



Phelan Piñon Hills Community Services District

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**PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
January 5, 2011 – 7:00 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371**

MINUTES

Board Members Present: Joe Fahrlander, President
Mark Roberts, Vice President
Ken Anderson, Director
Charlie Johnson, Director
Al Morrissette, Director

Board Member Absent: None

Staff Present: Don Bartz, General Manager
Debbie Bishop, Board Secretary
Chris Bishop, Operations Manager
Lori Lowrance, Administrative Services Manager

Call to Order

President Fahrlander called the meeting to order at 7:01 p.m. and the Pledge of Allegiance was conducted.

Roll Call

All Board Members were present.

Announcement of Reportable Action from Closed Session

Mr. Kennedy announced, with respect to the Closed Sessions for Potential Litigation, Items 1 and 3 were not discussed by the Board. With respect to Item 2, the Board unanimously instructed its General Counsel to issue a 30 Day Notice of Termination to the Senior Citizens of Phelan regarding the Leasehold at their location.

1. Approval of Agenda

Director Johnson moved to approve the Agenda. Vice President Roberts seconded the motion. All were in favor.

2. Public Comment

Richard Coale addressed the Board to discuss fire flow. He would like to know if there is enough water to take care of a fire at the Stater Brothers Shopping Center. Mr. Bartz stated the shopping center is not part of the District boundaries and stated it is in Sheep Creek Water District. Mr. Coale asked if the District would work with Sheep Creek Water Company if they need assistance. Mr. Bartz stated the District would work with Sheep Creek Water Company.

Mark Fletcher, with the Fletcher Development Group. He stated he would like to give the Board a presentation for supplying the energy to the Districts new administration building.

Director Johnson updated everyone on the fire that took place this morning in Piñon Hills. He stated any help anyone could give would be appreciated for the family.

3. Consent Items

Director Johnson motioned to approve the Consent Items. Director Morrissette seconded the motion. All were in favor.

4. Matters Removed from Consent Items

None

5. Presentations/Appointments

None

6. Continued/New Agenda Items – Action Items**a. Discussion and Possible Approval of the Water Conservation Slogan**

Mr. Bartz stated staff is requesting that the Board consider a Water Conservation Slogan to be placed on water conservation literature. The slogans the Events Committee narrowed down to are:

- It's Not Just Water, Its Life.
- Conserve Water, Save Money or Save Money, Conserve Water
- Water Conservation, Everybody Wins

Vice President Roberts stated he preferred Water Conservation, Everybody Wins. Directors Johnson agreed with Vice President Roberts. Director Morrisette stated he didn't have a preference either way. Director Anderson and President Fahlender agreed with Vice President Roberts. Director Johnson moved to adopt Water Conservation, Everybody Wins. Vice President Roberts seconded the motion. All were in favor except Director Morrisette.

b. Receive and Review Questions and Comments on the Master Plan

Mr. Bartz stated he wanted to give the Board an opportunity to submit or ask any questions they might have. He stated if the Board still has comments or questions they can submit them to staff by Friday of next week.

Director Johnson stated there are typographical errors and he stated he confirmed with Mr. Bishop that they are typographical issues and that the model is correct. Mr. Bishop agreed.

Director Johnson stated this is clearly a capacity plan and not a quality plan. He thanked ID Modeling and stated he is very happy with the Master Plan.

Director Johnson asked Mr. Kennedy if there is a problem with distributing the information in the plan to the public. Mr. Kennedy stated he felt this would be considered a public document.

c. Discussion Regarding Recent Damage from the Storms

Mr. Bartz briefed the Board on the recent damage from the storms and briefed them on the costs and work that was done. Mr. Bartz stated staff used this as training for disasters and found some areas where improvements can be made such as small GPS units and updating the locations of some of the valves.

Mr. Cardenas gave the Board a PowerPoint Presentation on the issues from the storms.

Director Morrisette stated he was out with Mr. Bartz on Monday night and Tuesday morning. He complimented the staff on their diligence. He observed that the trucks did not have the right lighting for night time and the District needs to readdress the hydrant valve program.

Director Johnson expressed his thanks to staff and stated the most important asset this District has is its people. He asked Mr. Bishop to thank each staff member on his behalf. He also stated the worst decision the Board made is to stop the hydrant valve maintenance program.

Vice President Roberts asked if there are County records regarding problems that occurred the last time there were storms that big. He also asked if there was certain equipment the District could have that would help.

Vice President Roberts noted the valves that couldn't be found during the storm on Sheep Creek were located in an area that had been covered by the hydrant valve maintenance crew. Mr. Bishop stated the only reason they were found is because he put them in five years ago. Mr. Cardenas

explained that staff has not been able to go over the maps and review the gaps where valves were not found.

Director Anderson stated this is a testament that the District is moving in the right direction. He stated staff is doing a good job. He stated he spoke to Congressman McKeon's staff and stated they encourage the District to submit a report on costs that were incurred from the storm. Mr. Cardenas stated he has been in touch with the Emergency Operation Center at the County. He said they say the District can recoup approximately 75% of the losses as well as an additional 75% of remaining 25% if it is approved presidentially.

