

## **SPECIAL & REGULAR BOARD MEETING AGENDAS**

January 4, 2023

Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Via Conference Call (see below)

### **THESE MEETINGS WILL BE CONDUCTED IN ACCORDANCE WITH THE PROVISIONS OF ASSEMBLY BILL 361, WHICH EFFECTIVE OCTOBER 1, 2021, MODIFIED CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT WITH RESPECT TO REMOTE TELECONFERENCE BOARD MEETINGS DURING PERIODS OF STATE-DECLARED EMERGENCIES.**

Pursuant to AB361, and as a precaution to our Board of Directors, District staff, and general public as a result of the ongoing COVID-19 pandemic, the Phelan Piñon Hills Community Services District will hold this meeting of its Board of Directors both in-person at the above location and via teleconference or video conference. Members of the public may watch and participate in the meeting by physical attendance or by Zoom or telephone conference via the remote instructions below.

#### **REMOTE PARTICIPATION INFORMATION:**

##### **Dial-in**

1-669-444-9171  
Meeting ID: 821 6969 8645  
Passcode: 169691

##### **Zoom**

<https://us06web.zoom.us/j/82169698645?pwd=amNtRE80c0s4QXFXVzFKZ2VMRkRIQT09>  
Meeting ID: 821 6969 8645  
Passcode: 169691

##### **One-Tap Mobile**

+16694449171,,82169698645#

#### **Remote Comment Procedure:**

- You will be muted until you are called on during the public comment period.
- You will be recognized by the last 4 digits of your phone number or Zoom ID and asked if you have a comment.
  - If you do not have a comment, state "no comment."
  - If you do have a comment, please state your name, where you live, and limit your comment to 5 minutes. After 5 minutes you may be muted so that others can comment.
- You may also email your public comment to the Board Secretary at [ksevy@pphcsd.org](mailto:ksevy@pphcsd.org) by the meeting start time listed on this agenda. Your comment will be added to the record by the Board Secretary.

Please check the District website for updates on this meeting. We encourage you to sign up for our email notifications by emailing [ksevy@pphcsd.org](mailto:ksevy@pphcsd.org) or by visiting our website and completing the signup form at [www.pphcsd.org](http://www.pphcsd.org) under the "Agendas and Minutes" tab.



#### **Mission Statement:**

*The Mission of the Phelan Piñon Hills Community Services District is to efficiently provide authorized services and maximize resources for the benefit of the community.*

#### **Authorized Services:**

- Water
- Parks & Recreation
- Street Lighting
- Solid Waste & Recycling

**SPECIAL BOARD MEETING – 5:00 P.M.**

**Call to Order** – Pledge of Allegiance

**Roll Call**1) **Approval of Agenda**

2) **Public Comment** – Under this item, any member of the public wishing to directly address the Board on any item of interest that may or may not be within the subject matter jurisdiction of the Board, but not listed on the agenda, may do so at this time. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. *If you wish to address the Board, please do so by the method listed on the first page of this agenda.* Speakers are requested to be brief in their remarks. The Chair may limit each speaker to a comment period of five (5) minutes.

3) **Closed Session**

Conference with Real Property Negotiators

(Government Code Section 54956.8)

Property: 9535 Sheep Creek Road, Phelan, California

District Negotiator: Donald J. Bartz, General Manager

Negotiating Parties: Municipal Finance Corporation

Under Negotiation: Site Lease and Lease Agreement

4) **Return to Open Session** – Announcement of Reportable Closed Session Actions

5) **Adjournment****REGULAR BOARD MEETING – 6:00 P.M.**

**Call to Order** – Pledge of Allegiance

**Roll Call**1) **Approval of Agenda**

2) **Public Comment** – Under this item, any member of the public wishing to directly address the Board on any item of interest that may or may not be within the subject matter jurisdiction of the Board, but not listed on the agenda, may do so at this time. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. *If you wish to address the Board, please do so by the method listed on the first page of this agenda.* Speakers are requested to be brief in their remarks. The Chair may limit each speaker to a comment period of five (5) minutes.

a) **General Public**b) **Community Reports**

- C.E.R.T.
- County Supervisor
- Fire
- Mojave Water Agency
- School District
- Sheriff



**3) Consent Items**

- a) Approval of Board Minutes
- b) Acceptance of Board Stipends/Reimbursements
- c) Adoption of Resolution No. 2023-01; Authorizing Remote Teleconference Meetings for the Period of January 9, 2023, to February 8, 2023

**4) Matters Removed from Consent Items****5) Presentations/Appointments****6) Continued/New Agenda Items**

- a) Second Reading of Ordinance No. 2023-01; Establishing Regulations for Custody and Use of the District Seal, District Logo, and District Insignia
- b) Public Hearing on Ordinance No. 2023-01; Establishing Regulations for Custody and Use of the District Seal, District Logo, and District Insignia
  1. Secretary's Report
  2. Attorney's Report on Action Taken Prior to this Hearing
  3. Staff's Report
  4. Public Comments, Protests, and Objections
    - a. Any person may address the Board on the Ordinance
    - b. Staff responses to comments, protests, and objections
- c) Discussion & Possible Adoption of Ordinance No. 2023-01; Establishing Regulations for Custody and Use of the District Seal, District Logo, and District Insignia
- d) Discussion & Possible Action Regarding 2023/2024 Budget Process Schedule
- e) Discussion & Possible Action Regarding Resolution No. 2023-02; Approving a Site Lease and a Lease Agreement; Making Certain Determinations Relating Thereto; and Authorizing Certain Other Actions In Connection Therewith for the Financing of the Civic Center Building
- f) Discussion and Possible Action Regarding Participation in the California CLASS Investment Pool
- g) Discussion and Possible Action Regarding Cost-of-Living Adjustment for Employees
- h) Review of Ordinance No. 2022-01; Establishing Guidelines for the Conduct of District Public Meetings and Activities
- i) Discussion & Possible Action Regarding Nominations for the Board of Directors for the Association of San Bernardino County Special Districts Board
- j) Update on the Proposed Civic Center & Phelan Park Expansion Projects

**7) Committee Reports/Comments**

- a) Engineering Committee (Standing)
- b) Finance Committee (Standing)
- c) Legislative Committee (Standing)
- d) Parks, Recreation & Street Lighting Committee (Standing)
- e) Waste & Recycling Committee (Standing)

**8) Staff and General Manager's Report**

- 9) **Reports**
  - a) Director's Report
  - b) President's Report
- 10) **Correspondence/Information**
- 11) **Review of Action Items**
  - a) Prior Meeting Action Items
  - b) Current Meeting Action Items
- 12) **Set Agenda for Next Meeting**
  - Regular Board Meeting – January 18, 2023
- 13) **Adjournment**

*Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above-agendized public meeting should be directed to the District's General Manager at (760) 868-1212 at least 24 hours prior to said meeting.*

*Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)*

