favor and the motion carried.
- 6. Overview of Quimby Act**
- 7. Review of Strategic Plan (Parks and Recreation Portion)**
- 8. Discussion Regarding Development of Master Plan**
- 9. Review of Capital Improvement Plan Budget**
- 10. Review of Operational Budget**
- 11. Staff Report – None**
- 12. Committee Comments – None**

13. Review of Action Items

- Draft RFP for Parks and Recreation Master Plan for review
- Provide copy of Apple Valley's Park's Master Plan
- Report on property adjacent to Administrative building.

14. Set Agenda for Next Meeting – February 6, 2018

15. Adjournment

With no further business before the Committee, the meeting adjourned at 5:25 p.m.

PPHCSD		Parks 30 Year Maintenance Plan Summary							"Draft"
From 2019/19 - 2048/49									
Summary, Parks: Phelan Park (P.P.), Pinon Hills Park (P.H.P.)									
Park Features	Site	Remaining Life Estimate	Age	Quantity	Estimated	Cost Replacement	Condition Rating	Action / Budget 1 - 30 years	
Play Sets/Equipment	Pinon Hills	20 years	1 +	1	55 K	\$55,000.00	Good	Replace every 20-30 years	
	Phelan	10 years	10 +	2	40 K + 40 K = 80 K	\$80,000.00	Good	Replace every 20-30 years	
Swing sets	Pinon Hills	10 years	New/ 10+	1 Lrg. /1 Sm.	13 K + 7 K = 20 K	\$20,000.00	Good	Replace every 20 years	
	Phelan	2 - 5 years	10 +	1 Lrg.	12 K	\$12,000.00	Good	Replace every 20 years	
Climbers	Pinon Hills	5 - 10 years	15 +	1	10 K	\$10,000.00	Good	Replace every 20-30 years	
Shelters	Pinon Hills	5 - 10 years	15 +	4	7K x 4 = 28 K	\$28,000.00	Good	Replace every 20-30 years	
	Phelan	5 - 10 years	3 +/ 10 +	3	25 K x 3 = 75 K	\$75,000.00	Good/New	Replace every 20-30 years	
Basketball Courts (Repaint)	Pinon Hills	3 - 5 years	4 +		5.5 K x 6 = 33 K	\$33,000.00	Done 2014/good	Repaint every 5 years	
	Phelan	3 - 5 years	5 +		5.5 K x 6 = 33 K	\$33,000.00	Done 2013/good	Repaint every 5 years	
Landscaping (replace/add)	Pinon Hills				1K yr. x 30 = 30K	\$30,000.00	Good	\$ 1000.00 ea. year	
	Phelan				1K yr. x 30 = 30K	\$30,000.00	Good	\$ 1000.00 ea. year	
Grass areas (5,000.00 a year Maint.) (+ 700.00 Weed Spraying)	Pinon Hills (none)								
	Phelan	10 years	4 +	15K Replace	5K yr x 30 = 150 K	\$150,000.00	Done 2014/good	\$ 5,000.00 ea. Year	
Parking Lots (Repair, Reseal, Restripe) (patch/crack fill 2017-2018)	Both Parks				700 yr x 30 = 21 K	\$21,000.00		Note: Cost On C.C.'s List	
	Pinon Hills	1 - 3 years	5+				Good/Fair	Note: Cost On C.C.'s List	
	Phelan	1 - 3 years	5+				Good/Fair	Note: Cost On C.C.'s List	
Total Replacement	Both		20+ / 20+	160 K	Cost on C.C. list		Fair		
Amenities									
Picnic Tables	Pinon Hills	10 years	1 +	4	1K x 4 x 2 = 8 K	8,000	Good	Replace every 15 years	
	Phelan	10 years	1 +/10 +	11	1K x 11 x 2 = 22 K	22,000	Good	Replace every 15 years	
Bench's	Pinon Hills	2 - 5 years	15+	3	\$800 x 3 x 2 = 4.8 K	4,800	Good	Replace every 15 years	
	Phelan	5 - 10 years	10 +	4	800 x 4 x 2 = 6.4 K	6,400	Good	Replace every 15 years	
Fencing	Pinon Hills	10 years	15 +/ 3+		30 K	\$30,000.00	Good	Replace every 30 years	
	Phelan	5 - 10 years	15 +		30 K	\$30,000.00	Good	Replace every 30 years	
BBQ's	Pinon Hills	5 - 10 years	15 +	4	400 x 4 = 1.6 K	1,600	Good	Replace every 20-30 years	
	Phelan	5 - 10 years	10 +	7	400 x 4 = 1.6 K	1,600	Good	Replace every 20-30 years	
Trash Recepticles	Pinon Hills	10 years	1 +	5	600 x 5 x 2 = 6 K	6,000	Good	Replace every 15 years	
	Phelan	5 - 10 years	10 +	8	600 x 5 x 2 = 6 K	6,000	Good	Replace every 15 years	
Lighting (park street lights)	Pinon Hills	5 - 10 years	15 +	1	2.5 K	2,500	Good	Replace every 20-30 years	
	Phelan	10 years	10 +	1	2.5 K	2,500	Good	Replace every 20-30 years	
Restrooms									
Womens & Mens									
Partitions	None								
Sinks	Phelan & Pinon Hills	1 - 3 years	10 +	4	1.2 K x 4 = 4.8 K	\$4,800.00	Good	Replace every 20-30 years	
Toilets	Phelan & Pinon Hills	1 - 3 years	10 +	4	1.6 K x 4 = 6.4 K	\$6,400.00	Good	Replace every 20-30 years	
Urinals	None								
Paint, exterior/interior	Pinon Hills only	2 - 5 years	20 +	1	1.6 K x 3 = 4.8 K	\$4,800.00	Good	Repaint every 10 years	
	Phelan (Block)		10 +						
Plastic Wall Panels	Phelan only	5 - 10 years	10 +		4 K	\$4,000.00	Good	Replace every 20-30 years	
Floors (concrete)									
Roofs	Pinon Hills	10 years	5 +		2.5 K	\$2,500.00		Replace every 20-30 years	
	Phelan	10 years	10 +		2.5 K	\$2,500.00		Replace every 20-30 years	
Lighting	Pinon Hills								
	Phelan					\$723,400.00			
Other									
Total 30 Year Parks Repair and Maintenance Budget Estimate 2018/2019 - 2048/2049						\$723,400.00			
Note:									
Total for Parks & C.C's		Year 2048 - 2049	1,719,100.00						
Additional CIP's ?			?						
Parks master Plan ?			?						
Phelan Park Expansion CIP's ?			?						
Other									

