



# Phelan Piñon Hills Community Services District

4176 Warbler Road • P. O. Box 294049 • Phelan, CA 92329-4049 • (760) 868-1212 Fax (760) 868-2323

**REGULAR BOARD MEETING**  
**July 3, 2019**  
**Phelan Community Center**  
**4128 Warbler Road, Phelan, CA 92371**

**MINUTES**

**Board Members Present:** Alex Brandon, President  
Charlie Johnson, Vice President  
Kathleen Hoffman, Director  
Deborah Philips, Director  
Mark Roberts, Director

**Board Members Absent:** None

**Staff Present:** Don Bartz, General Manager  
George Cardenas, Engineering Manager  
Sean Wright, Water Operations Manager  
Kim Ward, HR Manager/Executive Secretary

**District Counsel:** Steve Kennedy, General Counsel

**CR&R Staff** Brent Speers, General Manager

**BOARD MEETING – 6:00 p.m.**

**Call to Order**

President Brandon called the Meeting to order at 6:00 p.m.

**Roll Call**

All Directors were present at Roll Call.

**1. Approval of Agenda**

Director Philips moved to approve the Agenda. Director Hoffman seconded the motion. Motion passed unanimously.

**2. Public Comment**

a. **General Public** – None

b. **Community Reports** – None

- **Fire** – Chief Wetzel provided the call statistics for the month of June. Wished everyone a safe and happy Fourth of July. He reminded the community that fireworks are illegal in the area and to call 911 if you see fireworks in the area.
- **School District** – Robert Chacon thanked the CSD for the archery program and the new location, the movie nights, and craft classes. July 16<sup>th</sup> is next SJUSD board meeting. Most school staff is back August 1<sup>st</sup>. District office is currently open Monday through Thursday. First day of school is August 14, 2019. The school district

is working to get Community Eligibility Provisions to provide free breakfast and lunch to every student.

**3. Consent Items**

Vice President Johnson moved to approve the Consent Items as amended. Director Roberts seconded the motion. Motion passed unanimously.

**4. Matters Removed from Consent Items – None**

**5. Presentations/Appointments – None**

**6. Continued/New Agenda Items – Action Items**

**a. Discussion & Possible Action Regarding Franchise Agreement for Solid Waste & Recycling Services with CR&R, Incorporated**

Staff Recommendation: For the Board to adopt the Exclusive Franchise Agreement between Phelan Piñon Hills Community Services District and CR&R, Incorporated for Solid Waste Handling & Recycling Service, and to authorize the Board President and District staff to execute the agreement.

Ms. Ward introduced this item.

Director Hoffman moved to approve staff recommendation. Director Philips seconded the motion. Motion passed unanimously.

**b. Discussion & Possible Action Regarding Ordinance No. 2017-02; Commercial Solid Waste Collection & Ordinance No. 2017-03; Commercial Recycling Program**

Staff Recommendation: For the Board to review Ordinances Nos. 2017-02 and 2017-03 and information presented by staff regarding development of the Ordinances, including recycling requirements, to determine if any revisions are necessary.

Ms. Ward introduced this item and provided a presentation on Commercial Solid Waste & Recycling.

Mr. Feller noted his objection to recycling requirement for businesses and requested for the ordinance to be revisited; long discussion ensued.

Vice President Johnson moved to modify Section 9203.01 to "...that generates more than 4 cubic yards per week..." Director Philips seconded the motion. Motion failed with Director Roberts, Director Hoffman, and President Brandon opposed.

**c. Discussion & Possible Action Regarding Purchase of Dump Truck**

Staff Recommendation: For the Board to approve the purchase of 2020 Mack Granite 64FR MHD Dump Truck from TEC Equipment to meet the current California Air Resources Control Board (CARB) regulations in order to keep the current fleet in compliance.

Mr. Bartz introduced this item.

Vice President Johnson moved to approve staff recommendation. Director Philips seconded the motion. Motion passed unanimously.

**d. Discussion & Possible Action Regarding Election of Directors to the Special District Risk Management Authority Board of Directors**

Staff Recommendation: For the Board to vote for up to three (3) candidates for SDRMA's Board of Directors and authorize staff to submit the ballot by mail.

Mr. Bartz introduced this item.

After a brief discussion, Director Philips moved to vote for Bob Swan, Patrick O'Rourke, and Sandy Seifert-Raffelson. Director Hoffman seconded the motion. Motion passed 4-0; Vice President Johnson abstained.

**e. Discussion & Possible Action Regarding California Special Districts Association's 2019 Board Elections**

Staff Recommendation: For the Board to vote for one candidate for CSDA Board of Directors Seat B and authorize the General Manager to cast the electronic ballot.

Mr. Bartz introduced this item.

Director Hoffman moved to vote for Lindsay Woods. Director Roberts seconded the motion. Motion passed unanimously.

**7. Committee Reports & Comments**

- a. **Adjudication Committee (Ad Hoc)** – Nothing further to report.
- b. **Employee Compensation & Benefits Committee (Ad Hoc)** - Nothing further to report.
- c. **Engineering Committee (Standing)** – Nothing further to report.
- d. **Finance Committee (Standing)** – Nothing further to report.
- e. **Legislative Committee (Standing)** – Nothing further to report.
- f. **Parks, Recreation & Street Lighting Committee (Standing)** – Nothing further to report.
- g. **Property Management Committee (Standing)** – Nothing further to report.
- h. **Waste & Recycling Committee (Standing)** – Nothing further to report.

- 7. Staff and General Manager's Report** – Mr. Bartz gave report on the status on Chromium-6 regulations. He attended the MWA adjudication hearing in Riverside; rampdown is 75% - rampdown was equal for Municipal and Industrial and Agricultural. The 65% immediate rampdown was removed. MWA is looking into recharge basins for the area. Noted it was a positive meeting with MWA. Noted the CA water fix and how it is likely to be charged; \$20 million per year. Provided a parking lot update. He will be attending the Sheep Creek meeting July 11, 2019, and he put in a request for the District to serve itself.

**9. Reports**

**a. Director Reports**

**Hoffman** – Asked Director Philips about her webinar for youth engagement.

**Johnson** – Commented on meeting minutes.

**Roberts** – Nothing to report.

**Philips** – Nothing to report.

- b. President's Report** – Nothing to report.

- 10. Correspondence/Information** – The items in the packet were noted.

**11. Review of Action Items**

- a. **Previous Meeting** – None
- b. **Current Meeting** – None

**12. Set Agenda for Next Meeting**

- Surplus Property Disposition
- Standby & Delinquencies Hearings
- Parking Lot
- Assessment Credits
- CSDA Request for Support Letters

**13. Adjournment**

With no further business before the Board, the meeting adjourned at 8:34 p.m.

Link to Agenda Materials and Handouts: <http://www.pphcsd.org>

  
\_\_\_\_\_  
Alex Brandon, President of the Board

7-24-2019  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Kim Ward, HR Manager/Executive Secretary

7/24/2019  
\_\_\_\_\_  
Date