

## **SPECIAL FINANCE COMMITTEE MEETING MINUTES**

November 18, 2025 – 4:00 P.M.  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

**Board Members Present:** Chuck Hays, Director/Chair  
Jeanna Mills, Director

**Staff Present:** Don Bartz, General Manager  
George Cardenas, Asst. General Manager/Engineering Manager  
David Noland, Finance Supervisor/Accountant  
Aimee Williams, Risk & Compliance Specialist/Deputy Clerk  
Angelica Ahumada, Finance Specialist

### **Call to Order**

Director Hays called the meeting to order at 4:00 pm.

### **Roll Call**

All Committee Members were present at Roll Call.

#### **1) Approval of Agenda**

Director Mills moved to approve the Agenda. Director Hays seconded the motion.  
Motion passed unanimously.

#### **2) Public Comment – None**

#### **3) Approval of Minutes**

Director Hays moved to approve the Minutes. Director Mills seconded the motion.  
Motion passed unanimously.

#### **4) Review of Audit Report**

Chris Brown, with CJ Brown and Company CPAs, presented the 2025 Audit Report and answered questions from the Board.

#### **5) Review of Disbursements**

The Committee reviewed the September disbursements.

#### **6) Review of Quarterly Financials**

The Committee reviewed the quarterly financials.



7) **Review of Solar Credits & Expenses**

The Committee reviewed the solar project credits and expenses.

8) **Review of Quarterly Investment Report**

The Committee reviewed the quarterly investment report.

9) **Committee Comments** – Nothing further.

10) **Review of Action Items**

- a) **Prior Meeting** – Completed
- b) **Current Meeting** – None

11) **Set Agenda for Next Meeting** – January 20, 2026

12) **Adjournment**

With no further business before the Committee, the meeting adjourned at 4:38.

Agenda materials can be viewed online at <https://www.pphcsd.org>

