

FINANCE COMMITTEE MEETING MINUTES

April 20, 2021

Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Charlie Johnson, Chair (Zoom)
Mark Roberts

Board Members Absent: None

Staff Present: Lori Lowrance, Administrative Services Manager
Kim Ward, HR Manager/Executive Secretary (Zoom)
David Noland, Accountant (Zoom)

Guests/Public: None

Call to Order

Director Johnson called the meeting to order at 4:00 p.m.

Roll Call

All Committee Members were present at Roll Call.

1) **Approval of Agenda**

Ms. Lowrance requested to move Item 8 before Item 4. Director Roberts moved to approve the Agenda. Director Johnson seconded the motion. Motion passed unanimously.

2) **Public Comment** – None

3) **Approval of Minutes**

Director Johnson moved to approve the Minutes. Director Roberts seconded the motion. Motion passed unanimously.

4) **Review of Disbursements**

The Committee reviewed the disbursements.

5) **Review of Financials**

The Committee reviewed the financials. Discussion regarding revenue and reserves.

6) **Review of Delinquent Water Users Summary**

The Committee reviewed the summary; this item will go the Board.

7) **Review of Solar Project Credits & Expenses**

The Committee reviewed the solar project credits and expenses.



- 8) **Review of Solar Data Update**
Mike Whatley with SunPower provided an overview of the credits and issues with the District's solar project. This item will be recommended to go to the Board.
- 9) **Review of Final Draft 2021/2022 Budget**
Ms. Lowrance provided an overview of the revisions since the last draft. No further recommended changes.
- 10) **Committee Comments**
None
- 11) **Review of Action Items**
 - Solar Data Update to Board
- 12) **Set Agenda for Next Meeting** – July 20, 2021
 - Remove Items 8 & 9
- 13) **Adjournment**
With no further business before the Committee, the meeting adjourned at 5:04 p.m.

Agenda materials can be viewed online at <https://www.pphcsd.org>

