



# Phelan Piñon Hills Community Services District

4176 Warbler Road • P. O. Box 294049 • Phelan, CA 92329-4049 • (760) 868-1212 Fax (760) 868-2323

**SPECIAL FINANCE COMMITTEE MEETING**  
**September 17, 2018 – 1:00 p.m.**  
**PPHCSD Office**  
**4176 Warbler Road, Phelan, CA**

## MINUTES

**Committee Members Present:** Director Pace, Chair  
Vice President Brandon

**Committee Members Absent:** None

**Staff Present:** Don Bartz, General Manager  
Lori Lowrance, Administrative Services Manager  
David Noland, Accountant

1. **Call to Order**  
Vice President Brandon called the Meeting to order at 1:00 p.m.
2. **Roll Call**  
All Committee members were present.
3. **Approval of Agenda**  
Vice President Brandon moved to approve the Agenda. Director Pace seconded the motion. All were in favor and the motion passed.
4. **Public Comment-** None
5. **Approval of Minutes – August 27, 2018**  
Director Pace moved to approve the Minutes. Vice President Brandon seconded the motion. All were in favor and the motion passed.
6. **Review of Preliminary Audit Report**  
Chris Brown with Fedak & Brown, LLP, presented the preliminary audit report.
7. **Review of August Disbursements**
8. **Review of August Financials**
9. **Review of Solar Project Credits and Expenses**
10. **Review of Action Items**
  - Audit to Board on October 3, 2018
11. **Next Meeting – October 9, 2018**
12. **Adjournment**  
With no further business before the Committee, the meeting adjourned at 1:44 p.m.