



# BOARD PACKAGE

December 7, 2022

Regular Board Meeting – 6:00 p.m.

## REGULAR BOARD MEETING AGENDA

December 7, 2022  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Via Conference Call (see below)

### THIS MEETING WILL BE CONDUCTED IN ACCORDANCE WITH THE PROVISIONS OF ASSEMBLY BILL 361, WHICH EFFECTIVE OCTOBER 1, 2021, MODIFIED CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT WITH RESPECT TO REMOTE TELECONFERENCE BOARD MEETINGS DURING PERIODS OF STATE-DECLARED EMERGENCIES.

Pursuant to AB361, and as a precaution to our Board of Directors, District staff, and general public as a result of the ongoing COVID-19 pandemic, the Phelan Piñon Hills Community Services District will hold this meeting of its Board of Directors both in-person at the above location and via teleconference or video conference. Members of the public may watch and participate in the meeting by physical attendance or by Zoom or telephone conference via the remote instructions below.

#### REMOTE PARTICIPATION INFORMATION:

##### Dial-in

1-669-444-9171  
Meeting ID: 869 5454 1489  
Passcode: 205777

##### Zoom

<https://us06web.zoom.us/j/86954541489?pwd=RWhsanJEVmg0Wm5xa1RLUGVndXgvdz09>  
Meeting ID: 869 5454 1489  
Passcode: 205777

##### One-Tap Mobile

+16694449171,,86954541489#

#### Remote Comment Procedure:

- You will be muted until you are called on during the public comment period.
- You will be recognized by the last 4 digits of your phone number or Zoom ID and asked if you have a comment.
  - If you do not have a comment, state “no comment.”
  - If you do have a comment, please state your name, where you live, and limit your comment to 5 minutes. After 5 minutes you may be muted so that others can comment.
- You may also email your public comment to the Board Secretary at [ksevy@pphcsd.org](mailto:ksevy@pphcsd.org) by 6:00 p.m. on December 7, 2022. Your comment will be added to the record by the Board Secretary.

Please check the District website for updates on this meeting. We encourage you to sign up for our email notifications by emailing [ksevy@pphcsd.org](mailto:ksevy@pphcsd.org) or by visiting our website and completing the signup form at [www.pphcsd.org](http://www.pphcsd.org) under the “Agendas and Minutes” tab.



#### Mission Statement:

*The Mission of the Phelan Piñon Hills Community Services District is to efficiently provide authorized services and maximize resources for the benefit of the community.*

#### Authorized Services:

- Water
- Parks & Recreation
- Street Lighting
- Solid Waste & Recycling

**REGULAR BOARD MEETING – 6:00 P.M.**

**Call to Order** – Pledge of Allegiance

**Oath of Office for New Directors** – District Clerk

**Presentation of Certificates of Appreciation** – Board President

**Roll Call****1) Approval of Agenda**

**2) Public Comment** – Under this item, any member of the public wishing to directly address the Board on any item of interest that may or may not be within the subject matter jurisdiction of the Board, but not listed on the agenda, may do so at this time. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. *If you wish to address the Board, please do so by the method listed on the first page of this agenda.* Speakers are requested to be brief in their remarks. The Chair may limit each speaker to a comment period of five (5) minutes.

**a) General Public****b) Community Reports**

- C.E.R.T.
- County Supervisor
- Fire
- Mojave Water Agency
- School District
- Sheriff

**3) Consent Items**

- a) Approval of Board Minutes
- b) Acceptance of Board Stipends/Reimbursements
- c) Acceptance of October Disbursements
- d) Acceptance of November Disbursements
- e) Approval of Contractor Payments
- f) Adoption of Resolution No. 2022-32; Authorizing Remote Teleconference Meetings for the Period of December 9, 2022, to January 8, 2022

**4) Matters Removed from Consent Items****5) Presentations/Appointments****6) Continued/New Agenda Items**

- a) Discussion & Possible Action Regarding Election of Officers
- b) Discussion & Possible Action Regarding Committee Assignments
- c) Discussion & Possible Action Regarding Resolution No. 2022-33; Government Banking Public Unit Resolution & Master Signature Authorization Agreement
- d) Discussion & Possible Action Regarding Purchase and Installation of 1,280 Feet of 8-inch DR14 Pipe on Pinon Hills Road
- e) First Reading of Ordinance Establishing Regulations for Custody and Use of the District Seal, District Logo, and District Insignia
- f) Update on the Proposed Civic Center & Phelan Park Expansion Projects & Approval of Payment to California Department of Fish and Wildlife for Incidental Take Permit

- 7) **Committee Reports/Comments**
  - a) Engineering Committee (Standing)
  - b) Finance Committee (Standing)
  - c) Legislative Committee (Standing)
  - d) Parks, Recreation & Street Lighting Committee (Standing)
  - e) Waste & Recycling Committee (Standing)
- 8) **Staff and General Manager's Report**
- 9) **Reports**
  - a) Director's Report
  - b) President's Report
- 10) **Correspondence/Information**
- 11) **Review of Action Items**
  - a) Prior Meeting Action Items
  - b) Current Meeting Action Items
- 12) **Set Agenda for Next Meeting**
  - Regular Board Meeting – December 21, 2022
- 13) **Recess to Closed Session**
- 14) **Closed Session:** Conference with Legal Counsel  
Significant Exposure to Litigation  
Pursuant to Government Code Section 54956.9(d)(2)  
One Potential Case
- 15) **Return to Open Session** – Announcement of Reportable Action
- 16) **Adjournment**

*Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above-agendized public meeting should be directed to the District's General Manager at (760) 868-1212 at least 24 hours prior to said meeting.*

*Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)*

# Agenda Item 3a

Approval of Board Minutes

## **REGULAR BOARD MEETING MINUTES**

November 16, 2022  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

**Board Members Present:** Rebecca Kujawa, President  
Deborah Philips, Vice President  
Kathy Hoffman, Director  
Mark Roberts, Director

**Board Members Absent:** None

**Staff Present:** Lori Lowrance, Assistant General Manager/CFO  
Kim Sevy, HR & Solid Waste Manager/District Clerk  
George Cardenas, Engineering Manager  
Chris Cummings, Assistant Water Operations Manager  
David Noland, Finance Supervisor  
Jennifer Oakes, Executive Management Analyst

**District Counsel:** Steve Kennedy, General Counsel (Zoom)

### **REGULAR BOARD MEETING – 6:00 P.M.**

#### **Call to Order**

President Kujawa called the meeting to order at 6:00 p.m. and the Pledge of Allegiance was conducted.

#### **Roll Call**

All Directors were present at roll call.

#### **1) Approval of Agenda**

Ms. Sevy requested to removed Item 13 and Item 14 from the Agenda. Director Hoffman moved to approve the Agenda as amended. Vice President Philips seconded the motion. Motion carried 4-0.

#### **2) Public Comment**

##### **a) General Public**

Public comment was given by:

- Peter Barnes

##### **b) Community Reports**

None

**3) Consent Items**

Director Roberts moved to approve the Consent Items. Director Hoffman seconded the motion. Motion carried 4-0.

**4) Matters Removed from Consent Items**

None

**5) Presentations/Appointments**

None

**6) Continued/New Agenda Items****a) Discussion & Possible Adoption of Resolution No. 2022-30; Authorizing the Opening of a Brokerage Account with Charles Schwab**

Staff Recommendation: For the Board to adopt Resolution No. 2022-30; Authorizing the opening of a brokerage account with Charles Schwab.

Ms. Lowrance presented this item.

Director Hoffman moved to approve the staff recommendation. Vice President Philips seconded the motion. Motion carried 4-0.

**b) Discussion & Possible Action Regarding Resolution No. 2022-31; Authorizing the Execution of a Lease Agreement and Site Lease, and Authorizing and Directing Certain Actions in Connection Therewith for the Financing of the Civic Center Building**

Staff Recommendation: For the Board to approve Resolution No. 2022-31; Authorizing the Execution of a Lease Agreement and Site Lease and Authorizing and Directing Certain Actions in Connection Therewith for the Financing of the Civic Center Building (Phase I of the Civic Plaza Project).

Ms. Lowrance presented this item.

Vice President Philips moved to approve the staff recommendation. Director Roberts seconded the motion. Motion carried 4-0.

**c) Introduction of Ordinance No. 2022-03; Establishing Regulations for Custody & Use of the District Seal, District Logo, and District Insignia**

Staff Recommendation: For the Board to review Ordinance No. 2022-03; Establishing Regulations for Custody & Use of the District Seal, District Logo, and District Insignia.

Ms. Sevy presented this item.

No action taken; not an action item.

**d) Update on Uniform Solid Waste Collection & Possible Authorization to Amend Uniform Collection Ordinance**

Staff Recommendation: None

Ms. Sevy provided a presentation.

NOTE: The presentation is available on the [District's website](#).

[Consensus of the Board to begin process to amend the Uniform Collection Ordinance with proposed changes.](#)

e) **Update on the Proposed Civic Center & Phelan Park Expansion Projects**

Staff Recommendation: None

Mr. Cardenas noted the Civic Center site plan and studies have been submitted to the state clearing house and no comments have been received. Construction drawings are in the 4<sup>th</sup> round of plan checks. The street plan is in the 4<sup>th</sup> round of plan checks as well. The WQMP was resubmitted at the end of September. The preliminary drainage was approved with redlines. The grading plan has been in review since August and is tied to the entire 14-acre property. The landscape plan was submitted last year and won't be reviewed until other components are reviewed. The Edison service upgrade has been finalized with the Edison engineer and staff is working with the designer. The incidental take permit was submitted; waiting on the invoice and receipt. This could take 6-8 months for review and primarily concerns the park project. The county is waiting for fees and deposits for the park portion CUP – the county needs to approve a preliminary site plan first. The traffic study has been approved along with the percolation test. The geotechnical report has been conditionally approved. The biological assessment has also been approved. The cultural report has been approved. The hydrology study is pending. The preliminary grading plan is awaiting the draft CEQA report. The complexity of the two projects is causing delays at the county with approval. Supervisor Cook's representative is assisting with initiating a meeting with the Director of Planning. The grading plan for both projects is necessary to begin on the Civic Center.

[No action taken; not an action item.](#)

7) **Committee Reports/Comments**

- a) **Engineering Committee (Standing)** – Met last week and reviewed the water system and worked on the CIP for next year.
- b) **Finance Committee (Standing)** – Did not meet.
- c) **Legislative Committee (Standing)** – Met last week and reviewed the election results.
- d) **Parks, Recreation & Street Lighting Committee (Standing)** – Did not meet.
- e) **Waste & Recycling Committee (Standing)** – Met last week and reviewed some of the items in the presentation for this meeting.

8) **Staff and General Manager's Report**

Nothing further to report.

9) **Reports**

- a) **Director's Report**
  - Hoffman** – Nothing further to report.
  - Roberts** – Nothing further to report.



**Philips** – Thanked everyone for her time on the Board and noted she will still be involved in the community.

b) **President’s Report** – Nothing further to report.

10) **Correspondence/Information** – The items in the packet were noted.

11) **Review of Action Items**

a) **Prior Meeting Action Items** – Complete: Logo Use Policy

b) **Current Meeting Action Items** – None

12) **Set Agenda for Next Meeting**

- Regular Board Meeting – December 7, 2022

13) **Adjournment**

With no further business before the Board, the meeting was adjourned at 7:17 p.m.

Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)

\_\_\_\_\_  
Rebecca Kujawa, President of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kim Sevy, HR Manager/Executive Secretary

\_\_\_\_\_  
Date

# Agenda Item 3b

Acceptance of Board  
Stipends/Reimbursements

## Phelan Piñon Hills Community Services District BOARD STIPEND & EXPENSE VOUCHER/REPORT

| <b>2022</b>   |        | AB1234 Compliant  |                         |       |                         |       |         |       |   |         |       |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
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|   |        | *MAXIMUM PAID @ \$120 PER MEETING DAY AND LIMITED TO 10 MEETINGS PER MONTH  |                         |       |                         |       |         |       | Report of items paid for with District Credit Card*** |         |       |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
| Name: <b>Mark Roberts</b>   |        | Date: <b>December 1, 2022</b>   |                         |       |                         |       |         |       |   |         |       |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
|   |        | Reimbursed @ 0.625  |                         |       | REIMBURSEMENT REQUESTED |       |         |       | CREDIT CARD EXPENSES                                  |         |       |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
| Date of mtg. or event   | A      | Expense Description / Business Purpose  | *Meeting (\$120 or N/C) | Miles | Mileage**               | Meals | Lodging | Other | Meals   | Lodging | Other |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
| 09/07/22  |        | Regular Board Meeting   | 120.00                  |       | -                       |       |         |       |   |         |       |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
| 09/14/22  |        | Engineering Committee Meeting   | 120.00                  |       | -                       |       |         |       |   |         |       |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
| 09/21/22  |        | Regular Board Meeting   | 120.00                  |       | -                       |       |         |       |   |         |       |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
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|   |        |   |                         |       | -                       |       |         |       |   |         |       |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
|   |        |   |                         |       | -                       |       |         |       |   |         |       |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
|   |        |   |                         |       | -                       |       |         |       |   |         |       |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
|   |        |   |                         |       | -                       |       |         |       |   |         |       |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
|   |        | <b>Totals</b>   | <b>360.00</b>           | -     | -                       | -     | -       | -     | -   | -       | -     |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
| <p style="color: red; font-weight: bold; font-size: small;">A: Board Approved? (section 2.4)</p> <div style="border: 1px solid black; background-color: yellow; padding: 5px; margin: 5px 0;"> <p style="font-size: small;">I certify the expenses listed above are related to my authorized travel according to the Phelan Piñon Hills Community Services District Policies.</p> </div> <p style="font-weight: bold; font-size: small;">Board member's signature below</p> <p style="text-align: center; font-size: small;"><i>Mark Roberts</i></p> <p style="text-align: center; font-size: small;">_____<br/>Signature</p> |        | <p style="font-size: small;">Acct # _____</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: right; font-weight: bold; font-size: small;">Totals:</td> <td style="width: 100px;"></td> <td style="width: 100px;"></td> <td style="width: 100px;"></td> <td style="width: 100px;"></td> <td style="width: 100px;"></td> <td style="width: 100px;"></td> <td style="width: 100px;"></td> <td style="width: 100px;"></td> <td style="width: 100px;"></td> </tr> <tr> <td style="font-size: small;">Meetings</td> <td style="text-align: right; font-size: small;">360.00</td> <td style="font-size: small;">Payroll</td> <td></td> <td style="font-size: small;">Date</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="font-size: small;">Mileage</td> <td style="text-align: right; font-size: small;">-</td> <td style="font-size: small;">Board Mtg</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="font-size: small;">Meals</td> <td style="text-align: right; font-size: small;">-</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="font-size: small;">Lodging</td> <td style="text-align: right; font-size: small;">-</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="font-size: small;">Other</td> <td style="text-align: right; font-size: small;">-</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="font-weight: bold; font-size: small;">Grand Total</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black; font-weight: bold; font-size: small;">360.00</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> | Totals:                 |       |                         |       |         |       |   |         |       |  |  | Meetings | 360.00 | Payroll |  | Date |  |  |  |  |  |  | Mileage | - | Board Mtg |  |  |  |  |  |  |  |  | Meals | - |  |  |  |  |  |  |  |  |  | Lodging | - |  |  |  |  |  |  |  |  |  | Other | - |  |  |  |  |  |  |  |  |  | Grand Total | 360.00 |  |  |  |  |  |  |  |  |  | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="font-size: small;">Meals</td> <td style="text-align: right; font-size: small;">-</td> </tr> <tr> <td style="font-size: small;">Lodging</td> <td style="text-align: right; font-size: small;">-</td> </tr> <tr> <td style="font-size: small;">Other</td> <td style="text-align: right; font-size: small;">-</td> </tr> <tr> <td style="border-top: 1px solid black; border-bottom: 3px double black; font-weight: bold; font-size: small;">Grand Total</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black; font-weight: bold; font-size: small;">-</td> </tr> </table> | Meals | - | Lodging | - | Other | - | Grand Total | - |
| Totals:   |        |   |                         |       |                         |       |         |       |   |         |       |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
| Meetings  | 360.00 | Payroll   |                         | Date  |                         |       |         |       |   |         |       |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
| Mileage   | -      | Board Mtg   |                         |       |                         |       |         |       |   |         |       |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
| Meals   | -      |   |                         |       |                         |       |         |       |   |         |       |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
| Lodging   | -      |   |                         |       |                         |       |         |       |   |         |       |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
| Other   | -      |   |                         |       |                         |       |         |       |   |         |       |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
| Grand Total   | 360.00 |   |                         |       |                         |       |         |       |   |         |       |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
| Meals   | -      |   |                         |       |                         |       |         |       |   |         |       |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
| Lodging   | -      |   |                         |       |                         |       |         |       |   |         |       |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
| Other   | -      |   |                         |       |                         |       |         |       |   |         |       |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |
| Grand Total   | -      |   |                         |       |                         |       |         |       |   |         |       |  |  |          |        |         |  |      |  |  |  |  |  |  |         |   |           |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |         |   |  |  |  |  |  |  |  |  |  |       |   |  |  |  |  |  |  |  |  |  |             |        |  |  |  |  |  |  |  |  |  |  |       |   |         |   |       |   |             |   |

\*\*Mileage is automatically calculated based on the number of miles entered.

\*\*\*Credit card receipts must be turned in to the office within 24 hours of the charge or return to the District.



# Phelan Piñon Hills Community Services District

## BOARD STIPEND & EXPENSE VOUCHER/REPORT

| <b>2022</b>  |          | AB1234 Compliant  |                         |               |           |               |         | Report of items paid for with District Credit Card*** |       |  |       |             |   |         |   |       |   |                    |          |
|--|----------|---|-------------------------|---------------|-----------|---------------|---------|---|-------|--|-------|-------------|---|---------|---|-------|---|--------------------|----------|
| *MAXIMUM PAID @ \$120 PER MEETING DAY AND LIMITED TO 10 MEETINGS PER MONTH   |          | Name: <b>Mark Roberts</b> Date: <b>December 1, 2022</b> |                         |               |           |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
| Reimbursed @ 0.625   |          | REIMBURSEMENT REQUESTED                                 |                         |               |           |               |         | CREDIT CARD EXPENSES                                  |       |  |       |             |   |         |   |       |   |                    |          |
| Date of mtg. or event  | A        | Expense Description / Business Purpose                  | *Meeting (\$120 or N/C) | Miles         | Mileage** | Meals         | Lodging | Other   | Meals | Lodging  | Other |             |   |         |   |       |   |                    |          |
| 11/02/22   |          | Regular Board Meeting                                   | 120.00                  |               | -         |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
| 11/09/22   |          | Engineering Committee Meeting                           | 120.00                  |               | -         |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
| 11/19/22   |          | Regular Board Meeting                                   | 120.00                  |               | -         |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
|  |          |   |                         |               | -         |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
|  |          |   |                         |               | -         |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
|  |          |   |                         |               | -         |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
|  |          |   |                         |               | -         |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
|  |          |   |                         |               | -         |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
|  |          |   |                         |               | -         |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
|  |          |   |                         |               | -         |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
|  |          |   |                         |               | -         |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
|  |          |   |                         |               | -         |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
|  |          |   |                         |               | -         |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
|  |          |   |                         |               | -         |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
|  |          |   |                         |               | -         |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
|  |          |   |                         |               | -         |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
|  |          |   |                         |               | -         |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
|  |          |   |                         |               | -         |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
|  |          |   |                         |               | -         |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
|  |          |   |                         |               | -         |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
|  |          | <b>Totals</b>   | <b>360.00</b>           | -             | -         | -             | -       | -   | -     | -  | -     |             |   |         |   |       |   |                    |          |
| A: Board Approved? (section 2.4)   |          | Acct # _____  |                         |               | Totals:   |               |         | Date  |       | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Meals</td> <td style="width: 50%; text-align: right;">-</td> </tr> <tr> <td>Lodging</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Other</td> <td style="text-align: right;">-</td> </tr> <tr> <td><b>Grand Total</b></td> <td style="text-align: right;"><b>-</b></td> </tr> </table> |       | Meals       | - | Lodging | - | Other | - | <b>Grand Total</b> | <b>-</b> |
| Meals  | -        |   |                         |               |           |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
| Lodging  | -        |   |                         |               |           |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
| Other  | -        |   |                         |               |           |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
| <b>Grand Total</b>   | <b>-</b> |   |                         |               |           |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
| I certify the expenses listed above are related to my authorized travel according to the Phelan Piñon Hills Community Services District Policies.<br><br>Board member's signature below<br><br><div style="text-align: center; margin-top: 10px;"> <i>Mark Roberts</i><br/> <hr style="width: 200px; margin: 0 auto;"/>                     Signature                 </div> |          | _____ Meetings  | 360.00                  | _____ Mileage | -         | _____ Meals   | -       | _____ Lodging   | -     |  |       | _____ Other | - |         |   |       |   |                    |          |
|  |          | _____ Mileage   | -                       | _____ Meals   | -         | _____ Lodging | -       | _____ Other   | -     |  |       |             |   |         |   |       |   |                    |          |
|  |          | _____ Meals   | -                       | Grand Total   |           | 360.00        |         |   |       |  |       |             |   |         |   |       |   |                    |          |
|  |          | _____ Lodging   | -                       |               |           |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |
|  |          | _____ Other   | -                       |               |           |               |         |   |       |  |       |             |   |         |   |       |   |                    |          |

\*\*Mileage is automatically calculated based on the number of miles entered.

\*\*\*Credit card receipts must be turned in to the office within 24 hours of the charge or return to the District.



# Agenda Item 3c

Acceptance of October  
Disbursements



# Cash Disbursements Report

## By Payment Number

Payment Dates 10/01/2022 - 10/31/2022

| Payment Number | Payment Date<br>Payable Number   | Vendor #<br>Description  | Vendor Name                         | Account Number   | Project Account Key | Payment Amount<br>Item Amount                  |
|----------------|--|--|-------------------------------------|--|---------------------|--|
| 498            | 10/17/2022<br>10012022   | KARBUR<br>Reimb. Textbook Rental   | Karyn M. Burgen                     | 01-0-1-54260   |                     | 51.59<br>51.59                                 |
| 499            | 10/17/2022<br>10012022   | MUN DEN<br>Dental Premium - Oct.   | Municipal Dental Pool               | 01-0-0-14130   |                     | 2,902.93<br>2,902.93                           |
| 500            | 10/17/2022<br>09302022   | REBKUJ<br>Sept. Mileage - Board & ASBCSD Meetin...   | Rebecca A. Kujawa                   | 01-0-1-52212   |                     | 38.75<br>38.75                                 |
| 501            | 10/26/2022<br>110122   | MUN DEN<br>Dental Premium - Nov.   | Municipal Dental Pool               | 01-0-0-14130   |                     | 2,902.93<br>2,902.93                           |
| 502            | 10/26/2022<br>103122<br>103122<br>103122<br>103122                     | REBKUJ<br>Oct. Mileage-Auto Exp Parks, Solid Was...<br>Oct. Mileage - Board, Parks, Solid Waste...<br>Oct. Mileage - Parks Meeting<br>Oct. Mileage - Solid Waste Meeting | Rebecca A. Kujawa                   | 01-0-1-52210<br>01-0-1-52212<br>22-0-1-52210<br>25-5-1-52210 |                     | 31.88<br>-12.76<br>31.88<br>6.38<br>6.38       |
| 33133          | 10/13/2022<br>1407   | ADD HEA<br>Replaced Thermostat for W. Office Area  | Addison Heating & Air Conditioning  | 22-2-2-54620   |                     | 308.00<br>308.00                               |
| 33134          | 10/13/2022<br>09302022<br>09302022                                     | ASBCSD<br>Oct. Meeting - Deborah<br>Oct. Meeting - Kim   | Assn of SB County Special Districts | 01-0-1-52239<br>01-0-1-54440                                 |                     | 70.00<br>35.00<br>35.00                        |
| 33135          | 10/13/2022<br>23348  | AVCOM<br>Answering Svc. - Sept.  | AVCOM Services Inc.                 | 01-0-1-53150   |                     | 97.00<br>97.00                                 |
| 33136          | 10/13/2022<br>733082<br>733082<br>733082                               | CALTOO<br>Helium Cylinder Rental<br>Helium Cylinder Rental<br>Helium Cylinder Rental   | C.T.W.S., LLC                       | 01-1-9-54800<br>22-2-2-54800<br>25-5-1-54800                 | C0049 LABOR         | 292.00<br>97.34<br>97.33<br>97.33              |
| 33137          | 10/13/2022<br>093022<br>093022<br>4132201382                           | CIN UNI<br>Uniform Rental Svcs. - Sept.<br>Uniform Rental Svcs. - Sept.<br>Vehicle Wash Station Supplies   | Cintas Corporation                  | 01-1-1-54680<br>22-2-1-54680<br>01-1-8-54710                 |                     | 643.54<br>560.35<br>46.90<br>36.29             |
| 33138          | 10/13/2022<br>109064   | SBC PARCELS<br>(1) Parcel Map Revision   | County of San Bernardino            | 01-1-1-54830   |                     | 2.00<br>2.00                                   |
| 33139          | 10/13/2022<br>AP0034-0002  | SBC PUBWKS<br>W/O AR0034 Sahara Rd Abandonment   | County of San Bernardino            | 01-0-0-17000   | C0002 COUNTY FEES   | 5,438.75<br>5,438.75                           |
| 33140          | 10/13/2022<br>09302022   | SBC LIENS<br>(20) Lien Release Docs  | County of San Bernardino            | 01-1-1-54830   |                     | 400.00<br>400.00                               |
| 33141          | 10/13/2022<br>740635-4538<br>740911-1564<br>741184-8478<br>741184-8478 | CR&R<br>Trash - Oasis Yard Oct<br>Trash - Pinon Hills Park Oct.<br>Trash - Phelan CSD Oct.<br>Trash - Phelan CC Oct.   | CR&R Incorporated                   | 01-0-2-58110<br>22-0-2-58110<br>01-0-1-58110<br>22-0-2-58110 |                     | 896.47<br>279.37<br>194.88<br>211.11<br>211.11 |
| 33142          | 10/13/2022<br>6507EC66-0006  | STREAM<br>Website Hosting - Oct.   | Digital Deployment, Inc.            | 01-0-1-53170   |                     | 300.00<br>300.00                               |
| 33143          | 10/13/2022<br>09302022   | DONBAR<br>Reimb. - Parking Fee CSDA Conf.  | Don Bartz                           | 01-0-1-54470   |                     | 54.00<br>54.00                                 |



Cash Disbursements Report

Payment Dates: 10/01/2022 - 10/31/2022

| Payment Number | Payment Date<br>Payable Number   | Vendor #<br>Description  | Vendor Name                                 | Account Number   | Project Account Key  | Payment Amount<br>Item Amount  |
|----------------|--|--|---|--|----------------------|--|
| 33144          | 10/13/2022<br>6196   | EWIDEV<br>Maintenance work, Pinon Hills C.C.   | Ewing Development                           | 22-2-2-54620   |                      | 1,065.00<br>1,065.00   |
| 33145          | 10/13/2022<br>CAVIC85434   | FASTEN<br>Blue and White Marking Paint   | Fastenal Company                            | 01-1-2-54500   |                      | 672.65<br>672.65   |
| 33146          | 10/13/2022<br>7095   | FAUPRI<br>(500) 2022 Plants Boklets  | Faust Media Services LLC                    | 22-2-1-54890   |                      | 2,742.24<br>2,742.24   |
| 33147          | 10/13/2022<br>09302022   | FRO 5072<br>Phones - Oasis Yard 9/25-10/24   | Frontier Communications                     | 01-1-1-58110   |                      | 138.10<br>138.10   |
| 33148          | 10/13/2022<br>09302022   | FRO 8637<br>Phones - Senior Center 9/19-10/18  | Frontier Communications                     | 22-0-1-58010   |                      | 62.71<br>62.71   |
| 33149          | 10/13/2022<br>101-34774<br>101-57300-01  | GAOSBO<br>Weld Flanges for Well #11 Pump to Was...<br>Well #11 Pump to Waste Line to Wash  | G.A. Osborne Pipe & Supply Inc              | 01-1-2-54620<br>01-1-3-54620   |                      | 2,712.81<br>325.19<br>2,387.62   |
| 33150          | 10/13/2022<br>10711256   | GARDA<br>Armored Svcs. - Oct.  | Garda CL West, Inc                          | 01-0-1-54200   |                      | 661.64<br>661.64   |
| 33151          | 10/13/2022<br>26043  | GEOMON<br>Routine Samples - Sept.  | GEO-Monitor, Inc.                           | 01-1-4-53140   |                      | 768.00<br>768.00   |
| 33152          | 10/13/2022<br>463  | GREEAR<br>Phelan Park Maint. - Oct.  | GreenEarth Landscape                        | 22-2-2-53150   |                      | 45.00<br>45.00   |
| 33153          | 10/13/2022<br>100522<br>100522   | HOPOFF<br>(3) Office Desks Replaced-HR, Cust. Svc ...<br>(3) Office Desks Replaced-HR, Cust. Svc ...   | Hopper's Office                             | 01-0-1-54530<br>25-5-1-54530   |                      | 11,770.61<br>7,847.47<br>3,923.14  |
| 33154          | 10/13/2022<br>19334  | IB CON<br>Capacity Fee Study Report  | IB Consulting, LLC                          | 01-1-1-53150   |                      | 525.00<br>525.00   |
| 33155          | 10/13/2022<br>S1059195-001<br>S1059204-001<br>S1059316-002<br>S1059316-003<br>S1059316-003<br>S1059428-001 | INLWAT<br>(3) 6x25 & (3) 8x25 Clamps for Mainbre...<br>Parts to Replace a Mueller Hydrant<br>(3) 8x7 1/2 Clamps<br>8" x 10" Flex Coupling<br>(2) 12 x 12 Full Circle Repair Clamp<br>Non-Inv Nuts to Replace Stolen on Hydr...         | Inland Water Works Supply Co.               | 01-1-5-54620<br>01-1-2-54620<br>01-1-0-13010<br>01-1-0-13010<br>01-1-0-13010<br>01-1-2-54620 |                      | 7,626.14<br>2,981.56<br>1,762.36<br>500.35<br>858.07<br>791.22<br>881.18 |
| 33156          | 10/13/2022<br>33899<br>34272   | KTUA<br>Phelan Park Clean (Grant) - Professional...<br>Phelan Park Clean (Grant) - Professional...   | KTU&A Planning & Landcape Architecture      | 22-2-1-53150<br>22-2-1-53150   |                      | 3,303.75<br>2,932.50<br>371.25   |
| 33157          | 10/13/2022<br>58100135338  | LES SCH<br>Vactor #115 - (4) Tires Replaced  | Les Schwab Tire Centers of Central CA, INC. | 01-1-8-54710   |                      | 935.25<br>935.25   |
| 33158          | 10/13/2022<br>093022<br>093022<br>093022<br>093022<br>093022   | LOWES<br>Inv #85364481 Parts for Fill Station SCE ...<br>Inv #85383065 Socket Extension for Lea...<br>Inv #70562393 Flat Bungees for Phun D...<br>Inv #70562393 Flat Bungees for Phun D...<br>Inv #70562393 Flat Bungees for Phun D... | Lowe's Credit                               | 01-1-2-54620<br>01-1-6-54500<br>01-1-9-54800<br>22-2-2-54800<br>25-5-1-54800                 | C0049 OUTSIDE SERVIC | 368.02<br>288.55<br>56.75<br>7.57<br>7.58<br>7.57                        |
| 33159          | 10/13/2022<br>09302022<br>09302022<br>09302022<br>09302022<br>09302022<br>09302022                         | ANDTRU<br>Liquid Sealant & Brush Paint<br>9V Batteries for Panels<br>Blade, Bolts, Nuts<br>Couplings for Well 6A Vent & Air Fresh<br>Valve Nipples for C12<br>Couplings for Well 6A Vent & Air Fresh                                   | Mills Hardware                              | 01-0-1-54620<br>01-1-2-54500<br>01-1-2-54500<br>01-1-2-54500<br>01-1-2-54620<br>01-1-3-54620 |                      | 772.91<br>192.82<br>17.22<br>2.36<br>7.53<br>81.28<br>11.84              |

