



Phelan Piñon Hills Community Services District

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**PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
November 2, 2011 – 7:00 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371**

MINUTES

Board Members Present: Joe Fahrlander, President
Mark Roberts, Vice President
Ken Anderson, Director
Al Morrissette, Director
Charlie Johnson, Director

Board Member Absent: None

Staff Present: Don Bartz, General Manager
Debbie Bishop, Board Secretary

Call to Order

President Fahrlander called the meeting to order at 7:01 p.m. and the Pledge of Allegiance was conducted.

Roll Call

All Board Members were present.

1. Approval of Agenda

Director Johnson moved to approve the Agenda. Director Anderson seconded the motion. All were in favor.

2. Public Comment

Helen and Michael Wilson spoke to the Board regarding their bills which were under calculated by the District's software.

3. Consent Items

Director Johnson moved to approve the Consent Items. Director Roberts seconded the motion. Director Anderson asked if the approved year end financials will be presented to the Board in its regular format. Ms. Lowrance stated she can get that to the Board. All were in favor.

4. Matters Removed from Consent Items

None

5. Presentations/Appointments

a. None

6. Continued/New Agenda Items – Action Items

a. Discussion and Possible Approval of 2010/2011 Audit

Director Anderson noted the Audit only has the Enterprise Fund and not the Enterprise and the Government together. He stated he would like to see the year as a whole such as a profit and loss statement. Director Anderson stated he asked Mr. Brown how other Districts show their funds. Mr. Brown stated he researched what other water district's have done and provided that information to staff.

By unanimous vote, the Board accepted the Audit.

b. Discussion on Piñon Hills Park

Mr. Bartz briefed the Board on the status of the Piñon Hills Park.

Director Anderson noted he did not see a cost for the Land Zoning Change. Mr. Bartz stated he will have to look into that.

Mr. Bartz stated the Park Committee has stated they would like to see some action on this park, but they need some action from the Board on how to move forward.

Director Johnson stated the Parks, Recreation and Street Lighting Committee has been struggling with this for three years.

The Board consensus was to direct the General Manager to ask the County Liaison in a few weeks to look into this issue. Mr. Kennedy stated the Helendale CSD is having the exact same issues.

The Board agreed to bring this item back to the Board when the Parks, Recreation and Street Lighting Committee feels there is sufficient information to bring the item back to the Board.

7. Review of September Disbursement List

The Board had no questions regarding the September Disbursement List.

8. Review of Action Items

Mr. Bartz had nothing to report on this item.

9. Committee Reports

- a. **Engineering Committee (Standing)** – Vice President Roberts stated the Engineering Committee has not met since the last meeting and is attempting to find another date to meet in November.
- b. **Parks, Recreation & Street Lighting Committee (Standing)** – Director Morrisette stated they met earlier this week. He briefed the Board on the meeting. Director Anderson asked about approaching Little League and AYSO and asked what the purpose was. Director Johnson explained it was to address the specifics of the sports fields and finding out their level of commitment in support and maintenance of that space.
- c. **Finance Committee (Standing)** – Director Johnson stated they met earlier this week and discussed the financials and the audit.
- d. **Adjudication Committee (Ad Hoc)** – Vice President Roberts stated there is currently two tracts attempting to develop stipulated judgments.
- e. **Solid Waste Powers (Ad Hoc)** – President Fahrlander stated it is going to the LAFCO Board this month.
- f. **Legislative & Grant Committee (Standing)** – Director Morrisette stated they are scheduled to meet on the 9th, but they are rescheduling it to the 10th of November.
- g. **Roads Committee (Standing)** – Director Morrisette stated there will be a meeting with Mr. Rigney in the future.
- h. **Alternative Energy Committee** – Director Morrisette stated they have had a couple of meetings. He stated an RFP was sent out. Director Anderson asked for some clarification on the scoring that was used on the Vendors Score Cards that was provided in the Board Packet.

10. General Manager's Report

Mr. Bartz reported that Well 2A is online as of this week. The pump and motor was replaced. Mr. Bartz also reported the PRV's on the maps have been 100% completed. He stated there is still some work to locate some PRV's.

11. Reports

a. Director's Report

Morrisette – Director Morrisette had nothing further to report.

Roberts – Vice President Roberts stated he read an article that Hemet School District is putting up a solar system similar to what Snowline School District installed.

Anderson – Director Anderson stated next Wednesday, November 9, 2011 the Chamber of Commerce is having a Texas Holdem Tournament. Event starting at 6:30 p.m. at the Pizza Factory.
Johnson – Director Johnson noted he had nothing further to report.

- b. **President’s Report** – President Fahrlander thanked Mr. and Mrs. Wilson for staying through the meeting.

12. Correspondence/Information

Set Agenda for Next Meeting – November 16, 2011

- Discussion and Possible Action Regarding the GM Goals and Objectives.

Adjourn

With no further business, the meeting was adjourned at 8:13p.m.

Board approved the above Minutes on December 7, 2011:

Joe Fahrlander, President	Date
Debbie Bishop, Board Secretary	Date