



Phelan Piñon Hills Community Services District

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**PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
September 21, 2011 – 7:00 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371**

MINUTES

Board Members Present: Joe Fahrlander, President
Mark Roberts, Vice President
Ken Anderson, Director
Al Morrissette, Director
Charlie Johnson, Director

Board Member Absent: None

Staff Present: Don Bartz, General Manager
Debbie Bishop, Board Secretary

Call to Order

President Fahrlander called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was conducted.

Roll Call

All Board Members were present.

1. Approval of Agenda

Director Johnson moved to approve the Agenda. Vice President Roberts seconded the motion. All were in favor.

2. Public Comment

Mr. Hall from Mojave Water Agency spoke to the Board regarding the California Aqueduct.

JoAnne Tidwell of the Phelan Chamber Board of Directors spoke to the Board regarding the Angel Tree. They are asking for a \$5,000 donation.

3. Consent Items

Vice President Roberts motioned to approve the Consent Items. Director Johnson seconded the motion. All were in favor.

4. Matters Removed from Consent Items

None

5. Presentations/Appointments

a. None

6. Continued/New Agenda Items – Action Items

a. Discussion and Possible Action Regarding the City of Victorville Vehicle Sales Tax Proposal

President Fahrlander briefed the Board on the City of Victorville Vehicle Sales Tax Proposal. He stated the Board was supposed to have the resolution tonight, but it has not materialized at this time. Director Anderson stated a representative was supposed to attend tonight as well; however, he is not here. The Board agreed to table this item.

b. Discussion and Possible Action Regarding the Water Conservation Budget

Mr. Bartz briefed the Board on the breakdown of the Water Conservation Budget.

Vice President Roberts asked about winterizing flyers. Mr. Bartz stated they were flyers sent out to customers. Vice President Roberts asked if the irrigation workshop was a two day workshop. Mr. Bartz stated that is a one day. He questioned the dates of the charges for the workshop and Mr. Bartz felt the workshop may have been held two times.

ACTION ITEM: Mr. Bartz will verify the Irrigation Workshop dates and report back to Vice President Roberts.

Director Anderson reiterated his concerns that these funds were set aside for a certain thing in the future. Director Johnson explained that budget discussions took place each year for the changes. President Fahlender stated he can see both points and stated he felt that it should be clarified more clearly in the budget process.

c. Discussion and Possible Approval Action Regarding Approval for Well 2A Rehabilitation and Installation

Mr. Bartz stated the Engineering Committee reviewed this item after the last Board Meeting. He stated the Engineering Committee is recommending that the District approve Best Drilling and Pump to replace the pump and motor. President Fahlender asked if counsel was contacted regarding using the bids that were received. Mr. Bartz stated he was and Best Drilling and Pump was the lowest bidder for both portions of the bid.

d. Discussion and Possible Action Regarding the Request from Transition Habitat Conservancy

Mr. Bartz briefed the Board regarding the Transition Habitat Conservancy's request of a \$5,000 donation. Mrs. Bays spoke to the Board regarding the project. Vice President Roberts asked about the additional acres to be donated. Mrs. Bays stated they are separate acres that are not contiguous. Director Anderson asked how the District was going to pay for this item. Mr. Bartz stated this would come out of the Water Conservation Fund. Director Anderson asked if that could be stated in the handouts in the future. Mr. Bartz stated it will be. Director Johnson stated this is within our charter and he is wholly behind this proposal. Director Morrissette stated he agreed with Director Johnson. Director Anderson asked about the connection in using funds from the Water Conservation Fund. Mr. Bartz explained that it helps preserve the natural watershed. Director Johnson moved to approve the item. Director Morrissette seconded the motion. All were in favor except Director Anderson.

e. Discussion and Possible Action Regarding the Costs to Upload and Maintain Information on the Website for the Little Hoover Report Suggestions as well as a Webpage for Honoring Locals Serving in the Military.

President Fahlender stated Director Johnson provided a list of specifics for the Little Hoover Commission Report. Mr. Bartz briefed the Board on the costs obtained to maintain these items.

Vice President Roberts asked who will compile and collect the information for the Military page. Mr. Bartz suggested a simple form for the Military to be put on the website and maybe sent out in the bills. Director Morrissette stated the VFW may have a list available. Director Johnson clarified the intent is to put out a short profile of the service member and a picture. The Board agreed staff will determine the amount of information to be put on the site for each person.