Cash Disbursements Report

Payment Dates: 10/01/2022 - 10/31/2022

| Payment Number | Payment Date<br>Payable Number | Vendor #<br>Description                         | Vendor Name                   | Account Number | Project Account Key | Payment Amount<br>Item Amount |
|----------------|--------------------------------|---|-------------------------------|----------------|---------------------|-------------------------------|
|                | 09302022                       | Black Paint & Brush Wire                        |                               | 01-1-4-54620   |                     | 21.21                         |
|                | 09302022                       | Duct Tape for Sealing AC & 2B                   |                               | 01-1-5-54500   |                     | 13.99                         |
|                | 09302022                       | Bolts, Nuts, Washers for 4B Bypass, Stat...     |                               | 01-1-5-54620   |                     | 43.92                         |
|                | 09302022                       | Couplings, Bolts, Nuts, Washers - 4B By...      |                               | 01-1-5-54620   |                     | 18.46                         |
|                | 09302022                       | Cable Tie & Fastening for Meter Reading         |                               | 01-1-6-54620   |                     | 27.99                         |
|                | 09302022                       | Plywood Sheet for Meter Reading                 |                               | 01-1-6-54620   |                     | 22.63                         |
|                | 09302022                       | Tint Base, Paint, Liner Paint                   |                               | 22-2-2-54620   |                     | 86.50                         |
|                | 09302022                       | Gloves  |                               | 22-2-2-54620   |                     | 38.45                         |
|                | 09302022                       | Squeegee & Pole Extension                       |                               | 22-2-2-54620   |                     | 98.02                         |
|                | 09302022                       | Clearweld Syringe                               |                               | 22-2-2-54620   |                     | 9.36                          |
|                | 09302022                       | Hole, Loops                                     |                               | 22-2-2-54620   |                     | 19.36                         |
|                | 09302022                       | Caulk & Bulb                                    |                               | 22-2-2-54620   |                     | 21.21                         |
|                | 09302022                       | (3) Paint Spray                                 |                               | 22-2-2-54620   |                     | 38.76                         |
| 33161          | 10/13/2022<br>44031            | MWA-OESTE<br>4th. Qtr. Admin/Bio Fees           | Mojave Basin Area             | 01-1-3-50010   |                     | 4,212.96<br>4,212.96          |
| 33162          | 10/13/2022<br>44032            | MWA-ALTO<br>4th. Qtr. Admin/Bio Fees            | Mojave Basin Area Watermaster | 01-1-3-50010   |                     | 408.03<br>408.03              |
| 33163          | 10/13/2022                     | NAPA  | NAPA Auto Parts               |                |                     | 364.07                        |
|                | 09302022                       | Trk #101 - Battery & Core Deposit               |                               | 01-1-8-54710   |                     | 215.33                        |
|                | 09302022                       | Vactor #115 Pressure Washer Oil Change          |                               | 01-1-8-54710   |                     | 92.87                         |
|                | 09302022                       | Vactor #110 Oil Filter                          |                               | 01-1-8-54710   |                     | 33.70                         |
|                | 09302022                       | Trk #25 Turn Signal Light                       |                               | 01-1-8-54710   |                     | 7.53                          |
|                | 09302022                       | Battery Warranty Adj.                           |                               | 01-1-8-54710   |                     | -158.09                       |
|                | 09302022                       | Vactor #115 Oil Change Items                    |                               | 01-1-8-54710   |                     | 172.73                        |
| 33164          | 10/13/2022<br>I-02051490       | OFFSOL<br>Boxes, White Out, Binder Clips, Paper | Office Solutions              | 01-0-1-54530   |                     | 484.02<br>484.02              |
| 33165          | 10/13/2022                     | PETCAS - Petty Cash                             | Petty Cash                    |                |                     | 23.81                         |
|                | 093022                         | CA Highway Patrol - Accident Report Fee         |                               | 01-0-1-53150   |                     | 10.00                         |
|                | 093022                         | K. Sevy Postage                                 |                               | 01-0-1-54860   |                     | -1.14                         |
|                | 093022                         | H. Childers Cash Overage                        |                               | 01-1-1-59310   |                     | -0.05                         |
|                | 093022                         | Pinon Hills Tire - Trk #26 Tire Repair          |                               | 22-2-8-54710   |                     | 15.00                         |
| 33166          | 10/13/2022                     | PHEEXP  | Phelan Express, Inc.          |                |                     | 213.00                        |
|                | 39457                          | Truck 27 Oil Change                             |                               | 01-1-8-54710   |                     | 121.08                        |
|                | 39547                          | Trk #28 Oil Change                              |                               | 01-1-8-54710   |                     | 91.92                         |
| 33167          | 10/13/2022                     | RACE  | Race Communications           |                |                     | 618.00                        |
|                | RC754719                       | Phones/Internet- CSD Credit - Oct.              |                               | 01-0-1-58010   |                     | -100.00                       |
|                | RC754719                       | Phones/Internet- CSD - Oct.                     |                               | 01-0-1-58010   |                     | 254.50                        |
|                | RC754719                       | Phones/Internet-Shop - Oct.                     |                               | 01-1-1-58010   |                     | 204.50                        |
|                | RC754719                       | Phones/Internet- Phelan Credit - Oct.           |                               | 22-0-1-58010   |                     | -200.00                       |
|                | RC754719                       | Phones/Internet-Pinon CC - Oct.                 |                               | 22-0-1-58010   |                     | 254.50                        |
|                | RC754719                       | Phones/Internet-Phelan CC- Oct.                 |                               | 22-0-1-58010   |                     | 204.50                        |
| 33168          | 10/13/2022                     | REBEL   | Rebel Oil Company, Inc.       |                |                     | 7,114.89                      |
|                | 7057724                        | Fuel - 545 Gl., DSL - 150 Gl.                   |                               | 01-1-8-54410   |                     | 3,902.05                      |
|                | 7058026                        | Fuel - 521 Gl.                                  |                               | 01-1-8-54410   |                     | 3,212.84                      |
| 33169          | 10/13/2022                     | STE FIL   | Steve A. Filarsky             |                |                     | 1,582.50                      |
|                | 09302022                       | Legal Services - Sept.                          |                               | 01-0-1-53120   |                     | 1,582.50                      |
| 33170          | 10/13/2022                     | AQUA MET  | Aqua Metric Sales Co          |                |                     | 389,470.15                    |
|                | INV0090764                     | (1,265) 3/4" Sensus 1 PERL                      |                               | 01-1-0-13010   |                     | 189,271.38                    |
|                | INV0090764                     | (21) 1 1/2" Sensus Meter                        |                               | 01-1-0-13010   |                     | 10,667.73                     |
|                | INV0090914                     | (500) 1" Iperl Meters                           |                               | 01-1-0-13010   |                     | 82,261.74                     |
|                | INV090913                      | (652) 1" Iperl Meters                           |                               | 01-1-0-13010   |                     | 107,269.30                    |

Cash Disbursements Report

Payment Dates: 10/01/2022 - 10/31/2022

| Payment Number | Payment Date<br>Payable Number | Vendor #<br>Description                      | Vendor Name                              | Account Number | Project Account Key  | Payment Amount<br>Item Amount |
|----------------|--------------------------------|--|--|----------------|----------------------|-------------------------------|
| 33171          | 10/13/2022                     | TOPNOT                                       | Top Notch Networking, LLC                |                |                      | 4,126.88                      |
|                | 26179                          | Software Support - Oct.                      |  | 01-0-1-53170   |                      | 3,167.80                      |
|                | 26255                          | New Computer for Billing Admit Tech          |  | 01-0-1-54770   |                      | 959.08                        |
| 33172          | 10/13/2022                     | TOP OPT                                      | Top Option Pest Control                  |                |                      | 398.00                        |
|                | 2990                           | General Pest Control Oasis - Sept.           |  | 01-1-1-53150   |                      | 98.00                         |
|                | 2991                           | General Pest Control CSD                     |  | 01-0-1-53150   |                      | 75.00                         |
|                | 2991                           | (3) Bee Removals                             |  | 01-1-6-53150   |                      | 225.00                        |
| 33173          | 10/13/2022                     | TRICOM                                       | Kiwanis Club International Inc           |                |                      | 800.00                        |
|                | 10052022                       | Annual Veteran's Dinner                      |  | 22-0-1-54920   |                      | 400.00                        |
|                | 10052022                       | Annual Veteran's Dinner                      |  | 25-5-1-54920   |                      | 400.00                        |
| 33174          | 10/13/2022                     | TURSEC                                       | Turner Security, Inc                     |                |                      | 373.60                        |
|                | 216172                         | Monitoring Srvc. - Oct                       |  | 01-0-1-53150   |                      | 46.95                         |
|                | 216172                         | Monitoring Srvc. - Oct                       |  | 01-1-2-53150   |                      | 211.75                        |
|                | 216172                         | Monitoring Srvc. - Oct                       |  | 22-2-2-53150   |                      | 114.90                        |
| 33175          | 10/13/2022                     | TYLBUS                                       | Tyler Business Forms                     |                |                      | 495.29                        |
|                | 75147                          | Yr-End Tax Forms                             |  | 01-0-1-54530   |                      | 495.29                        |
| 33176          | 10/13/2022                     | TYLTEC                                       | Tyler Technologies, Inc                  |                |                      | 11,376.60                     |
|                | 025-396512                     | UB Insite Transaction Fees 7/1 - 9/30        |  | 01-1-6-53170   |                      | 11,207.50                     |
|                | 025-396915                     | UB Smart Meters Notifications 7/1 - 9/30     |  | 01-1-6-53170   |                      | 169.10                        |
| 33177          | 10/13/2022                     | USA  | Underground Service Alert of So. Cal.    |                |                      | 893.55                        |
|                | 22-2301137                     | USA Dig Safe Regulatory Fee                  |  | 01-1-1-53160   |                      | 111.80                        |
|                | 920220551                      | (441) Tickets                                |  | 01-1-2-53150   |                      | 781.75                        |
| 33178          | 10/13/2022                     | UNI SITE                                     | United Site Services of California, Inc. |                |                      | 845.66                        |
|                | INV-00977121                   | Porta Potties Rental for Covid Site          |  | 01-0-1-53150   | C0086 OUTSIDE SVCS   | 422.83                        |
|                | INV-01052001                   | Porta Potties Rental for Covid Site 10/3-... |  | 01-0-1-53150   | C0086 OUTSIDE SVCS   | 422.83                        |
| 33179          | 10/13/2022                     | UNIVAR                                       | UNIVAR INC.                              |                |                      | 2,059.19                      |
|                | 50608895                       | Liquid Chlorine - 560 Gl.                    |  | 01-1-3-54500   |                      | 2,059.19                      |
| 33188          | 10/26/2022                     | BEN AG                                       | Beneficial Ag Services                   |                |                      | 245.00                        |
|                | 33048                          | (1) Fine Mulch - 23 Tons                     |  | 01-1-9-54800   | C0049 OUTSIDE SERVIC | 245.00                        |
| 33189          | 10/26/2022                     | CALTOO                                       | C.T.W.S., LLC                            |                |                      | 412.88                        |
|                | 735505                         | Welder Helmet & Jacket                       |  | 01-1-2-54500   |                      | 397.04                        |
|                | 735512                         | Welder Tip                                   |  | 01-1-5-54620   |                      | 15.84                         |
| 33190          | 10/26/2022                     | CINFIR                                       | Cintas                                   |                |                      | 312.98                        |
|                | 5129591699                     | First Aid Supplies - Shop                    |  | 01-1-1-54500   |                      | 312.98                        |
| 33191          | 10/26/2022                     | CED  | Consolidated Electrical Distributors Inc |                |                      | 2,630.63                      |
|                | 9085-1028231                   | Switchgear Parts for Well 6B                 |  | 01-1-2-54620   |                      | 1,491.45                      |
|                | 9085-1028234                   | Switchgear Parts for Well 3C                 |  | 01-1-2-54620   |                      | 1,139.18                      |
| 33192          | 10/26/2022                     | DAVBAN                                       | Dave Bang Associates Inc of California   |                |                      | 11,929.87                     |
|                | ca52533                        | Picnic table Shelter Repair/Replace Phel...  |  | 22-2-2-54620   |                      | 11,929.87                     |
| 33193          | 10/26/2022                     | VALLE  | Don Gene Fish Jr.                        |                |                      | 1,750.00                      |
|                | VVP-0396                       | Streaming Services - Sept.                   |  | 01-0-1-53150   | C0086 OUTSIDE SVCS   | 700.00                        |
|                | VVP-0396                       | Streamed Eng Meeting Sept                    |  | 01-7-7-53150   |                      | 350.00                        |
|                | VVP-0396                       | Streamed Movies at the Park Sept.            |  | 22-2-2-54800   |                      | 350.00                        |
|                | VVP-0396                       | Streamed Solid Waste Meeting Sept            |  | 25-5-1-54800   |                      | 350.00                        |
| 33194          | 10/26/2022                     | EI TOR                                       | El Torito                                |                |                      | 603.40                        |
|                | 092622                         | September Safety Training                    |  | 01-0-1-54260   |                      | 603.40                        |
| 33195          | 10/26/2022                     | FRO 3434                                     | Frontier Communications                  |                |                      | 181.10                        |
|                | 103122                         | Phones - Telemetry 10/10 - 11/9              |  | 01-1-5-58010   |                      | 181.10                        |

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Payment Dates: 10/01/2022 - 10/31/2022

| Payment Number | Payment Date<br>Payable Number   | Vendor #<br>Description   | Vendor Name                                | Account Number   | Project Account Key  | Payment Amount<br>Item Amount   |
|----------------|--|---|--|--|----------------------|---|
| 33196          | 10/26/2022<br>103122   | FRO 5743<br>Phones - Office 10/7 - 11/6   | Frontier Communications                    | 01-0-1-58010   |                      | 82.12<br>82.12  |
| 33197          | 10/26/2022<br>101-10146  | GAOSBO<br>4" Pump to Waste Material at Well #11   | G.A. Osborne Pipe & Supply Inc             | 01-1-3-54620   |                      | 855.25<br>855.25  |
| 33198          | 10/26/2022<br>29694  | GENPUM<br>Pull & Inspect Well #11 & Construct Ped...  | General Pump Company, Inc.                 | 01-1-3-54620   |                      | 15,961.61<br>15,961.61  |
| 33199          | 10/26/2022<br>4432864  | HARFRE<br>Hand Tools for Trk #30  | Central Purchasing LLC                     | 01-1-2-54650   |                      | 694.74<br>694.74  |
| 33200          | 10/26/2022<br>221770<br>221770<br>221770<br>221770<br>221770   | INFOSE<br>Postage - Sept.<br>Printing - Sept.<br>Postage & Printing - Sept.<br>Postage & Printing - Sept.<br>Postage & Printing - Sept.   | Infosend Inc                               | 01-1-6-54860<br>01-1-6-54890<br>01-1-9-54800<br>22-2-2-54800<br>25-5-1-54800   | C0049 OUTSIDE SERVIC | 6,949.64<br>2,807.99<br>1,275.54<br>409.53<br>1,637.74<br>818.84                                    |
| 33201          | 10/26/2022<br>S1054180-001<br>S1055390-015<br>S1059020-001<br>S1059087-001<br>S1059862-001<br>S1059980-001<br>S1060285-002<br>S1060353-001 | INLWAT<br>(1,000 Ft.) 1" CTS Poly Pipe<br>(3) 48" Mueller Hydrant<br>(2) Deep Socket Sets for Trucks 20 & 30<br>(25) 8 x 1 SS DS Brass Saddle<br>Parts for Well #11 Pump to Waste Lines<br>Non-Inventory Fire Hydrant Oil<br>Non-Inventory (24) 4" Gaskets<br>(36ft) 16" Pipe to Replace Bad Joints | Inland Water Works Supply Co.              | 01-1-0-13010<br>01-1-0-13010<br>01-1-2-54650<br>01-1-0-13010<br>01-1-3-54620<br>01-1-5-54620<br>01-1-2-54620<br>01-1-5-54620 |                      | 26,833.46<br>1,777.88<br>12,302.90<br>592.63<br>5,387.50<br>3,689.36<br>346.80<br>77.58<br>3,064.41 |
| 33202          | 10/26/2022<br>102022<br>102022   | MIN PRESS<br>2023 District Calendar, Qty. (1,000)<br>2023 District Calendar, Qty. (1,000)   | Lee Maxton, Inc.                           | 01-1-9-54800<br>25-5-1-54110   |                      | 4,437.98<br>2,218.99<br>2,218.99  |
| 33203          | 10/26/2022<br>2022102<br>2022102<br>2022102  | LIN SVC<br>Janitorial Svcs. - CSD Oct.<br>Janitorial Svcs. - Oasis Oct.<br>Janitorial Svcs. - CC Windows Oct.   | Richard J. Linsalato                       | 01-0-1-54320<br>01-1-1-54320<br>22-0-1-54320   |                      | 565.00<br>310.00<br>225.00<br>30.00   |
| 33204          | 10/26/2022<br>5403   | LOP BRO<br>Repair Asphalt Water Barrier Phelan C.C...   | Lopez Bros, Inc.                           | 22-2-2-54620   |                      | 4,840.00<br>4,840.00  |
| 33205          | 10/26/2022<br>528604   | PAP REC<br>On-Site Shredding  | Paper Recycling & Shredding Specialist     | 01-0-1-53150   |                      | 68.00<br>68.00  |
| 33206          | 10/26/2022<br>39717<br>39769   | PHEEXP<br>Trk #19 Brakes Replaced<br>Trk #20 Oil Change   | Phelan Express, Inc.                       | 01-1-8-54710<br>01-1-8-54710   |                      | 581.40<br>459.32<br>122.08  |
| 33207          | 10/26/2022<br>3040204<br>7058655   | REBEL<br>Fuel - 625 Gl.<br>Fuel - 390 Gl.   | Rebel Oil Company, Inc.                    | 01-1-8-54410<br>01-1-8-54410   |                      | 5,197.87<br>3,236.12<br>1,961.75  |
| 33208          | 10/26/2022<br>72990<br>72990   | SDRMA<br>Vehicles Liability Discount FY 2022-23<br>Additional Vehicles Liability FY 2022-23   | Special District Risk Management Authority | 01-0-8-54380<br>01-0-8-54380   |                      | 4,413.24<br>-232.27<br>4,645.51   |
| 33209          | 10/26/2022<br>110122<br>110122<br>110122   | STAINS 0002<br>LTD/Life/AD&D - Nov.<br>LTD/Life/AD&D - Nov.<br>LTD/Life/AD&D - Nov.   | Standard Insurance Company 0002            | 01-0-1-51230<br>01-7-7-51230<br>22-0-1-51230   |                      | 1,059.08<br>888.99<br>101.05<br>69.04   |
| 33210          | 10/26/2022<br>43889R<br>77848  | TESCON<br>Site 4A Troubleshoot Digital Inputs<br>Site 4B Troubleshoot Communication   | Tesco Controls, Inc                        | 01-1-2-54620<br>01-1-2-54620   |                      | 8,257.80<br>1,291.61<br>2,263.60  |

Cash Disbursements Report

Payment Dates: 10/01/2022 - 10/31/2022

| Payment Number | Payment Date<br>Payable Number | Vendor #<br>Description                     | Vendor Name                    | Account Number | Project Account Key  | Payment Amount<br>Item Amount |
|----------------|--------------------------------|---|--------------------------------|----------------|----------------------|-------------------------------|
|                | 77849                          | Site 2A & 4B Radio Swap Site                |                                | 01-1-2-54620   |                      | 1,045.40                      |
|                | 77880                          | Scada Repairs for Well #2, 3 & 5            |                                | 01-1-2-54620   |                      | 3,657.19                      |
| 33211          | 10/26/2022                     | TOPNOT                                      | Top Notch Networking, LLC      |                |                      | 449.22                        |
|                | VolP1605043                    | Office Phones 10/20 - 11/19                 |                                | 01-0-1-58010   |                      | 449.22                        |
| 33212          | 10/26/2022                     | TRLS  | TRLS Engineering, Inc          |                |                      | 5,940.00                      |
|                | 4295                           | Sonora/Nielson Rd. Survey                   |                                | 01-1-1-53150   |                      | 5,940.00                      |
| 33213          | 10/26/2022                     | IMA SOU                                     | Visual Edge, Inc.              |                |                      | 708.59                        |
|                | 25AR1521742                    | Base Rate & Copies                          |                                | 01-0-1-53150   |                      | 708.59                        |
| 33214          | 10/26/2022                     | XEROX                                       | Xerox Corporation              |                |                      | 280.55                        |
|                | 3553579                        | Copier Lease 10/12 - 11/11                  |                                | 01-0-1-54300   |                      | 280.55                        |
| DFT0011399     | 10/4/2022                      | VER FLEET                                   | Verizon Connect Fleet USA, LLC |                |                      | 322.15                        |
|                | 344000031608                   | Fleet GPS - Aug.                            |                                | 01-1-8-54300   |                      | 322.15                        |
| DFT0011401     | 10/3/2022                      | FBC-MICHAEL                                 | First Bank Card                |                |                      | 342.16                        |
|                | 093022                         | DOT - MCS -150 Renewal                      |                                | 01-1-8-54710   |                      | 188.57                        |
|                | 093022                         | Safelite Auto Glass - Tkr #22 Windshield... |                                | 01-1-8-54710   |                      | 153.59                        |
| DFT0011402     | 10/3/2022                      | FBC-CHRIS                                   | First Bank Card                |                |                      | 407.32                        |
|                | 09302022                       | Haz-Mat Class A Training                    |                                | 01-1-2-54290   |                      | 99.00                         |
|                | 09302022                       | Antiglare Screens for Field Trucks          |                                | 01-1-2-54500   |                      | 10.76                         |
|                | 09302022                       | SCE Transformer - Fill Station              |                                | 01-1-2-54620   |                      | 113.05                        |
|                | 09302022                       | Socket for Pipe Tapper                      |                                | 01-1-2-54650   |                      | 73.00                         |
|                | 09302022                       | Amazon Impact & Drive                       |                                | 01-1-2-54650   |                      | 43.03                         |
|                | 09302022                       | Amazon - Item Never Received                |                                | 01-1-2-54650   |                      | -12.90                        |
|                | 09302022                       | Socket for Tapper                           |                                | 01-1-2-54650   |                      | 12.90                         |
|                | 09302022                       | Backhoe Tire Repair                         |                                | 01-1-8-54710   |                      | 68.48                         |
| DFT0011403     | 10/3/2022                      | FBC-DEBORAH                                 | First Bank Card                |                |                      | 1,125.00                      |
|                | 09302022                       | ACWA Conference Registration                |                                | 01-0-1-52239   |                      | 1,125.00                      |
| DFT0011404     | 10/3/2022                      | FBC-GEORGE                                  | First Bank Card                |                |                      | 4,631.90                      |
|                | 09302022                       | Acrobat Pro                                 |                                | 01-0-1-53170   |                      | 118.93                        |
|                | 09302022                       | Rick's Cafe - Lunch Meeting                 |                                | 01-0-1-54440   |                      | 42.54                         |
|                | 09302022                       | Rick's Roadside Cafe - Lunch Meeting        |                                | 01-0-1-54440   |                      | 124.45                        |
|                | 09302022                       | Rick's Cafe - Staff Lunch Meeting           |                                | 01-0-1-54440   |                      | 82.07                         |
|                | 09302022                       | Acrobat Pro                                 |                                | 01-1-1-53170   |                      | 33.98                         |
|                | 09302022                       | Apple iCloud - Expanded Cloud Space for..   |                                | 01-1-1-54230   |                      | 0.99                          |
|                | 09302022                       | EOU Convenience Fee                         |                                | 01-1-1-54260   |                      | 77.96                         |
|                | 09302022                       | EOU - Jen's School                          |                                | 01-1-1-54260   |                      | 3,898.00                      |
|                | 09302022                       | Car Wash - Team Speed Wash                  |                                | 01-1-8-54710   |                      | 14.00                         |
|                | 09302022                       | Environmental Health Svcs. - Phun Days...   |                                | 01-1-9-54800   | C0049 OUTSIDE SERVIC | 68.34                         |
|                | 09302022                       | Acrobat Pro                                 |                                | 01-7-7-53170   |                      | 33.98                         |
|                | 09302022                       | Environmental Health Svcs. - Phun Days...   |                                | 22-2-2-54800   |                      | 68.33                         |
|                | 09302022                       | Environmental Health Svcs. - Phun Days...   |                                | 25-5-1-54800   |                      | 68.33                         |
| DFT0011405     | 10/3/2022                      | FBC-KATHLEEN                                | First Bank Card                |                |                      | 930.00                        |
|                | 09302022                       | ACWA Conference Registration                |                                | 01-0-1-52238   |                      | 930.00                        |
| DFT0011406     | 10/3/2022                      | FBC-LORI                                    | First Bank Card                |                |                      | 255.00                        |
|                | 09302022                       | PTI - Internal Controls Webinar - A. Ro...  |                                | 01-0-1-54260   |                      | 105.00                        |
|                | 09302022                       | CSMFO - Budget Award                        |                                | 01-0-1-54530   |                      | 150.00                        |
| DFT0011407     | 10/3/2022                      | FBC-SEAN                                    | First Bank Card                |                |                      | 5,373.30                      |
|                | 09302022                       | Magnets for Hard to Locate Meters           |                                | 01-0-0-17000   | C0084 OUTSIDE SVCS   | 25.60                         |
|                | 09302022                       | DE for Ants for Meter Installs              |                                | 01-0-0-17000   | C0084 OUTSIDE SVCS   | 42.21                         |
|                | 09302022                       | Mexico Lindo - Staff Meeting                |                                | 01-0-1-54440   |                      | 109.20                        |
|                | 09302022                       | Service Fee for EOU                         |                                | 01-1-1-54200   |                      | 77.96                         |
|                | 09302022                       | EOU - Books for Fall Semester               |                                | 01-1-1-54260   |                      | 267.49                        |

Cash Disbursements Report

Payment Dates: 10/01/2022 - 10/31/2022

| Payment Number | Payment Date<br>Payable Number | Vendor #<br>Description                     | Vendor Name     | Account Number | Project Account Key | Payment Amount<br>Item Amount |
|----------------|--------------------------------|---|-----------------|----------------|---------------------|-------------------------------|
|                | 09302022                       | OSHA Competent Person for Trench Exc...     |                 | 01-1-1-54260   |                     | 49.99                         |
|                | 09302022                       | EOU Fall Semester 2022                      |                 | 01-1-1-54260   |                     | 3,898.00                      |
|                | 09302022                       | Skillet Cafe - Lunch for 16" Main Break     |                 | 01-1-2-54500   |                     | 96.58                         |
|                | 09302022                       | Quicksaw Repair for Trk #24 Saw 14"         |                 | 01-1-2-54620   |                     | 264.88                        |
|                | 09302022                       | Face Shields for Staff for C12              |                 | 01-1-2-54620   |                     | 197.88                        |
|                | 09302022                       | Special PVC Cutters for Customer Svc. in... |                 | 01-1-6-54650   |                     | 43.09                         |
|                | 09302022                       | Truck 29/30 Floor Mats                      |                 | 01-1-8-54710   |                     | 274.71                        |
|                | 09302022                       | Home Depot- First Aid Kits for Trk 16,21... |                 | 01-1-8-54710   |                     | 25.71                         |
| DFT0011408     | 10/3/2022                      | FBC-STEVE                                   | First Bank Card |                |                     | 1,182.85                      |
|                | 09302022                       | Mexico Lindo - Staff Meeting                |                 | 01-0-1-54440   |                     | 117.14                        |
|                | 09302022                       | Amazon (4) Brackets                         |                 | 22-2-2-54620   |                     | 30.12                         |
|                | 09302022                       | Amazon Wallplates & Cover                   |                 | 22-2-2-54620   |                     | 82.38                         |
|                | 09302022                       | Amazon - Masque Revive Decorator Co...      |                 | 22-2-2-54620   |                     | 96.72                         |
|                | 09302022                       | Amazon Wallplate & Frame                    |                 | 22-2-2-54620   |                     | 145.75                        |
|                | 09302022                       | Amazon - Touch Up                           |                 | 22-2-2-54620   |                     | 19.14                         |
|                | 09302022                       | Amazon - Decorator Cover                    |                 | 22-2-2-54620   |                     | 48.36                         |
|                | 09302022                       | Lowes - Cleaner, Pads, Purdy, Grafitti R... |                 | 22-2-2-54620   |                     | 273.55                        |
|                | 09302022                       | Amazon - Outlets & Thermometers             |                 | 22-2-2-54650   |                     | 57.07                         |
|                | 09302022                       | Webstaurant - Beverage Dispenser            |                 | 22-2-2-54800   |                     | 312.62                        |
| DFT0011409     | 10/3/2022                      | FBC-DON                                     | First Bank Card |                |                     | 3,950.33                      |
|                | 093022                         | ACWA Conference Registration for M. R...    |                 | 01-0-1-52235   |                     | 930.00                        |
|                | 093022                         | Chevron - Fuel                              |                 | 01-0-1-54140   |                     | 99.99                         |
|                | 093022                         | Shell - Fuel                                |                 | 01-0-1-54140   |                     | 189.17                        |
|                | 093022                         | Chevron - Fuel                              |                 | 01-0-1-54140   |                     | 99.84                         |
|                | 093022                         | Shell - Fuel                                |                 | 01-0-1-54140   |                     | 176.45                        |
|                | 093022                         | ACWA Conference Registration                |                 | 01-0-1-54260   |                     | 930.00                        |
|                | 093022                         | Ricks Cafe - Personnel Meeting              |                 | 01-0-1-54440   |                     | 61.57                         |
|                | 093022                         | Ricks Cafe - Meeting with Deborah           |                 | 01-0-1-54440   |                     | 38.03                         |
|                | 093022                         | Ricks Cafe - Staff Meeting                  |                 | 01-0-1-54440   |                     | 62.23                         |
|                | 093022                         | Ricks Cafe - Meeting with Kim & George      |                 | 01-0-1-54440   |                     | 56.72                         |
|                | 093022                         | SSP America - CSDA Committe Expense         |                 | 01-0-1-54470   |                     | 59.42                         |
|                | 093022                         | Kesh Cab - CSDA Committe Transportat...     |                 | 01-0-1-54470   |                     | 80.00                         |
|                | 093022                         | Southwest Airlines - CSDA Committe          |                 | 01-0-1-54470   |                     | 152.95                        |
|                | 093022                         | Southwest Airlines - CSDA Committe          |                 | 01-0-1-54470   |                     | 245.96                        |
|                | 093022                         | Southwest Airlines - CSDA Committe          |                 | 01-0-1-54470   |                     | 375.95                        |
|                | 093022                         | Hyatt Regency - CSDA Committe Stay          |                 | 01-0-1-54470   |                     | 392.05                        |
| DFT0011410     | 10/3/2022                      | FBC-KIM                                     | First Bank Card |                |                     | 4,214.10                      |
|                | 093022                         | Dropbox Subscription (3) Licenses           |                 | 01-0-1-53170   |                     | 540.00                        |
|                | 093022                         | Zoom - Cloud Recording                      |                 | 01-0-1-53170   | C0086 OUTSIDE SVCS  | 159.96                        |
|                | 093022                         | Calendar Wiz                                |                 | 01-0-1-53170   |                     | 14.00                         |
|                | 093022                         | EOU - Fall Semester for K. Sevy             |                 | 01-0-1-54260   |                     | 2,439.84                      |
|                | 093022                         | Amazon - Cabinet                            |                 | 01-0-1-54530   |                     | 119.24                        |
|                | 093022                         | Amazon - Seat Cushion                       |                 | 01-0-1-54530   |                     | 49.51                         |
|                | 093022                         | Amazon - Paper Towels                       |                 | 01-0-1-54530   |                     | 24.57                         |
|                | 093022                         | Amazon - Speaker                            |                 | 01-0-1-54530   |                     | 34.46                         |
|                | 093022                         | Amazon - Cookies                            |                 | 01-0-1-54530   |                     | 39.11                         |
|                | 093022                         | Amazon - USB Cable                          |                 | 01-0-1-54530   |                     | 23.68                         |
|                | 093022                         | Amazon - Post It Flags                      |                 | 01-0-1-54530   |                     | 18.53                         |
|                | 093022                         | Amazon Refund                               |                 | 01-0-1-54530   |                     | -19.18                        |
|                | 093022                         | Amazon - Key Tags                           |                 | 01-0-1-54530   |                     | 10.76                         |
|                | 093022                         | Pizza Factory - for Board Meeting           |                 | 01-0-1-54530   |                     | 54.41                         |
|                | 093022                         | Amazon - Paper Bowls, Binders, Plates, ...  |                 | 01-0-1-54530   |                     | 97.58                         |
|                | 093022                         | Pitney Bowes - Red Ink for Postage Mac...   |                 | 01-0-1-54530   |                     | 183.15                        |
|                | 093022                         | Amazon - Coffee Filters                     |                 | 01-0-1-54530   |                     | 16.53                         |
|                | 093022                         | Amazon - Spoons                             |                 | 01-0-1-54530   |                     | 10.76                         |
|                | 093022                         | Cert Mail - Postage                         |                 | 01-0-1-54860   |                     | 16.86                         |
|                | 093022                         | Cert Mail - Postage                         |                 | 01-0-1-54860   |                     | 7.21                          |