President Fahrlender stated he appreciated all that staff did. He clarified that the water damage was in the area where Hydrant Valve Maintenance Crew had already worked. Mr. Bishop and Mr. Cardenas stated the crew had not done the wash area where the flooding occurred.

d. Discussion Regarding Alternative Energy

Director Morrissette put together the report regarding Alternative Energy and briefed the Board on the report. Director Morrissette stated he felt the Committee needs to move forward on Alternative Energy.

Vice President Roberts felt this is definitely worthwhile to look into as did Directors Anderson, Johnson and President Fahrlender.

President Fahrlender noted Director Morrissette is looking for direction on how the District would like to proceed. Mr. Bartz stated Val Christensen, who worked on the project at Victor Valley College is going to make a presentation to the Board. He felt initially the Legislative & Grant Committee could take this on.

Director Anderson stated he would like to see a couple of presentations given to the entire Board. Director Morrissette stated he would rather a presentation come from a third person. Director Johnson also felt a neutral party should talk to the Board first.

Consensus was to move ahead on a limited basis and have a neutral presentation to the Board.

Director Morrissette noted that solar panels used to come from overseas; however, recently there have been companies opened in the states and they are producing high quality panels.

7. Review of Action Items

Mr. Bartz stated:

- Staff is beginning the process for next year's water leases.
- The hydrant valve maintenance program is still ongoing. He stated work is getting done, but at a low pace.
- No action has been done on the Edison Reports at this time.
- Regarding the software and computer issue for the Board Members, Mr. Bartz stated it has evolved. Director Johnson explained another option is the Board could use an iPad with a free application that allows editing pdf files. Mr. Bartz stated the entire cost for the equipment for the Board Members would be under a thousand dollars per Board Member.
- Mr. Bartz stated information was gathered regarding a bus and shared the information with the Board. The Parks & Recreation Committee will gather more information.
- In regards to reinstating the Citizens Advisory Committee, Mr. Bartz stated he was able to obtain information regarding the Proposition 84 Grant Proposal. Mr. Bartz reviewed the Districts scores with the Board and stated there is no need to reinstate the Citizen's Advisory Committee.

8. Committee Reports

- a. **Engineering Committee (Standing)** – Vice President Roberts stated the Engineering Committee will meet next Wednesday and discuss the tanks and the Master Plan.
- b. **Parks, Recreation & Street Lighting Committee (Standing)** – Director Morrissette stated the bus and Proposition 84 grant were the primary discussions. He stated direction was given to come up with an

- idea of what the bus would be used for. They hope to have a full report by next month. He stated there was also discussion regarding the Knights of Columbus doing a summer basketball program. Director Johnson stated Kiwanis Club has done movie nights and dances for the District as well and the Committee has asked both groups to come to the Committee with a plan as to what they expect from the District.
- c. **Finance Committee (Standing)** – Director Johnson stated the Finance Committee will meet next Tuesday at 5:00 p.m. The Committee will discuss the fundamentals of the District framework. Director Johnson felt there would need to be a Board Workshop for this item. Director Anderson stated there is a conflict with the next Finance Committee Meeting at 5:00 and the Committee agreed.
 - d. **Building Committee (Standing)** – The next meeting was rescheduled to Wednesday the 12th at 3:00 p.m. instead of 4:00 p.m.
 - e. **Adjudication Committee (Ad Hoc)** – Vice President Roberts stated there have been some complications with a key witness who has fallen ill.
 - f. **Solid Waste Powers (Ad Hoc)** – Director Johnson presented the Board with information received by Stanley Hoffman Associates regarding the Solid Waste Powers and reviewed it with the Board. Director Johnson stated they will give the Board a presentation at the next Board Meeting with the solid figures and what it will take to get this through LAFCO including a timeline.
 - g. **Legislative & Grant Committee (Standing)** – Mr. Bartz stated he would like to move the next meeting to Monday, January 17th at 1:00 p.m. The Committee agreed.
10. **General Manager’s Report**
Mr. Bartz stated he submitted a written report and had nothing further to report.
11. **Reports**
- a. **Director’s Report**

Morrisette – Director Morrisette had nothing further to report.

Johnson – Director Johnson encouraged the Board Members to take the CSDA courses on leadership. He stated there are also webinars with topics that the District has addressed in their Board Meetings and most of them are free.

Roberts – Vice President Roberts stated staff did a great job with the floods.

Anderson – Director Anderson had nothing further to report.
 - b. **President’s Report** – President Fahrlender stated he appreciates what the staff has done with the storms. He stated he felt the District as a whole is going in the right direction.
12. **Correspondence/Information**
None
- Set Agenda for Next Meeting** – January 19, 2010
- Discussion and Possible Action regarding Tank Rehabilitation and Maintenance Service Contract
 - Presentation by Stanley Hoffman Associates regarding Establishing Solid Waste Service
 - Discussion and Possible Action regarding Establishing Solid Waste Service
- Future Board Meeting**
- Discussion regarding the three tiered rate structure
 - Presentation from Val Christensen from Victor Valley College regarding Solar Project

Adjourn

With no further business, the meeting was adjourned at 9:08 p.m.

Board approved the above Minutes on January 19, 2011:

_____ Joe Fahrlander, President	_____ Date
_____ Debbie Bishop, Board Secretary	_____ Date