



Phelan Piñon Hills Community Services District

4176 Warbler Road • P. O. Box 294049 • Phelan, CA 92329-4049 • (760) 868-1212 Fax (760) 868-2323

**FINANCE COMMITTEE MEETING
December 10, 2019 – 2:00 p.m.
District Office
4176 Warbler Road, Phelan, CA**

MINUTES

Committee Members Present: Charlie Johnson, Chair
Kathy Hoffman

Committee Members Absent: None

Staff Present: Don Bartz, General Manager
Lori Lowrance, Administrative Services Manager

1. **Call to Order**
The Meeting was called to order at 2:00 p.m.
2. **Roll Call**
All Committee members were present.
3. **Approval of Agenda**
President Johnson moved to approve the Agenda. Vice President Hoffman seconded the motion. All were in favor and the motion passed.
4. **Public Comment-** None
5. **Approval of Minutes – November 12, 2019**
Vice President Hoffman moved to approve the Minutes as amended. President Johnson seconded the motion. All were in favor and the motion passed.
6. **Review of November Disbursements**
The Committee reviewed the Disbursements.
7. **Review of November Financials**
The Committee reviewed the Financials.
8. **Review of Solar Project Credits & Expenses**
The Committee reviewed the Solar Project Credits and Expenses.
9. **Discussion Regarding 2020/2021 Budget**
Draft schedule was reviewed and will be going to the Board on December 18, 2019.
10. **Committee Comments**
11. **Review of Action Items**
 - a. Prior Meeting – Complete
 - b. Current Meeting
 - Agendize detailed report on Director expenses for Board discussion
12. **Next Meeting – January 14, 2019**

13. Adjournment

With no further business before the Committee, the meeting adjourned at 3:04 p.m.

Meeting materials are posted online at www.pphcsd.org