

SPECIAL ENGINEERING COMMITTEE MEETING MINUTES

September 23, 2025 – 5:00 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Greg Snyder, Director/Chair
Rebecca Kujawa, President

Staff Present: Don Bartz, General Manager
Sean Wright, Water Operations Manager
Chris Cummings, Assistant Water Operations Manager
George Cardenas, Asst. General Manager/Engineering Mgr.
Jennifer Oakes, Parks Manager/Board Clerk
Aimee Williams, Asst. Board Clerk/Administrative Specialist

Call to Order

Director Snyder called the meeting to order at 5:00 p.m.

Roll Call

All Committee Members were present at Roll Call.

- 1) **Approval of Agenda**
President Kujawa moved to approve the Agenda. Director Snyder seconded the motion. Motion carried unanimously.
- 2) **Public Comment** – None
- 3) **Approval of Minutes**
President Kujawa moved to approve the Minutes. Director Snyder seconded the motion. Motion passed unanimously.
- 4) **ASERRA Satellite Leak Detection Presentation**
A presentation was given by Matias Rodriguez from ASTERRA.
- 5) **Oeste Recharge Study Project**
Nothing new to report.
- 6) **Discussion Regarding Water System**
 - **Pumps and Wells Services Agreement**
 - **10-Year Tank Rehabilitation & Maintenance Service**
 - **Water Quality**
 - **Service Line Replacement Program**
 - **Other Repairs/Replacements/Updates/Maintenance**

Mr. Wright provided updates on the water system.

7) **State Regulations Update**

Nothing further to report.

8) **Review of Current Projects**

- **Future Well No. 18**
- **Future Well No. 16**
- **Tank 6A**

Mr. Wright and Mr. Cardenas provided an update on these items.

9) **Staff Reports**

Nothing further to report.

10) **Review of Action Items**

a) **Prior Meeting** – None

b) **Current Meeting** – The committee directed staff to obtain a quote from ASTERRA and to schedule the presentation for a future Board meeting.

11) **Set Agenda for Next Meeting** – October 21, 2025

12) **Adjournment**

With no further business before the Committee, the meeting was adjourned at 6:12 p.m.

Agenda materials can be viewed online at www.pphcsd.org

