

RESOLUTION NO. 2017-20

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE PHELAN PINON HILLS COMMUNITY SERVICES DISTRICT
ESTABLISHING POLICY NO. 2000
"COMPREHENSIVE SCHEDULE OF RATES, FEES & CHARGES FOR DISTRICT SERVICES"**

WHEREAS, the Phelan Piñon Hills Community Services District ("the District") is a Community Services District organized and operating pursuant to Government Code 61000 et seq.; and

WHEREAS, the District authorized by applicable law to establish various schedules of rates, fees, and charges for services provided by the District and that such rates, fees, and/or charges do not exceed the estimated reasonable cost of providing such services; and

WHEREAS, certain policies and procedures adopted by the Board of Directors specify various rates and fees for District services; and

WHEREAS, certain board actions in compliance with applicable legal requirement have been taken to establish certain rates, fees, and charges incorporated in the attached schedule of fees; and

WHEREAS, in accordance with applicable law, the District has conducted and concluded a duly noticed public hearing with respect to the rates, fees, and charges prior to the adoption of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that Policy No. 2000, "Comprehensive Schedule of Rates, Fees & Charges for District Services," attached hereto is hereby adopted by the Board of Directors of the Phelan Piñon Hills Community Services District.

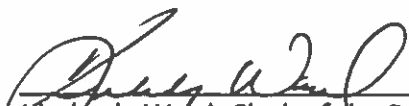
BE IT FURTHER RESOLVED by the District's Board of Directors that this Resolution shall supersede all fees adopted by prior resolution(s), and shall take effect immediately upon adoption.

APPROVED AND ADOPTED this 6th day of December, 2017.

AYES: Brandon, Morrissette, Pace, Roberts, Whalen
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE



Cathy Pace, President of the Board



Kimberly Ward, Clerk of the Board

POLICY NO. 2000

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2100 - Water Rates

NO.	FEE DESCRIPTION	RATE
2110.00	Water Rates (Effective 07/01/2017)*	<i>Established by Resolution 2016-01</i>
2110.01	<i>Fixed Charges Per Meter</i>	
2110.02	3/4" Meter	\$17.90 per month
2110.03	1" Meter	\$27.46 per month
2110.04	1 1/2" Meter	\$51.34 per month
2110.05	2" Meter	\$80.00 per month
2110.06	3" Meter	\$146.87 per month
2110.07	4" Meter	\$242.41 per month
2110.08	Chromium-6 Surcharge	\$9.71 per month
2110.09	<i>Consumption Charges</i>	
2110.10	Residential Tier I (1-12 units)	\$2.35 per HCF
2110.11	Residential Tier II (12+ units)	\$3.71 per HCF
2110.12	Commercial	\$2.81 per HCF
2110.13	School	\$2.98 per HCF
2110.14	Construction	\$3.72 per HCF
2110.15	Fire	\$3.03 per HCF

2200 - Water Fees & Penalties

NO.	FEE DESCRIPTION	RATE
2210.00	Connection Fees	<i>Established by Resolution 2013-11</i>
2210.01	1" Meter	\$7,970.00
2210.02	1 1/2" Meter	\$15,941
2210.03	2" Meter	\$25,505
2210.04	3" Meter	\$47,822
2210.05	4" Meter	\$79,703
2210.06	6" Meter	\$159,405
2220.00	Temporary Meter Rental & User Charges	<i>Established by Resolution 2014-33</i>
2220.01	Meter Fee	1.5 times the regular monthly meter charge
2220.02	Water Use Fee	Highest tiered rate
2230.00	Stage II Water Conservation Penalties	<i>Established by Resolution 2016-02</i>
2230.01	>0% up to 5%	\$10 + \$0.50/unit
2230.02	5% up to 10%	\$10 + \$1.00/unit
2230.03	10% up to 15%	\$10 + \$1.50/unit
2230.04	15% up to 20%	\$10 + \$2.00/unit

