



Phelan Piñon Hills Community Services District

4176 Warbler Road • P. O. Box 294049 • Phelan, CA 92329-4049 • (760) 868-1212 Fax (760) 868-2323

REGULAR BOARD MEETING

April 4, 2018

Phelan Community Center
4128 Warbler Road, Phelan, CA 92371

MINUTES

Board Members Present: Mark Roberts, President
Alex Brandon, Vice President
Al Morrissette, Director
Cathy Pace, Director
Dan Whalen, Director

Board Members Absent: None

Staff Present: Lori Lowrance, Administrative Services Manager
George Cardenas, Engineering Manager
Kim Ward, HR Manager/Executive Secretary
Sean Wright, Water Operations Manager
Steve Lowrance, Parks Supervisor

REGULAR BOARD MEETING – 6:00 p.m.

Call to Order

President Roberts called the Meeting to order at 6:00 p.m.

Roll Call

All Directors were present at Roll Call.

1. Approval of Agenda

Director Morrissette moved to approve the Agenda. Director Whalen seconded the motion. Motion passed unanimously.

2. Public Comment

a. General Public – None

b. Community Reports

- **County Supervisor** – Noted the comments from an Orange County Supervisor and their remedy for homelessness which was to send their homeless population to the High Desert. The Orange County Supervisor has since issued a press release noting flaws in the plan and noting the efforts of High Desert agencies to take care of homelessness in the High Desert, including veterans.
- **Sheriff** – Sergeant Vaccari provided the call statistics for the month of March and answered questions.
- **Fire** – Chief Wetzal provided the call statistics for the month of March and provided an update on burn permits.

- **Mojave Water Agency** – Richard Hall advised against the use of chemicals for killing weeds because of their impact on the water table. He noted the information available on water efficient landscaping, the upcoming High Desert Water Symposium, that Assemblyman Obernolte will be speaking at City of Victorville about the veteran’s DMV fee exemption, and the increasing gas prices. He commented on the California Water Fix and aging infrastructure and the expense.
3. **Consent Items**
Director Pace moved to approve the Consent Items. Director Whalen seconded the motion. Motion passed unanimously.
 4. **Matters Removed from Consent Items**
None
 5. **Presentations/Appointments**
None
 6. **Continued/New Agenda Items – Action Items**
 - a. **Discussion Regarding Potential Expansion of Sphere of Influence in El Mirage**
Staff Recommendation: For the Board to discuss whether or not it has interest in expanding the District’s sphere of influence and/or annexing the entire community of El Mirage.

Ms. Lowrance introduced this item.

After much discussion, no action was taken by the Board.
 - b. **Discussion & Possible Action Regarding Community Demonstration Garden**
Staff Recommendation: For the Board to proceed with a joint collaboration with the Snowline Community Cabinet and the District to develop a community demonstration garden.

Ms. Lowrance introduced this item.

Michelle Hannon, SCC and Master Gardener, provided an overview of the concept.

Consensus of the Board was to move forward with development of the plan and bring back to the Board for possible approval.
 - c. **Discussion & Possible Action Regarding Out of District/Out of Boundary Water Service Policy**
Staff Recommendation: For the Board to review the draft “Out of District/Boundary Water Service Policy” and attached exhibits, and to provide consensus on changes to the draft Policy and attached exhibits.

Ms. Lowrance introduced this item. Mr. Kennedy reported on the LAFCO action item.

Director Morrissette moved to adopt Resolution 2018-05; Establishing an Out of District/Out of Boundary Water Service Policy. Director Pace seconded the motion. The motion passed 4-1 with Vice President Brandon opposed.
 - d. **Discussion & Possible Action Regarding Agreement for Out of District Water Service for APN 3066-191-04, a Future Gas Station**

Staff Recommendation: Staff recommends for the Board to review the attached draft Agreement and attached exhibits, and to provide direction on how to proceed.

Ms. Lowrance introduced this item.

Director Pace moved to approve the agreement for Out of District Water Service for APN 3066-191-04. Director Morrissette seconded motion.

Mr. Kennedy noted that he has not received any comments on the agreement so this agreement may be coming back.

Motion passed 4-1 with Vice President Brandon opposed.

e. Discussion & Possible Action Regarding Election for Regular Special District Member of the Local Agency Formation Commission

Staff Recommendation: For the Board to elect an individual for the position of Regular Special District Member of the Local Agency Formation Commission (LAFCO).

Ms. Lowrance introduced this item.

Vice President Brandon moved to vote for James Curatalo. Director Morrissette seconded the motion. Motion passed 4-0; Director Whalen abstained.

7. Committee Reports & Comments

- a. **Engineering Committee (Standing)** – Nothing further to report.
- b. **Parks, Recreation & Street Lighting Committee (Standing)** – Nothing further to report.
- c. **Finance Committee (Standing)** – Nothing further to report.
- d. **Legislative Committee (Standing)** – Nothing further to report.
- e. **Waste & Recycling Committee (Standing)** – Nothing further to report.
- f. **Conservation Committee (Ad Hoc)** – Nothing further to report.
- g. **Adjudication Committee (Ad Hoc)** – Nothing further to report.
- h. **Property Management Committee (Standing)** – Nothing further to report.

8. Staff and General Manager's Report

Nothing to report.

9. Reports

a. Director's Report

Brandon – Noted a correction regarding the minutes. He commented about the public comment language in the agenda and wanted to know when it changed.

Morrissette – No Report.

Pace – No Report.

Whalen – Noted the heavy workload of staff on dig alerts and thanked them for prompt response.

c. President's Report – Nothing to report.

10. Correspondence/Information – The items in the packet were noted.

11. Review of Action Items

- a. **Previous Meeting** – Complete
- b. **Current Meeting** - None

12. **Set Agenda for Next Meeting – April 18, 2018**

- Personnel
- Parks Master Plan
- Public Comment Language
- Well Services

13. **Adjourn to Closed Session**

The Board adjourned to Closed Session at 7:26 p.m.

14. **Closed Session:**

Conference with Legal Counsel – Anticipated Litigation
 Significant Exposure to Litigation Pursuant to Government Code
 Section 54956.9(d)(2)
 One Potential Case

15. **Return to Open Session – Announcement of Reportable Action**

No reportable action.

16. **Adjournment**

With no further business before the Board, the Meeting adjourned at 7:58 p.m.

Link to Agenda Materials and Handouts: <http://www.pphcsd.org>



 Mark Roberts, President

4-18-18

 Date



 Kim Ward, HR Manager/Executive Secretary

4/18/18

 Date