Cash Disbursements Report

Payment Dates: 10/01/2022 - 10/31/2022

| Payment Number | Payment Date<br>Payable Number | Vendor #<br>Description                                | Vendor Name                    | Account Number | Project Account Key  | Payment Amount<br>Item Amount |
|----------------|--------------------------------|--|--------------------------------|----------------|----------------------|-------------------------------|
|                | 093022                         | Cet Mail - Postage                                     |                                | 01-0-1-54860   |                      | 5.62                          |
|                | 093022                         | Ceert Mail - Postage                                   |                                | 01-0-1-54860   |                      | 5.62                          |
|                | 093022                         | Cert Mail - Postage                                    |                                | 01-0-1-54860   |                      | 5.62                          |
|                | 093022                         | Cert Mail - Postage                                    |                                | 01-0-1-54860   |                      | 16.34                         |
|                | 093022                         | CSDA - Supervisory Skills Webinar                      |                                | 01-1-1-54260   |                      | 125.00                        |
|                | 093022                         | CSDA - Supervisory Skills Webinar for C....            |                                | 01-1-1-54260   |                      | 125.00                        |
|                | 093022                         | Cert Mail - Backflow Letters Postage                   |                                | 01-1-6-54860   |                      | 28.10                         |
|                | 093022                         | Cert Mail Leak Letters Postage                         |                                | 01-1-6-54860   |                      | 61.82                         |
| DFT0011411     | 10/13/2022<br>9917182410       | VER AIR<br>Phones - Jet Packs, Tablets & On-Call Se... | Verizon Wireless               | 01-1-1-58010   |                      | 989.05<br>989.05              |
| DFT0011412     | 10/4/2022<br>356000033583      | VER FLEET<br>Fleet GPS - Sept.                         | Verizon Connect Fleet USA, LLC | 01-1-8-54300   |                      | 307.01<br>307.01              |
| DFT0011413     | 10/3/2022                      | FBC-JENNIFER   | First Bank Card                |                |                      | 4,251.65                      |
|                | 093022                         | Stater Bros - Training Supplies                        |                                | 01-0-1-54260   |                      | 10.44                         |
|                | 093022                         | Amazon - Dec. Staff Training Supplies                  |                                | 01-0-1-54530   |                      | 13.98                         |
|                | 093022                         | Amazon - Screen Protector for Don's Ip...              |                                | 01-0-1-54530   |                      | 13.45                         |
|                | 093022                         | Vista Print - Business Cards for Kim                   |                                | 01-0-1-54530   |                      | 29.84                         |
|                | 093022                         | Zazzle - Name Plate for Kim                            |                                | 01-0-1-54530   |                      | 25.70                         |
|                | 093022                         | Amazon - Book for Sean's School                        |                                | 01-1-1-54260   |                      | 32.14                         |
|                | 093022                         | 1 Stop Fix - Ipad Repair                               |                                | 01-1-1-54500   |                      | 227.23                        |
|                | 093022                         | Amazon - Ipad Protector for Mike                       |                                | 01-1-1-54530   |                      | 9.69                          |
|                | 093022                         | Amazon - Ipad Screen Protector (Paul)                  |                                | 01-1-1-54530   |                      | 20.45                         |
|                | 093022                         | Amazon - Gallon Tank                                   |                                | 01-1-2-54500   |                      | 129.16                        |
|                | 093022                         | Amazon - Makita Blade                                  |                                | 01-1-2-54650   |                      | 276.04                        |
|                | 093022                         | Runnings Boards - Trk #29 & #30                        |                                | 01-1-8-54710   |                      | 322.15                        |
|                | 093022                         | Amazon - Ballon Ribbon for Phun Day                    |                                | 01-1-9-54800   | C0049 OUTSIDE SERVIC | 14.63                         |
|                | 093022                         | 4 Imprint - Phun Day Giveaways                         |                                | 01-1-9-54800   | C0049 OUTSIDE SERVIC | 95.80                         |
|                | 093022                         | Dicks - Water Bottles for Phun Day                     |                                | 01-1-9-54800   | C0049 OUTSIDE SERVIC | 6.45                          |
|                | 093022                         | Sticker Mule - Buttons                                 |                                | 01-1-9-54800   | C0049 OUTSIDE SERVIC | 58.62                         |
|                | 093022                         | Vista Print - Vinyl Banner                             |                                | 01-1-9-54800   | C0049 OUTSIDE SERVIC | 82.99                         |
|                | 093022                         | Amazon - Phun Day Raffle Gifts                         |                                | 01-1-9-54800   | C0049 OUTSIDE SERVIC | 84.07                         |
|                | 093022                         | Buy Bulk - Conservation Giveaways                      |                                | 01-1-9-54800   | C0049 OUTSIDE SERVIC | 274.80                        |
|                | 093022                         | Dicks - Phun Day Gift Card                             |                                | 01-1-9-54800   | C0049 OUTSIDE SERVIC | 33.34                         |
|                | 093022                         | ESRI Conference Registration Fee                       |                                | 01-7-7-54260   |                      | 200.00                        |
|                | 093022                         | EOU - Units Fee  |                                | 01-7-7-54260   |                      | 153.00                        |
|                | 093022                         | Amazon - School Books                                  |                                | 01-7-7-54260   |                      | 32.21                         |
|                | 093022                         | Amazon - School Book for Jen                           |                                | 01-7-7-54260   |                      | 166.38                        |
|                | 093022                         | Amazon - Screen Protector for George's ..              |                                | 01-7-7-54530   |                      | 13.46                         |
|                | 093022                         | Amazon - Water Kettle for Christmas Tr...              |                                | 22-2-2-54800   |                      | 60.32                         |
|                | 093022                         | Restaurantware - Cups for Christmas Tr...              |                                | 22-2-2-54800   |                      | 146.95                        |
|                | 093022                         | Amazon - Christmas Tree Ceremony Su...                 |                                | 22-2-2-54800   |                      | 241.28                        |
|                | 093022                         | 4 All Proms - Parks Giveaways                          |                                | 22-2-2-54800   |                      | 420.23                        |
|                | 093022                         | Vista Print - Vinyl Banner                             |                                | 22-2-2-54800   |                      | 82.99                         |
|                | 093022                         | Amazon - Phun Day Raffle Gifts                         |                                | 22-2-2-54800   |                      | 84.06                         |
|                | 093022                         | Webstaurant - Christmas Tree Ceremon...                |                                | 22-2-2-54800   |                      | 155.79                        |
|                | 093022                         | 4 Imprint - Phun Day Giveaways                         |                                | 22-2-2-54800   |                      | 95.80                         |
|                | 093022                         | Dicks - Water Bottles for Phun Day                     |                                | 22-2-2-54800   |                      | 6.45                          |
|                | 093022                         | Dicks - Phun Day Gift Card                             |                                | 22-2-2-54800   |                      | 33.33                         |
|                | 093022                         | Amazon Candy Canes for Christmas Tree...               |                                | 22-2-2-54800   |                      | 35.32                         |
|                | 093022                         | Amazon - Ballon Ribbon for Phun Day                    |                                | 22-2-2-54800   |                      | 14.62                         |
|                | 093022                         | Sticker Mule - Buttons                                 |                                | 22-2-2-54800   |                      | 69.62                         |
|                | 093022                         | Amazon - Phun Day Raffle Gifts                         |                                | 25-5-1-54800   |                      | 84.07                         |
|                | 093022                         | Amazon - Ballon Ribbon for Phun Day                    |                                | 25-5-1-54800   |                      | 14.62                         |
|                | 093022                         | 4 Imprint - Phun Day Giveaways                         |                                | 25-5-1-54800   |                      | 95.80                         |
|                | 093022                         | Dicks - Phun Day Gift Card                             |                                | 25-5-1-54800   |                      | 33.33                         |
|                | 093022                         | Vista Print - Vinyl Banner                             |                                | 25-5-1-54800   |                      | 82.99                         |
|                | 093022                         | Dicks - Water Bottles for Phun Day                     |                                | 25-5-1-54800   |                      | 6.45                          |

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Payment Dates: 10/01/2022 - 10/31/2022

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|----------------|--------------------------------|--|---|----------------|---------------------|-------------------------------|
|                | 093022                         | Sticker Mule - Buttons                         |   | 25-5-1-54800   |                     | 161.61                        |
| DFT0011414     | 10/13/2022                     | SCE 2439-1773                                  | Southern California Edison                              |                |                     | 19.04                         |
|                | 09302022                       | Electricity - Phelan Park 8/25-9/25            |   | 22-0-2-58110   |                     | 19.04                         |
| DFT0011415     | 10/13/2022                     | SCE 3752-2894                                  | Southern California Edison                              |                |                     | 126.54                        |
|                | 09302022                       | Electricity - N. Dairy Mobile 8/30-9/28        |   | 01-1-3-58110   |                     | 126.54                        |
| DFT0011416     | 10/13/2022                     | SCE 4241-7012                                  | Southern California Edison                              |                |                     | 214.75                        |
|                | 09302022                       | Electricity - S. Dairy Mobile 8/30-9/28        |   | 01-1-3-58110   |                     | 214.75                        |
| DFT0011417     | 10/13/2022                     | SCE 5917-6455                                  | Southern California Edison                              |                |                     | 24.15                         |
|                | 09302022                       | Electricity - Phelan Park St. Lights 9/1-9/... |   | 22-2-2-58110   |                     | 24.15                         |
| DFT0011418     | 10/13/2022                     | SCE 7441-5755                                  | Southern California Edison                              |                |                     | 433.15                        |
|                | 09302022                       | Electricity - Pinon Hills CC                   |   | 22-0-2-58110   |                     | 433.15                        |
| DFT0011419     | 10/13/2022                     | SCE 8092-3468                                  | Southern California Edison                              |                |                     | 594.61                        |
|                | 09302022                       | Electricity - NW Dairy Mobile 8/30-9/28        |   | 01-1-3-58110   |                     | 594.61                        |
| DFT0011420     | 10/10/2022                     | SCE 8362-7804                                  | Southern California Edison                              |                |                     | 605.40                        |
|                | 09302022                       | Electricity Solar Meter                        |   | 01-1-3-58110   |                     | 617.61                        |
|                | 09302022                       | Electricity Credits                            |   | 01-1-3-58115   |                     | -12.21                        |
| DFT0011421     | 10/13/2022                     | SCE 9515-2666                                  | Southern California Edison                              |                |                     | 7,166.84                      |
|                | 09302022                       | Electricity - Wells, Tanks                     |   | 01-1-3-58110   |                     | 8,025.96                      |
|                | 09302022                       | Electricity - Credits                          |   | 01-1-3-58115   |                     | -2,308.51                     |
|                | 09302022                       | Electricity - St. Lights                       |   | 23-3-2-58210   |                     | 1,449.39                      |
| DFT0011422     | 10/13/2022                     | SCE 9515-2666                                  | Southern California Edison                              |                |                     | 106,492.76                    |
|                | 09302022-1                     | Electricity - Wells, Tanks Sep                 |   | 01-1-3-58110   |                     | 138,968.42                    |
|                | 09302022-1                     | Electricity - Credits-Sep                      |   | 01-1-3-58115   |                     | -33,925.05                    |
|                | 09302022-1                     | Electricity - St. Lights -Sep                  |   | 23-3-2-58210   |                     | 1,449.39                      |
| DFT0011423     | 10/13/2022                     | SCE 9587-0653                                  | Southern California Edison                              |                |                     | 1,765.49                      |
|                | 09302022                       | Electricity - Office                           |   | 01-0-1-58110   |                     | 2,163.49                      |
|                | 09302022                       | Electricity - Solar Credit                     |   | 01-1-3-58115   |                     | -398.00                       |
| DFT0011424     | 10/13/2022                     | SCE 1613-6373                                  | Southern California Edison                              |                |                     | 15.77                         |
|                | 093022                         | Electricity - R/R Crossings 9/1 - 9/30         |   | 23-0-2-58210   |                     | 15.77                         |
| DFT0011425     | 10/13/2022                     | SCE 1078-5254                                  | Southern California Edison                              |                |                     | 488.08                        |
|                | 093022                         | Electricity - CC & CSD 9/8 - 10/6              |   | 22-0-2-58110   |                     | 488.08                        |
| DFT0011426     | 10/3/2022                      | FBC-KIM  | First Bank Card   |                |                     | 1,231.93                      |
|                | 23459734                       | Conservation/Solid Waste Giveaways             |   | 01-1-9-54800   |                     | 357.67                        |
|                | 23459734                       | Conservation/Solid Waste Giveaways             |   | 25-5-1-54800   |                     | 357.67                        |
|                | 23460315                       | 4Imprint - Water Conservation Giveaway         |   | 01-0-9-54800   |                     | 516.59                        |
| DFT0011427     | 10/3/2022                      | FBC-MICHAEL                                    | First Bank Card   |                |                     | 2,775.12                      |
|                | 090722                         | CPO - (3) Impact Guns for Trks #20, 28 &..     |   | 01-1-2-54650   |                     | 1,706.76                      |
|                | 366721                         | ACE Tools - 14" Quick Saw for Trk #28          |   | 01-1-2-54650   |                     | 1,068.36                      |
| DFT0011428     | 10/3/2022                      | FBC-CHRIS                                      | First Bank Card   |                |                     | 3,521.93                      |
|                | 090622                         | Safelite - Windshield Trk# 20                  |   | 01-1-8-54710   |                     | 952.59                        |
|                | 157101                         | Jensen-Transformer Pad for Fill Station E..    |   | 01-1-2-54620   |                     | 2,036.48                      |
|                | 733225                         | LED Stop/Slow Traffic Paddles                  |   | 01-1-2-54500   |                     | 532.86                        |
| DFT0011429     | 10/13/2022                     | VER AIR  | Verizon Wireless  |                |                     | 3,361.50                      |
|                | 9917182410-2                   | IPad for General Manager                       |   | 01-0-1-54530   |                     | 1,680.75                      |
|                | 9917182410-2                   | IPad for Engineering                           |   | 01-7-7-54530   |                     | 1,680.75                      |
| DFT0011431     | 10/13/2022                     | CALPERS 457                                    | California Public Employees' Deferred Compensation Plan |                |                     | 175.00                        |
|                | INV0005071                     | Cal PERS 457/ Employer Plan: 450 717 - ...     |   | 01-1-0-24560   |                     | 158.76                        |
|                | INV0005071                     | Cal PERS 457/ Employer Plan: 450 717 - ...     |   | 22-2-0-24560   |                     | 10.87                         |



Cash Disbursements Report

Payment Dates: 10/01/2022 - 10/31/2022

| Payment Number | Payment Date<br>Payable Number | Vendor #<br>Description                    | Vendor Name   | Account Number | Project Account Key | Payment Amount<br>Item Amount |
|----------------|--------------------------------|--|---|----------------|---------------------|-------------------------------|
|                | INV0005071                     | Cal PERS 457/ Employer Plan: 450 717 - ... |   | 25-5-0-24560   |                     | 5.37                          |
| DFT0011432     | 10/13/2022                     | CALPERS                                    | Calif Public Employees' Retirement System               |                |                     | 2,976.14                      |
|                | INV0005072                     | CalPERS/Employee Portion(EE)               |   | 01-1-0-24530   |                     | 2,299.48                      |
|                | INV0005072                     | CalPERS/Employee Portion(EE)               |   | 01-7-0-24530   |                     | 258.15                        |
|                | INV0005072                     | CalPERS/Employee Portion(EE)               |   | 22-2-0-24530   |                     | 240.62                        |
|                | INV0005072                     | CalPERS/Employee Portion(EE)               |   | 25-5-0-24530   |                     | 177.89                        |
| DFT0011433     | 10/13/2022                     | CALPERS                                    | Calif Public Employees' Retirement System               |                |                     | 3,479.98                      |
|                | INV0005073                     | CalPERS/Employee Portion(ER)               |   | 01-1-0-24530   |                     | 2,691.34                      |
|                | INV0005073                     | CalPERS/Employee Portion(ER)               |   | 01-7-0-24530   |                     | 394.11                        |
|                | INV0005073                     | CalPERS/Employee Portion(ER)               |   | 22-2-0-24530   |                     | 364.29                        |
|                | INV0005073                     | CalPERS/Employee Portion(ER)               |   | 25-5-0-24530   |                     | 30.24                         |
| DFT0011434     | 10/13/2022                     | CALPERS                                    | Calif Public Employees' Retirement System               |                |                     | 8,169.83                      |
|                | INV0005074                     | CalPERS/Employer Portion                   |   | 01-1-0-24530   |                     | 6,287.43                      |
|                | INV0005074                     | CalPERS/Employer Portion                   |   | 01-7-0-24530   |                     | 856.65                        |
|                | INV0005074                     | CalPERS/Employer Portion                   |   | 22-2-0-24530   |                     | 788.69                        |
|                | INV0005074                     | CalPERS/Employer Portion                   |   | 25-5-0-24530   |                     | 237.06                        |
| DFT0011435     | 10/13/2022                     | CALPERS                                    | Calif Public Employees' Retirement System               |                |                     | 23.25                         |
|                | INV0005075                     | CalPERS Retirement/ Survivor Benefits      |   | 01-1-0-24530   |                     | 17.57                         |
|                | INV0005075                     | CalPERS Retirement/ Survivor Benefits      |   | 01-7-0-24530   |                     | 2.21                          |
|                | INV0005075                     | CalPERS Retirement/ Survivor Benefits      |   | 22-2-0-24530   |                     | 2.77                          |
|                | INV0005075                     | CalPERS Retirement/ Survivor Benefits      |   | 25-5-0-24530   |                     | 0.70                          |
| DFT0011436     | 10/13/2022                     | CALPERS 457                                | California Public Employees' Deferred Compensation Plan |                |                     | 136.03                        |
|                | INV0005076                     | 457 Loan Payback                           |   | 01-1-0-24560   |                     | 136.03                        |
| DFT0011437     | 10/13/2022                     | EDD  | Employment Development Department                       |                |                     | 924.65                        |
|                | INV0005077                     | State Disability Ins - Payroll Taxes       |   | 01-0-0-24510   |                     | 924.65                        |
| DFT0011438     | 10/13/2022                     | IRS  | Internal Revenue Service                                |                |                     | 59.52                         |
|                | INV0005078                     | Social Security - Payroll Taxes            |   | 01-0-0-24510   |                     | 59.52                         |
| DFT0011439     | 10/13/2022                     | EDD  | Employment Development Department                       |                |                     | 4,672.11                      |
|                | INV0005079                     | CA State Income Tax - Payroll Taxes        |   | 01-0-0-24510   |                     | 4,672.11                      |
| DFT0011440     | 10/13/2022                     | IRS  | Internal Revenue Service                                |                |                     | 3,270.22                      |
|                | INV0005080                     | Medicare - Payroll Taxes                   |   | 01-0-0-24510   |                     | 3,270.22                      |
| DFT0011441     | 10/13/2022                     | IRS  | Internal Revenue Service                                |                |                     | 11,351.34                     |
|                | INV0005081                     | Federal Income Tax - Payroll Taxes         |   | 01-0-0-24510   |                     | 11,351.34                     |
| DFT0011442     | 10/19/2022                     | THEGAS                                     | The Gas Company   |                |                     | 68.52                         |
|                | 092822-6056                    | Gas - Pinon Hills CC 8/29 - 9/28           |   | 22-0-2-58110   |                     | 68.52                         |
| DFT0011443     | 10/19/2022                     | THEGAS                                     | The Gas Company   |                |                     | 14.79                         |
|                | 092822-6781                    | Gas - Pinon Hills Fire 8/29 - 9/28         |   | 22-0-2-58110   |                     | 14.79                         |
| DFT0011444     | 10/11/2022                     | WEST GOV UNI                               | Western Governors University                            |                |                     | 3,775.00                      |
|                | 101122                         | Fall Semester Reg. (4) Classes A. Williams |   | 01-0-1-54260   |                     | 3,775.00                      |
| DFT0011445     | 10/27/2022                     | THEGAS                                     | The Gas Company   |                |                     | 23.95                         |
|                | 102022-4084                    | Gas - Phelan Sr. Ctr. 9/21 - 10/20         |   | 22-0-2-58110   |                     | 23.95                         |
| DFT0011446     | 10/27/2022                     | THEGAS                                     | The Gas Company   |                |                     | 68.36                         |
|                | 102022-4585                    | Gas - Phelan CC 9/21 - 10/20               |   | 22-0-2-58110   |                     | 68.36                         |
| DFT0011447     | 10/28/2022                     | CalPERS Health                             | California Public Employees' Retirement System          |                |                     | 3,378.47                      |
|                | 110122 NonPERS                 | NonPERS Health Premium - Nov.              |   | 01-0-0-14130   |                     | 3,367.36                      |
|                | 110122 NonPERS                 | NonPERS Health Premium Admin Fee - ...     |   | 01-0-1-51230   |                     | 11.11                         |
| DFT0011448     | 10/28/2022                     | CalPERS Health                             | California Public Employees' Retirement System          |                |                     | 37,093.14                     |
|                | 110122 PERS                    | PERS Health Premium - Nov.                 |   | 01-0-0-14130   |                     | 36,916.78                     |

Cash Disbursements Report

Payment Dates: 10/01/2022 - 10/31/2022

| Payment Number        | Payment Date<br>Payable Number                                     | Vendor #<br>Description   | Vendor Name   | Account Number   | Project Account Key | Payment Amount<br>Item Amount                      |
|-----------------------|--|---|---|--|---------------------|--|
|                       | 110122 PERS  | PERS Health Premium Admin Fee - Nov.  |   | 01-0-1-51230   |                     | 124.21   |
|                       | 110122 PERS  | PERS Health Shared Premium - Nov.   |   | 01-1-1-51230   |                     | 52.15  |
| DFT0011449            | 10/26/2022<br>6061959  | AME FID<br>Flex Spending 9/30   | American Fidelity Assurance Company                     | 01-0-0-24580   |                     | 257.78<br>257.78                                   |
| DFT0011450            | 10/27/2022<br>6063668  | AME FID<br>Flex Spending 10/15  | American Fidelity Assurance Company                     | 01-0-0-24580   |                     | 257.78<br>257.78                                   |
| DFT0011451            | 10/25/2022<br>D513709  | AME SUP<br>Supplemental Life Insurace - Oct.  | American Fidelity Assurance                             | 01-0-0-24580   |                     | 407.54<br>407.54                                   |
| DFT0011452            | 10/25/2022<br>816322924  | VSP<br>Vision Insurance - Nov.  | Vision Service Plan                                     | 01-0-0-14130   |                     | 453.25<br>453.25                                   |
| DFT0011453            | 10/28/2022<br>INV0005082<br>INV0005082<br>INV0005082               | CALPERS 457<br>Cal PERS 457/ Employer Plan: 450 717 - ...<br>Cal PERS 457/ Employer Plan: 450 717 - ...<br>Cal PERS 457/ Employer Plan: 450 717 - ...                       | California Public Employees' Deferred Compensation Plan | 01-1-0-24560<br>22-2-0-24560<br>25-5-0-24560                 |                     | 175.00<br>165.63<br>3.74<br>5.63                   |
| DFT0011454            | 10/28/2022<br>INV0005083<br>INV0005083<br>INV0005083<br>INV0005083 | CALPERS<br>CalPERS/Employee Portion(EE)<br>CalPERS/Employee Portion(EE)<br>CalPERS/Employee Portion(EE)<br>CalPERS/Employee Portion(EE)                                     | Calif Public Employees' Retirement System               | 01-1-0-24530<br>01-7-0-24530<br>22-2-0-24530<br>25-5-0-24530 |                     | 2,986.04<br>2,348.43<br>259.91<br>177.03<br>200.67 |
| DFT0011455            | 10/28/2022<br>INV0005084<br>INV0005084<br>INV0005084               | CALPERS<br>CalPERS/Employee Portion(ER)<br>CalPERS/Employee Portion(ER)<br>CalPERS/Employee Portion(ER)   | Calif Public Employees' Retirement System               | 01-1-0-24530<br>01-7-0-24530<br>22-2-0-24530                 |                     | 3,493.63<br>2,770.77<br>396.33<br>326.53           |
| DFT0011456            | 10/28/2022<br>INV0005085<br>INV0005085<br>INV0005085<br>INV0005085 | CALPERS<br>CalPERS/Employer Portion<br>CalPERS/Employer Portion<br>CalPERS/Employer Portion<br>CalPERS/Employer Portion   | Calif Public Employees' Retirement System               | 01-1-0-24530<br>01-7-0-24530<br>22-2-0-24530<br>25-5-0-24530 |                     | 8,200.56<br>6,448.74<br>861.82<br>667.92<br>222.08 |
| DFT0011457            | 10/28/2022<br>INV0005086<br>INV0005086<br>INV0005086<br>INV0005086 | CALPERS<br>CalPERS Retirement/ Survivor Benefits<br>CalPERS Retirement/ Survivor Benefits<br>CalPERS Retirement/ Survivor Benefits<br>CalPERS Retirement/ Survivor Benefits | Calif Public Employees' Retirement System               | 01-1-0-24530<br>01-7-0-24530<br>22-2-0-24530<br>25-5-0-24530 |                     | 23.25<br>18.25<br>2.15<br>2.23<br>0.62             |
| DFT0011458            | 10/28/2022<br>INV0005087   | CALPERS 457<br>457 Loan Payback   | California Public Employees' Deferred Compensation Plan | 01-1-0-24560   |                     | 136.03<br>136.03                                   |
| DFT0011459            | 10/28/2022<br>INV0005088   | EDD<br>State Disability Ins - Payroll Taxes   | Employment Development Department                       | 01-0-0-24510   |                     | 867.94<br>867.94                                   |
| DFT0011460            | 10/28/2022<br>INV0005089   | IRS<br>Social Security - Payroll Taxes  | Internal Revenue Service                                | 01-0-0-24510   |                     | 74.40<br>74.40                                     |
| DFT0011461            | 10/28/2022<br>INV0005090   | EDD<br>CA State Income Tax - Payroll Taxes  | Employment Development Department                       | 01-0-0-24510   |                     | 3,789.36<br>3,789.36                               |
| DFT0011462            | 10/28/2022<br>INV0005091   | IRS<br>Medicare - Payroll Taxes   | Internal Revenue Service                                | 01-0-0-24510   |                     | 2,890.38<br>2,890.38                               |
| DFT0011463            | 10/28/2022<br>INV0005092   | IRS<br>Federal Income Tax - Payroll Taxes   | Internal Revenue Service                                | 01-0-0-24510   |                     | 10,602.10<br>10,602.10                             |
| <b>Payment Total:</b> |  |   |   |  |                     | <b>852,095.50</b>                                  |

## Report Summary

## Fund Summary

| Fund                    | Payment Amount    |
|-------------------------|-------------------|
| 01 - WATER FUND         | 805,774.15        |
| 22 - PARKS & RECREATION | 34,353.62         |
| 23 - STREET LIGHTING    | 2,914.55          |
| 25 - SOLID WASTE        | 9,607.38          |
| <b>Grand Total:</b>     | <b>852,649.70</b> |

## Account Summary

| Account Number | Account Name                  | Payment Amount |
|----------------|-------------------------------|----------------|
| 01-0-0-14130   | Prepaid Benefit               | 46,543.25      |
| 01-0-0-17000   | CIP Enterprise Funds          | 5,506.56       |
| 01-0-0-24510   | Payroll Tax Payable           | 38,502.02      |
| 01-0-0-24580   | Supplemental Ins W/H Pa...    | 923.10         |
| 01-0-1-51230   | Employee Group Insurance      | 1,024.31       |
| 01-0-1-52210   | Board Exp - Auto Expense      | -12.76         |
| 01-0-1-52212   | Board - Auto Expense/Kuj...   | 70.63          |
| 01-0-1-52235   | Board - Education,Trainin...  | 930.00         |
| 01-0-1-52238   | Board - Education,Trainin...  | 930.00         |
| 01-0-1-52239   | Board - Education,Trainin...  | 1,160.00       |
| 01-0-1-53120   | Legal Services                | 1,582.50       |
| 01-0-1-53150   | Outside Service               | 2,551.20       |
| 01-0-1-53170   | Software Support              | 4,300.69       |
| 01-0-1-54140   | Auto Expense                  | 565.45         |
| 01-0-1-54200   | Credit Card Fee & Bank C...   | 661.64         |
| 01-0-1-54260   | Education & Training          | 7,915.27       |
| 01-0-1-54300   | Equipment Rental / Lease      | 280.55         |
| 01-0-1-54320   | General Maintenance           | 310.00         |
| 01-0-1-54440   | Meeting, Seminar & Suppl...   | 728.95         |
| 01-0-1-54470   | Travel Expense                | 1,360.33       |
| 01-0-1-54530   | Office Supplies               | 11,403.61      |
| 01-0-1-54620   | Repair & Maintenance          | 192.82         |
| 01-0-1-54770   | Computer & Equip Maint...     | 959.08         |
| 01-0-1-54860   | Postage & Mailing             | 56.13          |
| 01-0-1-58010   | Telephone                     | 685.84         |
| 01-0-1-58110   | Utilities                     | 2,374.60       |
| 01-0-2-58110   | Utilities                     | 279.37         |
| 01-0-8-54380   | Insurance - Vehicle           | 4,413.24       |
| 01-0-9-54800   | Programs (Wtr Conservati...   | 516.59         |
| 01-1-0-13010   | Inventory - Water Field Pa... | 411,088.07     |
| 01-1-0-24530   | Retirement W/H Payable        | 22,882.01      |
| 01-1-0-24560   | Retirement 457 W/H Pay...     | 596.45         |
| 01-1-1-51230   | Employee Group Insurance      | 52.15          |
| 01-1-1-53150   | Outside Service               | 6,563.00       |
| 01-1-1-53160   | Permits & Fees                | 111.80         |
| 01-1-1-53170   | Software Support              | 33.98          |
| 01-1-1-54200   | Credit Card Fee & Bank C...   | 77.96          |
| 01-1-1-54230   | Dues & Subscriptions          | 0.99           |
| 01-1-1-54260   | Education & Training          | 8,473.58       |
| 01-1-1-54320   | General Maintenance           | 225.00         |
| 01-1-1-54500   | Operating Supplies            | 540.21         |
| 01-1-1-54530   | Office Supplies               | 30.14          |
| 01-1-1-54680   | Uniforms                      | 560.35         |
| 01-1-1-54830   | State & County Fees & Se...   | 402.00         |
| 01-1-1-58010   | Telephone                     | 1,193.55       |
| 01-1-1-58110   | Utilities                     | 138.10         |
| 01-1-1-59310   | Other Operating Expenses      | -0.05          |
| 01-1-2-53150   | Outside Service               | 993.50         |
| 01-1-2-54290   | Employment Expense            | 99.00          |

## Account Summary

| Account Number | Account Name                | Payment Amount    |
|----------------|-----------------------------|-------------------|
| 01-1-2-54500   | Operating Supplies          | 1,866.16          |
| 01-1-2-54620   | Repair & Maintenance        | 16,916.86         |
| 01-1-2-54650   | Small Tools                 | 4,454.56          |
| 01-1-3-50010   | MWA/AVW Admin. & Bio ...    | 4,620.99          |
| 01-1-3-54500   | Operating Supplies          | 2,059.19          |
| 01-1-3-54620   | Repair & Maintenance        | 22,905.68         |
| 01-1-3-58110   | Utilities                   | 148,547.89        |
| 01-1-3-58115   | Utilities - Solar Credits   | -36,643.77        |
| 01-1-4-53140   | Laboratory Analysis         | 768.00            |
| 01-1-4-54620   | Repair & Maintenance        | 21.21             |
| 01-1-5-54500   | Operating Supplies          | 13.99             |
| 01-1-5-54620   | Repair & Maintenance        | 6,470.99          |
| 01-1-5-58010   | Telephone                   | 181.10            |
| 01-1-6-53150   | Outside Service             | 225.00            |
| 01-1-6-53170   | Software Support            | 11,376.60         |
| 01-1-6-54500   | Operating Supplies          | 56.75             |
| 01-1-6-54620   | Repair & Maintenance        | 50.62             |
| 01-1-6-54650   | Small Tools                 | 43.09             |
| 01-1-6-54860   | Postage & Mailing           | 2,897.91          |
| 01-1-6-54890   | Printing                    | 1,275.54          |
| 01-1-8-54300   | Equipment Rental / Lease    | 629.16            |
| 01-1-8-54410   | Fuel Costs                  | 12,312.76         |
| 01-1-8-54710   | Vehicle Maintenance         | 4,129.81          |
| 01-1-9-54800   | Programs (Wtr Conservati... | 4,055.14          |
| 01-7-0-24530   | Retirement W/H Payable      | 3,031.33          |
| 01-7-7-51230   | Employee Group Insurance    | 101.05            |
| 01-7-7-53150   | Outside Service             | 350.00            |
| 01-7-7-53170   | Software Support            | 33.98             |
| 01-7-7-54260   | Education & Training        | 551.59            |
| 01-7-7-54530   | Office Supplies             | 1,694.21          |
| 22-0-1-51230   | Employee Group Insurance    | 69.04             |
| 22-0-1-52210   | Board Exp - Auto Expense    | 6.38              |
| 22-0-1-54320   | General Maintenance         | 30.00             |
| 22-0-1-54920   | Public Relation             | 400.00            |
| 22-0-1-58010   | Telephone                   | 321.71            |
| 22-0-2-58110   | Utilities                   | 1,521.88          |
| 22-2-0-24530   | Retirement W/H Payable      | 2,570.08          |
| 22-2-0-24560   | Retirement 457 W/H Pay...   | 14.61             |
| 22-2-1-53150   | Outside Service             | 3,303.75          |
| 22-2-1-54680   | Uniforms                    | 46.90             |
| 22-2-1-54890   | Printing                    | 2,742.24          |
| 22-2-2-53150   | Outside Service             | 159.90            |
| 22-2-2-54620   | Repair & Maintenance        | 19,150.55         |
| 22-2-2-54650   | Small Tools                 | 57.07             |
| 22-2-2-54800   | Programs (Park & Rec)       | 3,920.36          |
| 22-2-2-58110   | Utilities                   | 24.15             |
| 22-2-8-54710   | Vehicle Maintenance         | 15.00             |
| 23-0-2-58210   | Utilities - Street Lights   | 15.77             |
| 23-3-2-58210   | Utilities - Street Lights   | 2,898.78          |
| 25-5-0-24530   | Retirement W/H Payable      | 869.26            |
| 25-5-0-24560   | Retirement 457 W/H Pay...   | 11.00             |
| 25-5-1-52210   | Board Exp - Auto Expense    | 6.38              |
| 25-5-1-54110   | Advertising                 | 2,218.99          |
| 25-5-1-54530   | Office Supplies             | 3,923.14          |
| 25-5-1-54800   | Programs (Solid Waste)      | 2,178.61          |
| 25-5-1-54920   | Public Relation             | 400.00            |
|                | <b>Grand Total:</b>         | <b>852,649.70</b> |

**Project Account Summary**

| <b>Project Account Key</b> | <b>Payment Amount</b> |
|----------------------------|-----------------------|
| **None**                   | 843,959.04            |
| C0002 COUNTY FEES          | 5,438.75              |
| C0049 LABOR                | 97.34                 |
| C0049 OUTSIDE SERVIC       | 1,381.14              |
| C0084 OUTSIDE SVCS         | 67.81                 |
| C0086 OUTSIDE SVCS         | 1,705.62              |
| <b>Grand Total:</b>        | <b>852,649.70</b>     |

