



Phelan Piñon Hills Community Services District

4176 Warbler Road • P. O. Box 294049 • Phelan, CA 92329-4049 • (760) 868-1212 Fax (760) 868-2323

**PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
October 2, 2013
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371**

MINUTES

Board Members Present: Charlie Johnson, President
Alex Brandon, Vice President
Al Morrissette, Director
Mark Roberts, Director

Board Member Absent: Joe Fahlender, Director

Staff Present: Don Bartz, General Manager
Ernesto Araiza, Operations Manager
George Cardenas, Engineering Manager
Kimberly Ward, Acting Board Secretary

REGULAR BOARD MEETING – 7:00 P.M.

Call to Order

President Johnson called the Meeting to order at 7:01 p.m.

Roll Call

Director Fahlender was absent.

1. Approval of Agenda.

Mr. Bartz recommended moving Item “d” after item “a.” Director Roberts moved to approve the Agenda as amended. Vice President Brandon seconded the motion. All were in favor and the motion passed.

2. Public Comment

a. General Public

None

b. Community Reports

- **Assemblyperson** – Assemblyman Steve Fox gave an overview of issues he is working on for his constituents, including items for veterans, creation of jobs, and second amendment rights.

Mr. Inglese asked Mr. Fox if older veterans are included in the veterans’ items he is working on; Mr. Fox stated he is pushing through legislation to assist all veterans.

- **County Supervisor** – Mr. Anderson had no time sensitive items to report.
- **Fire** – Captain Kittleman spoke about the promoting process. Jeffrey Birchfield was promoted to Battalion Chief, one of three for the community. Battalion Chief Birchfield reported: a new engine will be delivered to fire station 10 next month, the volunteer program will be reinstated, and six fire fighters will be hired, with more soon after, for a total of 15. The fire department is in the process of attempting to staff the Piñon Hills Fire Station at least one day per week. Moderate winds are expected over the weekend so staff will be increased to prepare for the worst.

Captain Kittleman reported on recent activity, including sending support for the Sharp Fire and the Rim Fire, CERT training in Wrightwood, the Explorer program, Fire Prevention Week beginning on October 6, 2013 with the theme of “Kitchen Safety,” Serrano Career Day, and the upcoming Christmas tree fundraiser for the Explorer program.

- **School District** –None
- **Sheriff** – Sergeant Krusbe reported two deputies per shift are on duty for six areas. In August, there were 855 calls for service in Phelan, 258 in Piñon Hills, with a total of 102 reports taken for both areas. There have been 6,578 calls for service in Phelan so far this year with 732 reports taken. In Piñon Hills, there have been 2,100 calls for service so far this year with 259 reports taken. Sergeant Krusbe reported Phelan Family Fun Day was uneventful for the Sherriff’s department.

Mr. Inglese inquired as to the number of detectives for the area. Sergeant Krusbe stated there is one full-time detective and one that also works part time as a deputy.

Mr. Hicks asked if deputies are given proper training on how to handle deaf individuals. Sergeant Krusbe stated there is one deputy that knows sign language and that deputies are trained to handle all situations where languages other than English are involved.

Mr. Hicks noted the small number of deputies and asked if the Sherriff’s department was hiring. Ms. Krusbe stated the Sherriff’s department is hiring and directed interested individuals to the County website for more information.

3. **Consent Items**

The Board reviewed the consent items, including Vice President Brandon’s stipend not included in the Board Package.

Director Morrisette moved to approve the Consent Items. Director Roberts seconded the motion. All were in favor and the motion passed.

4. **Matters Removed from Consent Items**

None

5. **Presentations/Appointments**

None

6. **Continued/New Agenda Items – Action Items**

Note: Item d was discussed after Item a.

a. **Presentation of Awards for District Coloring Contest**

President Johnson announced the winners of the District coloring contest and prizes were distributed.

b. **Second Reading and Possible Adoption of Ordinance No. 2013-01; Authorizing Park Rules and Adoption of Rules and Regulations for the Use of District Public Parks and Recreation Facilities**

Mr. Bartz recommended for the Board to waive the second reading and adopt Ordinance No. 2013-01; Authorizing Park Rules and Adoption of Rules and Regulation for the Use of District Public Parks and Recreation Facilities.

