

ENGINEERING COMMITTEE MEETING MINUTES

January 13, 2021 – 4:00 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Charlie Johnson, Director (Non-Participating)
Kathy Hoffman, President
Mark Roberts, Director (Chair)

Board Members Absent: None

Staff Present: Don Bartz, General Manager
George Cardenas, Engineering Manager
Sean Wright, Water Operations Manager
Tony De La Rosa, Engineering/GIS Technician
Jennifer Oakes, Water Conservation Program Admin.

Guests/Public: None

Call to Order

Director Roberts called the meeting to order at 4:00 p.m.

Roll Call

All Committee Members were present at Roll Call.

- 1) **Approval of Agenda**
Vice President Hoffman moved to approve the Agenda. Director Roberts seconded the motion. Motion passed unanimously.
- 2) **Public Comment** – None
- 3) **Approval of Minutes**
Director Roberts moved to approve the Minutes. Vice President Hoffman seconded the motion. Motion passed unanimously.
- 4) **Review of 10-Year Capital Plan for the 2021/2022 Budget**
The Committee reviewed the draft CIP plan for the 2021/2022 Budget in detail and made modifications which will be brought back for review at the next Committee meeting.
- 5) **Review of Committee Roles & Responsibilities**
No modifications made.

- 6) **2020 Urban Water Management Plan**
Nothing for the Committee at this time.
- 7) **2020 Water Masterplan**
Staff met with IEC on the technical memorandum which was presented to the Committee; discussion.
- 8) **Oeste Recharge Study Project**
The study project is underway and looking positive. Percolation is at about 3.5' per day.
- 9) **Discussion Regarding Water System**
 - **Pumps and Wells Services Agreement**
 - **10-Year Tank Rehabilitation & Maintenance Service**
Washouts are on track.
 - **Water Quality**
 - **Other Repairs/Replacements/Updates/Maintenance**
Sold 82 meters in 2020. Dead-end flushing is ongoing. 19% complete with airvac maintenance and flushing program. New AMI portal is online. PSPS switchgear installation is almost complete. Water meter replacements are on schedule.
- 10) **Smithson Springs Update**
Flow is 3.5gpm at upper basin and 3gpm in the lower basin. Beginning the Tumbleweed project and will work on Smithson Springs vegetation mitigation.
- 11) **Ducommun – Dairy Well Discussion**
Nothing new to report.
- 12) **State Regulations Update**
The methodology for outdoor water usage is being considered by the state.
- 13) **Service Line Replacement Program Update**
4 services have been replaced in the calendar year to date; 99 fiscal year to date. There have been approximately 100 leaks less per year than before the program began.
- 14) **Review of Current Projects**
 - **Pressure Zone 6**
Nothing to report.
 - **Highway 138**
Haven't heard anything from Caltrans.
- 15) **Staff Reports**
Mr. Cardenas introduced Tony De La Rosa, the District's new Engineering/GIS Technician.

NOTE: A written report was provided in the packet.



16) **Review of Action Items**

a) **Prior Meeting**

- Update on the Service Line Replacement Program to Board (Future Item)
- Meter Presentation to Board (Future Item)

b) **Current Meeting**

- Smithson Springs cost analysis
- CIP plan revision/finalization

17) **Set Agenda for Next Meeting** – February 10, 2021

- Remove Committee Roles & Responsibilities

18) **Adjournment**

With no further business before the Committee, the meeting adjourned at 5:16 p.m.

Agenda materials can be viewed online at <https://www.pphcsd.org>

