



# Phelan Piñon Hills Community Services District

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**REGULAR BOARD MEETING  
May 16, 2018  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371**

## MINUTES

**Board Members Present:** Mark Roberts, President  
Alex Brandon, Vice President  
Al Morrissette, Director  
Cathy Pace, Director  
Dan Whalen, Director

**Board Members Absent:** None

**Staff Present:** Lori Lowrance, Administrative Services Manager  
George Cardenas, Engineering Manager  
Kim Ward, HR Manager/Executive Secretary  
Sean Wright, Water Operations Manager  
Steve Lowrance, Parks Supervisor

### BOARD MEETING – 6:00 p.m.

#### Call to Order

President Roberts called the Meeting to order at 6:01 p.m.

#### Roll Call

All Directors were present at Roll Call.

#### 1. Approval of Agenda

Director Morrissette moved to approve the Agenda. Director Pace seconded the motion. Motion passed unanimously.

#### 2. Public Comment

##### a. General Public - None

##### b. Community Reports

- Sheriff – Sergeant Vaccari provided the call statistics for the month of April.
- Mojave Water Agency – Richard Hall provided a legislative update.

#### 3. Consent Items

Director Whalen moved to approve the Consent Items. Director Morrissette seconded the motion. Motion passed unanimously.

#### 4. Matters Removed from Consent Items

None

#### 5. Presentations/Appointments

None

## 6. Continued/New Agenda Items – Action Items

### a. Discussion & Possible Action Regarding Request to Provide Out of District Water Service for APN 3069-221-04

Staff Recommendation: For the Board to consider providing out of District water service for APN 3069-221-04 and to authorize staff to proceed with creation of water letter, agreement, and legal review.

Mr. Bartz introduced this item.

After some discussion, Director Pace moved to approve staff recommendation. Director Morrissette seconded the motion. Motion passed 4-1 with Vice President Brandon opposed.

### b. Review of 2018/2019 Draft Budget and Setting the Public Hearing Date

Staff Recommendation: For the Board to review, discuss, and identify any additional changes to the draft budget for 2018/19, as updated per the Board's request at the April 18, 2018, Workshop, and to schedule the Public Hearing on the 2018/19 Budget for June 6, 2018.

Ms. Lowrance introduced this item.

Consensus with the Board was to move forward with scheduling the budget hearing.

### c. Discussion & Possible Action Regarding Resolution No. 2017-01; Establishing Policies for Board Member Compensation, Reimbursement, and Ethics Training

Staff Recommendation: For the Board to review Resolution No. 2017-01; Establishing Policies for Board Member Compensation, Reimbursement, and Ethics Training

No action taken.

## 7. Committee Reports & Comments

- a. **Engineering Committee (Standing)** – They met last Wednesday; there was a very substantial leak with an enormous hole created.
- b. **Parks, Recreation & Street Lighting Committee (Standing)** – Focusing on the AV Wall.
- c. **Finance Committee (Standing)** – A Special Meeting will be held on Monday.
- d. **Legislative Committee (Standing)** – Meets tomorrow.
- e. **Waste & Recycling Committee (Standing)** – Meets tomorrow.
- f. **Conservation Committee (Ad Hoc)** – Nothing further to report.
- g. **Adjudication Committee (Ad Hoc)** – The committee has met and will meet again soon. The appeal is progressing slowly.
- h. **Property Management Committee (Standing)** – Will meet next week on May 29, 2018.

## 8. Staff and General Manager's Report

Nothing to report.

## 9. Reports

### a. Director's Report

**Brandon** – Attended the Phelan Senior's Mother's Day Lunch.

**Morrissette** – Invited everyone out for the Memorial Vietnam Wall.

**Pace** – None

**Whalen** – None

c. **President’s Report** – Nothing to report.

10. **Correspondence/Information** – The items in the packet were noted.

11. **Review of Action Items**

- a. **Previous Meeting** – None
- b. **Current Meeting** – None

12. **Set Agenda for Next Meeting** – June 6, 2018

- Budget Hearing/Adoption
- Appropriations
- Solar Power Presentation

13. **Adjournment**

With no further business before the Board, the meeting adjourned at 6:34 p.m.

Link to Agenda Materials and Handouts: <http://www.pphcsd.org>

  
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Mark Roberts, President

7-17-18  
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Date

  
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Kim Ward, HR Manager/Executive Secretary

7/17/18  
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Date