Vice President Brandon moved to adopt Ordinance No. 2013-01. Director Morrisette seconded the motion. All were in favor and motion passed.

c. **Discussion and Possible Adoption of Resolution No. 2013-15; Establishing Rules and Regulations for the Use of District Parks and Recreation Facilities**

President Johnson explained the purpose of the Resolution.

Mr. Bartz recommended for the Board to adopt Resolution 2013-15; Establishing Rules and Regulations for the Use of District Parks and Recreation Facilities.

Director Roberts moved to approve Resolution 2013-15. Vice President Brandon seconded the motion. All were in favor and motion passed.

d. **Status Update of Solar Project**

Mr. Whatley from SunPower updated the Board on the status of the solar project. Recent changes by SCE to their electricity tariffs render ineffective the RESBCT program and AB2466 Law. This means that the options have been reduced to only one tariff option which is not economically viable; it is unclear if this was intentional. The new option shows a savings amount of \$1,521,028 which is significantly less than the option the District was planning to use, which would have been a net savings of \$9,456,125.

Mr. Whatley recommended for the Board to communicate with Edison regarding the District's concerns.

A discussion was held regarding the State's renewable energy mandates.

A discussion was held regarding what action the District will take in communicating concerns to Edison. Mr. Kennedy stated a conference call is setup with Mr. Whatley and Mr. Spillman.

Mr. Kennedy stated due diligence is needed to assure viability of the project with caution moving forward; swift action is not recommended.

A discussion was held regarding contracts with Edison.

Mr. Pace asked if only solar projects were targeted with the changes to Edison's tariffs. Mr. Whatley stated that all RESBCT renewable projects are included, not just solar.

e. **Discussion and Possible Action Regarding Resolution No. 2013-16; Establishing the Statement of Investment Policy for 2013**

Mr. Bartz stated each year the Resolution concerning the District's Statement of Investment Policy is to be reviewed and renewed, and that no changes have been made to the Policy. Mr. Bartz recommended for the Board to adopt Resolution No. 2013-16; Establishing the Statement of Investment Policy for 2013.

Director Roberts asked if the Resolution had been reviewed by legal counsel. Mr. Kennedy stated it had been reviewed.

Director Morrisette moved to adopt Resolution No. 2013-16. Director Roberts seconded the motion. All were in favor and the motion passed.

f. **Discussion and Possible Action Regarding the Piñon Hills Park RFP**

Mr. Bartz stated in late 2012, the District Board directed Staff to move forward with a modified park layout to the existing plans prepared by Helix and Associates, Inc. The District hired Steeno Design and TRLS Engineering, Inc. to address all conditions set forth by the County of San Bernardino's Planning Department.

Mr. Bartz recommended for the Board to approve moving forward with soliciting bids for the expansion of the Piñon Hills Park.

Director Roberts requested a review of the project.

Mr. Cardenas gave the Board a review of the project, including an outline budget of what was spent on the project CEQA, initial County fees, and the amount to be reimbursed by the County.

Vice President Brandon had concerns regarding the park layout and bid schedule, specifically the street that dead-ends into the property.

A discussion was held concerning the proposed fencing in the area where people currently drive through. Consensus of the Board was to modify the plan to include a half-wall in that area.

Mr. Pace asked what the amount to be reimbursed by the County was; Mr. Cardenas stated it was up to \$30,000, which has been set aside by the County's purchasing department.

Director Roberts motioned to approve moving forward with soliciting for bids for the Piñon Hills Park RFP with the Board recommended changes. Director Morrisette seconded the motion. All were in favor and the motion passed.

g. Review, Discussion, and Possible Action Regarding the Highway 138 Pipeline Relocation Project Award

Mr. Cardenas stated Caltrans submitted final design plans for the Highway 138 widening project to the State for approval and funding in May of 2013. This project is scheduled to break ground in July of 2014. The District is required to relocate all facilities that impact the proposed widening of Highway 138. For the last six months, Staff has been working with Caltrans in determining these locations and has prepared exhibits of these locations.

Mr. Cardenas stated Staff recommends for the Board to award Hall and Foreman, Inc. the task of preparing the design plans and providing engineering services for the Highway 138 water pipeline relocation project.

