

REGULAR BOARD MEETING MINUTES

April 7, 2021

Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Kathy Hoffman, President
Rebecca Kujawa, Vice President
Charlie Johnson, Director
Deborah Philips, Director

Board Members Absent: Mark Roberts, Director

Staff Present: Don Bartz, General Manager
George Cardenas, Engineering Manager
Sean Wright, Water Operations Manager (Zoom)
Kim Ward, HR Manager/Executive Secretary
Steve Lowrance, Parks Supervisor

District Counsel: Steve Kennedy, General Counsel (Zoom)

REGULAR BOARD MEETING – 6:00 p.m.

Call to Order

President Hoffman called the meeting to order at 6:00 p.m.

Roll Call

All but Director Roberts were present at Roll Call.

1) Approval of Agenda

Director Philips moved to approve the Agenda. Vice President Kujawa seconded the motion. Motion carried 4-0.

2) Public Comment

a) **General Public** – None

b) **Community Reports**

- **Mojave Water Agency** – Ken Anderson, Director of the Mojave Water Agency Board, provided an update on the recharge project. He noted that the Urban Water Management Plan is in development and that household water use has decreased.

3) Consent Items

Director Philips moved to approve the Consent Items. Vice President Kujawa seconded the motion. Motion carried 4-0.



4) **Matters Removed from Consent Items**

None

5) **Presentations/Appointments** – None

6) **Continued/New Agenda Items**

a) **Discussion & Possible Action Regarding Facility Use Agreement with Mojave Archers**

Staff Recommendation: For the Board to approve the Facility Use Agreement for APN 3098-081-01 with the Mojave Archers.

Mr. Bartz introduced this item.

After discussion, Vice President Kujawa moved to approve the Facility Use Agreement with the Mojave Archers. Director Philips seconded the motion. Motion carried 4-0.

b) **Discussion & Possible Action Regarding the Redevelopment, Capacity Increase, and Chromium-6 Mitigation of Well No. 6A**

Staff Recommendation: For the Board to approve the scope of work for Well 6A redevelopment, capacity increase, and mitigation of Chromium-6.

Mr. Bartz introduced this item.

After discussion, Director Johnson moved to approve the scope of work for Well 6A redevelopment, capacity increase, and mitigation of Chromium-6. Director Philips seconded the motion. Motion carried 4-0.

c) **Presentation & Discussion Regarding Potential Community Rebranding**

Staff Recommendation: None

Ms. Ward provided a presentation on this item.

Note: The presentation is available at www.PPHCSD.org

No action taken; not an action item.

d) **Update on the Proposed Phelan Park Expansion Project**

Staff Recommendation: None

Mr. Cardenas reported that staff met with the architects and engineers regarding phasing and scheduling. Planning on 120 days for plans to be submitted to the county for the Civic Center. By the end of the year, plans might be approved and then a year for construction. Should be hearing about the grant in August. Working on the grading plan.

No action taken; not an action item.



e) **Update on the Status of Negotiation for the Consolidation of Sheep Creek Mutual Water Company into the District**

Staff Recommendation: None

Nothing to report.

No action taken; not an action item.

7) **Committee Reports/Comments**

- a) **Antelope Valley Adjudication Committee (Ad Hoc)** – Nothing to report.
- b) **Engineering Committee (Standing)** – The April meeting has been rescheduled to April 22, 2021.
- c) **Finance Committee (Standing)** – Will meet on April 20, 2021.
- d) **Legislative Committee (Standing)** – Nothing to report.
- e) **Parks, Recreation & Street Lighting Committee (Standing)** – Meets next Tuesday. Staff reported the community centers will be reopening by the end of the month.
- f) **Waste & Recycling Committee (Standing)** – Nothing to report.

8) **Staff and General Manager's Report**

Mr. Bartz reported that the Martinez/Johnson family were able to secure funding to install the mainline for water service.

9) **Reports**

a) **Director's Report**

Philips – Attended ACWA DC 2021 virtual conference.

Johnson – Participated in the county meeting regarding COVID-19 and stated there was excellent news. The county is moving in to the orange tier and has a 1.8% positivity rate and that 18% of the county is fully vaccinated.

Kujawa – Nothing further to report; a written report was in the packet.

b) **President's Report** – Nothing further to report.

10) **Correspondence/Information** – The items in the packet were noted.

11) **Review of Action Items**

- a) **Prior Meeting Action Items** – Completed (report was in the packet)
- b) **Current Meeting Action Items**
 - Information regarding CIP cost on the Administrative Manager's report

12) **Set Agenda for Next Meeting**

- **Regular Board Meeting** – April 21, 2021
 - District Water Theft
 - Water Filling Station

13) **Recess to Closed Session**

Closed Session: Conference with Legal Counsel - Anticipated Litigation
(Government Code § 54956.9(d)(2))
One Potential Case



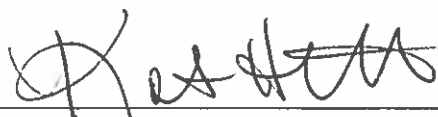
The Board recessed to closed session at 7:16 p.m.

14) **Return to Open Session** – Announcement of Reportable Action
No reportable action.

15) **Adjournment**

With no further business before the Board, the meeting was adjourned.

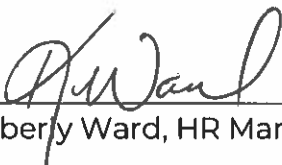
Agenda materials can be viewed online at <https://www.pphcsd.org>



Kathy Hoffman, President of the Board

4-22-21

Date



Kimberly Ward, HR Manager/Executive Secretary

4/22/2021

Date