# Agenda Item 3d

Acceptance of November  
Disbursements



# Cash Disbursements Report

## By Payment Number

Payment Dates 11/01/2022 - 11/30/2022

| Payment Number | Payment Date   | Vendor #                                    | Description                              | Vendor Name    | Account Number | Project Account Key | Payment Amount |
|----------------|----------------|---|--|----------------|----------------|---------------------|----------------|
| Payment Number | Payable Number | Description                                 | Vendor Name                              | Account Number |                |                     | Item Amount    |
| 503            | 11/9/2022      | DELAROSA                                    | Antonio De La Rosa                       |                |                |                     | 156.63         |
|                | 103122         | Reimb. - ESRI Conference Meals Oct.         |  | 01-7-7-54470   |                |                     | 42.48          |
|                | 103122         | Reimb. - ESRI Conference Miles Oct.         |  | 01-7-7-54470   |                |                     | 26.25          |
|                | 110122         | Reimb. - ESRI Conference Miles Nov.         |  | 01-7-7-54470   |                |                     | 26.25          |
|                | 110122         | Reimb. - ESRI Conference Meals Nov.         |  | 01-7-7-54470   |                |                     | 61.65          |
| 504            | 11/9/2022      | DEBPHI                                      | Deborah Jeanne Philips                   |                |                |                     | 145.00         |
|                | 103122         | Oct. Mileage-Solid Waste Auto Expense       |  | 01-0-1-52210   |                |                     | -6.25          |
|                | 103122         | Oct. Mileage-Board, SW, ASBCSD, Wom...      |  | 01-0-1-52219   |                |                     | 145.00         |
|                | 103122         | Oct. Mileage-Solid Waste Meeting            |  | 25-5-1-52210   |                |                     | 6.25           |
| 505            | 11/21/2022     | AIMWIL                                      | Aimee Williams                           |                |                |                     | 203.72         |
|                | 112122         | Reimb. - Board of Secretary Conf. Travel... |  | 01-0-1-54470   |                |                     | 203.72         |
| 506            | 11/21/2022     | ANGROM                                      | Angelica Romero                          |                |                |                     | 326.53         |
|                | 112122         | (2) Water Distribution (D2) Renewals        |  | 01-0-1-54260   |                |                     | 160.00         |
|                | 112122         | Water Treatment Course Registration F...    |  | 01-0-1-54260   |                |                     | 166.53         |
| 507            | 11/21/2022     | REBKUJ                                      | Rebecca A. Kujawa                        |                |                |                     | 12.75          |
|                | 112122         | Nov. Mileage - Regular Board Meetings       |  | 01-0-1-52212   |                |                     | 12.75          |
| 33215          | 11/9/2022      | ADD HEA                                     | Addison Heating & Air Conditioning       |                |                |                     | 1,158.00       |
|                | 1481           | Refrigeration Repair, Pinon Hills C.C.      |  | 22-2-2-54620   |                |                     | 1,158.00       |
| 33216          | 11/9/2022      | AVCOM                                       | AVCOM Services Inc.                      |                |                |                     | 93.00          |
|                | 23562          | Answering Svc. - Oct                        |  | 01-0-1-53150   |                |                     | 93.00          |
| 33217          | 11/9/2022      | BRUMCE                                      | Brunick, McElhane & Kennedy              |                |                |                     | 3,300.00       |
|                | 178            | Legal Services - Sept.                      |  | 01-0-1-53120   |                |                     | 2,306.25       |
|                | 178            | Legal Services - Sept.                      |  | 01-1-1-53120   |                |                     | 618.75         |
|                | 178            | Legal Services - Sept.                      |  | 01-7-7-53120   |                |                     | 43.75          |
|                | 178            | Legal Services - Sept.                      |  | 22-0-1-53120   |                |                     | 250.00         |
|                | 178            | Legal Services - Sept.                      |  | 25-0-1-53120   |                |                     | 81.25          |
| 33218          | 11/9/2022      | CPRS  | California Park & Recreation Society     |                |                |                     | 170.00         |
|                | 103122         | Membership Renewal - D. Bartz               |  | 22-2-1-54230   |                |                     | 170.00         |
| 33219          | 11/9/2022      | CA TOOL                                     | California Tool & Welding Supply         |                |                |                     | 13.66          |
|                | DF9207         | Helium for Phelan Phun Days Balloons        |  | 01-1-9-54500   |                |                     | 13.66          |
| 33220          | 11/9/2022      | CIN UNI                                     | Cintas Corporation                       |                |                |                     | 643.54         |
|                | 103122         | Uniform Rental Svcs. - Oct.                 |  | 01-1-1-54680   |                |                     | 560.35         |
|                | 103122         | Uniform Rental Svcs. - Oct.                 |  | 22-2-1-54680   |                |                     | 46.90          |
|                | 4134544514     | Vehicle Wash Station Supplies               |  | 01-1-8-54710   |                |                     | 36.29          |
| 33221          | 11/9/2022      | CED   | Consolidated Electrical Distributors Inc |                |                |                     | 869.49         |
|                | 9085-1024647   | Generator Plug                              |  | 01-1-2-54620   |                |                     | 71.12          |
|                | 9085-1028471   | Conduit for Fill Station Power              |  | 01-1-2-54620   |                |                     | 761.47         |
|                | 9085-1028486   | Well 6B Switchgear Electrical               |  | 01-1-3-54620   |                |                     | 36.90          |
|                | 9085-1028617   | 3C Switchgear for Generators                |  | 01-1-2-54620   |                |                     | 29.17          |
|                | 9085-1028618   | 3C Switchgear for Generators - Return       |  | 01-1-2-54620   |                |                     | -29.17         |
| 33222          | 11/9/2022      | CORE  | Core & Main                              |                |                |                     | 2,483.75       |
|                | R809233        | (70) 1" CTS Clamps                          |  | 01-1-0-13010   |                |                     | 2,483.75       |
| 33223          | 11/9/2022      | STREAM                                      | Digital Deployment, Inc.                 |                |                |                     | 300.00         |
|                | 6507EC66-00007 | Website Hosting - Nov.                      |  | 01-0-1-53170   |                |                     | 300.00         |





Cash Disbursements Report

Payment Dates: 11/01/2022 - 11/30/2022

| Payment Number | Payment Date<br>Payable Number | Vendor #<br>Description                    | Vendor Name                           | Account Number | Project Account Key | Payment Amount<br>Item Amount |
|----------------|--------------------------------|--|---------------------------------------|----------------|---------------------|-------------------------------|
|                | 103122                         | Inv #311652 - Bolts, Nuts, Razors          |                                       | 22-2-2-54620   |                     | 57.43                         |
| 33240          | 11/9/2022                      | MOUPRO                                     | Mountaineer Progress Newspaper        |                |                     | 305.00                        |
|                | 2021-12342                     | Legal Notice                               |                                       | 01-0-1-54110   |                     | 175.00                        |
|                | 2021-12343                     | (2) Job Ads                                |                                       | 01-0-1-54110   |                     | 130.00                        |
| 33241          | 11/9/2022                      | NAPA                                       | NAPA Auto Parts                       |                |                     | 597.73                        |
|                | 103122                         | #102 Battery Terminal Cleaning             |                                       | 01-1-8-54710   |                     | 403.28                        |
|                | 103122                         | Trk#23 Oil, Wipers, Headlight Repair       |                                       | 01-1-8-54710   |                     | 133.33                        |
|                | 103122                         | Trk #22 Brake Light for Trailer Fuse       |                                       | 01-1-8-54710   |                     | 14.20                         |
|                | 103122                         | Trk #22 Towing Light Repair                |                                       | 01-1-8-54710   |                     | 7.53                          |
|                | 103122                         | Cleaner & Wax for Dumptruck for Phun...    |                                       | 01-1-8-54710   |                     | 39.39                         |
| 33242          | 11/9/2022                      | PATSAL                                     | Patton Sales Corp                     |                |                     | 370.90                        |
|                | 4498815                        | Well 11 - Electric Install & Rehab         |                                       | 01-1-3-54620   |                     | 370.90                        |
| 33243          | 11/9/2022                      | PHECHA                                     | Phelan Chamber of Commerce            |                |                     | 1,075.00                      |
|                | 00431                          | Membership Renewal                         |                                       | 01-0-1-54230   |                     | 75.00                         |
|                | 110322                         | Angel Tree Sponsorship                     |                                       | 22-0-1-54920   |                     | 1,000.00                      |
| 33244          | 11/9/2022                      | PHEEXP                                     | Phelan Express, Inc.                  |                |                     | 1,234.90                      |
|                | 40130                          | Trk #26 - Oil Change                       |                                       | 22-2-8-54710   |                     | 87.52                         |
|                | 40145                          | Trk #18 - Front End Bushings & Alignme...  |                                       | 01-1-8-54710   |                     | 1,147.38                      |
| 33245          | 11/9/2022                      | RACE                                       | Race Communications                   |                |                     | 618.00                        |
|                | RC772873                       | Phones/Internet - CSD - Nov 11/1-12/1      |                                       | 01-0-1-58010   |                     | 254.50                        |
|                | RC772873                       | Phones/Internet - CSD Credit - Nov 11/...  |                                       | 01-0-1-58010   |                     | -100.00                       |
|                | RC772873                       | Phones/Internet - Shop - Nov 11/1-12/1     |                                       | 01-1-1-58010   |                     | 204.50                        |
|                | RC772873                       | Phones/Internet - Phelan CC - Nov 11/1...  |                                       | 22-0-1-58010   |                     | 204.50                        |
|                | RC772873                       | Phones/Internet - PH CC - Nov 11/1-12...   |                                       | 22-0-1-58010   |                     | 254.50                        |
|                | RC772873                       | Phones/Internet - Phelan CC Credit - Nov.. |                                       | 22-0-1-58010   |                     | -200.00                       |
| 33246          | 11/9/2022                      | REBEL                                      | Rebel Oil Company, Inc.               |                |                     | 8,221.53                      |
|                | 3040431                        | Fuel - 457 Gl.                             |                                       | 01-1-8-54410   |                     | 2,387.10                      |
|                | 7058955                        | Fuel - 470 Gl., DSL - 260 Gl.              |                                       | 01-1-8-54410   |                     | 3,956.15                      |
|                | 7059526                        | Fuel - 370 Gl.                             |                                       | 01-1-8-54410   |                     | 1,878.28                      |
| 33247          | 11/9/2022                      | RIGHT                                      | Right of Way, Inc.                    |                |                     | 5,195.28                      |
|                | 62543                          | Arrowboard for Operations Crew Safety ..   |                                       | 01-1-2-54500   |                     | 5,195.28                      |
| 33248          | 11/9/2022                      | SCE MISC                                   | Southern California Edison            |                |                     | 3,149.77                      |
|                | 7590458956                     | Edison Removal & Replacement of Mete..     |                                       | 01-1-2-54620   |                     | 3,149.77                      |
| 33249          | 11/9/2022                      | SO CA FLEET                                | Southern California Fleet Svcs, Inc.  |                |                     | 1,822.74                      |
|                | HP17090                        | Trk #113 Air Leak Repair & Svc.            |                                       | 01-1-8-54710   |                     | 1,822.74                      |
| 33250          | 11/9/2022                      | STEDES                                     | Steen Design Studio, Inc              |                |                     | 4,592.06                      |
|                | 4767                           | County Fees - 14 Acre Phelan Park          |                                       | 22-2-0-17000   |                     | 1,455.02                      |
|                | 4768                           | County Fees - 5 Acre Civic Center          |                                       | 01-0-0-17000   | C0002 COUNTY FEES   | 3,137.04                      |
| 33251          | 11/9/2022                      | TOP OPT                                    | Top Option Pest Control               |                |                     | 173.00                        |
|                | 3046                           | General Pest Control - Oasis - Oct.        |                                       | 01-1-1-53150   |                     | 98.00                         |
|                | 3047                           | General Pest Control - CSD - Oct.          |                                       | 01-0-1-53150   |                     | 75.00                         |
| 33252          | 11/9/2022                      | TURSEC                                     | Turner Security, Inc                  |                |                     | 373.60                        |
|                | 216952                         | Monitoring Service - Office - Nov.         |                                       | 01-0-1-53150   |                     | 46.95                         |
|                | 216952                         | Monitoring Service - Oasis Yard - Nov.     |                                       | 01-1-2-53150   |                     | 211.75                        |
|                | 216952                         | Monitoring Service - Parks -Nov.           |                                       | 22-2-2-53150   |                     | 114.90                        |
| 33253          | 11/9/2022                      | USA  | Underground Service Alert of So. Cal. |                |                     | 699.30                        |
|                | 1020220542                     | (330) Tickets                              |                                       | 01-1-2-53150   |                     | 587.50                        |
|                | 22-2301532                     | USA Dig Safe Regulatory Fee                |                                       | 01-1-1-53160   |                     | 111.80                        |

## Cash Disbursements Report

Payment Dates: 11/01/2022 - 11/30/2022

| Payment Number | Payment Date<br>Payable Number   | Vendor #<br>Description   | Vendor Name                                   | Account Number   | Project Account Key  | Payment Amount<br>Item Amount                                  |
|----------------|--|---|---|--|----------------------|--|
| 33254          | 11/9/2022<br>INV-01130921  | UNI SITE<br>Porta Potties Rental for Covid Site   | United Site Services of California, Inc.      | 01-0-1-53150   | C0086 OUTSIDE SVCS   | 422.83<br>422.83   |
| 33255          | 11/9/2022<br>50659891  | UNIVAR<br>Liquid Chlorine - 481 Gl.   | UNIVAR INC.                                   | 01-1-3-54500   |                      | 1,901.09<br>1,901.09   |
| 33256          | 11/9/2022<br>145261  | USABB<br>(2) Sockets for Well #11 Discharge   | HD Supply Facilities Maintenance, Ltd         | 01-1-3-54620   |                      | 381.33<br>381.33   |
| 33266          | 11/21/2022<br>112122   | ASBCSD<br>Nov Meeting - Deborah   | Assn of SB County Special Districts           | 01-0-1-52239   |                      | 35.00<br>35.00   |
| 33267          | 11/21/2022<br>33127  | BEN AG<br>(1) Load of Mixed Mulch - 24 Tons   | Beneficial Ag Services                        | 01-1-9-54800   | C0049 OUTSIDE SERVIC | 245.00<br>245.00   |
| 33268          | 11/21/2022<br>2102<br>2102   | BRE EDW<br>EcoHero Show - 11/7 at Heritage School<br>EcoHero Show - 11/7 at Heritage School                           | Brett Edwards                                 | 01-1-9-54800<br>25-5-1-54800   |                      | 1,200.00<br>600.00<br>600.00                                   |
| 33269          | 11/21/2022<br>179<br>179<br>179<br>179<br>179                          | BRUMCE<br>Legal Svcs. - Oct.<br>Legal Svcs. - Oct.<br>Legal Svcs. - Oct.<br>Legal Svcs. - Oct.<br>Legal Svcs. - Oct.  | Brunick, McElhane & Kennedy                   | 01-0-1-53120<br>01-1-1-53120<br>01-1-1-53120<br>20-0-1-53120<br>22-0-1-53120 | C0082 OUTSIDE SVCS   | 7,481.25<br>3,281.25<br>975.00<br>500.00<br>2,350.00<br>375.00 |
| 33270          | 11/21/2022<br>5133146142<br>5133146158<br>5133146158                   | CINFIR<br>First Aid Supplies - Shop<br>First Aid Supplies - CSD<br>First Aid Supplies - CSD                           | Cintas  | 01-1-1-54500<br>01-0-1-54500<br>22-0-1-54500                                 |                      | 600.88<br>391.04<br>205.64<br>4.20                             |
| 33271          | 11/21/2022<br>9085-1028779<br>9085-1029269                             | CED<br>Parts for Well #6B<br>Entry Term for Site 3C   | Consolidated Electrical Distributors Inc      | 01-1-3-54620<br>01-1-3-54620   |                      | 246.70<br>180.99<br>65.71                                      |
| 33272          | 11/21/2022<br>R886223  | CORE<br>(70) 1" CTS x 3" Repair Clamps  | Core & Main                                   | 01-1-0-13010   |                      | 2,483.75<br>2,483.75   |
| 33273          | 11/21/2022<br>109072   | SBC PARCELS<br>(2) Parcel Map Revisions   | County of San Bernardino                      | 01-1-1-54830   |                      | 4.00<br>4.00   |
| 33274          | 11/21/2022<br>22-317728  | SBC LIENS<br>(21) Lien Release Doc.   | County of San Bernardino                      | 01-1-1-54830   |                      | 420.00<br>420.00   |
| 33275          | 11/21/2022<br>744659-4538<br>744933-1564<br>745202-8478<br>745202-8478 | CR&R<br>Trash - Oasis Yard Nov.<br>Trash - Pinon Hills Park Nov.<br>Trash - Phelan CSD Nov.<br>Trash - Phelan CC Nov. | CR&R Incorporated                             | 01-0-2-58110<br>22-0-2-58110<br>01-0-1-58110<br>22-0-2-58110                 |                      | 896.47<br>279.37<br>194.88<br>211.11<br>211.11                 |
| 33276          | 11/21/2022<br>9433R<br>9546R   | ACT IT<br>Software Support - Oct.<br>Software Support - Nov.  | David Shay                                    | 01-0-1-53170<br>01-0-1-53170   |                      | 5,468.39<br>2,508.39<br>2,960.00                               |
| 33277          | 11/21/2022<br>94358972   | ESRI<br>Infrastructure Mgmt. Registration - D. B...   | Environmental Systems Research Institute, Inc | 01-0-1-54260   |                      | 200.00<br>200.00   |
| 33278          | 11/21/2022<br>7001   | EWIDEV<br>Footing Installations for Park Lighting   | Ewing Development                             | 22-2-2-54620   |                      | 1,745.00<br>1,745.00   |
| 33279          | 11/21/2022<br>CAVIC86097   | FASTEN<br>Blue Marking Paint  | Fastenal Company                              | 01-1-2-54500   |                      | 267.22<br>267.22   |

Cash Disbursements Report

Payment Dates: 11/01/2022 - 11/30/2022

| Payment Number | Payment Date<br>Payable Number   | Vendor #<br>Description   | Vendor Name                     | Account Number   | Project Account Key | Payment Amount<br>Item Amount  |
|----------------|--|---|---------------------------------|--|---------------------|--|
| 33280          | 11/21/2022<br>110722   | FRO 5743<br>Phones - Office 11/7 - 12/6   | Frontier Communications         | 01-0-1-58010   |                     | 88.56<br>88.56   |
| 33281          | 11/21/2022<br>111022   | FRO 3434<br>Phones - Telemetry 11/10 - 12/9   | Frontier Communications         | 01-1-5-58010   |                     | 187.54<br>187.54   |
| 33283          | 11/21/2022<br>26213  | GEOMON<br>Routine Samples - Oct.  | GEO-Monitor, Inc.               | 01-1-4-53140   |                     | 1,582.00<br>1,582.00   |
| 33284          | 11/21/2022<br>2003148  | HATTRI<br>Uniform Shirts & Jackets for New Direct...  | Hatrix Team Sports & Embroidery | 01-0-1-54680   |                     | 242.95<br>242.95   |
| 33285          | 11/21/2022<br>223705<br>223705<br>223705   | INFOSE<br>Postage - Oct.<br>Printing - Oct.<br>Postage & Printing - Oct,  | Infosend Inc                    | 01-1-6-54860<br>01-1-6-54890<br>22-2-2-54800   |                     | 6,166.75<br>2,757.64<br>1,374.41<br>2,034.70   |
| 33286          | 11/21/2022<br>S1059980-002<br>S1060284-001<br>S1060285-003<br>S1060285-003<br>S1060285-003<br>S1060285-003<br>S1060285-003<br>S1060287-001   | INLWAT<br>Non-Inventory Lub Oil<br>Non-Inventory Sockets<br>Non-Inventory Bolts, Nuts & Gaskets<br>Non-Inventory Meter Set<br>Non-Inventory Bolts, Nuts & Gaskets<br>Non-Inventory Bolts, Nuts & Gaskets<br>Non-Inventory Bolts, Nuts & Gaskets<br>Non-Inventory Gaskets<br>(25) 8 x 1 DS Brass Saddle  | Inland Water Works Supply Co.   | 01-1-2-54500<br>01-1-2-54620<br>01-1-1-54620<br>01-1-1-54620<br>01-1-1-54620<br>01-1-1-54620<br>01-1-1-54620<br>01-1-1-54620<br>01-1-0-13010   |                     | 6,303.01<br>31.53<br>296.31<br>387.90<br>245.67<br>144.82<br>129.30<br>84.04<br>4,983.44   |
| 33287          | 11/21/2022<br>2022112<br>2022112<br>2022112  | LIN SVC<br>Janitorial Svc. & Windows - CSD<br>Janitorial Svc. - Shop<br>Janitorial Svc. - CC Windows  | Richard J. Linsalato            | 01-0-1-54320<br>01-1-1-54320<br>22-0-1-54320   |                     | 605.00<br>350.00<br>225.00<br>30.00  |
| 33288          | 11/21/2022<br>103122<br>103122<br>103122<br>85172290<br>85765032<br>85825181   | LOWES<br>Inv #85993716 - Fill Station Conduit<br>Inv #47235140 - Parts for Fill Station Ele...<br>Inv #85766193-Drywall Finish Material, ...<br>Material to Build SW Office Walls<br>Various Tools for Trucks- 18, 20, 21<br>Parts for Fill Station SCE Meter Installati...   | Lowe's Credit                   | 01-1-2-54620<br>01-1-2-54620<br>25-5-1-54800<br>25-5-1-54530<br>01-1-2-54650<br>01-1-2-54620   |                     | 2,723.07<br>178.23<br>397.16<br>197.23<br>728.62<br>697.22<br>524.61   |
| 33289          | 11/21/2022<br>I-02062964<br>I-02062964<br>I-02062964<br>I-02062964<br>I-02062964<br>I-02062964<br>I-02062964<br>I-02062964<br>I-02062964<br>I-02062964<br>I-02062964<br>I-02062964<br>I-02062964<br>I-02062964<br>I-02062964<br>I-02062964<br>I-02062964<br>I-02062964<br>I-02062964<br>I-02063410 | OFFSOL<br>12 Tab Dividers<br>Tape<br>Spiral Notebook<br>Wrist Coils- 6 Pak<br>Desk Calendars for Office and Field<br>Large Binder Clips<br>202A Cyan, Magenta, & Yellow Pack<br>Compressed Air Duster<br>Paper- Case<br>Toner 202 A Black<br>Hanging Calendar for Office & Field<br>Anti- Fatigue Mat<br>Black Sharpies for Field<br>Yearly Wall Calendar for Field<br>Cyan Toner for Field<br>Magenta Toner for Field<br>Black Toner for Field<br>Hanging Folders for Field<br>Hanging Calendar for Office & Field<br>Desk Calendars for Office and Field<br>Anti- Fatigue Mat | Office Solutions                | 01-0-1-54530<br>01-0-1-54530<br>01-0-1-54530<br>01-0-1-54530<br>01-0-1-54530<br>01-0-1-54530<br>01-0-1-54530<br>01-0-1-54530<br>01-0-1-54530<br>01-0-1-54530<br>01-0-1-54530<br>01-0-1-54530<br>01-0-1-54530<br>01-1-1-54530<br>01-1-1-54530<br>01-1-1-54530<br>01-1-1-54530<br>01-1-1-54530<br>01-1-1-54530<br>01-1-1-54530<br>01-0-1-54530 |                     | 1,189.66<br>6.22<br>6.20<br>7.04<br>5.70<br>31.19<br>3.51<br>273.21<br>55.43<br>180.70<br>71.28<br>77.27<br>154.06<br>9.41<br>16.43<br>18.09<br>18.09<br>26.37<br>28.56<br>77.26<br>31.19<br>74.53 |

Cash Disbursements Report

Payment Dates: 11/01/2022 - 11/30/2022

| Payment Number | Payment Date<br>Payable Number   | Vendor #<br>Description  | Vendor Name                            | Account Number   | Project Account Key                      | Payment Amount<br>Item Amount                                  |
|----------------|--|--|--|--|--|--|
|                | I-02063410   | Yellow Toner for Field   |  | 01-1-1-54530   |  | 17.92  |
| 33291          | 11/21/2022<br>4490308  | PATSAL<br>Well #11 Steel for Discharge & Plate Ste...  | Patton Sales Corp                      | 01-1-3-54620   |  | 2,610.09<br>2,610.09   |
| 33292          | 11/21/2022<br>40351<br>40351   | PHEEXP<br>Oil Change<br>Leaf Springs   | Phelan Express, Inc.                   | 01-1-8-54710<br>01-1-8-54710                                 |  | 1,402.89<br>117.76<br>1,285.13                                 |
| 33293          | 11/21/2022<br>111722   | PIT RES<br>Postage Refill for Account 49352339   | Pitney Bowes Bank Inc. Reserve Account | 01-0-1-54860   |  | 500.00<br>500.00   |
| 33294          | 11/21/2022<br>9181   | PUMCHE<br>Well #11 Pump & Meter Testing  | Jon Ray Lee                            | 01-1-3-54620   |  | 465.00<br>465.00   |
| 33295          | 11/21/2022<br>3040680<br>3040713                                       | REBEL<br>Fuel - 534 Gl.<br>Fuel - 466 Gl.  | Rebel Oil Company, Inc.                | 01-1-8-54410<br>01-1-8-54410                                 |  | 5,205.03<br>2,787.25<br>2,417.78                               |
| 33296          | 11/21/2022<br>101811032022<br>101811032022                             | ARMELE<br>Electric Repairs - Sites 6B, & 3C<br>Electric Repairs - New Scada Shed   | Rodger Ashby                           | 01-1-3-54620<br>01-1-5-54620                                 |  | 3,350.00<br>3,050.00<br>300.00                                 |
| 33297          | 11/21/2022<br>220025   | ROSE<br>Kids Baking Class 11/10  | Rose Noir Chocolates LLC               | 22-2-2-54800   |  | 220.45<br>220.45   |
| 33298          | 11/21/2022<br>4775   | STEDES<br>SBC Review PERC Test 14 AC Park Site   | Steen Design Studio, Inc               | 22-2-0-17000   | C0078 OUTSIDE SVCS                       | 492.24<br>492.24   |
| 33299          | 11/21/2022<br>20420  | TIMLOC<br>Unlock Cash File Cabinet   | Steven M. Zemba                        | 01-1-6-53150   |  | 170.00<br>170.00   |
| 33300          | 11/21/2022<br>SPINV-00204312   | SUNPOW<br>Cellular Modem - Breaker Replacement   | Sunpower                               | 01-1-1-54620   |  | 2,777.19<br>2,777.19   |
| 33301          | 11/21/2022<br>111822   | SWRCB<br>Water Distribution (D1) Renewal & Late...   | SWRCB-DWOCP                            | 01-7-7-54260   |  | 170.00<br>170.00   |
| 33302          | 11/21/2022<br>INV0091580-1<br>INV0091580-2<br>INV0091585<br>INV0091591 | AQUA MET<br>(1,115) 1" IPerl Meters<br>(150) 1" IPerl Meters<br>Commandlink for Meter Programming<br>(216) MXU 520 M Single Port Antenna | Aqua Metric Sales Co                   | 01-1-0-13010<br>01-1-0-13010<br>01-1-1-54620<br>01-1-0-13010 |  | 238,972.83<br>183,443.67<br>24,678.52<br>1,239.13<br>29,611.51 |
| 33303          | 11/21/2022<br>4312<br>4313   | TRLS<br>Civic Center - Additional Site Grading Pl...<br>Well #15 Survey Staking Services   | TRLS Engineering, Inc                  | 01-0-0-17000<br>01-0-0-17000                                 | C0002 OUTSIDE SVCS<br>C0095 OUTSIDE SVCS | 5,105.00<br>2,925.00<br>2,180.00                               |
| 33304          | 11/21/2022<br>025-398612<br>025-398612                                 | TYLTEC<br>ESS & ERP Pro Docs/Financials Annual ...<br>UB Online Support Dec.   | Tyler Technologies, Inc                | 01-0-0-14100<br>01-1-6-53170                                 |  | 5,593.77<br>5,328.77<br>265.00                                 |
| 33305          | 11/21/2022<br>50707652   | UNIVAR<br>Liquid Chlorine - 270 Gl.  | UNIVAR INC.                            | 01-1-3-54500   |  | 1,067.13<br>1,067.13   |
| 33306          | 11/21/2022<br>166234<br>171849<br>172441                               | USABB<br>Well #11 Discharge & Silent Check Valve<br>Slip On Check Valve for Well #11<br>Service Line Cables for Pullers                  | HD Supply Facilities Maintenance, Ltd  | 01-1-3-54620<br>01-1-3-54620<br>01-1-5-54650                 |  | 2,483.67<br>927.56<br>529.00<br>1,027.11                       |
| 33307          | 11/21/2022<br>25AR1535707  | IMA SOU<br>Base Rate & Copies  | Visual Edge, Inc.                      | 01-0-1-53150   |  | 535.91<br>535.91   |
| 33308          | 11/21/2022<br>109595   | WIEDRU<br>Annual Consortium Membership   | Wienhoff & Associates Inc              | 01-0-1-54290   |  | 765.00<br>765.00   |

Cash Disbursements Report

Payment Dates: 11/01/2022 - 11/30/2022

| Payment Number | Payment Date<br>Payable Number | Vendor #<br>Description                     | Vendor Name                       | Account Number | Project Account Key | Payment Amount<br>Item Amount |
|----------------|--------------------------------|---|-----------------------------------|----------------|---------------------|-------------------------------|
| 33309          | 11/21/2022<br>3610057          | XEROX<br>Copier Lease 11/12 - 12/11         | Xerox Corporation                 | 01-0-1-54300   |                     | 280.55<br>280.55              |
| DFT0011464     | 11/3/2022<br>INV0005093        | EDD<br>State Disability Ins - Payroll Taxes | Employment Development Department | 01-0-0-24510   |                     | 21.09<br>21.09                |
| DFT0011465     | 11/3/2022<br>INV0005094        | EDD<br>CA State Income Tax - Payroll Taxes  | Employment Development Department | 01-0-0-24510   |                     | 56.74<br>56.74                |
| DFT0011466     | 11/3/2022<br>INV0005095        | IRS<br>Medicare - Payroll Taxes             | Internal Revenue Service          | 01-0-0-24510   |                     | 55.62<br>55.62                |
| DFT0011467     | 11/3/2022<br>INV0005096        | IRS<br>Federal Income Tax - Payroll Taxes   | Internal Revenue Service          | 01-0-0-24510   |                     | 182.29<br>182.29              |
| DFT0011468     | 11/10/2022                     | FBC-JENNIFER                                | First Bank Card                   |                |                     | 749.61                        |
|                | 103122                         | Vista Print - Bus. Cards for Heather        |                                   | 01-0-1-54530   |                     | 29.84                         |
|                | 103122                         | Hatrix - Shirts for Office Staff            |                                   | 01-0-1-54680   |                     | 108.21                        |
|                | 103122                         | Amazon - (10) Hole Saw Speed Slot           |                                   | 01-1-2-54650   |                     | 116.70                        |
|                | 103122                         | Weebly Plan for Billing                     |                                   | 01-1-6-53170   |                     | 72.00                         |
|                | 103122                         | Mailchimp - For E-Billing                   |                                   | 01-1-6-53170   |                     | 59.00                         |
|                | 103122                         | Mailchimp Subscription                      |                                   | 01-1-6-53170   |                     | 44.80                         |
|                | 103122                         | Weebly Domain                               |                                   | 01-1-6-53170   |                     | 104.85                        |
|                | 103122                         | Moo Print - Stickers for Trk #29 and #30    |                                   | 01-1-8-54710   |                     | 24.99                         |
|                | 103122                         | Pizza Factory - Phun Days Staff Lunch       |                                   | 01-1-9-54800   |                     | 21.89                         |
|                | 103122                         | Dick's - Gift Card for Phun Days Raffle     |                                   | 01-1-9-54800   |                     | 33.33                         |
|                | 103122                         | Pizza Factory - Phun Days Staff Lunch       |                                   | 01-1-9-54800   |                     | 7.84                          |
|                | 103122                         | Pizza Factory - Phun Days Staff Lunch       |                                   | 22-2-2-54800   |                     | 21.90                         |
|                | 103122                         | Dick's - Gift Card for Phun Days Raffle     |                                   | 22-2-2-54800   |                     | 33.34                         |
|                | 103122                         | Pizza Factory - Phun Days Staff Lunch       |                                   | 22-2-2-54800   |                     | 7.85                          |
|                | 103122                         | Dick's - Gift Card for Phun Days Raffle     |                                   | 25-5-1-54800   |                     | 33.33                         |
|                | 103122                         | Pizza Factory - Phun Days Staff Lunch       |                                   | 25-5-1-54800   |                     | 21.89                         |
|                | 103122                         | Pizza Factory - Phun Days Staff Lunch       |                                   | 25-5-1-54800   |                     | 7.85                          |
| DFT0011469     | 11/10/2022                     | FBC-KIM                                     | First Bank Card                   |                |                     | 976.96                        |
|                | 103122                         | Brown and Caldwell - Job Ad                 |                                   | 01-0-1-54110   |                     | 200.00                        |
|                | 103122                         | Amazon - Math Code for Karyn's Class        |                                   | 01-0-1-54260   |                     | 86.18                         |
|                | 103122                         | Home Depot - Office Maint. Supplies         |                                   | 01-0-1-54320   |                     | 103.59                        |
|                | 103122                         | Amazon - Computer Monitor                   |                                   | 01-0-1-54530   |                     | 285.14                        |
|                | 103122                         | Amazon - Wall Clocks                        |                                   | 01-0-1-54530   |                     | 84.02                         |
|                | 103122                         | Amazon - Office Supplies                    |                                   | 01-0-1-54530   |                     | 51.99                         |
|                | 103122                         | Amazon - Public Admin Book                  |                                   | 01-0-1-54530   |                     | 49.21                         |
|                | 103122                         | Pizza Factory - Lunch for Staff             |                                   | 01-0-1-54530   |                     | 99.97                         |
|                | 103122                         | Certified Mail - Postage                    |                                   | 01-1-6-54860   |                     | 16.86                         |
| DFT0011470     | 11/10/2022                     | FBC-KIM                                     | First Bank Card                   |                |                     | 655.75                        |
|                | 103122-1                       | Calendar Wiz                                |                                   | 01-0-1-53170   |                     | 14.00                         |
|                | 103122-1                       | Zoom - Cloud Recording                      |                                   | 01-0-1-53170   | C0086 LABOR         | 159.96                        |
|                | 103122-1                       | Pitney Bowes - Lease                        |                                   | 01-0-1-54300   |                     | 169.59                        |
|                | 103122-1                       | Amazon - Folders & Dividers                 |                                   | 01-0-1-54530   |                     | 38.96                         |
|                | 103122-1                       | Amazon - Pens, Batteries, Phone Charger     |                                   | 01-0-1-54530   |                     | 60.67                         |
|                | 103122-1                       | Amazon - Labels                             |                                   | 01-0-1-54530   |                     | 38.35                         |
|                | 103122-1                       | Certified Mail - Postage                    |                                   | 01-0-1-54860   |                     | 129.26                        |
|                | 103122-1                       | Certified Mail - Leak Letters               |                                   | 01-1-6-54860   |                     | 44.96                         |
| DFT0011471     | 11/10/2022                     | FBC-LORI                                    | First Bank Card                   |                |                     | 1,700.90                      |
|                | 103122                         | CSMFO - Lori                                |                                   | 01-0-1-54260   |                     | 470.00                        |
|                | 103122                         | CSMFO - David                               |                                   | 01-0-1-54260   |                     | 470.00                        |
|                | 103122                         | Southwest - Travel for D. Noland for CS...  |                                   | 01-0-1-54470   |                     | 212.96                        |
|                | 103122                         | Hyatt Regency for CSMFO - David             |                                   | 01-0-1-54470   |                     | 254.47                        |
|                | 103122                         | Hyatt Regency for CSMFO - Lori              |                                   | 01-0-1-54470   |                     | 254.47                        |

