



Phelan Piñon Hills Community Services District

4176 Warbler Road • P. O. Box 294049 • Phelan, CA 92329-4049 • (760) 868-1212 Fax (760) 868-2323

**SPECIAL BOARD MEETING
November 13, 2019
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371**

MINUTES

- Board Members Present:** Charlie Johnson, President
Kathleen Hoffman, Vice President
Deborah Philips, Director
Mark Roberts, Director
- Board Members Absent:** None
- Staff Present:** Don Bartz, General Manager
Lori Lowrance, Administrative Services Manager
George Cardenas, Engineering Manager
Sean Wright, Water Operations Supervisor
- District Counsel:** Steve Kennedy, General Counsel

SPECIAL BOARD MEETING – 6:00 p.m.

Call to Order

President Johnson called the Meeting to order at 6:00 p.m.

Roll Call

All Directors were present at Roll Call.

1. Approval of Agenda

Vice President Hoffman moved to approve the Agenda. Director Philips seconded the motion. Motion passed unanimously.

2. Public Comment – None

3. Continued/New Agenda Items

a. Interview of Candidates for Vacant Board Position

The following three candidates were interviewed:

- Chuck Hays
- Rebecca Kujawa
- Mike McGrath

b. Discussion & Possible Action Regarding Appointment & Swearing-In of New Director for the District's Board of Directors

Vice President Hoffman nominated Rebecca Kujawa.

Director Philips nominated Mike McGrath.

Director Roberts nominated Chuck Hays.

President Johnson nominated Rebecca Kujawa.

The Board recessed from 6:48 p.m. to 7:00 p.m.

Director Philips changed her nomination to Rebecca Kujawa.

Director Roberts changed his nomination to Rebecca Kujawa.

Vice President Hoffman moved to appoint Rebecca Kujawa to the Board. Director Philips seconded the motion. Motion passed unanimously.

President Johnson swore-in Rebecca Kujawa.

ACTION ITEM: Advise Registrar of Voters of appointment.


- c. **Review & Discussion Regarding Draft Ordinance No. 2019-02; Enabling Water Rates, Fees & Charges, & Establishing the Rules & Regulations for Water Service within the District**
Mr. Bartz & Ms. Lowrance introduced this item.

The Board reviewed the Ordinance and made recommendations for changes to the Ordinance which staff will incorporate into the next draft.

4. Adjournment

With no further business before the Board, the meeting was adjourned at 7:50 p.m.

Link to Agenda Materials and Handouts: <http://www.pphcsd.org>



 Charlie Johnson, President of the Board

2-25-2020

 Date



 Kim Ward, HR Manager/Executive Secretary

2/25/2020

 Date