



# Phelan Piñon Hills Community Services District

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**PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING  
April 21, 2010 – 7:00 p.m.  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371**

## MINUTES

**Board Members Present:** Joe Fahrlander, Vice President  
Ken Anderson, Director  
Mark Roberts, Director  
Al Morrissette, Director

**Board Member Absent:** Charlie Johnson, President

**Staff Present:** Don Bartz, General Manager  
Debbie Bishop, Board Secretary  
Chris Bishop, Operations Manager

### Call to Order

Vice President Fahrlander called the meeting to order at 7:03 p.m. and the Pledge of Allegiance was conducted.

### Roll Call

All Board Members were present except Charlie Johnson.

#### 1. Approval of Agenda

Mr. Bartz stated there were no changes to the agenda. Director Morrissette moved to approve the Agenda. Director Anderson seconded the motion. All were in favor.

#### 2. Public Comment

None

#### 3. Consent Items

Director Anderson motioned to approve the consent items. Director Morrissette seconded the motion. Mr. Kennedy noted that if the Board didn't have any changes to Item 6e, then it should take no action on that item. The motion was amended per Mr. Kennedy's recommendation. All were in favor.

#### 4. Matters Removed from Consent Items

None

### Adjourn for Closed Session

The Board adjourned for closed session at 7:06 p.m.

### Reconvene Meeting

The Board reconvened the Board meeting at 7:52 p.m.

### Announcements of Any Reportable Closed Session Actions

There were no reportable closed session actions at this time.

**5. Presentations/Appointments**

- a. **Presentation regarding State of the Utility Address by Susan Peterson of Southern California Edison**  
Ms. Peterson gave the Board a slide show presentation regarding the State of the Utility Address of Southern California Edison.

**6. Continued/New Agenda Items – Action Items**

- a. **Discussion and Possible Action regarding Resolution #2010-13; Electing to be Subject to Public Employees' Medical and Hospital Care Act and Fixing the Employer's Contribution for Employees and he Employer's Contribution for Annuity and Different Amounts**  
Mr. Bartz introduced Van Nguyen from CalPERS to the Board and briefed the Board on the purpose of Resolution #2010-13 being presented to the Board.

Ms. Nguyen briefed the Board on the Districts liabilities under the CalPERS Medical Benefits.

Vice President Fahrlander asked if the District would be liable to pay CalPERS \$800 towards the employee's benefits since the District currently pays \$800 towards the employee's medical benefits. Ms. Nguyen stated CalPERS only polices the agreement it has with the District in the Resolution. Mr. Kennedy stated there could be some exposure to the District if there wasn't coverage to the \$800 through something other than CalPERS. Ms. Nguyen stated the District can consider having an MOU to address the additional amount paid on behalf of the District for the Employees.

Ms. Nguyen briefed the Board regarding Page 2, Subsection E of the Resolution. She explained that as of January 1, 2009 there is a Government Code 7507 requirement to have an actuarial review and present it in a public form.

Ms. Nguyen briefed the Board on the timeline for CalPERS. She stated CalPERS would like the signed Resolution to be submitted no later than September.

Vice President Fahrlander suggested tabling this item for Mr. Kennedy to review Government Code 7507.

A discussion took place regarding a 4.3% Administration Fee charged by CalPERS to administer the program. Mr. Bartz stated the additional 4.3% Administrative Fees would negate the Districts savings.

This item failed due to a lack of motion to approve the item.

- b. **Discussion and Possible Action regarding Claim Against the District; Sardam**

Mr. Bartz briefed the Board on the Claim Mr. Sardam submitted to the District.

Director Anderson asked if an actual quote was received. Mr. Bartz stated the only quote received was the handwritten quote.

Director Anderson asked for a recommendation from Mr. Bartz. Mr. Bartz stated his recommendation would be to reject the claim. Mr. Kennedy stated he agreed with staff's recommendation and requested that the claim be forwarded to the Districts Insurance Company.

A discussion took place regarding the incident being a road hazard if the rock was kicked up from the road and not dropped from the truck. The Board discussed that the claim would be paid by the customers insurance if it were a road hazard.

Director Anderson suggested, as a local businessman in a very small town, all claims are turned over to the insurance company. Mr. Kennedy stated the Board adopted a policy stating the claim has to come to the Board within the first 45 days the claim was submitted to make a decision. The Board can deny the claim and refer it to the Insurance Carrier.

Director Anderson moved to reject this claim and refer it to the insurance carrier. Director Roberts seconded the motion. All were in favor.

