



# Phelan Piñon Hills Community Services District

4176 Warbler Road • P. O. Box 294049 • Phelan, CA 92329-4049 • (760) 868-1212 Fax (760) 868-2323

**REGULAR BOARD MEETING  
October 17, 2018  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371**

**MINUTES**

- Board Members Present:** Mark Roberts, President  
Alex Brandon, Vice President  
Cathy Pace, Director  
Dan Whalen, Director
- Board Members Absent:** Al Morrissette, Director
- Staff Present:** Don Bartz, General Manager  
George Cardenas, Engineering Manager  
Sean Wright, Water Operations Manager  
Kim Ward, HR Manager/Executive Secretary

**BOARD MEETING – 6:00 p.m.**

**Call to Order**

President Roberts called the Meeting to order at 6:00 p.m.

**Roll Call**

Director Morrissette was absent at Roll Call.

**1. Approval of Agenda**

Mr. Bartz requested to remove Item 6c; the Agenda was accepted without motion for approval.

**2. Public Comment**

- a. **General Public** – None  
b. **Community Reports**

- **Sheriff** – Sergeant Vaccari reminded everyone that with the holidays approaching, to be cautious about package theft.
- **Mojave Water Agency** – Director Hall provided a legislative update.

**3. Consent Items**

Director Pace moved to approve the Consent Items. Vice President Brandon seconded the motion. Motion passed unanimously.

**4. Matters Removed from Consent Items - None**

**5. Presentations/Appointments**

None

**6. Continued/New Agenda Items – Action Items**

a. **Discussion & Possible Action Regarding Water Service to District-Owned Properties Inside of Sheep Creek Mutual Water Company's Water Service Boundaries**

Staff Recommendation: For the Board to determine if the District should proceed with requesting for District-owned parcels located in Sheep Creek Mutual Water Company's service area.

Mr. Bartz introduced this item.

Consensus of the Board was to move forward with talking to Sheep Creek about the District serving itself.

b. **Discussion & Possible Action Regarding Determination of Surplus Equipment & Authorization to Sell at Auction**

Staff Recommendation: For the Board to declare the item listed below as surplus equipment in order to allow staff to sell at auction.

Mr. Bartz introduced this item.

Vice President Brandon moved to approve staff recommendation. Director Whalen seconded the motion. Motion passed unanimously.

7. **Committee Reports & Comments**

- a. **Engineering Committee (Standing)** – Nothing further to report.
- b. **Parks, Recreation & Street Lighting Committee (Standing)** – Nothing further to report.
- c. **Finance Committee (Standing)** – Nothing further to report.
- d. **Legislative Committee (Standing)** – Nothing further to report.
- e. **Waste & Recycling Committee (Standing)** – Nothing further to report.
- f. **Conservation Committee (Ad Hoc)** – Nothing to report.
- g. **Adjudication Committee (Ad Hoc)** – Nothing to report.
- h. **Property Management Committee (Standing)** – Nothing further to report.

8. **Staff and General Manager's Report**

Mr. Bartz had nothing further to report.

9. **Reports**

a. **Director's Report**

**Brandon** – A written report was provided in the Board packet. He attended ASBCSD and noted the presentation concerning a water treatment plant.

**Pace** – Commented on the turbines in water pipes in Seattle that generate electricity.

**Whalen** – Nothing to report.

b. **President's Report** – Nothing further to report.

10. **Correspondence/Information** – The items in the packet were noted.

11. **Review of Action Items**

- a. **Previous Meeting** – None
- b. **Current Meeting** - None

12. **Set Agenda for Next Meeting** – November 7, 2018

- Dairy Lease
- Fee Schedule Update

**13. Adjournment**

With no further business before the Board, the meeting adjourned at 6:52 p.m.

**Link to Agenda Materials and Handouts:** <http://www.pphcsd.org>

\_\_\_\_\_  
Mark Roberts, President of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kim Ward HR Manger/Executive Secretary

\_\_\_\_\_  
Date