Cash Disbursements Report

Payment Dates: 11/01/2022 - 11/30/2022

| Payment Number | Payment Date<br>Payable Number | Vendor #<br>Description                   | Vendor Name                | Account Number | Project Account Key | Payment Amount<br>Item Amount |
|----------------|--------------------------------|---|----------------------------|----------------|---------------------|-------------------------------|
|                | 103122                         | NACHA - Operating Guidelines Book         |                            | 01-0-1-54530   |                     | 39.00                         |
| DFT0011472     | 11/10/2022                     | FBC-STEVE                                 | First Bank Card            |                |                     | 1,043.25                      |
|                | 103122                         | Home Depot - (2) Outdoor Security Ligh... |                            | 22-2-2-54620   |                     | 96.91                         |
|                | 103122                         | Webstaurant Store - Towels & Mats         |                            | 22-2-2-54620   |                     | 149.57                        |
|                | 103122                         | White Cap - 18" Rainguard Column          |                            | 22-2-2-54620   |                     | 67.36                         |
|                | 103122                         | Amazon - (7) Parking Signs                |                            | 22-2-2-54620   |                     | 184.37                        |
|                | 103122                         | Lowe's - Driver, Levels, Gloves           |                            | 22-2-2-54620   |                     | 242.12                        |
|                | 103122                         | White Cap - (12) 18" Rainguard Columns    |                            | 22-2-2-54620   |                     | 258.27                        |
|                | 103122                         | Amazon - Wall Plate and Decorative Co...  |                            | 22-2-2-54620   |                     | 44.65                         |
| DFT0011473     | 11/10/2022                     | SCE 8362-7804                             | Southern California Edison |                |                     | 622.30                        |
|                | 103122                         | Electricity - Solar Meter 8/30-9/28       |                            | 01-1-3-58110   |                     | 630.09                        |
|                | 103122                         | Electricity - Solar Credits 8/30-9/28     |                            | 01-1-3-58115   |                     | -7.79                         |
| DFT0011474     | 11/10/2022                     | SCE 3752-2894                             | Southern California Edison |                |                     | 31.22                         |
|                | 103122                         | Electricity - N. Dairy Mobile 9/29-10/30  |                            | 01-1-3-58110   |                     | 31.22                         |
| DFT0011475     | 11/10/2022                     | SCE 4241-7012                             | Southern California Edison |                |                     | 132.22                        |
|                | 103122                         | Electricity - S. Dairy Mobile 9/29-10/30  |                            | 01-1-3-58110   |                     | 132.22                        |
| DFT0011476     | 11/10/2022                     | SCE 8092-3468                             | Southern California Edison |                |                     | 613.43                        |
|                | 103122                         | Electricity - NW Dairy Mobile 9/29-10/30  |                            | 01-1-3-58110   |                     | 613.43                        |
| DFT0011477     | 11/10/2022                     | FBC-GEORGE                                | First Bank Card            |                |                     | 2,352.34                      |
|                | 103122                         | SB County Waste Management                |                            | 01-0-1-53150   |                     | 13.14                         |
|                | 103122                         | SB County Waste Management                |                            | 01-0-1-53150   |                     | 18.10                         |
|                | 103122                         | Adobe Pro Subscriptions                   |                            | 01-0-1-53170   |                     | 118.93                        |
|                | 103122                         | 1909 - Lunch - ESRI Meeting               |                            | 01-0-1-54440   |                     | 68.27                         |
|                | 103122                         | The Hat - Cyber Security Wrkshp Lunch     |                            | 01-0-1-54440   |                     | 38.94                         |
|                | 103122                         | Viva Maria - Staff Lunch                  |                            | 01-0-1-54440   |                     | 61.73                         |
|                | 103122                         | Rick's Roadside Cafe - Lunch Meeting      |                            | 01-0-1-54440   |                     | 60.23                         |
|                | 103122                         | Adobe Pro Subscriptions                   |                            | 01-1-1-53170   |                     | 33.98                         |
|                | 103122                         | Apple iCloud - Monthly Storage Fee        |                            | 01-1-1-53170   |                     | 0.99                          |
|                | 103122                         | Amazon - (2) Micro SD, Phone Holder       |                            | 01-1-1-54530   |                     | 85.69                         |
|                | 103122                         | Little Caesar's Pizza - Field Lunch       |                            | 01-1-2-54500   |                     | 36.59                         |
|                | 103122                         | The Depot - Fuel for Trk #28              |                            | 01-1-8-54410   |                     | 117.11                        |
|                | 103122                         | Chevron - Fuel Trk #28                    |                            | 01-1-8-54410   |                     | 125.37                        |
|                | 103122                         | Fuel - Trk #28                            |                            | 01-1-8-54410   |                     | 122.20                        |
|                | 103122                         | Fuel - Trk #28                            |                            | 01-1-8-54410   |                     | 109.76                        |
|                | 103122                         | Car Wash - Trk #28                        |                            | 01-1-8-54710   |                     | 14.00                         |
|                | 103122                         | Speed Wash - Wash for Trk#28              |                            | 01-1-8-54710   |                     | 14.00                         |
|                | 103122                         | Amazon - Trk #28 Floor Mats, Dash Cam,..  |                            | 01-1-8-54710   |                     | 349.33                        |
|                | 103122                         | Adobe Pro Subscriptions                   |                            | 01-7-7-53170   |                     | 33.98                         |
|                | 103122                         | ACWA Conference Registration              |                            | 01-7-7-54260   |                     | 930.00                        |
| DFT0011478     | 11/10/2022                     | SCE 9515-2666                             | Southern California Edison |                |                     | 80,314.22                     |
|                | 103122                         | Electricity - Wells,Tanks - Oct.          |                            | 01-1-3-58110   |                     | 129,062.84                    |
|                | 103122                         | Electricity - Credits Oct.                |                            | 01-1-3-58115   |                     | -50,245.04                    |
|                | 103122                         | Electricity - St. Lights, Oct.            |                            | 23-3-2-58210   |                     | 1,496.42                      |
| DFT0011479     | 11/10/2022                     | SCE 9515-2666                             | Southern California Edison |                |                     | -147,224.60                   |
|                | 083122                         | Electricity-Solar Credits Aug.            |                            | 01-1-3-58115   |                     | -147,224.60                   |
| DFT0011480     | 11/10/2022                     | SCE 9515-2666                             | Southern California Edison |                |                     | 144,397.89                    |
|                | 083022                         | Electricity-Wells, Tanks Aug.             |                            | 01-1-3-58110   |                     | 142,948.50                    |
|                | 083022                         | Electricity-St. Lights Aug.               |                            | 23-3-2-58210   |                     | 1,449.39                      |
| DFT0011481     | 11/10/2022                     | FBC-SEAN                                  | First Bank Card            |                |                     | 1,757.98                      |
|                | 103122                         | Rick's Roadside Cafe- Staff Meeting       |                            | 01-0-1-54440   |                     | 99.26                         |
|                | 103122                         | Rick's Roadside Cafe - Staff Meeting      |                            | 01-0-1-54440   |                     | 114.55                        |
|                | 103122                         | Pizza Factory - for Board Meeting         |                            | 01-0-1-54530   |                     | 34.48                         |
|                | 103122                         | DownTown - Monthly Safety Meeting         |                            | 01-1-1-54260   |                     | 67.88                         |

Cash Disbursements Report

Payment Dates: 11/01/2022 - 11/30/2022

| Payment Number | Payment Date<br>Payable Number | Vendor #<br>Description                         | Vendor Name   | Account Number | Project Account Key | Payment Amount<br>Item Amount |
|----------------|--------------------------------|---|---|----------------|---------------------|-------------------------------|
|                | 103122                         | Hole in One - Donuts for Safety Meeting         |   | 01-1-1-54260   |                     | 16.73                         |
|                | 103122                         | AWWA Backflow Training - Oscar                  |   | 01-1-1-54260   |                     | 410.00                        |
|                | 103122                         | Mexico Lindo - Meeting with General M...        |   | 01-1-1-54440   |                     | 63.52                         |
|                | 103122                         | Amazon - Tool Mounts                            |   | 01-1-2-54500   |                     | 22.79                         |
|                | 103122                         | Amazon - Dewalt Battery Holders                 |   | 01-1-2-54500   |                     | 53.84                         |
|                | 103122                         | Amazon - (3) Headlamps                          |   | 01-1-2-54500   |                     | 174.39                        |
|                | 103122                         | Amazon - Invertors                              |   | 01-1-2-54620   |                     | 338.32                        |
|                | 103122                         | Amazon - Alignment Wrenches                     |   | 01-1-2-54650   |                     | 253.14                        |
|                | 103122                         | Lowes - Supplies to Build SW Office             |   | 25-5-1-54800   |                     | 109.08                        |
| DFT0011482     | 11/10/2022                     | FBC-DON   | First Bank Card   |                |                     | 2,047.59                      |
|                | 103122                         | United Pacific - Fuel                           |   | 01-0-1-54140   |                     | 175.00                        |
|                | 103122                         | United Pacific - Fuel                           |   | 01-0-1-54140   |                     | 175.00                        |
|                | 103122                         | United Pacific - Fuel                           |   | 01-0-1-54140   |                     | 175.00                        |
|                | 103122                         | Chevron - Fuel                                  |   | 01-0-1-54140   |                     | 164.25                        |
|                | 103122                         | United Pacific - Fuel                           |   | 01-0-1-54140   |                     | 39.16                         |
|                | 103122                         | United Pacific - Fuel                           |   | 01-0-1-54140   |                     | 114.93                        |
|                | 103122                         | Rick's Cafe - Staff Meeting                     |   | 01-0-1-54440   |                     | 39.38                         |
|                | 103122                         | Rick's Cafe - Staff Meeting                     |   | 01-0-1-54440   |                     | 128.38                        |
|                | 103122                         | SQ Kesh   |   | 01-0-1-54470   |                     | 160.00                        |
|                | 103122                         | Southwest Airlines                              |   | 01-0-1-54470   |                     | 428.95                        |
|                | 103122                         | Southwest Airlines                              |   | 01-0-1-54470   |                     | 372.98                        |
|                | 103122                         | Ontario Airport                                 |   | 01-0-1-54470   |                     | 39.54                         |
|                | 103122                         | Downtown Burgers                                |   | 01-0-1-54530   |                     | 35.02                         |
| DFT0011483     | 11/10/2022                     | THEGAS  | The Gas Company   |                |                     | 14.30                         |
|                | 102722-6781                    | Gas - Pinon Hills Fire 9/28 - 10/27             |   | 22-0-2-58110   |                     | 14.30                         |
| DFT0011484     | 11/10/2022                     | THEGAS  | The Gas Company   |                |                     | 60.67                         |
|                | 102722-6056                    | Gas - Pinon Hills CC 9/28 - 10/27               |   | 22-0-2-58110   |                     | 60.67                         |
| DFT0011485     | 11/10/2022                     | SCE 7441-5755                                   | Southern California Edison                              |                |                     | 191.61                        |
|                | 103122                         | Electricity - Solar Credits 6/1 -9/30           |   | 01-1-3-58115   |                     | -77.08                        |
|                | 103122                         | Electricity - Pinon Hills CC 10/3 - 11/1        |   | 22-0-2-58110   |                     | 268.69                        |
| DFT0011486     | 11/10/2022                     | SCE 5917-6455                                   | Southern California Edison                              |                |                     | 24.77                         |
|                | 103122                         | Electricity - Phelan Park St. Lights 10/1 - ... |   | 22-2-2-58110   |                     | 24.77                         |
| DFT0011487     | 11/10/2022                     | SCE 1613-6373                                   | Southern California Edison                              |                |                     | 16.28                         |
|                | 103122                         | Electricity - R/R Crossings 10/1 - 10/31        |   | 23-0-2-58210   |                     | 16.28                         |
| DFT0011488     | 11/10/2022                     | FBC-LORI  | First Bank Card   |                |                     | 4,985.72                      |
|                | 100122                         | Gama Sonic Lights for Phelan Park (3), ...      |   | 22-2-2-54620   |                     | 4,985.72                      |
| DFT0011489     | 11/10/2022                     | FBC-KIM   | First Bank Card   |                |                     | 2,999.00                      |
|                | 15443                          | HR Consulting - Leave Benefits                  |   | 01-0-1-53150   |                     | 2,999.00                      |
| DFT0011490     | 11/10/2022                     | FBC-SEAN  | First Bank Card   |                |                     | 6,799.24                      |
|                | 101122                         | The Home Depot - Supplies to Build SW...        |   | 25-5-1-54800   |                     | 1,140.69                      |
|                | 102022                         | The Home Depot - Supplies to Build SW...        |   | 25-5-1-54800   |                     | 746.78                        |
|                | 102422                         | ACE - 14" chainsaw for trk #25                  |   | 01-1-2-54650   |                     | 1,125.00                      |
|                | 24854                          | Shed World - Scada Shed forSmithsonSp...        |   | 01-1-2-54500   |                     | 3,279.91                      |
|                | 312853                         | Sigma - Glycolic Acid for Disinfection We..     |   | 01-1-3-54620   |                     | 506.86                        |
| DFT0011491     | 11/10/2022                     | CALPERS 457                                     | California Public Employees' Deferred Compensation Plan |                |                     | 175.00                        |
|                | INV0005097                     | Cal PERS 457/ Employer Plan: 450 717 - ...      |   | 01-1-0-24560   |                     | 147.48                        |
|                | INV0005097                     | Cal PERS 457/ Employer Plan: 450 717 - ...      |   | 22-2-0-24560   |                     | 3.98                          |
|                | INV0005097                     | Cal PERS 457/ Employer Plan: 450 717 - ...      |   | 25-5-0-24560   |                     | 23.54                         |
| DFT0011492     | 11/10/2022                     | CALPERS   | Calif Public Employees' Retirement System               |                |                     | 2,992.17                      |
|                | INV0005098                     | CalPERS/Employee Portion(E)                     |   | 01-1-0-24530   |                     | 2,181.39                      |
|                | INV0005098                     | CalPERS/Employee Portion(E)                     |   | 01-7-0-24530   |                     | 447.89                        |
|                | INV0005098                     | CalPERS/Employee Portion(E)                     |   | 22-2-0-24530   |                     | 197.56                        |

Cash Disbursements Report

Payment Dates: 11/01/2022 - 11/30/2022

| Payment Number | Payment Date<br>Payable Number | Vendor #<br>Description                     | Vendor Name   | Account Number | Project Account Key | Payment Amount<br>Item Amount |
|----------------|--------------------------------|---|---|----------------|---------------------|-------------------------------|
|                | INV0005098                     | CalPERS/Employee Portion(EE)                |   | 25-5-0-24530   |                     | 165.33                        |
| DFT0011493     | 11/10/2022                     | CALPERS                                     | Calif Public Employees' Retirement System               |                |                     | 3,507.92                      |
|                | INV0005099                     | CalPERS/Employee Portion(ER)                |   | 01-1-0-24530   |                     | 2,703.34                      |
|                | INV0005099                     | CalPERS/Employee Portion(ER)                |   | 01-7-0-24530   |                     | 403.97                        |
|                | INV0005099                     | CalPERS/Employee Portion(ER)                |   | 22-2-0-24530   |                     | 329.01                        |
|                | INV0005099                     | CalPERS/Employee Portion(ER)                |   | 25-5-0-24530   |                     | 71.60                         |
| DFT0011494     | 11/10/2022                     | CALPERS                                     | Calif Public Employees' Retirement System               |                |                     | 8,226.90                      |
|                | INV0005100                     | CalPERS/Employer Portion                    |   | 01-1-0-24530   |                     | 6,164.88                      |
|                | INV0005100                     | CalPERS/Employer Portion                    |   | 01-7-0-24530   |                     | 1,080.91                      |
|                | INV0005100                     | CalPERS/Employer Portion                    |   | 22-2-0-24530   |                     | 694.42                        |
|                | INV0005100                     | CalPERS/Employer Portion                    |   | 25-5-0-24530   |                     | 286.69                        |
| DFT0011495     | 11/10/2022                     | CALPERS                                     | Calif Public Employees' Retirement System               |                |                     | 23.25                         |
|                | INV0005101                     | CalPERS Retirement/ Survivor Benefits       |   | 01-1-0-24530   |                     | 17.02                         |
|                | INV0005101                     | CalPERS Retirement/ Survivor Benefits       |   | 01-7-0-24530   |                     | 2.89                          |
|                | INV0005101                     | CalPERS Retirement/ Survivor Benefits       |   | 22-2-0-24530   |                     | 2.41                          |
|                | INV0005101                     | CalPERS Retirement/ Survivor Benefits       |   | 25-5-0-24530   |                     | 0.93                          |
| DFT0011496     | 11/10/2022                     | CALPERS 457                                 | California Public Employees' Deferred Compensation Plan |                |                     | 136.03                        |
|                | INV0005102                     | 457 Loan Payback                            |   | 01-1-0-24560   |                     | 136.03                        |
| DFT0011497     | 11/10/2022                     | EDD   | Employment Development Department                       |                |                     | 891.26                        |
|                | INV0005103                     | State Disability Ins - Payroll Taxes        |   | 01-0-0-24510   |                     | 891.26                        |
| DFT0011498     | 11/10/2022                     | IRS   | Internal Revenue Service                                |                |                     | 171.70                        |
|                | INV0005104                     | Social Security - Payroll Taxes             |   | 01-0-0-24510   |                     | 171.70                        |
| DFT0011499     | 11/10/2022                     | EDD   | Employment Development Department                       |                |                     | 4,249.54                      |
|                | INV0005105                     | CA State Income Tax - Payroll Taxes         |   | 01-0-0-24510   |                     | 4,249.54                      |
| DFT0011500     | 11/10/2022                     | IRS   | Internal Revenue Service                                |                |                     | 2,983.26                      |
|                | INV0005106                     | Medicare - Payroll Taxes                    |   | 01-0-0-24510   |                     | 2,983.26                      |
| DFT0011501     | 11/10/2022                     | IRS   | Internal Revenue Service                                |                |                     | 11,369.12                     |
|                | INV0005107                     | Federal Income Tax - Payroll Taxes          |   | 01-0-0-24510   |                     | 11,369.12                     |
| DFT0011502     | 11/23/2022                     | VER AIR                                     | Verizon Wireless  |                |                     | 979.88                        |
|                | 9919559144                     | Phones - Jet Packs, Tablets & On-Call Oc... |   | 01-1-1-58010   |                     | 979.88                        |
| DFT0011503     | 11/23/2022                     | SCE 1078-5254                               | Southern California Edison                              |                |                     | 442.59                        |
|                | 110722                         | Electricity - CC & CSD 10/7 - 11/7          |   | 22-0-2-58110   |                     | 442.59                        |
| DFT0011504     | 11/23/2022                     | SCE 1078-5254                               | Southern California Edison                              |                |                     | -114.87                       |
|                | 093022-1                       | Electricity - Solar Credits 06/01 - 9/30    |   | 01-1-3-58115   |                     | -114.87                       |
| DFT0011505     | 11/23/2022                     | SCE 9515-2666                               | Southern California Edison                              |                |                     | 3,232.71                      |
|                | 110122                         | Electricity - Well #14 10/3 - 11/1          |   | 01-1-3-58110   |                     | 3,232.71                      |
| DFT0011506     | 11/25/2022                     | CALPERS 457                                 | California Public Employees' Deferred Compensation Plan |                |                     | 175.00                        |
|                | INV0005108                     | Cal PERS 457/ Employer Plan: 450 717 - ...  |   | 01-0-0-24560   |                     | 2.81                          |
|                | INV0005108                     | Cal PERS 457/ Employer Plan: 450 717 - ...  |   | 01-1-0-24560   |                     | 160.00                        |
|                | INV0005108                     | Cal PERS 457/ Employer Plan: 450 717 - ...  |   | 22-2-0-24560   |                     | 8.24                          |
|                | INV0005108                     | Cal PERS 457/ Employer Plan: 450 717 - ...  |   | 25-5-0-24560   |                     | 3.95                          |
| DFT0011507     | 11/25/2022                     | CALPERS                                     | Calif Public Employees' Retirement System               |                |                     | 3,035.06                      |
|                | INV0005109                     | CalPERS/Employee Portion(EE)                |   | 01-1-0-24530   |                     | 2,397.46                      |
|                | INV0005109                     | CalPERS/Employee Portion(EE)                |   | 01-7-0-24530   |                     | 311.06                        |
|                | INV0005109                     | CalPERS/Employee Portion(EE)                |   | 22-2-0-24530   |                     | 178.41                        |
|                | INV0005109                     | CalPERS/Employee Portion(EE)                |   | 25-5-0-24530   |                     | 148.13                        |
| DFT0011508     | 11/25/2022                     | CALPERS                                     | Calif Public Employees' Retirement System               |                |                     | 3,544.45                      |
|                | INV0005110                     | CalPERS/Employee Portion(ER)                |   | 01-0-0-24530   |                     | 10.52                         |
|                | INV0005110                     | CalPERS/Employee Portion(ER)                |   | 01-1-0-24530   |                     | 2,760.77                      |



## Cash Disbursements Report

Payment Dates: 11/01/2022 - 11/30/2022

| Payment Number        | Payment Date<br>Payable Number | Vendor #<br>Description               | Vendor Name   | Account Number | Project Account Key | Payment Amount<br>Item Amount |
|-----------------------|--------------------------------|---------------------------------------|---|----------------|---------------------|-------------------------------|
|                       | INV0005110                     | CalPERS/Employee Portion(ER)          |   | 01-7-0-24530   |                     | 403.97                        |
|                       | INV0005110                     | CalPERS/Employee Portion(ER)          |   | 22-2-0-24530   |                     | 353.24                        |
|                       | INV0005110                     | CalPERS/Employee Portion(ER)          |   | 25-5-0-24530   |                     | 15.95                         |
| DFT0011509            | 11/25/2022                     | CALPERS                               | Calif Public Employees' Retirement System               |                |                     | 8,321.28                      |
|                       | INV0005111                     | CalPERS/Employer Portion              |   | 01-0-0-24530   |                     | 12.97                         |
|                       | INV0005111                     | CalPERS/Employer Portion              |   | 01-1-0-24530   |                     | 6,483.83                      |
|                       | INV0005111                     | CalPERS/Employer Portion              |   | 01-7-0-24530   |                     | 929.49                        |
|                       | INV0005111                     | CalPERS/Employer Portion              |   | 22-2-0-24530   |                     | 707.96                        |
|                       | INV0005111                     | CalPERS/Employer Portion              |   | 25-5-0-24530   |                     | 187.03                        |
| DFT0011510            | 11/25/2022                     | CALPERS                               | Calif Public Employees' Retirement System               |                |                     | 23.25                         |
|                       | INV0005112                     | CalPERS Retirement/ Survivor Benefits |   | 01-0-0-24530   |                     | 0.05                          |
|                       | INV0005112                     | CalPERS Retirement/ Survivor Benefits |   | 01-1-0-24530   |                     | 18.02                         |
|                       | INV0005112                     | CalPERS Retirement/ Survivor Benefits |   | 01-7-0-24530   |                     | 2.28                          |
|                       | INV0005112                     | CalPERS Retirement/ Survivor Benefits |   | 22-2-0-24530   |                     | 2.38                          |
|                       | INV0005112                     | CalPERS Retirement/ Survivor Benefits |   | 25-5-0-24530   |                     | 0.52                          |
| DFT0011511            | 11/25/2022                     | CALPERS 457                           | California Public Employees' Deferred Compensation Plan |                |                     | 136.03                        |
|                       | INV0005113                     | 457 Loan Payback                      |   | 01-1-0-24560   |                     | 136.03                        |
| DFT0011512            | 11/25/2022                     | EDD                                   | Employment Development Department                       |                |                     | 849.47                        |
|                       | INV0005114                     | State Disability Ins - Payroll Taxes  |   | 01-0-0-24510   |                     | 849.47                        |
| DFT0011513            | 11/25/2022                     | IRS                                   | Internal Revenue Service                                |                |                     | 44.64                         |
|                       | INV0005115                     | Social Security - Payroll Taxes       |   | 01-0-0-24510   |                     | 44.64                         |
| DFT0011514            | 11/25/2022                     | EDD                                   | Employment Development Department                       |                |                     | 3,896.93                      |
|                       | INV0005116                     | CA State Income Tax - Payroll Taxes   |   | 01-0-0-24510   |                     | 3,896.93                      |
| DFT0011515            | 11/25/2022                     | IRS                                   | Internal Revenue Service                                |                |                     | 2,835.56                      |
|                       | INV0005117                     | Medicare - Payroll Taxes              |   | 01-0-0-24510   |                     | 2,835.56                      |
| DFT0011516            | 11/25/2022                     | IRS                                   | Internal Revenue Service                                |                |                     | 10,643.98                     |
|                       | INV0005118                     | Federal Income Tax - Payroll Taxes    |   | 01-0-0-24510   |                     | 10,643.98                     |
| <b>Payment Total:</b> |                                |                                       |   |                |                     | <b>650,315.79</b>             |

## Report Summary

## Fund Summary

| Fund                    | Payment Amount    |
|-------------------------|-------------------|
| 01 - WATER FUND         | 618,398.54        |
| 20 - GOV'T GENERAL FUND | 2,350.00          |
| 22 - PARKS & RECREATION | 22,028.52         |
| 23 - STREET LIGHTING    | 2,962.09          |
| 25 - SOLID WASTE        | 4,576.64          |
| <b>Grand Total:</b>     | <b>650,315.79</b> |

## Account Summary

| Account Number | Account Name                  | Payment Amount |
|----------------|-------------------------------|----------------|
| 01-0-0-14100   | Prepaid Expense               | 5,328.77       |
| 01-0-0-17000   | CIP Enterprise Funds          | 8,242.04       |
| 01-0-0-24510   | Payroll Tax Payable           | 38,251.20      |
| 01-0-0-24530   | Retirement W/H Payable        | 23.54          |
| 01-0-0-24560   | Retirement 457 W/H Pay...     | 2.81           |
| 01-0-0-24580   | Supplemental Ins W/H Pa...    | 597.00         |
| 01-0-1-52210   | Board Exp - Auto Expense      | -6.25          |
| 01-0-1-52212   | Board - Auto Expense/Kuj...   | 12.75          |
| 01-0-1-52219   | Board - Auto Expense/Phil...  | 145.00         |
| 01-0-1-52239   | Board - Education, Trainin... | 35.00          |
| 01-0-1-53120   | Legal Services                | 5,587.50       |
| 01-0-1-53150   | Outside Service               | 4,203.93       |
| 01-0-1-53170   | Software Support              | 6,061.28       |
| 01-0-1-54110   | Advertising                   | 505.00         |
| 01-0-1-54140   | Auto Expense                  | 1,429.00       |
| 01-0-1-54200   | Credit Card Fee & Bank C...   | 666.47         |
| 01-0-1-54230   | Dues & Subscriptions          | 75.00          |
| 01-0-1-54260   | Education & Training          | 1,552.71       |
| 01-0-1-54290   | Employment Expense            | 765.00         |
| 01-0-1-54300   | Equipment Rental / Lease      | 450.14         |
| 01-0-1-54320   | General Maintenance           | 453.59         |
| 01-0-1-54440   | Meeting, Seminar & Suppl...   | 610.74         |
| 01-0-1-54470   | Travel Expense                | 1,927.09       |
| 01-0-1-54500   | Operating Supplies            | 403.33         |
| 01-0-1-54530   | Office Supplies               | 1,792.99       |
| 01-0-1-54680   | Uniforms                      | 351.16         |
| 01-0-1-54860   | Postage & Mailing             | 629.26         |
| 01-0-1-58010   | Telephone                     | 1,294.42       |
| 01-0-1-58110   | Utilities                     | 211.11         |
| 01-0-2-58110   | Utilities                     | 279.37         |
| 01-1-0-13010   | Inventory - Water Field Pa... | 247,684.64     |
| 01-1-0-24530   | Retirement W/H Payable        | 22,726.71      |
| 01-1-0-24560   | Retirement 457 W/H Pay...     | 579.54         |
| 01-1-1-53120   | Legal Services                | 2,093.75       |
| 01-1-1-53150   | Outside Service               | 98.00          |
| 01-1-1-53160   | Permits & Fees                | 111.80         |
| 01-1-1-53170   | Software Support              | 1,634.97       |
| 01-1-1-54260   | Education & Training          | 494.61         |
| 01-1-1-54320   | General Maintenance           | 225.00         |
| 01-1-1-54440   | Meeting, Seminar & Suppl...   | 63.52          |
| 01-1-1-54500   | Operating Supplies            | 391.04         |
| 01-1-1-54530   | Office Supplies               | 329.01         |
| 01-1-1-54620   | Repair & Maintenance          | 5,008.05       |
| 01-1-1-54680   | Uniforms                      | 560.35         |
| 01-1-1-54830   | State & County Fees & Se...   | 424.00         |
| 01-1-1-58010   | Telephone                     | 1,319.44       |
| 01-1-2-53150   | Outside Service               | 799.25         |
| 01-1-2-54500   | Operating Supplies            | 9,381.05       |

**Account Summary**

| <b>Account Number</b> | <b>Account Name</b>         | <b>Payment Amount</b> |
|-----------------------|-----------------------------|-----------------------|
| 01-1-2-54620          | Repair & Maintenance        | 5,917.21              |
| 01-1-2-54650          | Small Tools                 | 2,192.06              |
| 01-1-3-54500          | Operating Supplies          | 2,968.22              |
| 01-1-3-54620          | Repair & Maintenance        | 119,367.48            |
| 01-1-3-58110          | Utilities                   | 276,651.01            |
| 01-1-3-58115          | Utilities - Solar Credits   | -197,669.38           |
| 01-1-4-53140          | Laboratory Analysis         | 1,582.00              |
| 01-1-5-54620          | Repair & Maintenance        | 300.00                |
| 01-1-5-54650          | Small Tools                 | 1,027.11              |
| 01-1-5-58010          | Telephone                   | 187.54                |
| 01-1-6-53150          | Outside Service             | 170.00                |
| 01-1-6-53170          | Software Support            | 545.65                |
| 01-1-6-54860          | Postage & Mailing           | 2,819.46              |
| 01-1-6-54890          | Printing                    | 1,374.41              |
| 01-1-8-54410          | Fuel Costs                  | 13,901.00             |
| 01-1-8-54710          | Vehicle Maintenance         | 5,420.55              |
| 01-1-9-54500          | Operating Supplies          | 13.66                 |
| 01-1-9-54800          | Programs (Wtr Conservati... | 908.06                |
| 01-7-0-24530          | Retirement W/H Payable      | 3,582.46              |
| 01-7-7-53120          | Legal Services              | 43.75                 |
| 01-7-7-53170          | Software Support            | 33.98                 |
| 01-7-7-54260          | Education & Training        | 1,100.00              |
| 01-7-7-54470          | Travel Expense              | 156.63                |
| 20-0-1-53120          | Legal Services              | 2,350.00              |
| 22-0-1-53120          | Legal Services              | 625.00                |
| 22-0-1-54320          | General Maintenance         | 30.00                 |
| 22-0-1-54500          | Operating Supplies          | 4.20                  |
| 22-0-1-54920          | Public Relation             | 1,000.00              |
| 22-0-1-58010          | Telephone                   | 397.59                |
| 22-0-2-58110          | Utilities                   | 1,192.24              |
| 22-2-0-17000          | CIP - Parks & Rec           | 2,889.76              |
| 22-2-0-24530          | Retirement W/H Payable      | 2,465.39              |
| 22-2-0-24560          | Retirement 457 W/H Pay...   | 12.22                 |
| 22-2-1-53150          | Outside Service             | 742.50                |
| 22-2-1-54230          | Dues & Subscriptions        | 170.00                |
| 22-2-1-54680          | Uniforms                    | 46.90                 |
| 22-2-2-53150          | Outside Service             | 164.90                |
| 22-2-2-54620          | Repair & Maintenance        | 9,313.29              |
| 22-2-2-54800          | Programs (Park & Rec)       | 2,862.24              |
| 22-2-2-58110          | Utilities                   | 24.77                 |
| 22-2-8-54710          | Vehicle Maintenance         | 87.52                 |
| 23-0-2-58210          | Utilities - Street Lights   | 16.28                 |
| 23-3-2-58210          | Utilities - Street Lights   | 2,945.81              |
| 25-0-1-53120          | Legal Services              | 81.25                 |
| 25-5-0-24530          | Retirement W/H Payable      | 876.18                |
| 25-5-0-24560          | Retirement 457 W/H Pay...   | 27.49                 |
| 25-5-1-52210          | Board Exp - Auto Expense    | 6.25                  |
| 25-5-1-54530          | Office Supplies             | 728.62                |
| 25-5-1-54800          | Programs (Solid Waste)      | 2,856.85              |
|                       | <b>Grand Total:</b>         | <b>650,315.79</b>     |

**Project Account Summary**

| <b>Project Account Key</b> | <b>Payment Amount</b> |
|----------------------------|-----------------------|
| **None**                   | 639,311.22            |
| C0002 COUNTY FEES          | 3,137.04              |
| C0002 OUTSIDE SVCS         | 2,925.00              |
| C0049 OUTSIDE SERVIC       | 245.00                |
| C0078 OUTSIDE SVCS         | 1,434.74              |

**Project Account Summary**

| <b>Project Account Key</b> | <b>Payment Amount</b> |
|----------------------------|-----------------------|
| C0082 OUTSIDE SVCS         | 500.00                |
| C0086 LABOR                | 159.96                |
| C0086 OUTSIDE SVCS         | 422.83                |
| C0095 OUTSIDE SVCS         | 2,180.00              |
| <b>Grand Total:</b>        | <b>650,315.79</b>     |

# Agenda Item 3e

Approval of Contractor  
Payments

Date: 11/15/2022

Name of Vendor: Lilburn Corporation

Description of work: Civic Center Park Environmental Project

Purchase Order # PO-04593

Date of Board Approval June 1, 2021

|                           |                     |
|---------------------------|---------------------|
| Original Approved Amount: | <u>\$ 59,000.00</u> |
| Amount Approved C/O #1    | <u>\$9,840.00</u>   |
| Amount Approved C/O #2    | <u>\$4,800.00</u>   |

Total Contract Amount \$ 73,640.00

% Completed to Date 70%


Total Invoiced to Date \$ 51,892.00

Amount Paid to Date 48,704.50

**Total Due this Invoice \$3,187.50**

Total Contract Amount After Invoice: \$ 21,748.00

Certification that the above work is completed as reflected on the invoice.

