



Phelan Piñon Hills Community Services District

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REGULAR BOARD MEETING

July 1, 2020

Phelan Community Center & Via Conference Call
4128 Warbler Road, Phelan, CA 92371

MINUTES

- Board Members Present:** Charlie Johnson, President
Kathleen Hoffman, Vice President
Rebecca Kujawa, Director
Deborah Philips, Director
- Board Members Absent:** Mark Roberts, Director
- Staff Present:** Don Bartz, General Manager
Sean Wright, Water Operations Supervisor
George Cardenas, Engineering Manager
Kim Ward, HR Manager/Executive Secretary
- District Counsel:** Steve Kennedy, General Counsel

REGULAR BOARD MEETING – 6:00 p.m.

Call to Order

President Johnson called the Meeting to order at 6:00 p.m.

Roll Call

All Directors were present at Roll Call.

1. Approval of Agenda

Vice President Hoffman moved to approve the Agenda. Director Philips seconded the motion. Motion passed unanimously.

2. Public Comment

a. General Public – None

b. Community Reports

- **Fire** – Captain Aguirre asked the public to be on the lookout for an arsonist in a green SUV after some suspicious fires in the area. Noted the use of Covid safety equipment and new procedures when responding to calls. They are providing Covid testing at Station 14. Stated there has been an increase in call volume with everything opening up.
- **Mojave Water Agency** – Mr. Hall reported that the ramp down hearing is July 9, 2020. They are moving ahead on water banking in the District's area.

3. Consent Items

Vice President Hoffman moved to approve the consent items. Director Philips seconded the motion. Motion passed unanimously.

4. Matters Removed from Consent Items – None**5. Presentations/Appointments – None****6. Continued/New Agenda Items – Action Items****a. Discussion & Possible Action Regarding the Civic Complex & Phelan Park Project**

Staff Recommendation: For the Board to direct staff to negotiate and bring back contracts to proceed with the design work for the Civic Complex and Phelan Park Project.

Mr. Bartz presented this item and KTUA provided a recap of the presentation given at the Parks Committee meeting on June 9, 2020.

After some discussion, consensus of the Board was for staff to negotiate and bring back contracts for design work for the Board to review and possibly approve.

b. Discussion & Possible Action Regarding Agreement with Mojave Desert Air Quality Management District for Air Monitoring Station

Staff Recommendation: For the Board to approve the Agreement with Mojave Desert Air Quality Management District.

Mr. Bartz presented this item.

Vice President Hoffman moved to approve the Resolution. Director Kujawa seconded the motion. Motion passed unanimously.

7. Committee Reports & Comments

- a. **Antelope Valley Adjudication Committee (Ad Hoc)** – Nothing new to report.
- b. **Engineering Committee (Standing)** – Nothing new to report.
- c. **Finance Committee (Standing)** – Nothing to report.
- d. **Legislative Committee (Standing)** – Nothing further to report.
- e. **Parks, Recreation & Street Lighting Committee (Standing)** – Nothing to report.
- f. **Waste & Recycling Committee (Standing)** – Nothing to report.

8. Staff and General Manager's Report – Mr. Bartz invited the Board on a tour of the new tank and well.**9. Reports****a. Director Reports**

Kujawa – Nothing to report.

Philips – Contacted the county regarding Covid testing; discussion. Attended the Sheep Creek Water meeting.

Hoffman – Nothing to report.

- b. **President's Report** – Stated he will have an agenda and written report regarding the Sheep Creek Water meeting. Asked about the Van Dam property. Thanked Ms. Lowrance for her hard work.

10. **Correspondence/Information** – The items in the packet were noted.

11. **Review of Action Items**

- a. **Previous Meeting** – Complete
- Current Meeting** – None

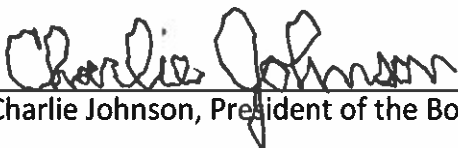
12. **Set Agenda for Next Meeting**

- Standby & Delinquencies Hearings

13. **Adjournment**

With no further business before the Board, the meeting was adjourned at 7:13 p.m.

Link to Agenda Materials and Handouts: <http://www.pphcsd.org>



Charlie Johnson, President of the Board

7-22-2020

Date



Kim Ward, HR Manager/Executive Secretary

7/22/2020

Date