2230.05	20% up to 25%	\$10 + \$2.50/unit
2230.06	25% up to 30%	\$10 + \$3.00/unit
2230.07	30% up to 35%	\$10 + \$3.50/unit
2230.08	35% up to 40%	\$10 + \$4.00/unit
2230.09	40% up to 45%	\$10 + \$4.50/unit
2230.10	>45%	\$10 + \$5.00/unit
2240.00	Penalties	<i>Established by Policy No. 7100</i>
2240.01	Billing - Late Penalty	10% of current bill + 0.1% of past due balance
2240.02	Meter Removal Fee Due to Tampering	\$200.00
2240.03	Tampering - Cut Lock	\$50.00 per incident
2240.04	Water Disconnection/Reconnection Fee	\$15.00 administration fee, \$30.00 disconnection fee, \$30.00 reconnection fee
2250.00	Labor Rate & Administrative Fees	
2250.01	Administrative Fee (not otherwise specified)	10% of sub-total on invoice, \$100 minimum
2250.02	After Hours Turn On/Turn Off Service (Customer Request)	\$55.00
2250.03	Backflow Record Maintenance	\$35.00 per notice
2250.04	Fire Service Line	\$27.00 per month
2250.05	Intentional Damage	Time, equipment, parts, labor, administrative fee
2250.06	Labor Rate	Total hourly rate of staff utilized
2250.07	Meter Calibration (Customer Request)	\$125.00
2250.08	Meter Installation (does not include connection fee)	Parts + Material + Labor
2250.09	Meter Read (Customer Request)	\$35.00
2250.10	Obstructed Meter	\$35.00 per billing cycle per meter
2250.11	Service Establishment Fee	\$35.00
2250.12	Turn Off/Turn On Service (Customer Request) 8am-3pm	\$35.00
2250.13	Turn Off/Turn On Service (Customer Request) After 3pm	\$55.00
2260.00	Development Services	
2260.01	Feasibility Study	Time and materials
2260.02	Field Inspection	\$53.00 per inspection
2260.03	Fire Flow Test	\$130.00 each
2260.04	Mainline Construction Inspection 0-1,200 feet	\$525.00 + \$262.50 administrative fee
2260.05	Mainline Construction Inspection 1,200-2,500 feet	\$900.00 + \$450.00 administrative fee
2260.06	Mainline Construction Inspection 2,500-5,000 feet	\$1,440 + \$720.00 administrative fee
2260.07	Mainline Construction Inspection 5,000-10,000 feet	\$2,200 + \$1,100 administrative fee
2260.08	Mainline Plan Check 0-1,200 feet	\$525.00 + \$262.50 administrative fee

2260.09	Mainline Plan Check 0-1,200 feet	\$900.00 + \$450.00 administrative fee
2260.10	Mainline Plan Check 0-1,200 feet	\$1,440 + \$720.00 administrative fee
2260.11	Mainline Plan Check 0-1,200 feet	\$2,200 + \$1,100 administrative fee
2260.12	Service Lateral & Meter Installation	\$1,700 per 1" meter (estimated) Varies for meter larger than 1"
2260.13	Water Standby Fee	\$20.00 per acre per year
2260.14	Water Availability (Will Serve) Letter	\$80.00 per parcel per letter
2260.15	Water Connection Permit Fee	\$60.00 per connection
2270.00	Equipment/Materials	
2270.01	Materials	Actual Cost
2270.02	3" Suction Hose	\$15.00 per use
2270.03	4" Mud Pump	\$33.00 per hour
2270.04	Air Compressor with Accessories	\$30.00 per hour
2270.05	Backhoe	\$68.00 per hour
2270.06	Bore Machine	\$27.00 per hour
2270.07	Dump Truck - 10 Wheel	\$120.00 per hour
2270.08	Pickup/Utility Truck	\$25.00 per hour
2270.09	Skid Steer	\$68.00 per hour
2270.10	Unspecified Equipment	Rental Cost
2270.11	Utility Trailer	\$33.00 per use
2270.12	Vactor	\$33.00 per hour
2270.13	Welder	\$33.00 per hour

