



Phelan Piñon Hills Community Services District

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**PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
July 15, 2009 – 7:00 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371**

MINUTES

Call to Order

President Morrisette called the meeting to order at 7:03 p.m. and the Pledge of Allegiance was conducted.

Roll Call

All Board Members were present except Directors Johnson and Roberts.

1. Approval of Agenda

Mr. Bartz removed both Closed Sessions from the Agenda as well as Item 6f. Director Fahrlender moved to accept the agenda with the above changes. Vice President Anderson seconded the motion and all were in favor.

2. Public Comment

Susan Harper, President of the Phelan Disaster Preparedness Team, spoke to the Board and asked the Board to waive the fees the District charges them to use the Community Center Buildings.

Susan Peterson, Region Manager of Southern California Edison, briefed the Board on the handout she gave them regarding the State of the Utility System in the District. Vice President Anderson stated he has had difficulties with Edison's Rebate Program. Ms. Peterson stated she would get his contact information and help him with the issue. A discussion took place regarding the percentage of losses Edison experiences. A discussion also took place regarding how costly it is to put the power lines underground.

Captain Bob Kettleman from the San Bernardino County Fire Department spoke to the Board regarding teaching for the Community Emergency Response Teams (CERT). He stated they do not have financial support for their program. He would like to see if the District, the Disaster Preparedness Team and the San Bernardino County Fire Department can work together as a CERT Team. A discussion took place regarding containers with emergency supplies.

3. Consent Items

Vice President Anderson moved to pull Item 3b. Director Fahrlender moved to approve the remaining Consent Items. Vice President Anderson seconded and all were in favor.

4. Matters Removed from Consent Items for Discussion

Vice President Anderson stated an original dollar amount was never approved for Item 3b. Mr. Bartz stated the amount in question was actually the original budgeted amount. Mr. Kennedy stated the Minutes could state the original budgeted amount was approved. The Board agreed.

Vice President Anderson asked for an explanation of what Mr. Buckman is working on. President Morrisette suggested a one page synopsis. Mr. Bartz stated he would provide that to the Board.

ACTION ITEM: Mr. Bartz to provide a one page synopsis of what Mr. Buckman is working on to the Board.

Director Fahrlander moved to approve Consent Items 3b. Vice President Anderson seconded and all were in favor.

5. **Presentation/Appointments**

a. None

6. **Continued/New Agenda Items – Action Items**

a. **Hearing for Delinquent Accounts**

President Morrisette declared the Public Hearing on Delinquent Water Use Charges open at 7:37 p.m.

Mrs. Bishop stated at this time, she would like to report that the District received 0 written protests on the Delinquent Water Use Charges Report.

Mr. Kennedy stated the Notice of Hearing was published in legal section of Daily Press Newspaper on July 1, 2009 and July 8, 2009. Compliance with all legal requirements for this hearing was within the manner and time specified in the Government Code.

Mr. Bartz reported the Delinquent Water Use Charges Report was filed with the Secretary on July 1, 2009 and detailed 318 accounts amounting to a total of \$84,304.78. The Delinquent Water Use Charges Report reflected each affected parcel of real property and the amount of charges and delinquencies for each affected parcel for the year.

There were no Public Comments.

Vice President Anderson motioned to close the Public Hearing. Director Fahrlander seconded and all were in favor.

b. **Resolution 2009-12 – Confirming, or Modifying and then Confirming, the Report of Delinquent Water User Charges for the Purpose of Collecting Said Charges on the San Bernardino County Tax Roll**

Mr. Bartz briefed the Board on Resolution 2009-12. Mr. Kennedy stated staff has provided the Board with a list of the Delinquent Accounts to the Tax Roll.

Vice President Anderson moved to accept Resolution 2009-12. Director Fahrlander seconded and all were in favor.

c. **Award Master Plan Bid**

Mr. Bartz briefed the Board on the proposals received for the Master Plan and the Urban Water Management Plan. Mr. Bartz stated after additional discussion with ID Modeling, a proposal was received for additional work on calibration and training.

