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ENGINEERING COMMITTEE MEETING MINUTES

November 9, 2022 – 4:00 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Mark Roberts, Director (Chair)
Kathy Hoffman, Director

Staff Present: Don Bartz, General Manager
Kim Sevy, HR & Solid Waste Manager/District Clerk
Sean Wright, Water Operations Manager
Chris Cummings, Water Operations Assistant Manager
George Cardenas, Engineering Manager
Tony De La Rosa, Engineering Technician

Guests/Public: None

Call to Order

Director Roberts called the meeting to order at 4:00 p.m.

Roll Call

All Committee Members were present at Roll Call.

1) **Approval of Agenda**

Director Hoffman moved to approve the Agenda. Director Roberts seconded the motion. Motion passed unanimously.

2) **Public Comment** – None

3) **Approval of Minutes**

Director Hoffman moved to approve the Minutes. Director Roberts seconded the motion. Motion passed unanimously.

4) **Capacity Fee Study**

Mr. Cardenas stated that the Capacity Fee Study will be brought to the committee in December.

5) **Oeste Recharge Study Project**

Nothing new to report.

6) Discussion Regarding Water System**• Pumps and Wells Services Agreement**

Mr. Wright noted that the Board agreed to grant a one-year extension on the agreement that will expire in April 2024.

• 10-Year Tank Rehabilitation & Maintenance Service

Will begin wash out season next week. Interior coating at 2C will take place in February/March.

• Water Quality

Budgeting for UCMR5 will be substantially less than originally planned because it focuses on post-treatment samples instead of raw water samples.

• Service Line Replacement Program

156 replaced calendar year to date, 28 replaced in the fiscal year to date.

• Other Repairs/Replacements/Updates/Maintenance

The water meter replacement program is approximately 45% complete; waiting on miscellaneous meter parts to be delivered. Electrical is 95% complete at the fill station. Well 11 rehab project is completed.

Staff reviewed the Draft CIP table with the committee.

A written report is in the agenda packet for this meeting.

7) Smithson Springs Update

Nothing new to report.

8) State Regulations Update

Nothing new to report.

9) Review of Current Projects**• Pressure Zone 6**

Tank testing will be done next week.

• New Well No. 15

Rented water delivery pipes have been installed and property corners have been staked.

• Mountain Well

The well connection point will be discussed over the next month.

10) Staff Reports

Nothing new to report.

11) Review of Action Items**a) Prior Meeting**

- Bring back Title 22 Sampling Set for Mountain Well - Complete
- Add General Pump Contract Item to the next Board Meeting- Complete

b) Current Meeting

- Well 14 Construction Diagrams



- 12) **Set Agenda for Next Meeting** – December 14, 2022
- Add CIP to Agenda after Item 8

- 13) **Adjournment**
With no further business before the Committee, the meeting adjourned at 4:39 p.m.

Agenda materials can be viewed online at www.pphcsd.org

