

REGULAR BOARD MEETING MINUTES

June 24, 2026 – 5:00 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Rebecca Kujawa, President
Chuck Hays, Director
Deborah Philips, Director
Greg Snyder, Director

Board Members Absent: Jeanna Mills, Vice President

Staff Present: Don Bartz, General Manager
George Cardenas, Asst. General Manager/Engineering Manager
Jennifer Oakes, Board Clerk/Parks Manager
Chris Cummings, Asst. Water Operations Manager

District Counsel: Wes Miliband, General Counsel

REGULAR BOARD MEETING – 5:00 P.M.

Call to Order

President Kujawa called the meeting to order at 5:08 p.m. and the Pledge of Allegiance was conducted.

Roll Call

Four Directors were present at roll call. Vice President Mills was absent.

1) Approval of Agenda

Director Philips moved to approve the Agenda. Director Snyder seconded the motion.
Motion carried 4-0.

2) Public Comment

a) General Public

None

b) Community Reports

None

3) Consent Items

- a) Approval of Minutes
- b) Informational – Summary of Directors' Expenses
- c) Approval of Disbursements
- d) Approval of Contractor Payments
- e) Approval of Civic Center Change Orders

Director Philips moved to approve the consent items. President Kujawa seconded the motion. Motion carried 4-0.

4) Matters Removed from Consent Items

None

5) Presentations/Appointments

- Jennifer Oakes, Board Clerk/Parks Manager*
- 2026 Earth Day Art Contest Winners

6) Continued/New Agenda Items**a) Discussion and Direction Regarding Legislative Advocacy Service Needs**

Staff Recommendation: Staff recommends that the Board of Directors discuss the District's current and future legislative advocacy service needs and provide direction to staff regarding the desired level, scope, and structure of legislative advocacy support moving forward.

Mr. Bartz introduced this item.

Director Philips moved to end the contract with Rojas Public Affairs and direct staff to solicit other providers to present their portfolios and experience to the Legislative Committee for review. Director Hays seconded the motion. Motion carried 4-0.

b) Discussion and Possible Action Regarding California Special District Association's Board of Directors Election Term 2027-2029; Seat C – Southern Network

Staff Recommendation: For the Board to consider the candidates and select one to support for the California Special District Association's Board of Directors Election Term 2027-2029; Seat C – Southern Network

Mr. Bartz introduced this item.

Director Philips moved to place a vote to elect Nikki Winslow to the California Special District Association's Board of Directors, Seat C – Southern Network for the 2027-2029 term. Director Snyder seconded the motion. Motion carried 4-0.

c) Update on District Projects

Mr. Cardenas introduced this item and provided updates on the Civic Center, Park Enhancement, and Park Expansion projects.

Mr. Cummings provided an update regarding construction of Wells 16 and 18.

No action taken; not an action item.

7) Committee Reports/Comments

- a) **Engineering Committee (Standing)** – Has not met. Nothing to report.
- b) **Finance Committee (Standing)** – Has not met. Nothing to report.
- c) **Legislative Committee (Standing)** – Director Philips noted that items that were discussed in Legislative Committee were brought forward tonight to the Board of Directors.
- d) **Parks, Recreation & Street Lighting Committee (Standing)** – Has not met. Nothing to report.
- e) **Waste & Recycling Committee (Standing)** – Has not met. Nothing to report.

8) Staff and General Manager's Report**9) Reports****a) Director's Report**

- Director Philips provided a verbal report of her attendance at the recent ASBCSD dinner meeting.

b) President's Report

Nothing to report

10) Correspondence/Information – The items in the packet were noted.**11) Review of Action Items**

- a) **Prior Meeting Action Items** – None
- b) **Current Meeting Action Items** – None

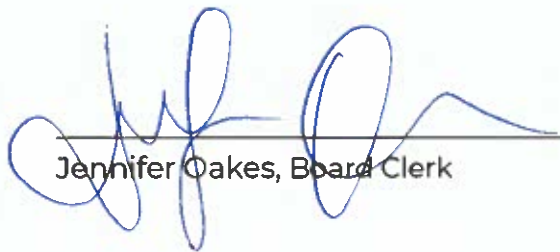
12) Set Agenda for Next Meeting

- July 8, 2026
Consent was reached by the Board to cancel the July 8, 2026 Board of Directors meeting.

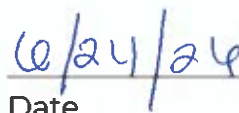
13) Adjournment

With no further business before the Board, the meeting was adjourned at 5:37 p.m.

Agenda materials can be viewed online at www.pphcsd.org

A handwritten signature in blue ink, appearing to read 'Jennifer Oakes', is written over a horizontal line.

Jennifer Oakes, Board Clerk

A handwritten date '6/24/24' in blue ink is written over a horizontal line.

Date

