



Phelan Piñon Hills Community Services District

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**PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
July 3, 2013
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371**

MINUTES

Board Members Present: Charlie Johnson, President
Alex Brandon, Vice President
Al Morrissette, Director
Mark Roberts, Director

Board Member Absent: Joe Fahlender, Director

Staff Present: Lori Lowrance, Administrative Services Manager
Ernesto Araiza, Operations Manager
George Cardenas, Engineering Manager
Kimberly Ward, Acting Board Secretary

BOARD MEETING – 7:00 P.M.

Call to Order

President Johnson called the meeting to order at 7:02p.m.

Fire Captain Bob Kittleman led the Meeting in the recitation of the Pledge of Allegiance.

Roll Call

All Board Members were present, with the exception of Director Fahlender.

1. Approval of Agenda

Mr. Kennedy asked to add a Closed Session after the Regular Meeting due to a need for immediate action. Director Roberts motioned to approve the Agenda as amended. Vice President Brandon seconded the motion. All were in favor and the motion passed.

2. Public Comment

a. General Public

None

b. Community Reports

- **County Supervisor** – None
- **Fire** – Captain Kittleman discussed the current fire season and the efforts that are being taken for preparedness. The worst fire season in 67 years is expected.

Captain Kittleman addressed a Public question concerning fire department jurisdictions.

- **School District** – None

- **Sheriff** –Sergeant Krusbe briefed the Board on the amount of calls received so far this year; a total of 7,300 calls for service have been received in Phelan and Pinon Hills.

President Johnson thanked the Department for attending to a problem at the Phelan Park.

3. **Consent Items**

An error concerning the date in the header on the June 19, 2013 Board Minutes was noted.

Director Roberts motioned to approve the consent items as modified. Vice President Brandon seconded the motion. All were in favor and the motion passed.

4. **Matters Removed from Consent Items**

None

5. **Presentations/Appointments**

None

6. **Continued/New Agenda Items – Action Items**

a. **Discussion and Possible Action Regarding District Dollars Program**

Director Morrisette gave an overview of the Program.

The Board had a numerous questions and concerns.

A member of the Public suggested a small, focused pilot program.

Board consensus was more information is needed, and questions and concerns will need to be addressed before moving forward.

ACTION ITEM: Ms. Ward to accumulate a list of questions and concerns brought up during the Board Meeting regarding the District Dollars Program.

b. **Discussion and Possible Action Regarding Insurance for Customer Side Catastrophic Failure**

Director Morrisette gave an overview of the Program as well as the insurance companies he researched and what he found.

A discussion took place regarding how the insurance program would be billed to customers.

A discussion took place regarding whether the District would recommend certain insurance carriers to customers, such as providing a link on the website or giving out recommendations directly to customers.

The Board consensus was the Insurance idea was primarily conceived for covering water loss, which the companies Director Morrisette researched do not cover.

Vice President Brandon mentioned there could be a rider for the Insurance policy and that this idea bears further investigation.

ACTION ITEM: Vice President Brandon and Director Morrisette to research Customer Side Insurance idea further and bring back to Board when Director Fahlender is present.

7. **Review of Action Items**

None

8. **Committee Reports**

- a. **Engineering Committee (Standing)** – The Committee will meet on July 16, 2013.

- b. **Parks, Recreation & Street Lighting Committee (Standing)** – The Committee will meet on July 11, 2013.
- c. **Finance Committee (Standing)** – The next meeting is tentatively scheduled for July 18, 2013 at 4:00 p.m.
- d. **Government Affairs Committee (Standing)** – The Committee will meet July 10, 2013.
- e. **Waste Management Committee (Standing)** – The Committee will meet on July 18, 2013 at 3p.m.
- f. **Adjudication Committee (Ad Hoc)** – The Committee is in the process of determining what the next phase of the trial will be.
- g. **Surplus Inventory Committee (Ad Hoc)** – The Committee will meet next week.
- h. **Alternative Energy Committee (Ad Hoc)** – The Committee will meet next week, although it will need to be rescheduled.
- i. **El Mirage Annexation Committee (Ad Hoc)** – The legal description and maps have been prepared. The LAFCO application is on Mr. Bartz's desk.

President Johnson stressed the importance of timeliness in this matter since payments on taxes have already been made and he wants to avoid another \$40,000 in property taxes.

9. **Staff and General Manager's Report**

Vice President Brandon inquired about the Pinon Hills Park. Mr. Cardenas stated that he has received a sign off date from the County. There are minor corrections on the plan and he should be getting the final plan by the end of next week. President Johnson pointed out the additional permit fees due to delays.

President Johnson inquired about Phelan Park. Mr. Cardenas informed the Board that curbing is being formed, irrigation is in, and sod preparation will begin after the curbing is completed.

President Johnson mentioned an unsolicited offer from the McNamara Group on a District property for a location for a future tank. Mr. Cardenas said he is waiting on a response and that this is the optimum location.

10. **Reports**

a. **Director's Report**

Roberts – None

Brandon – Vice President Brandon wished everyone a happy holiday. Reported that Gil Gilbert's wife Ellen had died and there was a memorial service for her on Monday, July 1, 2013 at the Phelan Senior Center.

Morrisette – Director Morrisette wished everyone a happy Fourth of July. He noted that Representative Steve Fox was supposed to be at the Board Meeting but he was still in Sacramento and could not make it. Mr. Fox will be available at Pizza Factory on August 3, 2013 from 1p.m. to 3p.m. at Pizza Factory in Phelan for the Community to speak with him. Additionally, Mr. Fox will be available Sunday, July 7, 2013 at the VFW in Phelan.

- b. **President's Report** – President Johnson wished everyone a Happy Independence Day and thanked them for attending the Meeting.

11. **Correspondence/Information**

Two newspaper articles concerning the District appeared in the Daily Press; one in regard to the water theft and one about the potential District Dollars Program.

Set Agenda for Next Meeting – The next Board Meeting is July 17, 2013.

- Public Meeting on proposed Standby charges as part of the Regular Meeting Agenda
- Acceptance of Engineer’s Report on proposed Standby Charges
- Continued Public Hearing on Delinquent Water User Charges
- Discussion and Possible Adoption of Resolution #2013-10; Confirming, or Modifying and then Confirming, the Report on Delinquent Water User Charges for the Purpose of Collecting Said Charges on the San Bernardino County Tax Roll
- Public Hearing on Proposed Connection Fee Increase
- Discussion and Possible Adoption of Resolution #2013-11; Approving Proposed Connection Fee Increases and Adopting a New Connection Fee Schedule
- Status update on Solar Project

Recess to Closed Session

The Board recessed to Closed Session at 8:50 p.m.
The Closed Session commenced at 9:01 p.m.

Conference with Legal Counsel – Anticipated Litigation

Initiation of litigation pursuant to Government Code §54956.9(d)(4)
One potential case

Adjourn from Closed Session

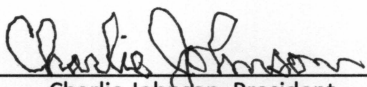
The Board adjourned from Closed Session at approximately 9:17 p.m.

Report of Reportable Action from the Closed Session

No reportable action

Adjourn

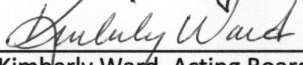
With no further business, the Board Meeting was adjourned at 9:18 p.m.



 Charlie Johnson, President

7-23-13

 Date



 Kimberly Ward, Acting Board Secretary

7-23-13

 Date