



# Phelan Piñon Hills Community Services District

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**PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT  
SPECIAL BOARD MEETING  
August 17, 2011 – 6:00 p.m.  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371**

## MINUTES

**Board Members Present:** Joe Fahrlander, President  
Al Morrissette, Director  
Charlie Johnson, Director  
Ken Anderson, Director  
Mark Roberts, Vice President

**Board Member Absent:** None

**Staff Present:** Don Bartz, General Manager  
Debbie Bishop, Board Secretary

### Call to Order

President Fahrlander called the meeting to order at 6:05 p.m. and the Pledge of Allegiance was conducted.

### Roll Call

All Board Members were present except Ken Anderson and Mark Roberts who were running late.

### Public Comment

None

#### 1. Reserves Workshop

Ms. Lowrance briefed the Board Members on the corrections she made to the figures on the last page of the Reserves Policy that was in the handout. She explained the new figures were provided to the Board tonight.

Mr. Bartz noted that in the Capital Improvement Project list that was provided to the Board and stated the water purchases are not included in that list.

The Board discussed the figures on the handout for the reserves policy and discussed the options available. The Board discussed the tax funds that are going into the Government Fund.

The Board paused for a five minute recess at 6:30 p.m. and reconvened at 6:36 p.m. so that Vice President Roberts and Director Anderson can get settled. President Fahrlander briefed them on the discussions that have taken place. Director Johnson explained how the County was handling the reserves.

Ms. Lowrance stated the Board needs to do one of three things. Adjust the reserves levels, reduce the CIP Projects, or make a determination in the Revenue's Policy to transfer funds from the Enterprise Fund to help fund the CIP Projects.

The Board discussed the option of taking the CIP Projects out of the Reserves.

Director Johnson felt the wise thing to do is to fix the Policy rather than move funds around. Ms. Lowrance stated the CIP Projects are going to go up and down over the years by nature.

President Fahrlander felt he was most comfortable taking the CIP Projects out of the mix.

Vice President Roberts stated he was comfortable with 8.4 in reserves.

Director Morrissette stated if something drastic happened, you would have to spend the money before the District can be reimbursed from FEMA. He felt the stronger the reserves the better. He felt the reserve presented by Ms. Lowrance was being responsible.

Director Johnson spoke to the Board regarding being transparent to the customers.

Director Anderson felt the current policy is still working for us. He stated it will have to be addressed again next year. He felt the District has too much in the reserves. He felt the funds spent on a Solar Plant will give the District a return on funds.

**Adjourn**

With no further business, the meeting was adjourned at 7:07p.m.

Board approved the above Minutes on September 7, 2011:

_____	_____
Joe Fahrlander, President	Date
_____	_____
Debbie Bishop, Board Secretary	Date