



Phelan Piñon Hills Community Services District

4176 Warbler Road • P. O. Box 294049 • Phelan, CA 92329-4049 • (760) 868-1212 Fax (760) 868-2323

**REGULAR BOARD MEETING
February 19, 2020
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371**

MINUTES

Board Members Present:	Charlie Johnson, President Rebecca Kujawa, Director Deborah Philips, Director Mark Roberts, Director
Board Members Absent:	Kathleen Hoffman, Vice President
Staff Present:	Don Bartz, General Manager Lori Lowrance, Administrative Services Manager George Cardenas, Engineering Manager Sean Wright, Water Operations Supervisor Kim Ward, HR Manager/Executive Secretary
District Counsel:	Steve Kennedy, General Counsel

REGULAR BOARD MEETING – 6:00 p.m.

Call to Order

President Johnson called the Meeting to order at 6:00 p.m.

Roll Call

All Directors were present at Roll Call.

1. Approval of Agenda

The Agenda was approved.

2. Public Comment

- General Public – None
- Community Reports – None

3. Consent Items

Director Philips moved to approve the Consent Items. Director Roberts seconded the motion. Motion passed unanimously.

4. Matters Removed from Consent Items

None

5. Presentations/Appointments

None

6. Continued/New Agenda Items – Action Items

a. Public Hearing on Ordinance No. 2020-01; Setting Compensation for the District's Board of Directors

President Johnson declared the Public Hearing open at 6:06 p.m.

1) Secretary's Report on Written Protests, Objections, and Comments

Mr. Bartz Reported the District received zero written protests, objections, or comments, relating to Ordinance No. 2020-01.

2) Attorney's Report on Action Take Prior to this Hearing

Mr. Kennedy reported the Notice of Public Hearing was published in the Mountaineer Progress on January 30, 2020, February 6, 2020, and February 13, 2020. Additionally, Notice was published in the District Office and on the District website January 29, 2020. The Ordinance has been available to view in the District office and on the District website. Compliance with all legal requirements for this hearing were within the manner and time specified in the Water Code.

3) Staff's Report

Mr. Bartz reported that on January 8, 2020, the Board directed staff to begin the process to set Board compensation to \$120 per meeting. The last time the Ordinance was amended was on August 15, 2012. At that time, the compensation amount was adjusted from \$100 to \$110 per compensable meeting.

In order for the Ordinance to be adopted, a public hearing must first be held. After the public hearing and adoption of the Ordinance, the Ordinance will go into effect 60 days after adoption.

4) Public Comments, Protests, and Objections

There were no public comments, protests, and objections.

Vice President Hoffman moved to close the Public Hearing. Director Philips seconded the motion. Motion passed unanimously and the hearing closed at 6:08 p.m.

b. Discussion & Possible Adoption of Ordinance No. 2020-01; Setting Compensation for the District's Board of Directors

Staff Recommendation: For the Board to adopt Ordinance No. 2020-01; Setting Compensation for the District's Board of Directors.

Mr. Bartz introduced this item.

Director Roberts moved to adopt Ordinance No. 2020-01. Vice President Hoffman seconded the motion. A roll call vote was conducted and the motion passed unanimously.

c. Discussion & Possible Adoption of Resolution No. 2020-03; Placing in Nomination Don Bartz, General Manager, as a Director of the California Special Districts Association's Southern Network Seat B

Staff Recommendation: Should the Board desire to nominate Mr. Bartz for a position on the California Special Districts Association's Southern Network Board of Directors, staff recommends for the Board to adopt Resolution No. 2020-03.

Mr. Bartz introduced this item.

After some discussion, Vice President Hoffman moved to adopt Resolution No. 2020-03. Director Philips seconded the motion. Motion passed unanimously.

d. Discussion & Possible Action Regarding the District's Conflict of Interest Code

Staff Recommendation: For the Board to review Resolution No. 2019-02; Adopting a Conflict of Interest Code.

Mr. Bartz introduced this item.

No action taken.

7. Committee Reports & Comments

- a. **Antelope Valley Adjudication Committee (Ad Hoc)** – Nothing to report.
- b. **Engineering Committee (Standing)** – Director Roberts reported on the upcoming replacements of District vehicles and meters.
- c. **Finance Committee (Standing)** – Nothing to report.
- d. **Legislative Committee (Standing)** – Nothing to report.
- e. **Parks, Recreation & Street Lighting Committee (Standing)** – Nothing to report.
- f. **Waste & Recycling Committee (Standing)** – Nothing to report.

7. **Staff and General Manager's Report** – Mr. Bartz reported the District's new water line to self-serve will be in service soon; discussion.

9. Reports

a. Director Reports

Kujawa – Nothing to report.

Philips – Attended MWA's Technical Advisory Committee meeting and will be attending a training on lobbying. She noted the water summit and lack of participation by Snowline School District.

Roberts – Nothing to report.

Hoffman – Attended her first Engineering Committee meeting.

- b. **President's Report** – Attended the LAFCO meeting where fire service and CSA 64 were discussed.

10. Correspondence/Information – The items in the packet were noted.

11. Review of Action Items

- a. **Previous Meeting** – None
- b. **Current Meeting**
 - Contact SJUSD about participating in MWA’s Water Summit/Distribution List
 - Form 700s

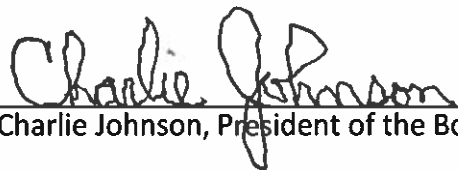
12. Set Agenda for Next Meeting

- Special Meeting on February 25, 2020 at 4:00 p.m.
- Switch Gear
- Rate Study
- Vehicle Purchase

13. Adjournment

With no further business before the Board, the meeting was adjourned at 6:38 p.m.

Link to Agenda Materials and Handouts: <http://www.pphcsd.org>



Charlie Johnson, President of the Board

5-5-2020

Date



Kim Ward, HR Manager/Executive Secretary

5/5/2020

Date