

SPECIAL BOARD WORKSHOP MINUTES

March 24, 2021
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Kathy Hoffman, President
Rebecca Kujawa, Vice President
Charlie Johnson, Director
Deborah Phillips, Director
Mark Roberts, Director

Board Members Absent: None

Staff Present: Don Bartz, General Manager
Lori Lowrance, Administrative Services Manager
George Cardenas, Engineering Manager
Sean Wright, Water Operations Manager (Zoom)
Kim Ward, HR Manager/Executive Secretary
Steve Lowrance, Parks Supervisor

SPECIAL BOARD WORKSHOP – 5:30 p.m.

Call to Order

President Hoffman called the meeting to order at 5:31 p.m.

Roll Call

All Directors were present at Roll Call.

1) Approval of Agenda

Director Phillips moved to approve the Agenda. Director Johnson seconded the motion.
Motion passed 5-0.

2) Public Comment – None

3) Discussion & Possible Action Regarding the District's Strategic Plan

Brent Ives, with BHI Management Consulting, Inc., provided a presentation on the update of the District's Strategic Plan.

The Board reviewed the District's mission statement and no changes were made. The Board reviewed the SWOT analysis and preliminary vision statement based on the various staff and Board interviews. A draft outline will be prepared and presented in a few months.

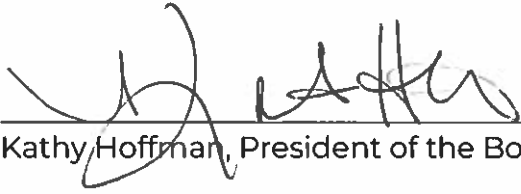
NOTE: the presentation provided at this meeting can be viewed at www.PPHCSD.org

4) **Review of Action Items** – None

5) **Adjournment**

With no further business before the Board, the meeting adjourned at 7:04 p.m.

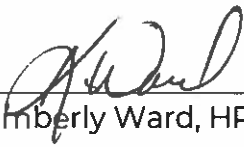
Agenda materials can be viewed online at <https://www.pphcsd.org>



Kathy Hoffman, President of the Board

4-22-21

Date



Kimberly Ward, HR Manager/Executive Secretary

4/22/2021

Date