  
\_\_\_\_\_  
Engineering Manager

11/15/2022  
\_\_\_\_\_  
Date

\_\_\_\_\_  
General Manager

11/21/22  
\_\_\_\_\_  
Date

Approved by Board of Directors:

\_\_\_\_\_  
Date

# LILBURN CORPORATION

1905 Business Center Drive  
 San Bernardino, California 92408  
 (909) 890-1818 (909) 890-1809 (fax)

# INVOICE

No. 22-1115

TO: Phelan Pinon Hills Community Services  
 Attn: George Cardenas  
 4176 Warbler Road  
 Phelan, CA 92371  
 email: gcardenas@pphcsd.org  
 aromero@pphcsd.org

Invoice Date: November 10, 2022  
 Project No.: 1443  
 Auth. No.: PO-04593, PO-04712  
 PO-04851  
**Due: December 10, 2022\***

| <b>PHELAN CIVIC CENTER &amp; COMMUNITY PARK PROJECT NO. C0078</b> |          |           |                    |
|---|----------|-----------|--------------------|
| <b>Invoice Period: October 10 - November 6, 2022</b>              |          |           |                    |
| <i>Professional Services:</i>                                     | Hours    | Rate      | Total              |
| <b>Task 7: Air Quality / Greenhouse Gas</b>                       |          |           |                    |
| Project Manager   | 1.00     | \$155.00  | \$ 155.00          |
| <b>Task 7 Total</b>   |          |           | <b>\$ 155.00</b>   |
| <b>Task 8: Initial Study / Notices</b>                            |          |           |                    |
| Principal   | 0.50     | \$210.00  | \$ 105.00          |
| <b>Task 8 Total</b>   |          |           | <b>\$ 105.00</b>   |
| <b>Task 10: Project Management</b>                                |          |           |                    |
| Principal   | 0.50     | \$210.00  | \$ 105.00          |
| <b>Task 10 Total</b>  |          |           | <b>\$ 105.00</b>   |
| <b>Task 11: Supplement for 2 Reports</b>                          |          |           |                    |
| Environmental Analyst   | 37.50    | \$85.00   | \$ 3,187.50        |
| DESCRIPTION   | QUANTITY | UNIT      |                    |
| <b>Task 11 Total</b>  |          |           | <b>\$ 3,187.50</b> |
| NOTES   |          |           |                    |
| <b>CONTRACT SUMMARY</b>   |          |           |                    |
| Contract Amount   | GEN MGP  |           |                    |
| CO #1 & #2  |          |           |                    |
| Prior Billed  |          |           |                    |
| This Invoice  |          |           |                    |
| Total Billed  |          |           |                    |
| Remaining   |          |           |                    |
| <b>TOTAL AMOUNT DUE</b>   |          | <b>\$</b> | <b>3,552.50</b>    |

*[Handwritten Signature]*  
 11/14/22  
 APPROVED FOR PAYMENT  
 BOARD APPROVAL

\*This invoice is payable according to the above terms. An interest of 0.833% per month will be payable on any amounts not paid within the specific number of days. In the event it becomes necessary to resolve a dispute concerning the terms of payment or fees for services, the prevailing party shall be entitled to reasonable attorney's fees, costs, and other necessary and proper expenses incurred therein.

# Agenda Item 3f

Adoption of Resolution No. 2022-32; Authorizing Remote Teleconference Meetings for the Period of December 9, 2022, to January 8, 2022



**RESOLUTION NO. 2022-32**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PHELAN PINON HILLS COMMUNITY SERVICES DISTRICT RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM, DECLARING THAT LOCAL EMERGENCY CONDITIONS PERSIST, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS AND ITS STANDING COMMITTEES FOR THE PERIOD DECEMBER 9, 2022, TO JANUARY 8, 2022, PURSUANT TO BROWN ACT PROVISIONS**

**WHEREAS**, the Phelan Pinon Hills Community Services District (the “District”) is committed to preserving and nurturing public access and participation in meetings of its Board of Directors; and

**WHEREAS**, all meetings of the District’s Board of Directors (the “Board”) and its standing committees are open and public, as required by the Ralph M. Brown Act (California Government Code Sections 54950-54963), so that any member of the public may attend, participate, and watch those bodies conduct their business; and

**WHEREAS**, the Brown Act, in Government Code Section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code Section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition for application of Government Code Section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the State caused by conditions as described in Government Code Section 8558; and

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-caused disasters; and

**WHEREAS**, on March 4, 2020, Governor Gavin Newsom proclaimed a state of emergency to exist in California as a result of the threat of COVID-19, and such proclamation has not yet been lifted; and

**WHEREAS**, it is further required under Government Code Section 54953(e) that state or local officials have imposed or recommended measures to promote social distancing or that the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, the Board previously adopted Resolution No. 2022-29 on November 2, 2022, finding that the requisite conditions exist for the Board and its standing committees to conduct remote teleconference meetings without compliance with Government Code Section 54953(b)(3); and

**WHEREAS**, as a condition of extending the use of the provisions set forth in Government Code Section 54953(e), the Board must reconsider the circumstances of the state of emergency that exists within the District, and the Board has done so; and

**WHEREAS**, emergency conditions persist within the District, specifically COVID-19 and its Delta variant, remain highly contagious and, therefore, a threat to the health, safety, and well-being of the District's employees, directors, vendors, contractors, customers, visitors, and residents; and

**WHEREAS**, directions from the San Bernardino County Department of Public Health and regulations from the State of California impose various social distancing restrictions and provide guidance on best practices with respect to actions to reduce the spread of COVID-19; and

**WHEREAS**, the Board does hereby find that a state of emergency continues to exist within the District's service area as a result of the continuing presence of COVID-19, which has caused, and will continue to cause, conditions of imminent risk to attendees of Board meetings, and has resulted in local, State, and federal social distancing orders and related guidance, and which has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and the Board desires to re-affirm that a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

**WHEREAS**, as a consequence of the local emergency persisting, the Board does hereby find that the Board and all standing committees thereof shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953, as authorized by subdivision (e) of Government Code Section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of Government Code Section 54953; and

**WHEREAS**, the District will continue to provide proper notice to the public regarding all Board and standing committee meetings in accordance with Government Code Section 54953(e)(2) and shall continue to provide notice to the public of how they may access any such meeting via call-in number and/or internet link.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE PHELAN PINON HILLS COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board hereby considers the conditions of the state of emergency within the District and proclaims that a local emergency persists throughout the District as a result of the continuing presence of COVID-19, which continues to cause conditions of imminent risk to

attendees of the District's Board and standing committee meetings, and which have resulted in local, State, and federal social distancing orders and guidance, and that continuing to conduct the District's Board and standing committee meetings virtually will minimize the possible spread COVID-19 and any variant thereof.

Section 3. Re-Ratification of Governor's Proclamation of a State of Emergency. The Board hereby re-ratifies the Governor of the State of California's Proclamation of State of Emergency regarding COVID-19, dated March 4, 2020.

Section 4. Remote Teleconference Meetings. The District's General Manager, or his or her designee, and the Board and standing committees of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including but not limited to continuing to conduct open and public meetings in accordance with Government Code Section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect on December 9, 2022, and shall be effective until the earlier of (i) the expiration of thirty (30) days from the date thereof, or (ii) such time as the Board adopts a subsequent resolution in accordance with Government Code Section 54953(e)(3) to extend the time during which the Board and standing committees of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953.

**PASSED AND ADOPTED** by the Board of Directors of the Phelan Pinon Hills Community Services District this 7th day of December, 2022, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors

# Agenda Item 4

Matters Removed from  
Consent Items

# Agenda Item 5

Presentations/Appointments

# Agenda Item 6a

Discussion & Possible Action  
Regarding Election of Officers

## MEMORANDUM

**DATE:** December 7, 2022

**TO:** Board of Directors

**FROM:** Don Bartz, General Manager  
By: Kim Ward, HR & Solid Waste Manager/District Clerk

**SUBJECT:** Discussion & Possible Action Regarding Election of Officers

---

### STAFF RECOMMENDATION

Staff recommends for the Board to elect a President and Vice President for 2023.

### BACKGROUND

Each year, a President and Vice President are chosen at the second meeting in December, per Resolution No. 2022-01, Section 1.2:

1.2 **Officers**

1.2.1 Within 45 days after each general District or unopposed election, the Board shall meet and elect the officers of the Board. The Board shall elect its officers annually at its second meeting in December.

1.2.2 The officers of the Board are President and Vice-President. The President shall preside over meetings of the Board and the Vice-President shall serve in the President's absence or inability to serve. The Board may create additional offices and elect members to those offices, provided no members of the Board shall hold more than one office.

This item is on the agenda for the Board to elect the Board President and Vice President for 2023.

### FISCAL IMPACT

None

### ATTACHMENT(S)

None

# Agenda Item 6b

Discussion & Possible Action  
Regarding Committee  
Assignments



## MEMORANDUM

**DATE:** December 7, 2022

**TO:** Board of Directors

**FROM:** Don Bartz, General Manager  
By: Kim Ward, HR & Solid Waste Manager/District Clerk

**SUBJECT:** Discussion & Possible Action Regarding Committee Appointments

---

### STAFF RECOMMENDATION

Staff recommends for the Board President to appoint District Committees for 2023 and approved the proposed meeting schedule.

### BACKGROUND

Per District policy, a review of the Board's committees shall be conducted annually. This review is customarily conducted at the first meeting in January, however, for scheduling purposes and the election of new Board members, staff recommends for the Board President to appoint the District's Committees for 2023 at this time.

### FISCAL IMPACT

None

### ATTACHMENT(S)

Current Committee Assignments & Schedule  
Proposed Committee Meeting Schedule  
Committee Roles & Responsibilities

## **District Meetings List**

### **Board Meeting**

Regular Meetings: First & Third Wednesday of the Month

Meeting Time: 6:00pm

Board Members: Kathy Hoffman, Deborah Philips, Mark Roberts, Rebecca Kujawa

### **Engineering – Standing Committee**

Meeting Frequency: Monthly

Meeting Dates: Second Wednesday of each Month

Meeting Time: 4pm

Committee Members: Kathy Hoffman, Mark Roberts

### **Finance – Standing Committee**

Meeting Frequency: Quarterly

Meeting Dates: Third Tuesday in January, April, July, October

Meeting Time: 4:30pm

Committee Members: Mark Roberts, Rebecca Kujawa

### **Legislative – Standing Committee**

Meeting Frequency: Quarterly

Meeting Dates: Second Thursday in February, May, August, November

Meeting Time: 3pm

Committee Members: Kathy Hoffman, Deborah Philips

### **Parks, Recreation & Street Lighting – Standing Committee**

Meeting Frequency: Quarterly

Meeting Dates: Second Tuesday in January, April, July, October

Meeting Time: 4:30pm

Committee Members: Rebecca Kujawa, Kathy Hoffman

### **Waste & Recycling – Standing Committee**

Meeting Frequency: Monthly

Meeting Dates: Second Thursday of Each Month

Meeting Time: 4:30pm

Committee Members: Deborah Philips, Rebecca Kujawa

# PPHCSD Board/Committee Meetings 2023

| January |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| S       | M  | T  | W  | T  | F  | S  |
|         | 1  | 2  | 3  | 4  | 5  | 6  |
| 7       | 8  | 9  | 10 | 11 | 12 | 13 |
| 14      | 15 | 16 | 17 | 18 | 19 | 20 |
| 21      | 22 | 23 | 24 | 25 | 26 | 27 |
| 28      | 29 | 30 | 31 |    |    |    |

| February |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    | 1  | 2  | 3  | 4  |
| 5        | 6  | 7  | 8  | 9  | 10 | 11 |
| 12       | 13 | 14 | 15 | 16 | 17 | 18 |
| 19       | 20 | 21 | 22 | 23 | 24 | 25 |
| 26       | 27 | 28 |    |    |    |    |

| March |    |    |    |    |    |    |
|-------|----|----|----|----|----|----|
| S     | M  | T  | W  | T  | F  | S  |
|       |    |    | 1  | 2  | 3  | 4  |
| 5     | 6  | 7  | 8  | 9  | 10 | 11 |
| 12    | 13 | 14 | 15 | 16 | 17 | 18 |
| 19    | 20 | 21 | 22 | 23 | 24 | 25 |
| 26    | 27 | 28 | 29 | 30 | 31 |    |

| April |    |    |    |    |    |    |
|-------|----|----|----|----|----|----|
| S     | M  | T  | W  | T  | F  | S  |
|       |    |    |    |    |    | 1  |
| 2     | 3  | 4  | 5  | 6  | 7  | 8  |
| 9     | 10 | 11 | 12 | 13 | 14 | 15 |
| 16    | 17 | 18 | 19 | 20 | 21 | 22 |
| 23    | 24 | 25 | 26 | 27 | 28 | 29 |
| 30    |    |    |    |    |    |    |

| May |    |    |    |    |    |    |
|-----|----|----|----|----|----|----|
| S   | M  | T  | W  | T  | F  | S  |
|     | 1  | 2  | 3  | 4  | 5  | 6  |
| 7   | 8  | 9  | 10 | 11 | 12 | 13 |
| 14  | 15 | 16 | 17 | 18 | 19 | 20 |
| 21  | 22 | 23 | 24 | 25 | 26 | 27 |
| 28  | 29 | 30 | 31 |    |    |    |

| June |    |    |    |    |    |    |
|------|----|----|----|----|----|----|
| S    | M  | T  | W  | T  | F  | S  |
|      |    |    |    |    | 1  | 2  |
| 3    | 4  | 5  | 6  | 7  | 8  | 9  |
| 10   | 11 | 12 | 13 | 14 | 15 | 16 |
| 17   | 18 | 19 | 20 | 21 | 22 | 23 |
| 24   | 25 | 26 | 27 | 28 | 29 | 30 |

| July |    |    |    |    |    |    |
|------|----|----|----|----|----|----|
| S    | M  | T  | W  | T  | F  | S  |
|      |    |    |    |    |    | 1  |
| 2    | 3  | 4  | 5  | 6  | 7  | 8  |
| 9    | 10 | 11 | 12 | 13 | 14 | 15 |
| 16   | 17 | 18 | 19 | 20 | 21 | 22 |
| 23   | 24 | 25 | 26 | 27 | 28 | 29 |
| 30   | 31 |    |    |    |    |    |

| August |    |    |    |    |    |    |
|--------|----|----|----|----|----|----|
| S      | M  | T  | W  | T  | F  | S  |
|        |    |    | 1  | 2  | 3  | 4  |
| 5      | 6  | 7  | 8  | 9  | 10 | 11 |
| 12     | 13 | 14 | 15 | 16 | 17 | 18 |
| 19     | 20 | 21 | 22 | 23 | 24 | 25 |
| 26     | 27 | 28 | 29 | 30 | 31 |    |

| September |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | T  | F  | S  |
|           |    |    |    |    |    | 1  |
| 2         | 3  | 4  | 5  | 6  | 7  | 8  |
| 9         | 10 | 11 | 12 | 13 | 14 | 15 |
| 16        | 17 | 18 | 19 | 20 | 21 | 22 |
| 23        | 24 | 25 | 26 | 27 | 28 | 29 |
| 30        |    |    |    |    |    |    |

| October |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| S       | M  | T  | W  | T  | F  | S  |
|         | 1  | 2  | 3  | 4  | 5  | 6  |
| 7       | 8  | 9  | 10 | 11 | 12 | 13 |
| 14      | 15 | 16 | 17 | 18 | 19 | 20 |
| 21      | 22 | 23 | 24 | 25 | 26 | 27 |
| 28      | 29 | 30 | 31 |    |    |    |

| November |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    | 1  | 2  | 3  | 4  |
| 5        | 6  | 7  | 8  | 9  | 10 | 11 |
| 12       | 13 | 14 | 15 | 16 | 17 | 18 |
| 19       | 20 | 21 | 22 | 23 | 24 | 25 |
| 26       | 27 | 28 | 29 | 30 |    |    |

| December |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    |    |    |    | 1  |
| 2        | 3  | 4  | 5  | 6  | 7  | 8  |
| 9        | 10 | 11 | 12 | 13 | 14 | 15 |
| 16       | 17 | 18 | 19 | 20 | 21 | 22 |
| 23       | 24 | 25 | 26 | 27 | 28 | 29 |
| 30       | 31 |    |    |    |    |    |

- Parks
- Board
- Finance
- Legislative
- Holiday
- Engineering
- Solid Waste

# Engineering Committee Roles and Responsibilities

---

The Board of Directors established the Engineering Committee as a standing committee with the following roles and responsibilities:

## **Role**

The role of the Engineering Committee is to assist the District staff in review of operations and maintenance of the water system infrastructure, and engineering/construction of the District's buildings, parks, or other facilities.

## **Responsibility**

The responsibility of the Engineering Committee is to review and oversee the progress by staff of repairs, routine maintenance programs, District projects (Construction in Progress - CIP); work with staff in development of a sound engineering and construction program; and develop annual and long-term capital and maintenance budgets.

## **Specific Tasks/Goals**

- Represent the Board in an advisory capacity and report to the Board monthly
- To review the monthly System Repair/Replacement/Update List
- To review the status of all ongoing CIP activities
- To update the Capital & Maintenance Ten Year Matrix, as needed
- To recommend the annual budget assumptions related to engineering/construction projects to the Board of Directors
- To assist the District staff in preparation and review of engineering related Requests for Proposals, and the evaluation of vendor proposals
- To work with staff on engineering policies for recommendation to the Board of Directors
- Attend training sessions or networking opportunities as they may come available and are pertinent to committee-related concerns
- Make budget recommendations annually for committee-related activities

# Finance Committee Roles and Responsibilities

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The Board of Directors established the Finance Committee as a standing committee with the following roles and responsibilities:

## **Role**

The role of the Finance Committee is to assist District staff with the financial related processes and activities of the District.

## **Responsibility**

The responsibility of the Finance Committee is to review financial related reports and contracts, review the District's annual budget and audit, review finance-related RFPs, and to assist with development of financial plans and processes for the District.

## **Specific Tasks/Goals**

- Represent the Board in an advisory capacity and report to the Board monthly.
- To review the monthly District financial statements, including the Balance Sheet, the Income Statement, the Statement of Cash Flows, the Disbursements Statement, the Accounts Receivable Aging Statement, and the Accounts Payable Aging Statement
- To recommend the annual budget assumptions to the Board of Directors
- To work with District staff during the preparation of the annual budget
- To review financial projects exceeding the General Manager's purchasing policy limits
- To work with staff on financial policies, including reserves, multi-year forecast, rates, and fees for recommendation to the Board of Directors
- To review audit process and maintain financial integrity for District
- To evaluate the performance of the audit firm and make recommendations for renewal or replacement
- To preview financial presentations to the board for accuracy and simplicity
- Attend training sessions or networking opportunities as they may come available and are pertinent to committee-related concerns
- Make budget recommendations annually for committee-related activities

# Legislative Committee Roles and Responsibilities

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The Board of Directors established the Legislative Committee as a standing committee with the following roles and responsibilities:

## **Role**

The role of the Legislative Committee is to assist District staff with legislative activities.

## **Responsibilities**

The responsibilities of the Committee are to study pending federal, state, and county legislation that has the potential to affect the District; to prepare Board authorized legislation or correspondence when needed; collaborate with other local agencies, such as ACWA, CSDA, and other similar special districts, concerning issues relevant to the powers vested to the District as a governing body; and to develop and maintain relationships with other local, county, state, and federal representatives and governmental agencies and their staff to foster awareness of the District.

## **Specific Tasks/Goals**

- Represent the Board in an advisory capacity and report to the Board monthly.
- Work to maintain and improve relations with elected representatives, and to help foster good staff-to-staff relations.
- Assist the General Manager by working as a conduit from the District to the San Bernardino County First District Supervisor and vice-versa. This would include the county's CAO/COO and any relevant department heads.
- Work to maintain communication, personal contact, relay District concerns, and seek support with California's two U.S. Senators, U.S. Congresspersons, and California State Senators and Assemblypersons.
- Maintain awareness of the legislative needs and elections in the District and deliberate to achieve a level of comfort with the prospect of the District's best interests being served.
- Attend workshop and conferences when applicable to legislative and other affiliated matters.
- Gather legislative information of local interest and check pertinent websites for legislative updates.
- Make Committee reports monthly during Board meetings or whenever else necessary.
- Set up a network for quick communication with other similar committee members in the surrounding Victor Valley jurisdictions.
- Attend legislative training sessions or networking opportunities as they may come available and are pertinent to committee-related concerns.
- Make budget recommendations annually for committee-related activities.

# **Parks, Recreation & Street Lighting Committee Roles and Responsibilities**

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The Board of Directors established the Parks, Recreation & Street Lighting Committee as a standing committee with the following roles and responsibilities:

## **History of District Parks & Recreation**

Parks and recreation are vital components to any community. Parks not only add beauty but also provide safe areas for activities for individuals, families, and groups. In addition to parks, the District has two community centers and a senior center. These centers are utilized for a wide range of activities and are available to the community to rent for a small fee. The District currently offers several events and activities to the community, and continues to work on various recreation ideas.

Adjacent to the centers are two parks that have picnic tables and playgrounds. They are available from morning until dusk. The District is looking to develop larger parks that could have athletic fields or other features in addition to standard park integrity. The District owns two vacant parcels for future park and recreation facilities; 55 acres located on Johnson Road and 80 acres located on Sheep Creek Road.

## **Role**

The role of the Committee is to assist District staff with the park, recreation, and street lighting activities and services in the District.

## **Responsibility**

The responsibility of the Committee is to review and work with staff as outlined by LAFCO 3167 to acquire, construct, improve, maintain and operate street lighting and landscaping on public property, public right-of-way, and public easements, to review monthly staff reports at the public Committee meetings, and to develop annual and long-term capital and maintenance budgets.

## **Specific Tasks/Goals**

- Represent the Board in an advisory capacity and report to the Board monthly.
- Work with staff in accordance to the LAFCO report.
- Outreach to the community to promote current activities, programs, and projects, and seek community input through survey and workshops to attain future parks, recreation, and street lighting projects, maintenance ideas, and concepts.
- Develop MOU with Snowline Joint Unified School District to develop mutual use of lands and recreational programs that benefit the community.
- Work with San Bernardino County to develop mutual goals that benefit the community for park and recreation purposes.
- Work with Sheep Creek Water Company to promote park, recreation, and community information.
- Attend training sessions or networking opportunities as they may come available and are pertinent to committee-related concerns.
- Make budget recommendations annually for committee-related activities.

## **Waste & Recycling Committee Roles and Responsibilities**

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The Board of Directors established the Waste & Recycling Committee as a standing committee with the following roles and responsibilities:

### **Role**

The role of the Waste & Recycling Committee is to assist District staff with the solid waste and recycling services and programs within the District.

### **Responsibility**

The responsibility of the Waste & Recycling Committee is to review and oversee the solid waste and recycling/diversion programs and contracts, and to develop annual and long-term capital and maintenance budgets.

### **Specific Tasks/Goals**

- Represent the Board in an advisory capacity and report to the Board monthly.
- To monitor state laws and regulations concerning solid waste and recycling.
- To oversee and develop or enhance solid waste and recycling/diversion programs.
- To update the Capital & Maintenance Ten Year Matrix, as needed.
- To recommend the annual budget assumptions related to solid waste and recycling projects & programs to the Board of Directors.
- To assist the District staff in preparation and review of solid waste and recycling related Requests for Proposals, and the evaluation of vendor proposals.
- To work with staff on solid waste and recycling policies for recommendation to the Board of Directors.
- To come into compliance with state laws and regulations in a manageable timeframe.
- Attend training sessions or networking opportunities as they may come available and are pertinent to committee-related concerns.
- Make budget recommendations annually for committee-related activities.



# Agenda Item 6c

Discussion & Possible Action  
Regarding Resolution No. 2022-  
33; Government Banking Public  
Unit Resolution & Master  
Signature Authorization  
Agreement



A. 4176 Warbler Road  
P.O. Box 294049  
Phelan, CA 92329  
P. (760) 868-1212  
F. (760) 868-2323  
W. [www.pphcsd.org](http://www.pphcsd.org)

## MEMORANDUM

**DATE:** December 7, 2022

**TO:** Board of Directors

**FROM:** Don Bartz, General Manager  
By: Kim Sevy, HR & Solid Waste Manager/District Clerk

**SUBJECT:** Discussion & Possible Action Regarding Resolution No. 2022-33; Government Banking Public Unit Resolution & Master Signature Authorization Agreement

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### STAFF RECOMMENDATION

For the Board to adopt Resolution No. 2022-33; Government Banking Public Unit Resolution and Master Signature Authorization Agreement.

### BACKGROUND

As a result of the November 8, 2022, election, the District has two new Directors who need to be added as authorized signers at the District's banking institution. Authorized signers are required to approve payroll and accounts payable transactions. In order to add authorized signers, a resolution must be adopted.

### FISCAL IMPACT

None

### ATTACHMENT(S)

Resolution No. 2022-33



**GOVERNMENT BANKING  
PUBLIC UNIT RESOLUTION AND MASTER SIGNATURE  
AUTHORIZATION AGREEMENT**

Public Unit Name: Phelan Pinon Hills Community Services District  
 Address: PO BOX 294049  
 City: Phelan State: CA Zip Code: 92329  
 Telephone: 760-868-1212 Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
 Tax ID #: \_\_\_\_\_ Date: \_\_\_\_\_ RM: \_\_\_\_\_

The undersigned certifies that the following is a true and correct representation of the intention of the governing body of the above-named Public Unit, as reflected in resolutions adopted by the governing body of the Public Unit at a legally convened meeting. The Public Unit resolves that:

1. Flagstar Bank, N.A. ("Flagstar") is designated as a depository of the Public Unit and is hereby authorized to accept monies, wire and other electronic fund transfers, checks, drafts, notes, acceptances or other evidences of indebtedness for deposit, or for collection by Flagstar and deposit upon receipt of payment therefor by Flagstar, to the credit of the Public Unit in such account or accounts as the Public Unit may have with Flagstar, without the endorsement of the Public Unit appearing thereon, and Public Unit promises to pay Flagstar for any Items (defined below) that are returned for lack of endorsement. The below-named Authorized Signers (and those Authorized Signers named on the Additional Signers addendum attached hereto, if any) are authorized to open or close deposit accounts with Flagstar and to instruct Flagstar as to the disposition of funds in any account to be closed, all by written instruction (including e-mail) to Flagstar by any one (1) of the Authorized Signers. The depository accounts to which these resolutions apply include existing depository accounts of the Public Unit and all future depository accounts opened by the Public Unit with Flagstar pursuant to this section.
2. The Public Unit has designated the following individuals as Authorized Signers (including those on the Additional Signers addendum attached hereto, if any) for any deposit account or other financial accommodation:

| Authorized Signer(s):                                   | Signature(s): |
|---|---------------|
| Name: <b>Rebecca Kujawa</b><br>Title: <b>Director</b>   |               |
| Name: <b>Kathleen Hoffman</b><br>Title: <b>Director</b> |               |
| Name: <b>Mark Roberts</b><br>Title: <b>Director</b>     |               |
| Name: <b>Charles Hays</b><br>Title: <b>Director</b>     |               |
| Name: <b>Gregory Snyder</b><br>Title: <b>Director</b>   |               |

Each of the Authorized Signers holds the office, title or status with the Public Unit specified and the actual signature of each Authorized Signer appears next to such Authorized Signer.

3. Unless otherwise specified in the "Public Unit Special Instructions Addendum", any one (1) of the Authorized Signers is authorized, for and on behalf of the Public Unit, to:
  - a. make deposits to and withdrawals from any account at Flagstar, and to generally transact any and all business with respect to such account (including the ability to transact such business with Flagstar via telephone request, email request, or facsimile transmission). This authority includes, without limitation, the authority to sign, execute, deliver and negotiate checks, drafts, bills of exchange, acceptances, wire transfers and other instruments or withdrawal orders from or drawn on the depository accounts of the Public Unit with Flagstar ("Items"). The signatures of all Authorized Signers must appear on the account signature card for the applicable account.



**GOVERNMENT BANKING  
PUBLIC UNIT RESOLUTION AND MASTER SIGNATURE  
AUTHORIZATION AGREEMENT**

- b. execute and deliver any documents, agreements, instruments, amendments, signature cards, or certificates (each an "Account Agreement") related to any account at Flagstar or any product or service offered by Flagstar. Execution and delivery of any Account Agreement by an Authorized Signer shall be conclusive evidence such Account Agreement is necessary, appropriate or desirable to effectuate the intent of, or matters reasonably contemplated by, these resolutions.
- c. appoint any individual ("Authorized Representative") to transact business on Public Unit's accounts (including the ability to transact such business via telephone request, email request, and/or facsimile transmission), including, without limitation, designating Authorized Representatives to sign, execute, deliver and negotiate Items.
- 4. Flagstar is authorized, in its sole discretion, to take any action authorized hereunder based upon: (i) the telephone request of any person purporting to be an Authorized Signer or Authorized Representative, (ii) the signature of any Authorized Signer or Authorized Representative that is delivered to Flagstar by facsimile transmission, or (iii) electronic mail that Bank reasonably believes is from any Authorized Signer or Authorized Representative.
- 5. A certified copy of these resolutions be delivered to Flagstar and that these resolutions will remain in full force and effect until express written notice of its rescission or modification has been received and recorded by Flagstar. Any and all prior resolutions adopted by the Public Unit and certified to Flagstar as governing the operation of the Public Unit's accounts, are in full force and effect, until Flagstar receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to Flagstar, establishing the authority for the changes.
- 6. The Public Unit agrees to the terms and conditions of any account agreement, disclosure, term and condition, or other agreement for any account opened by an Authorized Signer in Public Unit's name.
- 7. The Public Unit agrees that Flagstar may furnish automated access devices to Authorized Signers to facilitate those powers authorized by these resolutions. The term "automated access device" includes, but is not limited to, credit cards, automated teller machine (ATM) cards, and debit cards.
- 8. These resolutions now stand of record on the books of the Public Unit, are in full force and effect and have not been modified or revoked in any manner whatsoever. Nothing in the foregoing resolutions violates the charter, by-laws or regulations, or other organizational documents of the Public Unit.

IN WITNESS WHEREOF, I/We have affixed my/our name(s) on December 7, 2022.  
Month Day Year

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_



**GOVERNMENT BANKING  
PUBLIC UNIT RESOLUTION AND MASTER SIGNATURE  
AUTHORIZATION AGREEMENT (ADDITIONAL SIGNERS)**

Public Unit Name: \_\_\_\_\_

Specimen signatures of each of the authorized persons are as follows:

| Authorized Signers(s): | Signature(s): |
|------------------------|---------------|
| Name:<br>Title:        |               |
| Name:<br>Title:        |               |
| Name:<br>Title:        |               |
| Name:<br>Title:        |               |
| Name:<br>Title:        |               |

Date: \_\_\_\_\_

# Agenda Item 6d

Discussion & Possible Action  
Regarding Purchase and  
Installation of 1,280 Feet of 8-inch  
DR14 Pipe on Piñon Hills Road

## MEMORANDUM

**DATE:** December 7, 2022

**TO:** Board of Directors

**FROM:** Don Bartz, General Manager  
By: Sean Wright, Water Operations Manager

**SUBJECT:** Discussion & Possible Action Regarding Purchase and Installation of 1280' of 8" DR14 Pipe on Pinon Hills Road

### STAFF RECOMMENDATION

Staff recommends for the Board approve the purchase of materials and authorize construction necessary to install 1280' of 8" DR14 pipe on Pinon Hills Road from inland water works in the amount not to exceed \$61,048.09 plus installation.

### BACKGROUND

The District has experienced low pressure on occasions in pressure zone 6-W. In order to mitigate pressure fluctuations expanding pressure zone 7A-W is necessary. The pipeline located on Pinon Hills Road is essential to expand pressure zone 7A-W and is an integral element, part 1 of 2 in maximizing the storage capabilities is storage reservoir 6A. Part b2 of 2 streamlining reservoir 6A capacity is a pipeline located along Quail Road in Pinon Hills, currently budgeted for in F/Y 23/24.

In accordance with Section 4205 of the District's purchasing policy, formal bids were sought with public notification in the Mountaineer Progress Newspaper, Public Notification, and RFP Email Notification on October 13<sup>th</sup>, through November 1<sup>st</sup>. No bids were received from this request, so multiple bids were sought in accordance with 4203.06 of the District's Purchasing Policy which produced the following three bids as attachments from Inland Water Works, Western Water Works, and Ferguson Water Works found in the attachments.