The Board agreed to strive to put the items for the Little Hoover Commission Report on the website as the items become available. Director Johnson briefed the audience on the Little Hoover Commission Report.

President Fahlender stated he agreed with all of the items except the Key Performance Indicators. He felt the Board needs to have a conversation regarding this item to come to an understanding as to what those will be.

Director Johnson moved the approval of the Military page and to add the information from the Little Hoover Commission Report as the items become available. Vice President Roberts seconded the item. All were in favor.

7. Review of August Disbursement List

Director Johnson stated this list has already been reviewed by the Finance Committee. There were no further questions.

8. Review of Action Items

Mr. Bartz stated staff is meeting with Edison and getting closer to an answer. The remaining items were completed.

9. Committee Reports

- a. **Engineering Committee (Standing)** – Vice President Roberts stated the Tank Maintenance has been done on the inside of the tanks. He stated they reviewed the Rehabilitation of Well 2a. Vice President Roberts stated they also discussed more crew time to work on the Valve Maintenance Program.
- b. **Parks, Recreation & Street Lighting Committee (Standing)** – Director Morrisette stated they met and the GM will report further in his report.
- c. **Finance Committee (Standing)** – Director Johnson stated they met and discussed the new schedule for the CIEDB Loan and reviewed the Financials.
- d. **Adjudication Committee (Ad Hoc)** – Vice President Roberts stated the Committee met yesterday with Counsel.
- e. **Solid Waste Powers (Ad Hoc)** – President Fahlender stated they are on the LAFCO Agenda for October. Director Morrisette asked if the Committee is working on how this will interface with staff. Director Johnson stated they had a Committee Meeting to discuss some of these issues this week. Director Johnson briefed the Board on the options.
- f. **Legislative & Grant Committee (Standing)** – Director Morrisette stated they met and now that there is more representation, they are looking at making it work for the District. He stated the committee is looking at upcoming legislation that is on the Governor's desk for approval.
- g. **Roads Committee (Standing)** – The meeting has been rescheduled for October 5th at 3:30 p.m. at the District Office.
- h. **Alternative Energy Committee** – Director Morrisette stated they are moving forward. The questionnaire for the companies was mailed out this week.

10. General Manager's Report

Mr. Bartz reported the District received information regarding the Proposition 84 Grants. They will be here next Wednesday for the two grants that were submitted. He stated staff is looking at how to move forward if the District does receive the grant(s).

Mr. Bartz stated the questionnaires for the Solar Project should be received back in three or four weeks.

Mr. Bartz stated he would like to have the Goals and Objectives on the Agenda for the next Board Meeting.

Mr. Bartz reported staff is doing preventive maintenance to track the temperatures of the motors as they are working.

Vice President Roberts asked what the purpose of reviewing the Victorville Water Master Plan was. Mr. Bartz stated he will verify that.

ACTION ITEM: Mr. Bartz to clarify the purpose of reviewing the Victorville Water Master Plan.

11. Reports

a. Director's Report

Morrisette – Director Morrisette stated CSDA has established an Oversight Committee for to review the process of how LAFCO expands things and how people can protest it. He stated he is on that Committee and stated he was impressed with the Committee. He also reported he attended a meeting for the Victorville Counsel on Aging. He stated a Medicare Information meeting called HICAP was set up through this agency at the Phelan Community Center at no charge to the District. He also mentioned a Health Fair that took place in Helendale.

Roberts – Vice President Roberts stated he had nothing further to report.

Anderson – Director Anderson stated he attended the Health Fair in Helendale and suggested one be done at our District. He stated they are looking into a date.

Johnson – Director Johnson stated he had nothing further to report.

b. **President’s Report** – President Fahrlender commented on the Health Fair in Helendale.

Melitta Duncan reported on the Angel Dog program. She stated they are working on getting the first Humane Center in the District. Lisa Tipton from the Angel Dog Program spoke to the Board regarding their Program. Ms. Tipton inquired about sending a flyer out in the Districts bills to get the word out about their services.

11. **Correspondence/Information**

Set Agenda for Next Meeting – September 21, 2011

- Discussion and Possible Action Regarding Camping and Target Range MOU with the County
- Discussion and Possible Action Regarding the City of Victorville Vehicle Sales Tax Proposal
- Discussion and Possible Action Regarding the GM Goals and Objectives.

Adjourn

With no further business, the meeting was adjourned at 8:25 p.m.

Board approved the above Minutes on September 21, 2011:

Joe Fahrlender, President	Date
Debbie Bishop, Board Secretary	Date