



Phelan Piñon Hills Community Services District

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REGULAR BOARD MEETING

May 20, 2020

Phelan Community Center & Via Conference Call
4128 Warbler Road, Phelan, CA 92371

MINUTES

Board Members Present: Charlie Johnson, President
Kathleen Hoffman, Vice President
Rebecca Kujawa, Director
Deborah Philips, Director
Mark Roberts, Director

Board Members Absent: None

Staff Present: Don Bartz, General Manager
Lori Lowrance, Administrative Services Manager
Sean Wright, Water Operations Supervisor
George Cardenas, Engineering Manager
Kim Ward, HR Manager/Executive Secretary

District Counsel: Steve Kennedy, General Counsel

REGULAR BOARD MEETING – 6:00 p.m.

Call to Order

President Johnson called the Meeting to order at 6:00 p.m.

Roll Call

All Directors were present at Roll Call.

1. Approval of Agenda

The Agenda was approved.

2. Public Comment

- a. General Public – None
- b. Community Reports – None

3. Consent Items

President Johnson pulled Item 3b. Director Roberts moved to approve the remaining Consent Items. Vice President Hoffman seconded the motion. Motion passed unanimously.

4. Matters Removed from Consent Items

Item 3b was removed for discussion. After a discussion, President Johnson moved to approve item 3b. Director Roberts seconded the motion. Motion passed unanimously.

5. Presentations/Appointments

The 2020 Earth Day Art Contest winners were announced. The presentation can be viewed on the District's website.

6. Continued/New Agenda Items – Action Items**a. Presentation & Discussion Regarding the District's Proposed Water Meter Replacement Program**

Staff Recommendation: None

No action taken; not an action item.

b. Discussion and Possible Action Regarding Resolution No. 2019-04; Establishing Policies for Board Member Compensation, Reimbursement, and Ethics Training

Staff Recommendation: For the Board to review Resolution No. 2019-04; Establishing Policies for Board Member Compensation, Reimbursement, and Ethics Training.

After much discussion, no action was taken on this Resolution and the temporary compensation policy reverted to the existing policy.

7. Committee Reports & Comments

- a. **Antelope Valley Adjudication Committee (Ad Hoc)** – Nothing to report.
- b. **Engineering Committee (Standing)** – MWA provided a presentation on the Oeste study which will hopefully help the District locate a new well site.
- c. **Finance Committee (Standing)** – Met yesterday and reviewed the final draft of the budget.
- d. **Legislative Committee (Standing)** – Nothing is moving forward in the legislature at this time except urgency bills. Congress has a bill that defines special districts so they can be included in funding, etc.
- e. **Parks, Recreation & Street Lighting Committee (Standing)** – Nothing to report.
- f. **Waste & Recycling Committee (Standing)** – Nothing to report.

8. Staff and General Manager's Report – Mr. Bartz reported the office is reopened and fully staffed but is taking precautions such as only having one person in the lobby at a time. The remainder of the park will open tomorrow.**9. Reports****a. Director Reports**

Hoffman – Nothing to report.

Philips – Attending the virtual legislative days.

Roberts – Nothing to report.

Kujawa – Attending the virtual legislative days.

b. President's Report – Noted Sheep Creek's CEQA.**10. Correspondence/Information** – The items in the packet were noted.**11. Review of Action Items**

- a. **Previous Meeting** – None
- b. **Current Meeting** – None


12. Set Agenda for Next Meeting

- Public Hearing on the 2020/2021 Budget
- Possible Adoption of the 2020/2021 Budget
- Disposition of District-owned Sheep Creek Water Shares
- Credit Card and Late Fees


13. Adjournment

With no further business before the Board, the meeting was adjourned at 7:30 p.m.

Link to Agenda Materials and Handouts: <http://www.pphcsd.org>




Charlie Johnson, President of the Board



Date



Kim Ward, HR Manager/Executive Secretary



Date