Vice President Anderson motioned to accept the proposal from ID Modeling as recommended by staff. Director Fahrlander seconded the motion. Director Fahrlander asked if the motion includes the calibration and training. The Board agreed the calibration is part of the recommendation; however, the training is not. All were in favor.

d. **Candidate Nominations for ACWA Board**

Mr. Bartz briefed the Board on the Candidate Nominations for ACWA Board. The deadline for the nominations is September 1, 2009. The Board agreed to move this item to the next meeting agenda for the entire Board to discuss. Mr. Bartz stated he would pass this out to the Board members and let the Board know if anyone is interested. President Morrissette stated he would like the duties of the ACWA Board Member to be shared with the Board Members as well.

e. **Official Election Resolution Ballot for SDRMA Board**

Mr. Bartz briefed the Board on the Official Election Resolution Ballot for the SDRMA Board. Mr. Bartz stated staff does not have a recommendation. The Board agreed to move this item to the next meeting agenda for the entire Board to discuss.

f. **Safety Award Program**

This item was removed for the next meeting agenda.

7. **Committee Reports**

a. **Engineering Committee (Standing)**

Vice President Anderson reported the Engineering Committee meeting was canceled for this afternoon because Director Roberts was unavailable. He stated Mr. Bartz can review any items pertaining to the Engineering Committee he feels necessary in his report.

b. **Street Lighting & Parks Committee (Standing)**

Director Fahrlander asked if the Committee will address the Disaster Preparedness Program and the CERT Program requests. President Morrissette stated they can address the Disaster Preparedness Program at the next meeting. He asked Mr. Bartz to contact Captain Kettleman regarding the CERT Program.

A discussion took place regarding the funding to purchase property on Beekley for a museum. Vice President Anderson stated he didn't feel the District was in the position to move forward on this project at this time. He would rather see the District purchase park property. Director Fahrlander stated his priority would be to purchase land.

c. **Finance Committee (Standing)**

Vice President Anderson stated the Audit is in place.

d. **Building Committee (Standing)**

Vice President Anderson stated they have not met since the last meeting. He also stated the Committee is in the process of obtaining property.

e. **Adjudication Committee (Ad Hoc)**

Director Fahrlander stated there was nothing further to report since the last meeting.

f. **Emergency Preparedness (Ad Hoc)**

There was nothing further to report since the last meeting.

g. **General Manager Review Committee (Ad Hoc)**

There was nothing further to report since the last meeting

h. **Master Plan Review Committee (Ad Hoc)**

The Board agreed this Committee would now be resolved.

8. General Manager's Report – Oral Report

Mr. Bartz reported the Del Rosa line is working perfectly. Well #5 is being pulled and video logged. Well # 10 is being rehabbed. Mr. Bartz stated there is a good possibility that the District could obtain the landfill in Phelan which, he felt, would be a good place for a shooting range. Mr. Bartz reported the RFP was sent out for the Meter Replacements. He also stated he would like to have a Committee review the proposals received for the Meter Replacement RFP like the Committee did for the Master Plan Bid. President Morrisette suggested checking with Director Roberts to see if he was available and to review them through the Engineering Committee. If Director Roberts is not available, he suggested forming an Ad Hoc Committee.

9. Reports (Brief oral reports on subjects not covered by this agenda. No action may be taken.)**a. Director's Report**

Anderson – Vice President Anderson stated it would make sense for items to come to the Board before a Committee begins works on them. Vice President Anderson stated he spoke to representatives from the County of San Bernardino's Retirement System. Vice President Anderson will provide staff with his contact information. The Board agreed to have them make a presentation to the Board at the second meeting in August.

Fahrlender – Director Fahrlender suggested items come to the Board first and then the Board can assign items to the Committees rather than the Committees taking items on their own.

Johnson – absent

Roberts – absent

b. President's Report

President Morrisette had nothing further to report.

10. Correspondence/Information

None

Set Agenda for Next Meeting – August 5, 2009

Vice President Anderson will not be in attendance at the August 5, 2009 Board Meeting.

- Candidate Nominations for ACWA Board
- Official Election Resolution Ballot for SDRMA Board
- Safety Award Program
- Board Approval for New Employees

Adjourn

With no further business the meeting was adjourned at approximately 8:18 p.m.