

## **SPECIAL FINANCE COMMITTEE MEETING MINUTES**

March 21, 2023

Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

**Board Members Present:** Mark Roberts, Vice President/Chair  
Chuck Hays, Director

**Board Members Absent:** None

**Staff Present:** Lori Lowrance, Assistant General Manager/CFO  
David Noland, Finance Supervisor  
Kimberly Ward, HR & Solid Waste Manager/District Clerk

**Guests/Public:** None

### **Call to Order**

Vice President Roberts called the meeting to order at 4:00 p.m.

### **Roll Call**

All Committee Members were present at Roll Call.

#### 1) **Approval of Agenda**

Director Hays moved to approve the Agenda as amended. Vice President Roberts seconded the motion. Motion passed unanimously.

#### 2) **Public Comment**

None

#### 3) **Approval of Minutes**

Vice President Roberts moved to approve the minutes. Director Hays seconded the motion. Motion passed unanimously.

#### 4) **Review & Discussion Regarding the 2023/2024 Draft Budget**

Staff presented the 2023/2024 Draft Budget and answered questions from the Directors and several modifications were recommended. The Draft Budget will be updated and reviewed by the Board at the upcoming workshop.

#### 5) **Review of Proposed Budget Policy Modifications**

The Committee reviewed the policy; it will go to the Board for approval.

#### 6) **Committee Comments**

Nothing further.



7) **Review of Action Items**

a) **Prior Meeting** – None

b) **Current Meeting**

- Presentation on cost increases to Board Workshop
- Budget policy to Board

8) **Set Agenda for Next Meeting**

- Regular Meeting – April 18, 2023

9) **Adjournment**

With no further business before the Committee, the meeting adjourned at 5:29 p.m.

Agenda materials can be viewed online at <https://www.pphcsd.org>

