



# Phelan Piñon Hills Community Services District

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## SPECIAL PARKS, RECREATION & STREET LIGHTING COMMITTEE MEETING

May 7, 2019 – 10:00 a.m.

Phelan Community Center

4176 Warbler Road, Phelan, CA 92371

### MINUTES

<b>Committee Members Present:</b>	Kathy Hoffman, Chair Deborah Philips, Director
<b>Committee Members Absent:</b>	None
<b>Staff Present:</b>	Don Bartz, General Manager Steve Lowrance, Parks Supervisor Kim Ward, HR Manager/Executive Secretary
<b>Community:</b>	Don Fish, Jr., Phelan Chamber of Commerce

- 1. Call to Order and Flag Salute**  
Director Hoffman called the Meeting to order at 10:01 a.m.
- 2. Roll Call**  
All Committee members were present.
- 3. Approval of Agenda**  
Director Hoffman moved to approve the Agenda. Director Philips seconded the motion. All were in favor and the motion carried.
- 4. Public Comment** – Don Fish, Jr. reported on Phelan Phun Days for 2019; it will be on October 4th, 5th, & 6th. The Phelan Chamber would like to utilize the same location and will be going to the Board for authorization to hold Fear Farm again.
- 5. Approval of Minutes** – April 2, 2019  
Director Philips moved to approve the Minutes. Director Hoffman seconded the motion. All were in favor and the motion carried.
- 6. Future Parks and Recreation Events**
  - LAN Party – Moved to June 15, 2019.
- 7. Discussion Regarding Potential Parks Grants**  
Mr. Bartz recommended using the potential grant to purchase property rather than for a specific project as it will allow for more time for project development and will be an easier grant application and utilization process. This will go the Board in June.

**8. Discussion Regarding Parks & Recreation Master Plan**

The committee discussed components of the plan, specifically a splash pad and/or aquatics center. Next committee agenda will include a discussion item on a feasibility study.

**9. Discussion Regarding Parks Signage for Piñon Hills Park**

Mr. Lowrance contacted Caltrans and will begin application to post signs for both parks.

**10. Update on Community Garden**

Planting has begun. A new green house is pending.

**11. Staff Report**

Mr. Lowrance reported on the Senior Health Fair; it went well. Parks will be sponsoring an offsite dance class and gymnastics class.

**12. Committee Comments**

Discussion regarding future funding for parks.

**13. Review of Action Items**

- Update LAN Party flyer
- Invite Tom Diehl to attend next Parks Committee meeting regarding proposed feasibility study
- Email Ms. Philips background consent form for LAN party volunteer
- Add discussion/action item to May 15, 2019, Board agenda: Fear Farm (pending more info)
- Add discussion/action item to June 19, 2019, Board agenda: Disposition of Solid Waste Funds
- Add discussion/action item to June 19, 2019, Board agenda: Grant Discussion

**14. Set Agenda for Next Meeting – June 4, 2019 at 3:30 p.m.**

- Add: “Aquatics Facility Community Interest and Feasibility Study”
- Add: “Phelan Phun Days”

**15. Adjournment**

With no further business before the Committee, the meeting adjourned at 11:05 a.m.