



Phelan Piñon Hills Community Services District

4176 Warbler Road • P. O. Box 294049 • Phelan, CA 92329-4049 • (760) 868-1212 Fax (760) 868-2323

REGULAR BOARD MEETING
May 1, 2019
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371

MINUTES

- Board Members Present:** Alex Brandon, President
Charlie Johnson, Vice President
Kathleen Hoffman, Director
Deborah Philips, Director
Mark Roberts, Director
- Board Members Absent:** None
- Staff Present:** Don Bartz, General Manager
George Cardenas, Engineering Manager
Sean Wright, Water Operations Manager
Kim Ward, HR Manager/Executive Secretary
- District Counsel:** Steve Kennedy, General Counsel

BOARD MEETING – 6:00 p.m.

Call to Order

President Brandon called the Meeting to order at 6:00 p.m.

Roll Call

All Directors were present at Roll Call.

1. Approval of Agenda

Director Hoffman moved to approve the Agenda. Director Philips seconded the motion. Motion passed unanimously.

2. Public Comment

a. **General Public** - None

b. **Community Reports**

- a. **Fire** – Chief Wetzel provided the call statistics for the month of April and asked everyone to report any fires they see.
- b. **Sheriff** – Sergeant Vaccari provided the call statistics for the month of April.
- c. **School District** – Dr. Holman noted that the first day of each month is kindness day at SJUSD. Thanked the District for the partnership with the Senior Health Fair. STEAM night is coming up at Quail Valley Middle School at 5:30 p.m. this Friday. Saturday is "It's a Gas to Go to Class;" 388 students at Serrano had perfect attendance but no students won a car. The water tank above the high school will be painted soon.

3. Consent Items

Director Roberts moved to approve the Consent Items. Director Philips seconded the motion. Motion passed unanimously.

4. Matters Removed from Consent Items – None**5. Presentations/Appointments – None****6. Continued/New Agenda Items – Action Items****a. Discussion & Possible Action Regarding Setting the Public Meeting and Public Hearing Date for Proposed Solid Waste & Recycling Rates & Authorization to Mail the Notice of Rate Change in Compliance with Proposition 218 & Possible Action Regarding Setting the Public Hearing for**

Staff Recommendation: For the Board to set a public meeting date and public hearing date for proposed solid waste and recycling rates, and to authorize CR&R to mail the Notice of Rate Change to all customers in compliance with Proposition 218.

Ms. Ward introduced this item.

After some discussion, Director Philips motioned to approve staff recommendation. Director Roberts seconded the motion. Motion passed unanimously.

b. Discussion & Possible Action Regarding Resolution No. 2019-07; Establishing Policies for Board Member Sexual Harassment Prevention Training

Staff Recommendation: For the Board to review and adopt Resolution No. 2019-07; Establishing Policies for Board Member Sexual Harassment Prevention Training.

Ms. Ward introduced this item.

After some discussion, Director Hoffman moved to approve the staff recommendation. Director Hoffman seconded the motion. Motion passed unanimously.

7. Committee Reports & Comments

- a. **Adjudication Committee (Ad Hoc)** – Nothing further to report.
- b. **Employee Compensation & Benefits Committee (Ad Hoc)** - Nothing further to report.
- c. **Engineering Committee (Standing)** – Nothing further to report.
- d. **Finance Committee (Standing)** – Nothing further to report.
- e. **Legislative Committee (Standing)** – Nothing further to report.
- f. **Parks, Recreation & Street Lighting Committee (Standing)** – Nothing to report.
- g. **Property Management Committee (Standing)** – Discussion regarding Parking Lot Lease with the Pinon Hills Chamber of Commerce.
- h. **Waste & Recycling Committee (Standing)** – Nothing further to report.

8. Staff and General Manager's Report – None**9. Reports****a. Director Reports**

Hoffman – Nothing to report.

Johnson – Attended the CSDA conference.

Roberts – Special Engineering meeting on Monday; discussion. Noted the summer activities flyer for kids.

Philips – Nothing to report.

- b. **President’s Report** – Attended the Senior Health Fair. Won’t need next budget workshop. Noted CSDA’s Legislative Days are upcoming.

10. **Correspondence/Information** – The items in the packet were noted.

11. **Review of Action Items**

- a. **Previous Meeting** – None
- b. **Current Meeting** – None

12. **Set Agenda for Next Meeting**

- Several Presentations for the Earth Day Art Contest
- Surplus Property Item
- Setting the Budget Hearing Date
- Resolution Initiating Standby

13. **Adjournment** With no further business before the Board, the meeting adjourned at 7:00 p.m.

Link to Agenda Materials and Handouts: <http://www.pphcsd.org>



Alex Brandon, President of the Board

6-19-19

Date



Kim Ward, HR Manager/Executive Secretary

6/19/2019

Date