- c. **Approval of Water Leases for the 2008/2009 Water Year**  
Mr. Bartz briefed the Board on the Water Leases for the 2008/2009 Water Year and recommended approval of the water leases. Director Anderson moved to approve the water leases. Director Roberts seconded the motion. All were in favor.
  - d. **Discussion and Possible Action regarding Piñon Hills Park Grant Funding Agreement**  
Mr. Bartz briefed the Board regarding the Piñon Hills Park Grant Funding Agreement. Mr. Bartz reported that Mr. Kennedy sent the County a proposed MOU with Special Districts for the transfer of the funds. He has not received a response from the County. As of this moment, it looks like the County will use the Grant Funds to purchase a Zoo and transfer the \$600,000 to the District from another County account. Mr. Bartz stated this should take place in approximately one month. The Board agreed to move this item to a future agenda.
  - e. **Discussion and Possible Action for Board to Select the Budget Hearing Date**  
Mr. Bartz stated staff recommends setting the Budget Hearing Date for May 19, 2010. Director Anderson stated the redline version of the Budget will be distributed to the Board at the May 19<sup>th</sup> Board Meeting. Mr. Kennedy stated notice will need to be published two weeks in advance of the meeting. Board consensus was to set the hearing Date for May 19, 2010.
7. **Review of Action Items**  
Mr. Bartz reviewed the Action Items with the Board. There were no comments or questions.
8. **Review of Disbursements List**  
Director Roberts inquired on the costs to retrofit the emergency generator. Mr. Bishop stated that was the cost to retrofit the generator itself.
- Director Roberts asked why the Trager bills are five months behind. Mr. Bartz stated that item will be addressed.
9. **Committee Reports**
- a. **Engineering Committee (Standing)** – Director Roberts stated the Committee met Tuesday and reviewed Wells 3 & 5 and the completion of the meter installation. They did not have any information to work on the Sheep Creek Water issue. He stated the Committee continues to work on the matrix for the review of the tanks and discussed possible refitting of the Wells for the emergency generator. The Committee also reviewed the updated master plan.
  - b. **Parks, Recreation & Street Lighting Committee (Standing)** – Director Morrissette stated he had nothing further to discuss.
  - c. **Finance Committee (Standing)** – Director Anderson stated the Committee met and continued to look at the Budget and review some of the items that were not 100% complete. The Budget will be presented at the May 19<sup>th</sup> Board Meeting.
  - d. **Building Committee (Standing)** – Director Anderson stated the Committee has not met since the last meeting.
  - e. **Adjudication Committee (Ad Hoc)** – Vice President Fahrlender stated this item was discussed in closed session.
  - f. **Solid Waste Powers (Ad Hoc)** – Vice President Fahrlender stated there was nothing further to report at this time.
  - g. **Legislative & Grant Committee (Standing)** – Vice President Fahrlender stated the Committee met and had a presentation from Transition Habitat Conservancy regarding property mitigation. Mr. Bartz is continuing to talk to the various Committees' to gather their priorities.
  - h. **Mission & Vision Statement Committee (Ad Hoc)** – Director Roberts stated the Committee met and is in the process of putting something together.

10. **General Manager’s Report**

A written report was provided to the Board. Mr. Bartz reported Well #5 will be online on Monday.

Vice President Fahrlender asked if there were any further discussions with the Snowline School District. Mr. Bartz stated he has a meeting scheduled with them Monday.

Director Roberts asked about the specifications for a water system design. Mr. Bartz stated currently the District does not have a water system design. Currently the District is working under the County’s standards and will be forming its own specifications.

11. **Reports**

a. **Director’s Report**

**Anderson** – Director Anderson stated he had nothing further to report.

**Fahrlender** – Vice President Fahrlender he had nothing further to report.

**Roberts** – Director Roberts stated he had nothing further to report.

**Morrisette** – Director Morrisette stated he had nothing further to report.

b. **President’s Report** – None

12. **Correspondence/Information**

None

**Set Agenda for Next Meeting** – April 21, 2010

- Discussion and Possible Action regarding Draft of Fees for the Community Centers
- Discussion on use of laptops for the Board Directors
- Mission and Vision Statement

**Future Board Meeting**

- Discussion regarding Administration Building
- Discussion regarding the three tiered rate structure
- Discussion of Reformation of the Citizen’s Advisory Committee
- District Rules and Regulations

**Adjourn**

The Board Adjourned for Closed Session at 9:25 p.m.

**Reconvene Meeting**

The Board reconvened the Board meeting at 9:53 p.m.

**Announcements of Any Reportable Closed Session Actions**

There were no reportable closed session actions at this time.

**Adjourn**

With no further business, the meeting was adjourned at 9:54 p.m.

Board approved the above Minutes on May 5, 2010:

Charlie Johnson, President	Date
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Debbie Bishop, Board Secretary	Date
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