



# Phelan Piñon Hills Community Services District

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## SPECIAL ENGINEERING COMMITTEE MEETING

May 13, 2020 – 4:00 p.m.

Phelan Community Center & Remotely  
4176 Warbler Road, Phelan, CA

### MINUTES

<b>Directors Present:</b>	Director Roberts, Chair Kathy Hoffman, Director
<b>Committee Members Absent:</b>	None
<b>Staff Present:</b>	Don Bartz, General Manager George Cardenas, Engineering Manager Sean Wright, Water Operations Manager Cindy Kecskes, Engineering Technician Jennifer Oakes, Water Conservation Program Administrator Kim Ward, HR Manager/Executive Secretary
<b>Public Present:</b>	None

- 1. Call to Order & Flag Salute**  
Director Roberts called the Meeting to order at 4:00 p.m.
- 2. Roll Call**  
All Committee members were present.
- 3. Approval of Agenda**  
Vice President Hoffman moved to approve the Agenda. Director Roberts seconded the motion. All were in favor and the motion carried.
- 4. Public Comment - None**
- 5. Approval of Minutes – March 11, 2020**  
Director Roberts moved to approve the Agenda. Vice President Hoffman seconded the motion. All were in favor and the motion carried.
- 6. Review of 10-Year Capital Plan**  
Completed; nothing new to report.
- 7. Mojave Water Agency Update**
  - Oeste Recharge Study Project
    - Tony Winkel, Lance Eckhart, Everett Tabor, and Edwin Lin provided a presentation.

NOTE: This presentation is available on the website at [www.pphcsd.org](http://www.pphcsd.org)

**8. Discussion Regarding Water System**

- **Pumps and Wells Services Agreement**
- **10-Year Tank Rehabilitation & Maintenance Service**
  - It was noted this contract will be up for renewal.
- **Water Quality**
- **Other Repairs/Replacements/Updates/Maintenance**

Mr. Wright presented an update.

Note: See Manager's report in meeting packet for more information.

**9. Smithson Springs Update**

Mr. Wright provided an update. Flow is 2.5gpm upper and 6gpm lower.

**10. Ducommun – Dairy Well Discussion**

Nothing to report. Mr. Bartz will be working on this.

**11. State Regulations Overview**

Ms. Oakes noted the suspension of disconnections by the state and also the upcoming water audit.

**12. Service Line Replacement Program Update**

Trying to stay on target with goals but challenging with the current crisis.

**13. Tank 6A – Hydro-Pneumatic Tank Update**

New tank has arrived. Pipelines have been fabricated. Electrical pad is being poured tomorrow. Motor starter came in. Final Edison approval came in. Old tank will remain in place.

**14. Well 8 Test Pumping/Development Update**

Assembly has arrived at General Pump. Project is moving forward rapidly. Electrical should be onsite soon.

**15. Well 10 Test Pumping Update**

Test pump results are in the packet. A full report will be in the next packet.

**16. Well 12 Test Pumping Update**

Nothing to report.

**17. Review of Current Project**

**a. Pressure Zone 6**

Mr. Cardenas reported on the data to be put in the model. Plans are ready to go out. Working on costs and looking at completing work in-house.

**b. Sheep Creek Road Water Pipeline to Self-Serve**

Project is complete. Remove from Agenda.

**18. Review of District Vehicles and Replacement Schedule**

Will bring back to next committee meeting with updated information.

**19. Presentation & Review of Meter Replacement Program**

- To go to the Board on 5/20/2020

**20. Review of Action Items**

- Historical data for Well 10/Presentation
- District vehicles and replacement program
- Look into possibility of installing transducers at wells for soundings

**21. Staff Reports**

Note: This was in the meeting packet.

**22. Set Agenda for Next Meeting – June 10, 2020**

- Remove Item 17b

**23. Adjournment**

With no further business before the Committee, the meeting was adjourned at 5:07 p.m.

**Link to Agenda Materials and Handouts:** <http://www.pphcsd.org>