



Phelan Piñon Hills Community Services District

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REGULAR BOARD MEETING
August 7, 2019
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371

MINUTES

- Board Members Present:** Alex Brandon, President
Charlie Johnson, Vice President
Kathleen Hoffman, Director
Deborah Philips, Director
Mark Roberts, Director
- Board Members Absent:** None
- Staff Present:** Don Bartz, General Manager
Kim Ward, HR Manager/Executive Secretary
- District Counsel:** Steve Kennedy, General Counsel

BOARD MEETING – 6:00 p.m.

Call to Order

President Brandon called the Meeting to order at 6:01 p.m.

Roll Call

All Directors were present at Roll Call.

1. Approval of Agenda

Mr. Bartz requested that the agenda be amended to add the following closed session matters since there is need for the Board to take immediate action thereon which arose after the agenda was posted in accordance with Government Code Section 54954.2(b)(2):

Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation
Pursuant to Government Code Section 54956.9(d)(2)
Two Potential Cases

Director Philips moved to approve the agenda as amended. Director Roberts seconded the motion. Motion passed unanimously.

2. Public Comment

a. **General Public** – None

b. **Community Reports** – None

- **C.E.R.T.** – Bonnie Butler with Phelan Pinon Hills C.E.R.T. note the upcoming classes in September for C.E.R.T. basic disaster training.
- **Fire** – Chief Wetzel provided the call statistics for the month of July. There was a blood drive today.
- **Sheriff** – Deputy Fox provided the call statistics for the month of July.

- **School District** – Dr. Holman, Superintendent of Snowline Joint Unified School District reported that August 12, 2019, is the welcome back breakfast for the school district's staff. He invited the Board to attend. The motto this year is, "if you can be anything, be kind." The first day of school is next Wednesday.

3. Consent Items

Director Philips moved to approve the Consent Items as amended. Director Hoffman seconded the motion. Motion passed unanimously.

4. Matters Removed from Consent Items – None

5. Presentations/Appointments – None

6. Continued/New Agenda Items – Action Items

a. Discussion & Possible Action Regarding Adoption of Mitigated Negative Declaration for the Circle Green "Green Tech" Project

Staff Recommendation: For the Board to adopt the Mitigated Negative Declaration for the Circle Green "Green Tech" Project and to authorize the General Manager to file a Notice of Determination with the County of San Bernardino.

Mr. Dodson, of Tom Dodson and Associates, presented this item.

Vice President Johnson moved to approve the staff recommendation. Director Roberts seconded the motion. Motion passed unanimously.

b. Discussion & Possible Action Regarding Disposition of District Parcel No. 3067-081-02-0000

Staff Recommendation: For the Board to authorize staff to list Parcel No. 3067-081-20-0000 for sale with a licensed real estate agent of staff's choosing for a commission amount not to exceed eight percent.

Mr. Bartz introduced this item.

Director Hoffman moved to approve the staff recommendation. Director Philips seconded the motion. Motion passed unanimously.

c. Discussion & Possible Action Regarding Adoption of Resolution No. 2019-14; Adopting a Social Media Policy

Staff Recommendation: For the Board to adopt Resolution No. 2019-14; Establishing a Social Media Policy.

Vice President Johnson moved to adopt Resolution No. 2019-14; Adopting a Social Media Policy as amended. Director Roberts seconded the motion. Motion passed unanimously.

7. Committee Reports & Comments

- Antelope Valley Adjudication Committee (Ad Hoc)** – Nothing further to report.
- Employee Compensation & Benefits Committee (Ad Hoc)** - Nothing further to report.
- Engineering Committee (Standing)** – Nothing further to report.
- Finance Committee (Standing)** – Nothing further to report.
- Legislative Committee (Standing)** – Nothing further to report.
- Mojave Adjudication Committee (ad hoc)** – Nothing to report.
- Parks, Recreation & Street Lighting Committee (Standing)** – Nothing further to report.
- Property Management Committee (Standing)** – Nothing further to report.

- i. **Waste & Recycling Committee (Standing)** – Nothing further to report.
8. **Staff and General Manager’s Report** – Nothing further to report.
9. **Reports**
 - a. **Director Reports**
 - Hoffman** – Nothing to report.
 - Roberts** – Nothing to report.
 - Philips** – Attended the Technical Advisory Committee on August 1, 2019. She attended a governance regarding hemp and water which also discussed the funding for the tunnel (water fix) project. She also attended “Today in Water” where they were talking about disadvantaged communities.
 - Johnson** – Attended CSDA’s “Rate Setting Under Proposition 218” workshop as a refresher for the upcoming fiscal year.
 - b. **President’s Report** – Nothing to report.
10. **Correspondence/Information** – The items in the packet were noted.
11. **Review of Action Items**
 - a. **Previous Meeting**
 - Complete
 - b. **Current Meeting**
 - Information on whether there are any fire flow deficiencies.
12. **Set Agenda for Next Meeting** – The next meeting is cancelled.
13. **Recess to Closed Session**
[With no further business before the Board, the meeting recessed to Closed Session at 7:15 p.m.](#)
 - Closed Session:** Conference with Legal Counsel – Anticipated Litigation
 Significant Exposure to Litigation
 Pursuant to Government Code Section 54956.9(d)(2)
 Two Potential Cases
 - Closed Session:** Conference with Labor Negotiator
 (Government Code Section 54957.6)
 District Designated Representative:
 Steven M. Kennedy, General Counsel
 Unrepresented Employee: General Manager
14. **Return to Open Session** – Announcement of Reportable Action
[There was no reportable action.](#)
15. **Continued/New Agenda Items**
 - a. **Discussion & Possible Action Regarding Employment Agreement between the District & the General Manager**
 Staff Recommendation: None

[The Board approved the draft Employment Agreement as revised by a vote of 4-1 with Director Roberts opposed.](#)
16. **Adjournment**
[With no further business before the Board, the meeting adjourned.](#)


Link to Agenda Materials and Handouts: <http://www.pphcsd.org>



Charlie Johnson, Vice President of the Board

10-2-19

Date



Kim Ward, HR Manager/Executive Secretary

10-2-2019

Date