2300 - Parks & Recreation Rates & Fees

NO.	FEE DESCRIPTION	RATE
2310.00	Community Center Rental	<i>Approved by Board on May 5, 2010</i>
2310.01	Category 1 Resident – Weekday	\$15.00 per hour
2310.02	Category 1 Non-Resident – Weekday	\$20.00 per hour
2310.03	Category 1 Resident – Weekend	\$20.00 per hour
2310.04	Category 1 Non-Resident – Weekend	\$25.00 per hour
2310.05	Category 2 Resident – Weekday	\$20.00 per hour
2310.06	Category 2 Non-Resident – Weekday	\$25.00 per hour
2310.07	Category 2 Resident – Weekend	\$25.00 per hour
2310.08	Category 2 Non-Resident – Weekend	\$30.00 per hour
2310.09	Kitchen Fee – Phelan – Resident	\$15.00 per event
2310.10	Kitchen Fee – Phelan – Non-Resident	\$20.00 per event
2310.11	Kitchen Fee – P.H. – Resident	\$35.00 per event
2310.12	Kitchen Fee – P.H. – Non-Resident	\$40.00 per event
2310.13	Security Deposit – Category 1	\$100.00 per event
2310.14	Security Deposit – Category 2	\$200.00 per event
2310.15	PA System – Resident	\$20.00 per event
2310.16	PA System – Non-Resident	\$25.00 per event
2320.00	Farmers Market	<i>Established by Resolution 2016-05</i>
2320.01	Space Rental - Certified Farmer	7% of gross sales plus \$2.00 CDFA fee
2320.02	Space Rental - Food Vendor	9% of gross sales plus \$2.00 CDFA fee
2320.03	Space Rental - All Other Vendors	\$15.00 plus \$2.00 CDFA fee

2330.00**Vacant Land Use**

By written agreement only

2400 - Solid Waste & Recycling Rates & Fees

NO.	FEE DESCRIPTION	RATE
2410.00	Residential Barrel Service	<i>Adopted November 9, 2014</i>
2410.01	Carts – (64 Gallons) 2 Trash	\$26.54 per month
2410.02	Carts – (64 Gallons) 1 Trash 1 Recycle	\$26.54 per month
2410.03	Additional Carts (64 Gallons)	\$6.00 per month
2410.04	Pull Out Service	\$8.99 per month
2420.00	Residential Bin Service	
2420.01	Refuse – 1.5 CY	\$61.95 per month
2420.02	Refuse – 2 CY	\$82.63 per month
2420.03	Refuse – 2 CY 2 times per week	\$153.49 per month
2420.04	Refuse – 3 CY	\$123.97 per month
2420.05	Refuse – 3 CY 2 times per week	\$230.30 per month
2420.06	Refuse – 4 CY	\$165.24 per month
2420.07	Refuse – 4 CY 2 times per week	\$306.93 per month
2420.08	Recycling – 2 CY	\$75.36 per month
2420.09	Recycling – 3 CY	\$113.01 per month
2420.10	Recycling – 4 CY	\$148.47 per month
2420.11	Extra Pick-up	\$62.90 per occurrence
2430.00	Multi-Family Bin Service	
2430.01	Refuse – 1.5 CY	\$63.25 per month
2430.02	Refuse – 2 CY	\$82.63 per month
2430.03	Refuse – 2 CY 2x/wk	\$148.67 per month
2430.04	Refuse – 3 CY	\$123.97 per month
2430.05	Refuse – 3 CY 2x/wk	\$230.30 per month
2430.06	Refuse – 4 CY	\$165.24 per month
2430.07	Refuse – 4 CY 2x/wk	\$306.93 per month
2430.08	Recycling – 2 CY	\$75.36 per month
2430.09	Recycling – 3 CY	\$113.01 per month
2430.10	Recycling – 4 CY	\$148.47 per month
2430.11	Extra Pick-up	\$62.90 per occurrence
2440.00	Commercial Bin Service	
2440.01	Refuse – 2 CY 1x/wk	\$109.59 per month
2440.02	Refuse – 2 CY 2x/wk	\$207.62 per month
2440.03	Refuse – 2 CY 3x/wk	\$305.67 per month
2440.04	Refuse – 2 CY 4x/wk	\$403.72 per month
2440.05	Refuse – 2 CY 5x/wk	\$501.75 per month
2440.06	Refuse – 2 CY 6x/wk	\$599.92 per month
2440.07	Refuse – 3 CY 1x/wk	\$170.04 per month
2440.08	Refuse – 3 CY 2x/wk	\$304.89 per month
2440.09	Refuse – 3 CY 3x/wk	\$445.37 per month
2440.10	Refuse – 3 CY 4x/wk	\$585.83 per month
2440.11	Refuse – 3 CY 5x/wk	\$726.35 per month
2440.12	Refuse – 3 CY 6x/wk	\$866.76 per month

