

SPECIAL PARKS COMMITTEE MEETING MINUTES

February 25, 2021
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Rebecca Kujawa, Vice President (Chair)
Charlie Johnson, Director

Board Members Absent: None

Staff Present: Don Bartz, General Manager
Steve Lowrance, Parks Supervisor
Kim Ward, HR Manager/Executive Secretary

Guests/Public: Bob McCord
Don Ison

Call to Order

Vice President Kujawa called the meeting to order at 4:00 p.m.

Roll Call

All Committee Members were present at Roll Call.

- 1) **Approval of Agenda**
Vice President Kujawa moved to approve the Agenda. Director Johnson seconded the motion. Motion passed unanimously.
- 2) **Public Comment** – None
- 3) **Review of Summer Programs**
- 4) **Review of Agreement with Mojave Archers**
The Committee reviewed the proposed agreement with Mojave Archers for use of a vacant District parcel to conduct classes and events. A list of responsibilities for the Mojave Archers and District will be developed and brought back for review. The site map will also be updated as suggested by the Committee.
- 5) **Staff Report**
Nothing further to report.
- 6) **Committee Comments**
Director Johnson noted the donation of masks to the Community Garden by St. Mary's Hospital.



7) **Review of Action Items**

a) **Prior Meeting** – None

b) **Current Meeting**

- Letter of thanks to Saint Mary's for donation of masks to Community Garden

8) **Set Agenda for Next Meeting** – April 13, 2021

9) **Adjournment**

With no further business before the Committee, the meeting adjourned at 5:17 p.m.

Agenda materials can be viewed online at <https://www.pphcsd.org>