### FISCAL IMPACT

Budgeted: \$157,300  
Materials: \$65,372.49  
Labor: \$19,782.22  
Total: \$80,830.31

### ATTACHMENT(S)

- Quotation from Inland Water Works @ \$61,048.09

- Quotation from Western Water Works @ \$84,452.83
- Quotation from Ferguson Water Works @ \$78,994.90
- District Labor Estimate
- Pinon Hills Road Pipeline Plan



# Quotation

INLAND WATER WORKS SUPPLY CO  
 2468 Miramonte Drive  
 San Bernardino, CA 92405  
 909-883-8941  
 Fax 909-881-4041



|                                      |              |
|--------------------------------------|--------------|
| EXPIRATION DATE                      | QUOTE NUMBER |
| 09/25/2022                           | S1059754     |
| WE APPRECIATE THE OPPORTUNITY TO BID |              |
| PAGE NO.<br>1 of 3                   |              |

QUOTE TO:

SHIP TO:

PHELAN PINON HILLS CSD  
 PO BOX 294049  
 PHELAN, CA 92329

PHELAN PINON HILLS CSD  
 12336 OASIS ROAD  
 PHELAN, CA 92329

| ORDERED BY  | CUSTOMER PO NUMBER  | JOB NAME / RELEASE NUMBER | SALESPERSON |           |
|-------------|---|---------------------------|-------------|-----------|
|             | PINION HILLS RD   |                           | KEN PERTEET |           |
| WRITER      | SHIP VIA  | TERMS                     | SHIP DATE   |           |
| KEN PERTEET | OT OUR TRUCK<br>WED   | 2% 15 DAYS NET30          | 09/26/2022  |           |
| ORDER QTY   | DESCRIPTION   |                           | UNIT PRICE  | EXT PRICE |
|             | **TO OUR VALUED BUSINESS PARTNERS REGARDING PRICING**<br>DUE TO CURRENT SUPPLY CHAIN DISRUPTIONS, MATERIALS ARE SUBJECT TO PRICING AT TIME OF SHIPMENT. MATERIAL AVAILABILITY AND TIMELINESS OF SHIPMENTS CANNOT BE GUARANTEED. THIS TERM SUPERSEDES ALL OTHER CONTRACTUAL PROVISIONS.<br>*****<br>WE STRONGLY ADVISE YOU TO PUT PROTECTIVE WORDING REGARDING MATERIAL PRICING AND LDs DUE TO LONG LEAD TIMES IN YOUR BID SUBMISSION. THANK YOU AND GOOD LUCK ON THIS BID!<br>***** |                           |             |           |
| 1280ft      | PVC DR1408B<br>8" PVC DR14 C900 PIPE BLUE   |                           | 31.025/ft   | 39712.00  |
| 54ea        | C900RLOK08<br>8" RieberLok Gasket SBR for C-900<br>PP/PF  |                           | 90.000/ea   | 4860.00   |
| 20ft        | PVC DR1406B<br>6" PVC DR14 C900 PIPE BLUE   |                           | 17.927/ft   | 358.54    |
| 1ea         | JCM432-0905-08<br>8" X 8" JCM SS TAP SLV 898 - 937  |                           | 1276.500/ea | 1276.50   |
| 1ea         | JCM432-0745-06<br>6" X 6" JCM SS TAP SLV 7.40 - 7.73  |                           | 951.000/ea  | 951.00    |

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|               |    |
|---------------|----|
| Subtotal      |    |
| S&H Charges   |    |
| Estimated Tax |    |
| Amount Due    | 73 |

# Quotation

INLAND WATER WORKS SUPPLY CO  
 2468 Miramonte Drive  
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 909-883-8941  
 Fax 909-881-4041



|                                      |              |
|--------------------------------------|--------------|
| EXPIRATION DATE                      | QUOTE NUMBER |
| 09/25/2022                           | S1059754     |
| WE APPRECIATE THE OPPORTUNITY TO BID |              |
| PAGE NO.<br>2 of 3                   |              |

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|-------------|--|---------------------------|-------------|-----------|
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| WRITER      | SHIP VIA   | TERMS                     | SHIP DATE   |           |
| KEN PERTEET | OT OUR TRUCK<br>WED  | 2% 15 DAYS NET30          | 09/26/2022  |           |
| ORDER QTY   | DESCRIPTION  |                           | UNIT PRICE  | EXT PRICE |
| 1ea         | A2362-1908<br>8" MUELLER A-2362 MJ X FLG RW GATE<br>VALVE DI BODY C509 E381 OPEN LEFT<br>2" OP NUT LACC                    |                           | 1300.000/ea | 1300.00   |
| 1ea         | A2362-1906<br>6" MUELLER A-2362 MJ X FLG RW GATE<br>VALVE DI BODY C509 E381 OPEN LEFT<br>2" OP NUT LACC                    |                           | 850.000/ea  | 850.00    |
| 1ea         | A2362-606<br>6" MUELLER A-2362 FLG RW GATE<br>VALVE DI BODY C509 E381 OPEN LEFT<br>2" OP NUT                               |                           | 850.000/ea  | 850.00    |
| 1ea         | DIMJFSSBT0806LACC<br>8" X 6" DI MJ X FLG SSB TEE LACC<br>422556  |                           | 258.600/ea  | 258.60    |
| 1ea         | A423MJ54DT<br>423-543940<br>54" MJ MUELLER A423 HYD 4" PUMPER<br>2-2.5" NOZZLE DRAINS TAPPED LACC<br>FEDERAL SAFETY YELLOW |                           | 4493.400/ea | 4493.40   |
| 1ea         | DIMJFSSBR0806LACC<br>8" X 6" DI MJ FLG SSB REDUCER LACC  |                           | 275.000/ea  | 275.00    |
| 4ea         | GRAP-DI08<br>8" ROMAC GRIP RING KIT DI C-900<br>242-0905   |                           | 100.000/ea  | 400.00    |

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|               |    |
|---------------|----|
| Subtotal      |    |
| S&H Charges   |    |
| Estimated Tax |    |
| Amount Due    | 74 |

# Quotation

INLAND WATER WORKS SUPPLY CO  
 2468 Miramonte Drive  
 San Bernardino, CA 92405  
 909-883-8941  
 Fax 909-881-4041



|                                      |              |
|--------------------------------------|--------------|
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| PAGE NO.<br>3 of 3                   |              |

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|-------------|--|---------------------------|-------------|-----------|
|             | PINION HILLS RD  |                           | KEN PERTEET |           |
| WRITER      | SHIP VIA   | TERMS                     | SHIP DATE   |           |
| KEN PERTEET | OT OUR TRUCK<br>WED  | 2% 15 DAYS NET30          | 09/26/2022  |           |
| ORDER QTY   | DESCRIPTION  |                           | UNIT PRICE  | EXT PRICE |
| 2ea         | GRAP-DI06<br>6" ROMAC GRIP RING KIT DI C-900                   |                           | 75.000/ea   | 150.00    |
| 4ea         | BNS6-8<br>6" & 8" BOLT & NUT SET                               |                           | 10.000/ea   | 40.00     |
| 1ea         | GRNA08<br>8" NON ASB NSF61 RING GASKET 1/16                    |                           | 5.000/ea    | 5.00      |
| 3ea         | GRNA06<br>6" NON ASB NSF61 RING GASKET 1/16                    |                           | 4.000/ea    | 12.00     |
| 1500ft      | 14GAUFWBLACK<br>14GA UF COATED FEEDER WIRE BLACK<br>500' COILS |                           | 0.180/ft    | 270.00    |
| 3ea         | VBC86W<br>8" X 6" CI VALVE BOX CAP "WATER"                     |                           | 40.000/ea   | 120.00    |
| 3ea         | GVCT0818<br>8" X 18" GALVANIZED TOP SECTION                    |                           | 18.000/ea   | 54.00     |
| 20ft        | PVCDR3508G<br>8" PVC DR35 SEWER PIPE 20' LGHTS<br>GREEN        |                           | 11.666/ft   | 233.32    |
| 3ea         | PWC3X100<br>3' X 100' CLEAR POLY WRAP 8 MIL                    |                           | 35.000/ea   | 105.00    |
| 15ea        | TAPEM1002<br>2" WIDE 10 MIL TAPE 100' PER ROLL                 |                           | 5.000/ea    | 75.00     |
| 4ea         | DBR<br>DIRECT BURIAL SPLICE KIT LOW VOLT                       |                           | 1.950/ea    | 7.80      |

\*\*\*THANK YOU FOR THE OPPORTUNITY TO BID!\*\*\*

|               |          |
|---------------|----------|
| Subtotal      | 56657.16 |
| S&H Charges   | 0.00     |
| Estimated Tax | 4390.93  |
| Amount Due    | 61048.09 |



# WESTERN WATER WORKS SUPPLY COMPANY

## PROPOSAL SUBMITTED BY:

**CHINO**

**5671 GATES ST**

**CHINO, CA - 91710**

**PHONE: (909)597-7000**

**FAX: (909)597-7050**

[www.wwsco.com](http://www.wwsco.com)

## PROPOSAL

| QUOTE DATE | EXPIRATION DATE | QUOTE NO.  |
|------------|-----------------|------------|
| 09/22/22   | 10/22/22        | 1126417-00 |

PLEASE REVIEW THIS PROPOSAL VERY CAREFULLY. THANK YOU FOR YOUR CONSIDERATION.

### MATERIALS PRICING & AVAILABILITY:

Due to unprecedented global commodity supply issues, material pricing and availability cannot be guaranteed for any set period of time. Please contact your Western Water Works representative for the current status as this issue is fluid and changes regularly.

### DUE TO SUPPLY CHAIN ISSUES, THESE ARE THE ESTIMATED LEAD TIMES FOR MATERIALS:

- Valves - 22 to 24 weeks
- Hydrants - 30 to 32 weeks
- PVC Pipe - 8 to 12 weeks
- DI Pipe - 28 to 32 weeks
- Service Brass - 40 to 48 weeks
- DI Fittings - 4 to 8 weeks
- Sewer Fittings - 2 to 8 weeks
- Meter Boxes - 12 to 24 weeks

We can only hold prices in this proposal on a 15/30 basis, which means prices are firm for 15 days, and material must ship within 30 days.



# PROPOSAL

|                    |                 |            |
|--------------------|-----------------|------------|
| QUOTE DATE         | EXPIRATION DATE | QUOTE NO.  |
| 09/22/22           | 10/22/22        | 1126417-00 |
| JOB ID             |                 | PAGE NO.   |
| PRESS ZONE 7 IMPRO |                 | 1          |

CUST #: 100320

| BILL TO   |
|---|
| PHELAN PINON HILLS CSD<br>PO BOX 29049<br>PHELAN, CA 92329-4049 |

| SHIP TO  |
|--|
| PHELAN PINON HILLS CSD<br>12336 OASIS RD<br>PINON HILLS, CA 92329-4049 |

| INSTRUCTIONS | SHIP POINT | VIA       | SHIPPED | TERMS       | CONTACT | SEAN WRIGHT        |
|--------------|------------|-----------|---------|-------------|---------|--------------------|
|              | CHINO      | OUR TRUCK |         | NET 30 DAYS | PHONE   | (760)868-1212      |
|              |            |           |         |             | EMAIL   | swright@pphcsd.org |

| LN | PRODUCT AND DESCRIPTION  | ORDERED | BO | SHIPPED | UM  | PRICE   | NET AMOUNT |
|----|--|---------|----|---------|-----|---------|------------|
| -  | PLEASE PRE-CALL 30 MIN PRIOR TO DELIVERY @ (760)868-1212       |         |    |         |     |         |            |
| -  | REFERENCE PRESSURE ZONE 7 IMPROVEMENT PIPELINE PROJECT         |         |    |         |     |         |            |
| 1  | DR14-08<br>8 CL305 DR14 C900 PVC PIPE                          | 1080    |    | 1080    | FT  | 32.10   | 34668.00   |
| 2  | DR14-08<br>8 CL305 DR14 C900 PVC PIPE                          | 200     |    | 200     | FT  | 32.10   | 6420.00    |
| 3  | DR18-06<br>6 CL235 DR18 C900 PVC PIPE                          | 280     |    | 280     | FT  | 15.30   | 4284.00    |
| 4  | DR18-06<br>6 CL235 DR18 C900 PVC PIPE                          | 540     |    | 540     | FT  | 15.30   | 8262.00    |
| 5  | ICW-12-500-BLUE<br>12 GA INSULATED SOLID COPPER WIRE UF (BLUE) | 2500    |    | 2500    | FT  | 0.30    | 750.00     |
| 6  | RIEBERLOK-08#<br>8 RIEBERLOK EPDM GASKET C900 PVC              | 64      |    | 64      | EA  | 115.90  | 7417.60    |
| 7  | RIEBERLOK-06#<br>6 RIEBERLOK EPDM GASKET C900 PVC              | 39      |    | 39      | EA  | 83.70   | 3264.30    |
| 8  | 0808-H304-SS-0960#<br>8X8 SS TAP SLV SS FLG 9.20-9.60 OD RANGE | 1       |    | 1       | EA  | 1052.70 | 1052.70    |
| 9  | GVFM-08<br>8 FLGXMJ RW GATE VLV OL STEM 316 B/N                | 1       |    | 1       | EA  | 1529.70 | 1529.70    |
| 10 | BN6-8<br>6-8 B/N SET 150# PLATED A307 3/4X3-1/4                | 1       |    | 1       | SET | 20.50   | 20.50      |
| 11 | JM60-08<br>8X1/16 150# RING NA GSKT                            | 1       |    | 1       | EA  | 7.20    | 7.20       |
| 12 | SGPA-08<br>8 MJ RESTRAINT W/ACC C900 PIPE - STAR               | 1       |    | 1       | EA  | 77.10   | 77.10      |
| 13 | SDR35-06<br>6 SDR35 PVC GRAVITY SEWER PIPE 20FT                | 5       |    | 5       | FT  | 7.80    | 39.00      |
| 14 | VBT-618<br>6X18 GALV VLV BOX TOP                               | 1       |    | 1       | EA  | 12.90   | 12.90      |
| 15 | VBC-64-WATER<br>6X4 CI GATE CAP "WATER"                        | 1       |    | 1       | EA  | 24.40   | 24.40      |
| 16 | 0606-H304-SS-0750#<br>6X6 SS TAP SLV SS FLG 7.10-7.50 OD RANGE | 1       |    | 1       | EA  | 757.60  | 757.60     |



*Smooth Running Jobs*

# PROPOSAL

|                    |                 |            |
|--------------------|-----------------|------------|
| QUOTE DATE         | EXPIRATION DATE | QUOTE NO.  |
| 09/22/22           | 10/22/22        | 1126417-00 |
| JOB ID             |                 | PAGE NO.   |
| PRESS ZONE 7 IMPRO |                 | 2          |

CUST #: 100320

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| PHELAN PINON HILLS CSD<br>PO BOX 29049<br>PHELAN, CA 92329-4049 |

| SHIP TO  |
|--|
| PHELAN PINON HILLS CSD<br>12336 OASIS RD<br>PINON HILLS, CA 92329-4049 |

| INSTRUCTIONS | SHIP POINT | VIA       | SHIPPED | TERMS       | CONTACT | SEAN WRIGHT        |
|--------------|------------|-----------|---------|-------------|---------|--------------------|
|              | CHINO      | OUR TRUCK |         | NET 30 DAYS | PHONE   | (760)868-1212      |
|              |            |           |         |             | EMAIL   | swright@pphcsd.org |

| LN | PRODUCT AND DESCRIPTION  | ORDERED | BO | SHIPPED | UM  | PRICE   | NET AMOUNT |
|----|--|---------|----|---------|-----|---------|------------|
| 17 | GVFF-06<br>6 FLG RW GATE VLV OL STEM 316 B/N                   | 1       |    | 1       | EA  | 1016.60 | 1016.60    |
| 18 | MFR-0806<br>8X6 DI C153 MJXFLG RED                             | 1       |    | 1       | EA  | 144.70  | 144.70     |
| 19 | BN6-8<br>6-8 B/N SET 150# PLATED A307 3/4X3-1/4                | 2       |    | 2       | SET | 20.50   | 41.00      |
| 20 | JM60-06<br>6X1/16 150# RING NA GSKT                            | 2       |    | 2       | EA  | 4.50    | 9.00       |
| 21 | SGPA-08<br>8 MJ RESTRAINT W/ACC C900 PIPE - STAR               | 1       |    | 1       | EA  | 77.10   | 77.10      |
| 22 | SDR35-06<br>6 SDR35 PVC GRAVITY SEWER PIPE 20FT                | 5       |    | 5       | FT  | 7.80    | 39.00      |
| 23 | VBT-618<br>6X18 GALV VLV BOX TOP                               | 1       |    | 1       | EA  | 12.90   | 12.90      |
| 24 | VBC-64-WATER<br>6X4 CI GATE CAP "WATER"                        | 1       |    | 1       | EA  | 24.40   | 24.40      |
| 25 | 0806-H304-SS-0945#<br>8X6 SS TAP SLV SS FLG 9.04-9.45 OD RANGE | 1       |    | 1       | EA  | 774.60  | 774.60     |
| 26 | GVFM-06<br>6 FLGX MJ RW GATE VLV OL STEM 316 B/N               | 1       |    | 1       | EA  | 979.00  | 979.00     |
| 27 | BN6-8<br>6-8 B/N SET 150# PLATED A307 3/4X3-1/4                | 1       |    | 1       | SET | 20.50   | 20.50      |
| 28 | JM60-06<br>6X1/16 150# RING NA GSKT                            | 1       |    | 1       | EA  | 4.50    | 4.50       |
| 29 | SGPA-06<br>6 MJ RESTRAINT W/ACC C900 PIPE - STAR               | 2       |    | 2       | EA  | 57.20   | 114.40     |
| 30 | SDR35-06<br>6 SDR35 PVC GRAVITY SEWER PIPE 20FT                | 5       |    | 5       | FT  | 7.80    | 39.00      |
| 31 | VBT-618<br>6X18 GALV VLV BOX TOP                               | 1       |    | 1       | EA  | 12.90   | 12.90      |
| 32 | VBC-64-WATER<br>6X4 CI GATE CAP "WATER"                        | 1       |    | 1       | EA  | 24.40   | 24.40      |
| 33 | A-423-48MJ<br>6X48 HYD MJ BURY LESS ACC OL 1-1/2 PENT 079 OP   | 1       |    | 1       | EA  | 4450.70 | 4450.70    |
| 34 | GVM-06<br>6 MJ RW GATE VLV OL STEM 316 B/N                     | 1       |    | 1       | EA  | 979.00  | 979.00     |
| 35 | SGPA-06<br>6 MJ RESTRAINT W/ACC C900 PIPE - STAR               | 2       |    | 2       | EA  | 57.20   | 114.40     |



*Smooth Running Jobs*

# PROPOSAL

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| 09/22/22           | 10/22/22        | 1126417-00 |
| JOB ID             |                 | PAGE NO.   |
| PRESS ZONE 7 IMPRO |                 | 3          |

CUST #: 100320

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|--------------|------------|-----------|---------|-------------|---------|--------------------|
|              | CHINO      | OUR TRUCK |         | NET 30 DAYS | PHONE   | (760)868-1212      |
|              |            |           |         |             | EMAIL   | swright@pphcsd.org |

| LN | PRODUCT AND DESCRIPTION                              | ORDERED | BO                | SHIPPED | UM            | PRICE  | NET AMOUNT |
|----|--|---------|-------------------|---------|---------------|--------|------------|
| 36 | SDR35-06<br>6 SDR35 PVC GRAVITY SEWER PIPE 20FT      | 5       |                   | 5       | FT            | 7.80   | 39.00      |
| 37 | VBT-618<br>6X18 GALV VLV BOX TOP                     | 1       |                   | 1       | EA            | 12.90  | 12.90      |
| 38 | VBC-64-WATER<br>6X4 CI GATE CAP "WATER"              | 1       |                   | 1       | EA            | 24.40  | 24.40      |
| 39 | XR501-06<br>6 EXT RANGE CPLG 660-760 304SS B/N EPOXY | 1       |                   | 1       | EA            | 277.10 | 277.10     |
| 40 | M11-08<br>8 DI C153 MJ 11-1/4                        | 2       |                   | 2       | EA            | 125.80 | 251.60     |
| 41 | SGPA-08<br>8 MJ RESTRAINT W/ACC C900 PIPE - STAR     | 4       |                   | 4       | EA            | 77.10  | 308.40     |
| 41 | Lines Total  |         | Qty Shipped Total | 4761    | Total         |        | 78378.50   |
|    |  |         |                   |         | Taxes         |        | 6074.33    |
|    |  |         |                   |         | Invoice Total |        | 84452.83   |

# PROPOSAL

| QUOTE DATE | EXPIRATION DATE | QUOTE NO.  |
|------------|-----------------|------------|
| 09/22/22   | 10/22/22        | 1126417-00 |

## Terms and Conditions of Sale:

All products and materials offered for sale are subject to these "Terms and Conditions of Sale." Quoted prices may be subject to a price adjustment after the expiration date noted due to a price adjustment from our vendor. The list of materials described in this agreement, and the quantity shown herein, represents our interpretation of the plans and specifications, if any, and is for estimating purposes only. It is not guaranteed for accuracy or completeness, but is furnished only as a guide. The obligation and the responsibility for ordering correct types and verifying quantities of materials rest solely with the Purchaser.

It is the Purchaser's responsibility to inspect materials for damage or shortage at the time of delivery. Claims for damage or shortage must be acknowledged at the time of delivery. Purchaser shall furnish people and equipment to unload material.

Material may not be returned without our consent and a copy of the invoice or delivery ticket.

- a) Standard items normally carried in our inventory and returned in a new condition, may be subject to a restocking charge.
- b) Non-standard items (non-stocking) will be subject to a restocking charge and no credit will be given until such credit is received by us from our vendor, less freight.

We shall not be responsible for shipment delays caused by strikes, embargos, fires, accidents, or any other causes beyond our control.

Purchaser agrees to pay in full and according to the terms of the sale as indicated on our invoices which is NET 30 DAYS unless stated otherwise. If Purchaser fails to pay according to terms, Purchaser agrees to pay a late charge at the highest legal rate per month on past due invoices. Should an attorney or a collection agency be employed by us to collect on any debts of the Purchaser, the Purchaser agrees to pay all actual cost of collection, attorney's fees, costs and interest on the past due amount.

Materials are warranted only under the conditions and to the extent that they are warranted by the manufacturer(s). We assume no liability of any kind for any direct or indirect damages including, but not limited to, labor cost, expenses, project delays or any type of consequential damages resulting from the use of the material claimed to be defective.

The terms and conditions of this agreement are the entire integrated agreement between the parties hereto and shall supersede all previous communications, representations or agreements either oral or written between the parties. Any order placed, orally or in writing, pursuant to the terms of this proposal shall be deemed acceptable of its terms, conditions, and pricing.





|  |
|--|
| <b>Deliver To:</b><br><b>From:</b> Ryan Gallegos<br><b>Comments:</b> |
|--|

FERGUSON WATERWORKS #1083  
Price Quotation  
Phone: 951-674-1323  
Fax: 951-674-1084

**Bid No:** B437020  
**Bid Date:** 09/20/22  
**Quoted By:** RMG

**Cust Phone:** 760-868-1212  
**Terms:** NET 10TH PROX

**Customer:** PHELAN PINON HILLS CSD  
PO BOX 294049  
PHELAN, CA 92329

**Ship To:**

**Cust PO#:**

**Job Name:** 9353 PINON HILLS RD

| Item            | Description                      | Quantity | Net Price | UM | Total    |
|-----------------|----------------------------------|----------|-----------|----|----------|
| DR14BPX         | 8 C900 DR14 PVC GJ BLUE PIPE     | 1080     | 32.767    | FT | 35388.36 |
| DR14BPX         | 8 C900 DR14 PVC GJ BLUE PIPE     | 200      | 32.767    | FT | 6553.40  |
| DR14BPU         | 6 C900 DR14 PVC GJ BLUE PIPE     | 240      | 19.011    | FT | 4562.64  |
| DR14BPU         | 6 C900 DR14 PVC GJ BLUE PIPE     | 540      | 19.011    | FT | 10265.94 |
| SPWPC8          | 8 SIGMA BELL REST F/ C900 *PVLOK | 54       | 116.817   | EA | 6308.12  |
| SPWPC6          | 6 SIGMA BELL REST F/ C900 *PVLOK | 12       | 69.890    | EA | 838.68   |
| MA423LAOLMJSS   | 5-1/4 A423 HYD 5'0 6 MJ OL L/A   | 1        | 4388.300  | EA | 4388.30  |
| MA236223E381UOL | 6 DI MJ RW OL GATE VLV L/A E381  | 1        | 948.220   | EA | 948.22   |
| MA236219E381UOL | 6 DI MJ X FLG RW OL GATE VLV L/A | 1        | 948.220   | EA | 948.22   |
| RGTU18          | 6X18 GAL 20 GA VLV CAN           | 4        | 13.300    | EA | 53.20    |
| SBF6CW          | 6 CI LG SKT GATE CAP - WTR       | 2        | 38.095    | EA | 76.19    |
| TW14SLDUFW500   | 14GA SLD COP UF WIRE WHIT 500    | 500      | 174.660   | M  | 87.33    |
| MJRLAXU         | 8X6 MJ C153 RED L/A              | 1        | 103.395   | EA | 103.40   |
| FTU             | 6 DI 125# C110 FLG TEE           | 1        | 310.750   | EA | 310.75   |
| MJ1LAU          | 6 MJ C153 11-1/4 BEND L/A        | 2        | 94.355    | EA | 188.71   |
| MJ1LAX          | 8 MJ C153 11-1/4 BEND L/A        | 2        | 127.690   | EA | 255.38   |
| MH304SSUU       | 6X6 SS TAPN SLV W/ SS FLG F/ DI  | 1        | 852.240   | EA | 852.24   |
| MH304SSXX       | 8X8 SS TAPN SLV W/ SS FLG F/ DI  | 1        | 1184.060  | EA | 1184.06  |

**Net Total:** \$73313.14  
**Tax:** \$5681.76  
**Freight:** \$0.00  
**Total:** \$78994.90



**HOW ARE WE DOING? WE WANT YOUR FEEDBACK!**

Scan the QR code or use the link below to complete a survey about your bids:

<https://survey.medallia.com/?bidsorder&fc=1083&on=25918>

Fax: 951-674-1084

18:18:29 SEP 22 2022

**Reference No:** B437020

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

CONTACT YOUR SALES REPRESENTATIVE IMMEDIATELY FOR ASSISTANCE WITH DBE/MBE/WBE/SMALL BUSINESS REQUIREMENTS.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>  
Govt Buyers: All items are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with \*NP in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.

WATER FLOW RATE NOTICE: Lavatory Faucets with flow rates over 0.5 GPM are not allowed for 'public use' in California.

COVID-19 ORDER: ANY REFERENCE TO OR INCORPORATION OF EXECUTIVE ORDER 14042 AND/OR THE EO-IMPLEMENTING FEDERAL CLAUSES (FAR 52.223-99 AND/OR DFARS 252.223-7999) IS EXPRESSLY REJECTED BY SELLER AND SHALL NOT APPLY AS SELLER IS A MATERIALS SUPPLIER AND THEREFORE EXEMPT UNDER THE EXECUTIVE ORDER.

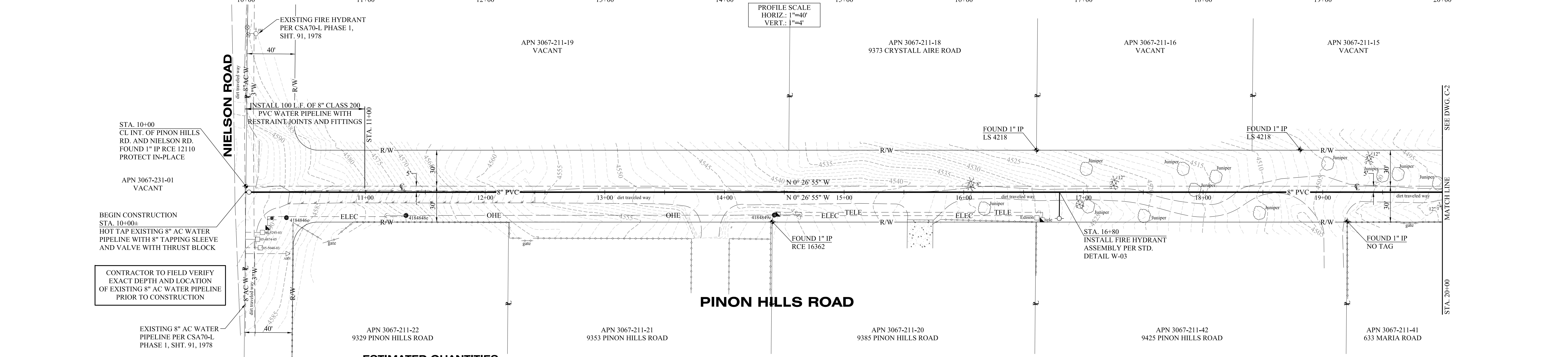
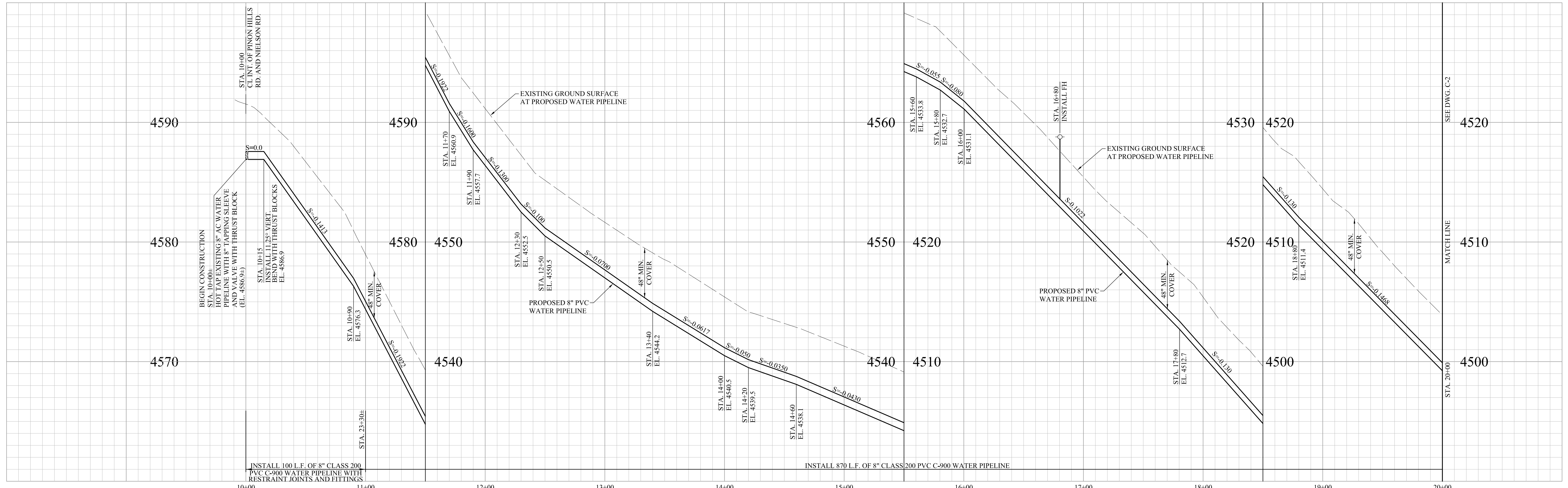


**HOW ARE WE DOING? WE WANT YOUR FEEDBACK!**

Scan the QR code or use the link below to  
complete a survey about your bids:

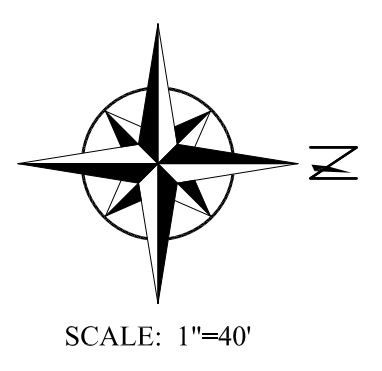
<https://survey.medallia.com/?bidsorder&fc=1083&on=25918>





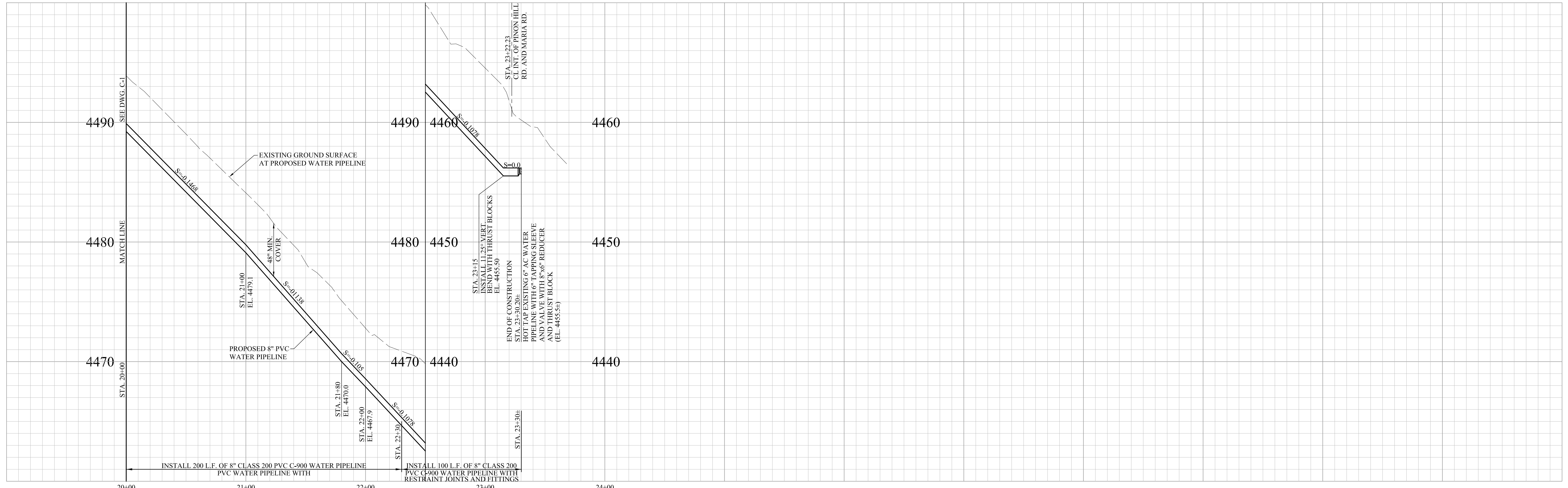
**ESTIMATED QUANTITIES**

|   |          |
|---|----------|
| 1. INSTALL 8" PVC C-900, CLASS 200, WATER PIPELINE WITH RESTRAINT JOINTS AND FITTINGS | 1,070 LF |
| 2. INSTALL 8" PVC C-900, CLASS 200, WATER PIPELINE                                    | 200 LF   |
| 3. INSTALL 6" PVC C-900, CLASS 200, WATER PIPELINE WITH RESTRAINT JOINTS AND FITTINGS | 227 LF   |
| 4. INSTALL 6" PVC C-900, CLASS 200, WATER PIPELINE                                    | 535 LF   |
| 5. 8" TAPPING SLEEVE WITH 8" TAPPING VALVE  | 1 EA     |
| 6. 6" TAPPING SLEEVE WITH 6" TAPPING VALVE  | 2 EA     |
| 7. INSTALL FIRE HYDRANT ASSEMBLY PER STD. DETAIL W-03                                 | 1 EA     |
| 8. INSTALL 6" GATE VALVE W/ VALVE CAN PER STD. DETAIL W-05                            | 1 EA     |
| 9. INSTALL 8"x6" REDUCER  | 1 EA     |
| 10. CONNECTION TO EXISTING 6" FIRE HYDRANT TEE  | 1 EA     |
| 11. 11-1/4" VERTICAL BENDS WITH THRUST BLOCK  | 2 EA     |