2440.13	Refuse – 4 CY 1x/wk	\$217.96 per month
2440.14	Refuse – 4 CY 2x/wk	\$404.11 per month
2440.15	Refuse – 4 CY 3x/wk	\$590.23 per month
2440.16	Refuse – 4 CY 4x/wk	\$776.36 per month
2440.17	Refuse – 4 CY 5x/wk	\$962.46 per month
2440.18	Refuse – 4 CY 6x/wk	\$1,148.63 per month
2440.19	Recycling – 2 CY 1x/wk	\$73.73 per month
2440.20	Recycling – 2 CY 2x/wk	\$110.58 per month
2440.21	Recycling – 3 CY 1x/wk	\$145.26 per month
2440.22	Extra Pick-up	\$59.94 per occurrence
2440.23	3 CY Clean-up Bin	\$126.07 per occurrence
2440.24	6 CY Clean-up Bin	\$252.13 per occurrence
2450.00	Roll Off Service	
2450.01	Refuse – 10 CY Box (up to 7.5 tons)	\$729.11 per occurrence
2450.02	Refuse – 20 CY Box (up to 3.5 tons)	\$489.36 per occurrence
2450.03	Refuse – 30 CY Box (up to 4 tons)	\$519.32 per occurrence
2450.04	Refuse – 40 CY Box (up to 4 tons)	\$519.32 per occurrence
2460.00	Administrative	
2460.01	Commercial Recyclables Self Hauler Permit	Per Calendar Year
2460.02	Issued 1st Quarter (January-March)	\$120.00
2460.03	Issued 2nd Quarter (April-June)	\$90.00
2460.04	Issued 3rd Quarter (July-September)	\$60.00
2460.05	Issued 4th Quarter (October-December)	\$30.00
2470.00	Penalties	
2470.01	1st Infraction - Policy 9100	\$250.00
2470.02	2nd Infraction - Policy 9100	\$500.00
2470.03	3rd Infraction - Policy 9100	\$1,000.00
2470.04	1st Infraction - Policy 9200	\$250.00
2470.05	2nd Infraction - Policy 9200	\$500.00
2470.06	3rd Infraction - Policy 9200	\$1,000.00

2500 - General Administrative Fees

NO.	FEE DESCRIPTION	RATE
2510.00	Public Records Act Related Fees	<i>Established by 2017-09</i>
2510.01	Affidavit to Certify Copies	\$15 each signature
2510.02	Black & White Copy (ledger)	\$0.10 per page
2510.03	Black & White Copy (letter or legal)	\$0.05 per page
2510.04	CDROM/DVDROM	\$1.50 each
2510.05	Certified Mail	Actual Cost
2510.06	Color Copy (ledger)	\$0.20 per page
2510.07	Color Copy (letter or legal)	\$0.10 per page
2510.08	E-mail Copies	No Charge
2510.09	Large Envelope	\$0.50 each
2510.10	Maps/Charts (24"x36")	Actual Cost
2510.11	Postage	Actual Cost
2510.12	Standard Envelope	\$0.05 each

2510.13	USB Drive	\$2.50 each
2520.00	General Administrative Fees	
2520.01	Affidavit to Certify Copies	\$15 each signature
2520.02	Black & White Copy (ledger)	\$0.10 per page
2520.03	Black & White Copy (letter or legal)	\$0.05 per page
2520.04	Certified Mail	Actual Cost
2520.05	Color Copy (ledger)	\$0.20 per page
2520.06	Color Copy (letter or legal)	\$0.10 per page
2520.07	Large Envelope	\$0.50 each
2520.08	Maps/Charts (24"x36")	Actual Cost
2520.09	Postage	Actual Cost
2520.10	Standard Envelope	\$0.05 each
2530.00	Miscellaneous Fees	
2530.01	Recording Fee	Actual Cost
2530.02	Conditional Use Filing Administration Fee	\$5 per document + \$15 Notary Fee
2530.03	Credit/Debit Card Usage Fee (June 18, 2014)	\$2 per transaction
2530.04	Lien Filing Administrative Fee	\$5 per document + \$15 Notary Fee
2530.05	Lien Release Administrative Fee	\$5 per document + \$15 Notary Fee
2530.06	Notice of Condition Filing Administration Fee	\$5 per document + \$15 Notary Fee
2530.07	Return Check/ACH Fee	\$30 per occurrence
2530.09	Transfer of Delinquent Charges to Tax Rolls	\$25 per transfer

*The entire schedule of water rates adopted as part of Resolution No. 2016-01 is available for review on the District's website and in the District office.