Mr. Cardenas noted a possible line item could be removed.

A discussion was held regarding the project cost, maximum demand, and the impact of the water supply during construction.

Vice President Morrisette inquired as to whether there was a means to recoup funds through Caltrans. Mr. Cardenas stated the District does not have prior rights – Caltrans does.

Director Roberts moved to award Hall and Foreman, Inc. the task of preparing design plans and providing engineering services for the Highway 138 water pipeline relocation project. President Johnson seconded the motion. All were in favor and the motion passed.

7. Review of Action Items

None

8. Committee Reports

President Johnson stated Director Fahlender recommended he be replaced on the Waste Management and Government Affairs Committees. Vice President Brandon will now be on the Government Affairs Committee and President Johnson will be on the Waste Management Committee. Director Fahlender is to remain on the Adjudication as they primarily meet via conference calls.

Vice President Brandon asked at what point did the Board need to be concerned with Director Fahlender's absences. Mr. Kennedy stated there are several reasons that a Board member could be removed, such as if a Director no longer meets the requirements for residency or is not performing services for a period of more than three months.

a. Engineering Committee (Standing) – The Committee meets Wednesday, October 9, 2013 at 4:00 p.m.

b. Parks, Recreation & Street Lighting Committee (Standing) – The Committee met on October 1, 2013. The Committee discussed the existing recreation programs and the farmer's market idea. Vice President Brandon stated the Senior Lunch Program is well attended.

- c. **Finance Committee (Standing)** – President Johnson stated the Committee will meet on October 8, 2013 at 3:00 p.m.
 - d. **Government Affairs Committee (Standing)** – The Committee will meet on October 9' 2013 at 3:00 p.m.
 - e. **Waste Management Committee (Standing)** –The Committee will meet on October 17, 2013 at 3:30 p.m.
 - f. **Adjudication Committee (Ad Hoc)** –The Committee is still waiting for the judge to confirm what the next phase of the trial will be.
 - g. **Surplus Inventory Committee (Ad Hoc)** – The Committee reported progress is being made.
 - h. **Alternative Energy Committee (Ad Hoc)** – Nothing new to report.
 - i. **El Mirage Annexation Committee (Ad Hoc)** – The Annexation is still in LAFCOs hands. The Committee needs to schedule a meeting. President Johnsons reported that in September, there was an El Mirage MAC meeting attended by Supervisor Lovingood and representatives from LAFCO and MWA where expectations regarding annexation were addressed.
9. **Staff and General Manager's Report**
Nothing further to report.

10. Reports

a. Director's Report

Roberts – Nothing further to report.

Morrisette – Director Morrisette attended the CSDA conference where he made political contacts.

Brandon – Vice President Brandon reported on the Senior Lunch Program, stating that three lunches have occurred with an average of 80 attendees per lunch; Donations for the event have been received and serving is done by volunteers. Vice President Brandon stated Kiwanis has a new president as of October 1st, Staci Reisenrath.

- b. **President's Report** – President Johnson attended the CSDA workshop on organizational concerns. He also commented on the Senior Lunch Program, noting the donations and the guest speaker.

11. Correspondence/Information

A discussion was held regarding the letter to the County Supervisor concerning the waste disposal use permits.

President Johnson noted the SDRMA letter praising the District for having zero claims.

Set Agenda for Next Meeting – The next Board Meeting is October 16, 2013.

- Status Update of Solar
- Discussion and Possible Action Regarding Director Fahlender
- Update Regarding FPPC Regulations

A discussion was held concerning the 6% rate increase and the Raftelis model. This may be an Agenda item, depending on information received during the Finance Committee Meeting.

Mr. Hicks stated solar projects are a good opportunity for work for people in the community as well as a good investment for the community. He believes solar energy will be beneficial in the long run and would like for Phelan and Piñon Hills to be a good role model for future generations.

Adjourn

With no further business, the Board Meeting was adjourned at approximately 9:37 p.m.

Charlie Johnson

Charlie Johnson, President

10-25-13

Date

Kimberly Ward

Kimberly Ward, Acting Board Secretary

10/25/13

Date