



Phelan Piñon Hills Community Services District

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**PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
June 1, 2011 – 7:00 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371**

DRAFT MINUTES

Board Members Present: Joe Fahrlander, President
Mark Roberts, Vice President
Ken Anderson, Director
Charlie Johnson, Director
Al Morrissette, Director

Board Member Absent: None

Staff Present: Don Bartz, General Manager
Debbie Bishop, Board Secretary
Chris Bishop, Operations Manager
Lori Lowrance, Administrative Services Manager

Call to Order

President Fahrlander called the meeting to order at 7:20 p.m. and the Pledge of Allegiance was conducted.

Roll Call

All Board Members were present.

1. Approval of Agenda

Mr. Bartz stated asked to remove the Master Plan, Item 6a from the Agenda. Director Anderson moved to approve the Agenda. Director Morrissette seconded the motion. All were in favor.

2. Public Comment

None

3. Consent Items

Director Johnson motioned to approve the Consent Items. Vice President Roberts seconded the motion. All were in favor.

4. Matters Removed from Consent Items

None

5. Presentations/Appointments

a. None

6. Continued/New Agenda Items – Action Items

a. Discussion and Possible Approval of the Master Plan

This item was removed from the Agenda.

b. Discussion and Possible Approval of Resolution 2011-07; Establishing Purchasing Procedures

Mr. Bartz briefed the Board on the proposed changes to the Purchasing Policy. The Board agreed to send this to Mr. Kennedy for his review and revisit it at another Board Meeting.

c. **Discussion and Possible Action Regarding Establishing the Hearing Date for the Appropriations Limit for 2011/2012**

Mr. Bartz briefed the Board on the Appropriations Limit. Director Anderson moved to set the Hearing Date for June 15, 2011. Director Morrisette seconded the motion. All were in favor.

d. **Discussion and Possible Action Regarding Proposition 84 Grants and Resolution #2011-08; Approving the Application for Statewide Park Program Grant Funds**

Mr. Bartz briefed the Board on the resubmission for the Proposition 84 Park Grant and Resolution #2011-08 Approving the Application for Statewide Park Program Grant Funds. Director Johnson moved approval of Resolution #2011-08. Vice President Roberts seconded the motion. All were in favor.

Director Morrisette briefed the Board on the proposal of a second Proposition 84 Grant for Park Improvements of a skateboard park, spray park, recreation center, outdoor stage and parking.

Director Morrisette stated the previous meetings would not be applicable to this grant. He stated the District would need to have no less than five community meetings.

This grant application would need to be postmarked by July 1, 2011.

Mr. Bartz stated one thing that was missed with this proposal is street improvements and he suggested it be added to the Grant.

Director Anderson stated he would appreciate it if it was emphasized in the meetings with the community that this is for submission for a grant.

The Board's consensus was to move forward with the grant.

e. **Discussion and Possible Action Regarding CalPERS for Future Staff**

Mr. Bartz briefed the Board on a second tier for future staff. Mr. Bartz stated staff's recommendation is to move forward with a 2% @ 60 tiers. Board consensus was to move forward with a second tier of 2% @ 60 and staff to be hired at that rate.

7. **Review of April Disbursements**

There were no questions regarding the April Disbursement List.

8. **Review of Action Items**

Mr. Bartz stated he did not have an update regarding the first two items.

Mr. Bartz reported

9. **Committee Reports**

- a. **Engineering Committee (Standing)** – The next meeting has been rescheduled for Wednesday, June 15th at 5:00 p.m.
- b. **Parks, Recreation & Street Lighting Committee (Standing)** – Director Morrisette submitted a written report. There were no further questions.
- c. **Finance Committee (Standing)** – The Finance Committee has not met since the last Board Meeting.
- d. **Building Committee (Standing)** – This Committee has not met since the last Board meeting.
- e. **Adjudication Committee (Ad Hoc)** – Vice President Roberts said the trial has finished since the last Board Meeting. The findings have not been released yet. There are two tracks of negotiations. President Fahrlender stated the next step is Class Settlement.
- f. **Solid Waste Powers (Ad Hoc)** – This Committee has not met since the last Board Meeting. Director Johnson stated there was a letter from Kathleen Rowling's-McDonald stating there were no objections.
- g. **Legislative & Grant Committee (Standing)** – President Fahrlender stated a report was submitted and there were no further questions.
- h. **Roads Committee (Standing)** – A meeting took place regarding the District taking over Road Powers. Director Johnson briefed the Board on the Road Powers. Director Johnson stated from a cost

prospective it could be revenue neutral to the District. Director Morrissette asked if this was proposed to the other CSD’s. The answer was yes. Director Johnson asked for permission to direct staff to contact the other CSD’s. President Fahrlender stated this is not an agenda item so he suggested this item be brought back as an agenda item.

ACTION ITEM: Ms. Bishop was asked to review the minutes on the charge of the Roads Committee.

The Board agreed to agendize this item for the next meeting.

10. General Manager’s Report

Mr. Bartz stated the Board was provided a written report.

Mr. Bartz stated he and Director Morrissette attended a MAC Meeting in El Mirage on May 26, 2011 to listen to their discussion regarding a possible annexation with the CSD. He said there were approximately ten people in attendance. They discussed the assessments on their parks and are looking at adjusting the rates. They also had a discussion regarding their adjudication water rights. He said they would like to get information out to the Community and have a discussion with the Community in July. They also plan to have Kathleen McDonald talk to them regarding the pros and cons regarding the possibility of a sphere expansion. Mr. Bartz stated they let them know that they were there just to listen to them.

Mr. Bartz received a break down from the County regarding the cost of the Senior Lunches. Their annual budget is \$9,300. Mr. Bartz stated Robert Eland is looking through the County Budget to see if there are funds they can draw from.

11. Reports

a. Director’s Report

Morrissette – Director Morrissette stated he, Director Anderson and Mr. Bartz toured the Victor Valley College Solar Project. He would like to get his report to the Board so direction can be determined.

Johnson – Director Johnson had nothing further to report.

Roberts – Vice President Roberts had nothing further to report.

Anderson – Director Anderson had nothing further to report.

b. President’s Report – President Fahrlender stated his intent was to have the Board Members take turns to tour the Victor Valley College Solar Project.

12. Correspondence/Information

Set Agenda for Next Meeting –

- Budget Hearing
- Appropriations Limit
- Approval of Master Plan
- Approval of Purchasing Agreement
- Road Powers

Adjourn

With no further business, the meeting was adjourned at 8:30 p.m.

Board approved the above Minutes on June 15, 2011:

Joe Fahrlender, President

Date

Debbie Bishop, Board Secretary

Date