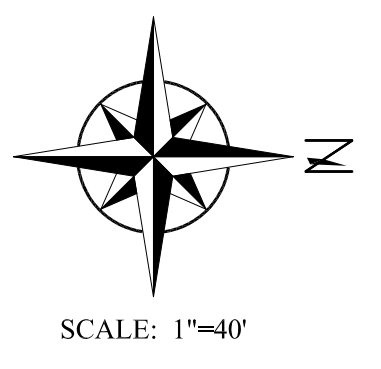
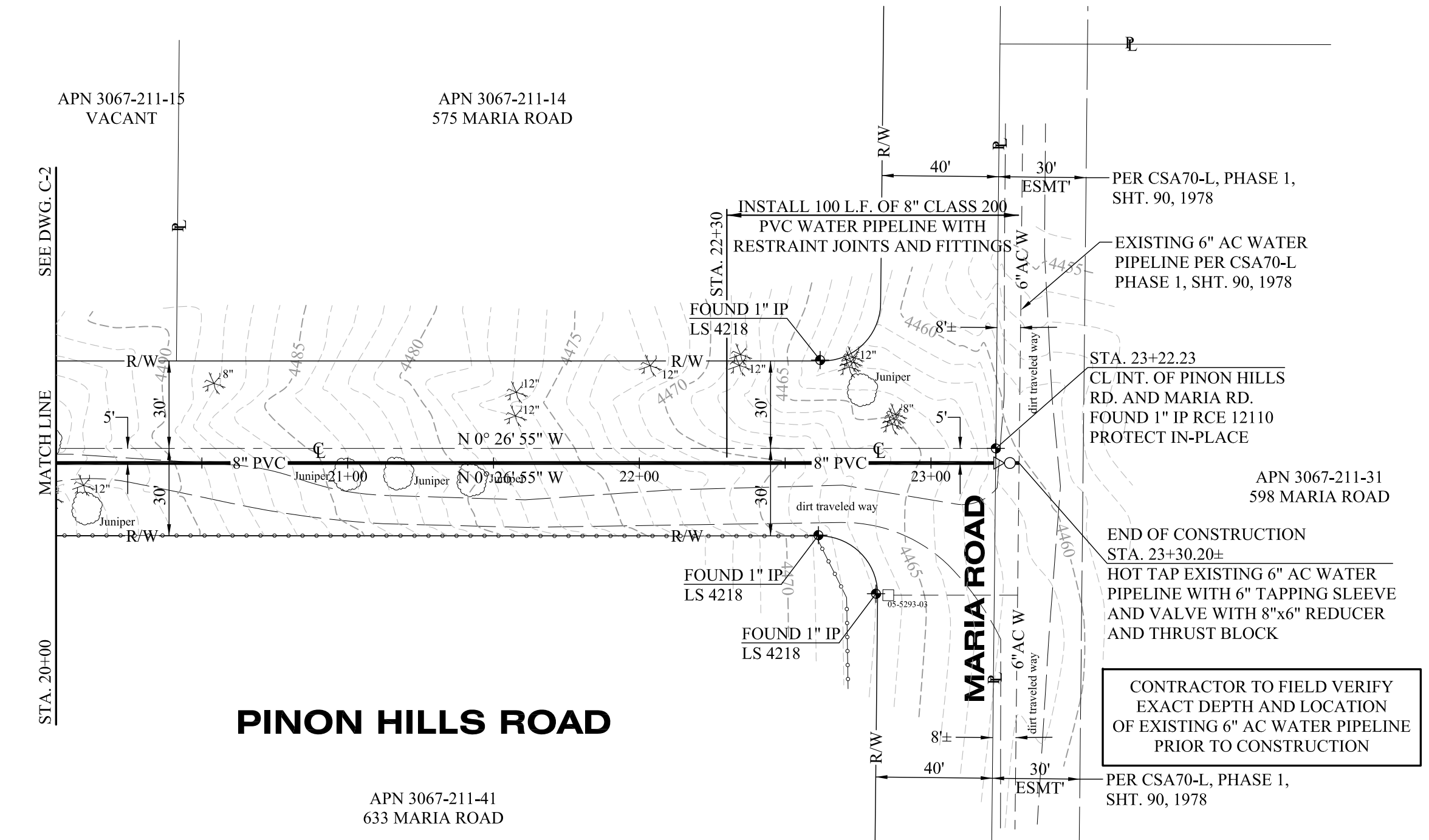


**DIGALERT**  
CALL BEFORE YOU DIG  
CALL 811  
OR WWW.CONTACT811.ORG  
UNDERGROUND SERVICE ALERT  
Call at least 2 working days prior to excavating

|      |                      |    |      |                  |  |   |  |                  |                            |  |  |         |
|------|----------------------|----|------|------------------|--|---|--|------------------|----------------------------|--|--|---------|
| REV. | REVISION DESCRIPTION | BY | DATE | DESIGNED BY: GRC | APPROVED BY:                             | PLANS PREPARED BY:<br><b>PHELAN PINON HILLS<br/>COMMUNITY SERVICES DISTRICT</b><br>PO BOX 294049, PHELAN, CA 92329-4049<br>4176 WARBLER ROAD 92371<br>PHONE: 760-868-1212 FAX: 760-868-2323 | APPROVED BY:                                     | SCALE:<br>1"=40' | WORK ORDER No.<br>2016-015 |  | <b>PHELAN PINON HILLS<br/>COMMUNITY SERVICES DISTRICT</b><br>PO BOX 294049, PHELAN, CA 92329-4049 PHONE: 760-868-1212 FAX: 760-868-3232<br><b>PRESSURE ZONE 7 IMPROVEMENT<br/>WATER PIPELINE PROJECT</b><br>PINON HILLS ROAD - STA. 10+00± TO STA. 20+00 | SHEET 2 |
|      |                      |    |      | DRAWN BY: GRC    | SAN BERNARDINO COUNTY FIRE DISTRICT DATE |   | DON BARTZ, PPHCSD GENERAL MANAGER DATE           |                  |                            |  |  | OF 5    |
|      |                      |    |      | CHECKED BY: GRC  | SUBMITTED BY:                            | 4176 WARBLER ROAD 92371<br>PHONE: 760-868-1212 FAX: 760-868-2323  | CHECKED BY:                                      |                  |                            |  | DRAWING No.<br>C-1   |         |
|      |                      |    |      |                  |  |   | GEORGE CARDENAS, PPHCSD ENGINEERING MANAGER DATE |                  |                            |  |  |         |



PROFILE SCALE  
HORIZ.: 1"=40'  
VERT.: 1"=4'



**ESTIMATED QUANTITIES**

|   |          |
|---|----------|
| 1. INSTALL 8" PVC C-900, CLASS 200, WATER PIPELINE WITH RESTRAINT JOINTS AND FITTINGS | 1,070 LF |
| 2. INSTALL 8" PVC C-900, CLASS 200, WATER PIPELINE                                    | 200 LF   |
| 3. INSTALL 6" PVC C-900, CLASS 200, WATER PIPELINE WITH RESTRAINT JOINTS AND FITTINGS | 227 LF   |
| 4. INSTALL 6" PVC C-900, CLASS 200, WATER PIPELINE                                    | 535 LF   |
| 5. 8" TAPPING SLEEVE WITH 8" TAPPING VALVE  | 1 EA     |
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| 7. INSTALL FIRE HYDRANT ASSEMBLY PER STD. DETAIL W-03                                 | 1 EA     |
| 8. INSTALL 6" GATE VALVE W/ VALVE CAN PER STD. DETAIL W-05                            | 1 EA     |
| 9. INSTALL 8"x6" REDUCER  | 1 EA     |
| 10. CONNECTION TO EXISTING 6" FIRE HYDRANT TEE  | 1 EA     |
| 11. 11-1/4" VERTICAL BENDS WITH THRUST BLOCK  | 2 EA     |

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CALL 811  
OR WWW.CONTACT811.ORG  
UNDERGROUND SERVICE ALERT  
Call at least 2 working days prior to excavating

|                                   |   |  |   |                         |  |   |                 |
|-----------------------------------|---|--|---|-------------------------|--|---|-----------------|
| DESIGNED BY: GRC                  | APPROVED BY: SAN BERNARDINO COUNTY FIRE DISTRICT DATE | PLANS PREPARED BY: <b>PHELAN PINON HILLS COMMUNITY SERVICES DISTRICT</b><br>PO BOX 294049, PHELAN, CA 92329-4049<br>4176 WARBLER ROAD 92371<br>PHONE: 760-868-1212 FAX: 760-868-2323 | APPROVED BY: DON BARTZ, PPHCS GENERAL MANAGER DATE          | SCALE: 1"=40'           |  | <b>PHELAN PINON HILLS COMMUNITY SERVICES DISTRICT</b><br>PO BOX 294049, PHELAN, CA 92329-4049 PHONE: 760-868-1212 FAX: 760-868-3232<br><b>PRESSURE ZONE 7 IMPROVEMENT WATER PIPELINE PROJECT</b><br>PINON HILLS ROAD - STA. 20+00 TO STA. 23+30.20± | SHEET 3 OF 5    |
| DRAWN BY: GRC                     | SUBMITTED BY: DATE                                    | PHONE: 760-868-1212 FAX: 760-868-2323  | CHECKED BY: GEORGE CARDENAS, PPHCS ENGINEERING MANAGER DATE | WORK ORDER No. 2016-015 |  |   | DRAWING No. C-2 |
| REV. REVISION DESCRIPTION BY DATE | CHECKED BY: GRC                                       | DATE   | DATE  | DATE                    |  |   |                 |

# Agenda Item 6e

First Reading of Ordinance  
Establishing Regulations for  
Custody and Use of the District  
Seal, District Logo, and District  
Insignia

## MEMORANDUM

**DATE:** November 16, 2022

**TO:** Board of Directors

**FROM:** Don Bartz, General Manager  
By: Kim Sevy, HR & Solid Waste Manager/District Clerk

**SUBJECT:** First Reading of Ordinance Establish Regulations for Custody & Use of the District Seal, District Logo, and District Insignia

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### STAFF RECOMMENDATION

For the Board to waive the first reading of the Ordinance Establishing Regulations for Custody & Use of the District Seal, District Logo, and District Insignia.

### BACKGROUND

This Ordinance was introduced and discussed at the Board meeting on November 16, 2022. In order to adopt an ordinance, a legal process must be followed which includes a first reading, second reading, and public hearing along with noticing and publishing requirements.

The District seal, District logo, and District insignia are personal property of the District and the District can control their use as well as prevent other parties from unauthorized use. Misuse or unauthorized use of the District's official seal, District logo, and other District insignia can cause confusion or misrepresentation that a statement, event, or organization is supported or endorsed by the District. Although a person may be criminally prosecuted for the improper use of the District's official seal if it is used in the context of campaign literature or mass mailings, there are no other statutory prohibitions on the use of the District's official seal or District logo. Therefore, staff is recommending adoption of regulations governing the use of the official District seal, District logo, and other insignia as a preventative measure to address potential fraud, deception, and misuse.

The District does not currently have regulations governing the use of the District's official seal, District logo, or other insignia. California law makes it a misdemeanor to use District seals with the intention of creating an impression that a document is authorized by a public official (Gov't Code §34501.5). The use of the District seal with the intent to deceive voters into thinking a communication is from the District can be a violation of California election law (Elect. Code § 18304).

Although state laws discussed above provide some limits upon the use of the District's official seal to prevent misrepresentations, there is no regulation on whether the District's official seal, logo, or insignia may be used, by whom, in what context, or in what capacity. Modern technology makes it easy for anyone to capture the District's official seal, logo, or insignia and use it to mislead or give the impression that a publication, event, or item is authorized or sponsored by the District.

Adoption of the attached ordinance will provide the District with a tool to help ensure that the District Seal, District logo, and other insignia are used only for purposes directly related to the official business of the District or as expressly authorized.

The proposed ordinance establishes and authorizes uses for the District seal, District logo, and other insignia and will empower the District's General Manager to enforce the Ordinance regarding the use of the District seal, District logo, and other insignia by District staff. Lastly, the proposed ordinance will establish civil fines of up to \$500 and a misdemeanor offense for malicious or commercial uses which are inconsistent with the public good.

**FISCAL IMPACT**

Publishing Costs

**ATTACHMENT(S)**

Ordinance & Exhibits



**ORDINANCE NO. 2022-03**  
**AN ORDINANCE OF THE PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT,**  
**COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA,**  
**ESTABLISHING REGULATIONS FOR CUSTODY AND USE OF**  
**THE DISTRICT SEAL, DISTRICT LOGO, AND DISTRICT INSIGNIA**

**WHEREAS,** the Phelan Piñon Hills Community Services District (“District”) is a Community Services District located within the County of San Bernardino and is organized and operates pursuant to the California Government Code Section 61000, *et seq.*;

**WHEREAS,** the District has a District seal that is not protected from unauthorized use by ordinance or copyright law;

**WHEREAS,** California Government Code § 34501.5 and Elections Code § 18304 solely protect agency seals by prohibiting the use of an agency seal in campaign literature or mass mailing with the intent to deceive voters;

**WHEREAS,** the unauthorized use, reproduction or facsimile of a District seal for any purpose may create a misleading, erroneous or false impression that the document, item, statement, event, and/or organization is authorized, supported, and/or sponsored by the District or a public official;

**WHEREAS,** the District desires to protect its official seal from all unauthorized uses to prevent fraud, deception, misrepresentation, and/or abuse; and

**WHEREAS,** the District’s Board of Directors seeks to ensure that the District seal, District logo, and other District insignia are used only for purposes directly related to the official business of the Phelan Piñon Hills Community Services District, or as expressly authorized.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Directors of the Phelan Piñon Hills Community Services District as follows:

**SECTION 1: RECITALS**

The District hereby finds and determines that the above Recitals are true and correct and are incorporated herein.

**SECTION 2: DEFINITIONS**

A. “District Seal” means the official seal of the Phelan Piñon Hills Community Services District as adopted by the Board of Directors by minute action on February 25, 2009. The District seal is described as a form of a die two inches in diameter; the form of the die is one circle. Within the circle is a view of a green hills, a light brown desert floor,

a blue sky, and a Joshua tree centered in the foreground; imprinted inside the perimeter of the circle at the top are the words "PHELAN PIÑON HILLS" and at the bottom are the words "COMMUNITY SERVICES DISTRICT." Imprinted above the hills and Joshua tree are the letters "PPHCSD" which are an acronym for the Phelan Piñon Hills Community Services District; imprinted to the left of the Joshua tree are the letters "EST." which is an abbreviation of established; imprinted to the right of the Joshua tree is the number "2008" which represents the year the District was formed. (SEE EXHIBIT A)

B. "District Logo" means the District's primary logo used on letterhead and other documents, and is an illustrative logo with a blue mountains/hills, a setting sun between the peaks, and a gold/yellow, wavy line below the mountains. (SEE EXHIBITS B-1 AND B-2)

C. "District Insignia" means in addition to the District logo and District seal as designated by the District's Board of Directors, any other logos, website banners, letterhead, business cards, or emblems depicting or including the District, as approved by the General Manager.

### **SECTION 3: USE OF THE DISTRICT SEAL, DISTRICT LOGO, AND DISTRICT INSIGNIA**

A. The General Manager or designee, acting as the custodian of the District Seal, District Logo and any District Insignia, is authorized to use or affix the District Seal, District Logo and any District Insignia to all certificates and documents as may be required by law, by this Ordinance to authenticate official District documents or to indicate institutional sanction for official, legal and ceremonial purposes.

B. The District Seal, District Logo and any District Insignia shall only be used for purposes directly connected with the official business of the District except upon written authorization of the General Manager or designee.

C. District officers, employees, members of the District Board of Directors may use stationery, printed materials and other articles with the District Seal, District Logo or District Insignia while acting within the scope of their office or employment.

D. The General Manager shall designate the particular motor vehicle or other vehicles or items of property belonging to the District, or in connection with which replicas or near representations of the District Seal, District Logo or District Insignia shall be used. The District officers or employees having immediate charge or control of the motor vehicles or property shall obtain replicas of the District Seal, District Logo or District Insignia from the General Manger or designee and affix the same thereto and maintain the same thereon.

E. The District's Board of Directors retains the right to create variations of the District Seal and District Logo, and to adopt and establish other official District Seals and

District Logos. Such variations may include, but are not limited to, centennial or other seals or logos which mark anniversaries, events, and/or any other District occasion the District's Board of Directors wishes to commemorate. The District Seal and District Logo may only be altered pursuant to direction by the District's Board of Directors.

F. The District Manager or designee is authorized to determine the appropriate use of District Insignia. The District Manager shall not approve any use of the District Insignia in such a manner as to suggest District endorsement of events, political issues, products, and other uses that are prohibited by law, or in a discriminatory manner or manner inconsistent with this Ordinance.

#### **SECTION 4: PROHIBIT USES OF DISTRICT SEAL, DISTRICT LOGO, AND DISTRICT INSIGNIA**

A. It is unlawful for any person or entity to make use of the District Seal, District Logo, and/or District Insignia or any portion, facsimile, mock-up, or reproduction thereof, or make or use of any design, symbol, emblem, insignia or similar device that is an imitation of said District Seal, District Logo, or District Insignia, or that may be mistaken therefor, that is designed, intended or likely to confuse, deceive or mislead the public, for private or commercial purposes or for any purpose other than the official business of the District without the express written consent of the General Manger or their designees under the authority granted by the Board of Directors.

B. No person, firm, association, or corporation shall use the District Seal, District Logo, and/or District Insignia, or any facsimile thereof for purposes of supporting or opposing the nomination or election to any District or other public office of him or herself or any other person, or for purposes of supporting or opposing any ballot measure, nor include such District Seal, District Logo, and/or District Insignia on any writing distributed for purposes of influencing the action of the electorate, or any part thereof, in any election. This Section shall not be applicable to writings issued by the District or the District Board of Directors as a whole pursuant to law.

C. Unauthorized use of the District Seal, District Logo, and/or District Insignia for commercial, malicious, deceptive, fraudulent, or other unauthorized purposes without the express written authorization of the District is declared to be a public nuisance and the District can abate or enjoin such use pursuant to this Ordinance.

#### **SECTION 5: PENALTIES**

Violation of this Ordinance shall be an infraction or misdemeanor, as determined by District Counsel, and punishable by a fine not exceeding five hundred dollars (\$500.00), or imprisonment for a term not exceeding six (6) months, or by both such fine and imprisonment. Nothing herein prevents the District from using any other available civil and/or criminal remedies allowed by law to protect the District Seal, District Logo, and District Insignia from improper or illegal use.

**SECTION 7: ENFORCEMENT OFFICER**

The District’s General Manager is hereby declared and appointed as the enforcement officer of this Ordinance, and shall be empowered to take such other actions as authorized herein, or as may otherwise be authorized by the District’s Board of Directors or be reasonably necessary, for enforcement of the Ordinance.

**SECTION 11: CONFLICTING PROVISIONS**

If any provision of this Ordinance is in conflict with any applicable federal or state law or regulation, the federal or state law or regulation shall govern. If provisions of this Ordinance are in conflict with each other, other provisions of the District’s regulations or policies, or any other resolution or ordinance of the District, the more restrictive provisions shall control.

**SECTION 12: SEVERABILITY**

If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decisions shall not affect the validity of the remaining portions of this Ordinance.

**SECTION 13: PUBLICATION AND POSTING**

The Secretary of the Board is hereby directed to cause a summary of this Ordinance to be published at least five (5) days prior to the date of adoption hereof in a newspaper of general circulation printed and a copy of the full text must be posted at the District office at least five (5) days prior to the meeting. The full text of this Ordinance must be published within ten (10) days after adoption with the names of the directors voting for and against the adoption, and must likewise be posted at the District office.

**SECTION 14: EFFECTIVE DATE**

This Ordinance shall take effect and be in force thirty (30) days after its passage and the District Clerk of the Phelan Piñon Hills Community Services District is hereby authorized to use summary publication procedures pursuant to Government Code Section 36933 utilizing a newspaper of general circulation published in the District.

**APPROVED AND ADOPTED** this \_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
President of the Phelan Piñon Hills  
Community Services District and  
of the Board of Directors thereof.



EXHIBIT A



EXHIBIT B-1



EXHIBIT B-2



# Agenda Item 6f

Update on the Proposed Civic Center & Phelan Park Expansion Projects & Approval of Payment to California Department of Fish and Wildlife for Incidental Take Permit

## MEMORANDUM

**DATE:** December 7, 2022

**TO:** Board of Directors

**FROM:** Don Bartz, General Manager  
By: Kim Sevy, HR & Solid Waste Manager/District Clerk

**SUBJECT:** Update on the Proposed Civic Center & Phelan Park Expansion Projects & Approval of Payment to California Department of Fish and Wildlife for Incidental Take Permit

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### STAFF RECOMMENDATION

For the Board to approve payment in the amount of \$34,585.25 to the California Department of Fish and Wildlife for the Incidental Take Permit.

### BACKGROUND

RCA prepared the incidental take permit application and it had been submitted to the state's portal for review. Before review can take place, payment is required.

Staff will update the Board on the Proposed Civic Center and Phelan Park Expansion Project.

### FISCAL IMPACT

None

### ATTACHMENT(S)

Invoice with Payment Instructions





## INVOICE

Client: Phelan Pinon Hills Community Services District  
Project: California Endangered Species Act Incidental Take Permit  
Application for the Phelan Community Park Expansion  
EPIMS ID #34747  
Invoice Date: November 29, 2022

---

| Terms: Due Upon Receipt | Hours | Rate | Total |
|-------------------------|-------|------|-------|
|-------------------------|-------|------|-------|

---

Task 1: Background data review

Task 2: Conduct Impact Analysis.

Task 3: Prepare ITP application documentation  
for submittal to California Department of Fish and Wildlife

---

|                     |             |
|---------------------|-------------|
| ITP APPLICATION FEE | \$34,585.25 |
|---------------------|-------------|

Terms: Full payment must be made to California Department of Fish and Wildlife  
Before the Incidental Take Permit review can begin.

**Mail payment to:**

California Department of Fish and Wildlife  
Region 6  
3602 Inland Empire Blvd., Suite C-220  
Ontario, CA 91764

**BE SURE AND PUT THE EPIMS ID # 34747 ON THE CHECK**

HDFile: INV#936

# Agenda Item 7

Committee Reports/Comments

## LEGISLATIVE COMMITTEE MEETING MINUTES

November 10, 2022  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

**Board Members Present:** Deborah Philips, Chair/Vice President  
Kathy Hoffman, Director

**Board Members Absent:** None

**Staff Present:** Kim Ward, HR & Solid Waste Manager/District Clerk

### Call to Order

Vice President Philips called the meeting to order at 3:00 p.m.

### Roll Call

All Committee Members were present at Roll Call.

#### 1) Approval of Agenda

Director Hoffman moved to approve the Agenda. Vice President Philips seconded the motion. Motion passed unanimously.

#### 2) Public Comment – None

#### 3) Approval of Minutes

Director Hoffman moved to approve the Minutes. Vice President Philips seconded the motion. Motion passed unanimously.

#### 4) Update from Representatives

- **State Assembly**

Kassie Vickers, Field Representative for Assemblyman Smitty Smith, noted this will be their last meeting and thanked everyone. The Assembly is out of session. She wished everyone a happy Veterans Day.

- **County Supervisor**

Sam Shoup, Field Representative for Supervisor Cook, noted Measure D is going to pass. He provided an update on the Phelan Road extension project that widens the road from Hwy 138 to Main Street.

- **Congress**

Hayden Bartz, Field Representative for Congressman Obernolte, noted federal overspending, high gas prices, illegal marijuana grows, and the SAFE Veterans Act.

#### 5) Update on Elections Results

The District election is too close to call at this point but there will be at least one new director.

6) **Staff Reports/Committee Comments**

Nothing further at this time.

7) **Review of Action Items**

a) **Prior Meeting** – None

b) **Current Meeting** – None

8) **Set Agenda for Next Meeting** – February 9, 2023

9) **Adjournment**

With no further business before the Committee, the meeting adjourned at 3:13 p.m.

Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)

# Agenda Item 8

Staff & General Manager's Report



# Phelan Piñon Hills Community Services District

4176 Warbler Road - PO Box 2940449 - Phelan, CA 92329-4049 - (760) 868-1212 - Fax (760) 868-2323

## Assistant General Manager / CFO's Report

October 2022

### FINANCIAL DATA:

| Enterprise Fund (Water Operations)      |                     |                     |                       |                   |
|---|---------------------|---------------------|-----------------------|-------------------|
|   | October             | YTD                 | Total Budget          | % of Total Budget |
| Operational Revenue                     | \$640,629.20        | \$2,851,698.05      | \$8,287,548.92        | 34%               |
| Operational Expenses                    | \$609,010.51        | \$2,743,084.99      | \$8,329,076.79        | 33%               |
| <b>Net Income (Loss)</b>                | <b>\$31,618.69</b>  | <b>\$108,613.06</b> | <b>-\$41,527.87</b>   | <b>-262%</b>      |
| Non-Operational Revenue                 | \$197,138.15        | \$715,980.13        | \$1,763,046.40        | 41%               |
| Non-Operational Expenses                | \$0.00              | \$38,941.27         | \$974,919.08          | 4%                |
| <b>Net Income (Loss)</b>                | <b>\$197,138.15</b> | <b>\$677,038.86</b> | <b>\$788,127.32</b>   | <b>86%</b>        |
| Total Revenue                           | \$837,767.35        | \$3,567,678.18      | \$10,050,595.32       | 35%               |
| Total Expense                           | \$609,010.51        | \$2,782,026.26      | \$9,303,995.87        | 30%               |
| <b>Total Net Income (Loss)</b>          | <b>\$228,756.84</b> | <b>\$785,651.92</b> | <b>\$746,599.45</b>   | <b>105%</b>       |
| <b>Capital Outlay/Principal Pmts/C6</b> |                     | <b>\$991,311.49</b> | <b>\$4,642,476.34</b> |                   |

| Government Funds (Parks, Street Lighting, Solid Waste & Recycling) |                    |                     |                       |                   |
|--|--------------------|---------------------|-----------------------|-------------------|
|  | October            | YTD                 | Total Budget          | % of Total Budget |
| Operational Revenue  | \$120,116.20       | \$254,804.28        | \$531,667.30          | 48%               |
| Operational Expenses   | \$83,163.40        | \$270,295.71        | \$916,645.95          | 29%               |
| <b>Net Income (Loss)</b>   | <b>\$36,952.80</b> | <b>-\$15,491.43</b> | <b>-\$384,978.65</b>  | <b>4%</b>         |
| Non-Operational Revenue  | \$33,204.51        | \$33,215.28         | \$1,528,448.08        | 2%                |
| Non-Operational Expenses   | \$0.00             | \$0.00              | \$159,510.88          | 0%                |
| <b>Net Income (Loss)</b>   | <b>\$33,204.51</b> | <b>\$33,215.28</b>  | <b>\$1,368,937.20</b> | <b>2%</b>         |
| Total Revenue  | \$153,320.71       | \$288,019.56        | \$2,060,115.38        | 14%               |
| Total Expense  | \$83,163.40        | \$270,295.71        | \$1,076,156.83        | 25%               |
| <b>Total Net Income (Loss)</b>                                     | <b>\$70,157.31</b> | <b>\$17,723.85</b>  | <b>\$983,958.55</b>   | <b>2%</b>         |

| GOVERNMENT FUNDS:              | General           | Parks and Rec      | Street Lighting  | Property Tax     | Solid Waste      | Total            |
|--------------------------------|-------------------|--------------------|------------------|------------------|------------------|------------------|
| Revenue YTD                    | 143,162.41        | 24,619.13          | 80.07            | 11,965.19        | 108,192.76       | 288,019.56       |
| Expense TYD                    | 1,916.74          | 224,588.21         | 7,357.57         | 0.00             | 36,433.19        | 270,295.71       |
| <b>Total Net Income (Loss)</b> | <b>141,245.67</b> | <b>-199,969.08</b> | <b>-7,277.50</b> | <b>11,965.19</b> | <b>71,759.57</b> | <b>17,723.85</b> |

|                | Enterprise      | Government     | Total           |
|----------------|-----------------|----------------|-----------------|
| Cash Available | \$823,363.73    | \$7,676,698.10 | \$8,500,061.83  |
| Cash Reserves  | \$11,205,033.30 | \$632,780.00   | \$11,837,813.30 |
| Total Cash     | \$12,028,397.03 | \$8,309,478.10 | \$20,337,875.13 |

**ADMINISTRATIVE DATA:**                      October      2022

| <b>Water Consumption (HCF):</b> |         | July    | August  | September | October |
|---------------------------------|---------|---------|---------|-----------|---------|
| 2022                            | 118,854 | 131,055 | 98,969  | 93,012    |         |
| 2021                            | 144,605 | 153,959 | 126,601 | 92,468    |         |
| 2020                            | 125,663 | 155,787 | 119,872 | 105,801   |         |

| <b>Meters In Ground:</b> |  | July | August | September | October |
|--------------------------|--|------|--------|-----------|---------|
|                          |  | 7193 | 7201   | 7212      | 7216    |

| <b>Meter Permits Issued:</b> |  | July | August | September | October |
|------------------------------|--|------|--------|-----------|---------|
|                              |  | 4    | 13     | 7         | 6       |

| <b>Lock-offs:</b> |  | July | August | September | October |
|-------------------|--|------|--------|-----------|---------|
|                   |  | 55   | 49     | 74        | 71      |

| <b>Customer Service A/R Activities</b> | October<br>Quantity |                | October<br>\$ Received |                |
|--|---------------------|----------------|------------------------|----------------|
| <b>Payments</b>                        |                     |                |                        |                |
| Cash                                   | 499                 | 8.87%          | \$75,537.56            | 8.72%          |
| Check                                  | 930                 | 16.54%         | \$281,468.43           | 32.48%         |
| Credit Card (counter)                  | 168                 | 2.99%          | \$29,002.38            | 3.35%          |
| Mail (checks)                          | 1,125               | 20.01%         | \$139,473.00           | 16.09%         |
| Online (credit card)                   | 2,901               | 51.59%         | \$341,115.78           | 39.36%         |
| <b>TOTAL</b>                           | <u>5,623</u>        | <u>100.00%</u> | <u>\$866,597.15</u>    | <u>100.00%</u> |

| <b>Payments Received and Processed</b>    | October<br>Quantity | Enterprise         | Government     |
|---|---------------------|--------------------|----------------|
| Water                                     | 5,583               | 5,583              |                |
| Gvmt (Rentals, Classes, Franchise fee, et | 40                  |                    | 40             |
|   | <u>5,623</u>        | <u>5,583</u> 99.3% | <u>40</u> 0.7% |

24

| <b>Customer Service Other Activities</b> | October<br>Quantity | Enterprise   | Government |
|--|---------------------|--------------|------------|
| Service Orders Processed                 | 408                 | 408          |            |
| Assisted Customers at Counter            | 1,597               | 1,557 97.5%  | 40 2.5%    |
|  | <u>2,005</u>        | <u>1,965</u> | <u>40</u>  |

**Phelan Pinon Hills Community Services District**  
**Engineering Manager's Report**  
**December 7, 2022**

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***Alternative Energy - 1.16 MW Solar Photovoltaic***

SunPower Corporation has entered into an equity purchase agreement TotalEnergies Renewables USA, LLC. TotalEnergies. During the transition the agreement will ensure ongoing performance under each Agreement in compliance with its terms. For the district, this is the Performance Guarantee Agreement. Screw drives failed on two sections of the solar site. An order for the replacement screws have been placed. Data will be collected in the coming weeks for reporting.

2021 registered 2,639 MWh (2,638,614 kWh)

2020 registered 2,658 MWh (2,657,613 kWh)

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***Geographic Information System (GIS)***

The district has migrated its mail exchange server to a hybrid cloud management with Azure Active Directory through Microsoft Office 365 portal. Active IT, the District's IT, is currently working with Microsoft to complete the migration. Staff will utilize Microsoft SharePoint platform providing a host of features and infrastructure to share, store, access, and organize information from any device.

Staff is in the process of updating drone imagery of all of it facilities with current photos of all booster stations. Staff has completed a draft reporting portal for solid waste. This will be reviewed internally and possibly expand the portal to CR&R.

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***Pressure Zone 6 Improvements***

The district continues to look at ways to improve system pressures. 2020 Water Master Plan (WMP) validated improving pressure at the west end of Maria Road in pressure zone (PZ) 6 with expanding PZ 7 with 1,300 lineal feet of 8-inch pipeline on Pinon Hills Road, between Nielson Road and Maria Road. Connections in PZ6 would see the increase in pressure. District staff has prepared design drawings for this project. The purchase of the material will be brought to the Board for approval in the Fall of 2022.

The second location is on Mescalero Road, between Quail Road and Snowline Road, with 740 LF of proposed 6-inch water pipeline. Design plans for Mescalero Road were also prepared by District staff. The installation is proposed to be constructed by field staff.

Staff recently performed field testing in respect to Tank 6A capacity. Tank level was brought down to 10 feet from 23 feet over a 24-hour period resulting no immediate concerns of pressure therefore removing the need to expand the PZ at the second location.

The WMP proposes increasing capacity at Tank site 6A with an additional 2.2 MG capacity tank. Preliminary layout proposes a tank between Sheep Creek's tank and the existing District's 0.42 MG.



Tank 6A primarily serve PZ6. CIP table identifies project tentatively for 2025-2026 budget year for \$3.6 million.

***Civic Center / Community Center and Future Phelan Park Expansion (nothing new to report)***

Phase 1 – (APN 3066-261-10) Civic Center

Phase 2 – Phelan Community Park [event plaza, splash pad, multi-use field (soccer), restrooms, concession, playground, native garden, community garden, and tennis court]

Phase 3 – Phelan Community Park [equestrian, multi-use (baseball), skate park, pump track]

Geotechnical report for the 14-acre property has been approved with conditions. Hydrology study has been approved with minor corrections. The existing electrical switch gear, which serves the district office, is proposed to be upgraded from an 800-amp to 4000-amp service. The transformer will also serve the proposed Civic Center, the future Community Building and Phelan Park expansion and is currently in design with Edison planner. Staff met with the Edison planner to finalize the phasing design for the project.

The 3<sup>rd</sup> submittal for the Street design plans for the Civic Center project were submitted to the County for final approval. Pending is the approval of the revised CUP for Phase 1. This would require a formal submittal for Phase 2 and 3. Phase 1 grading would impact the parcels of the future park expansion. This has been challenging for the County to approve the revision of the CUP for the Civic Center that also includes CEQA. Therefore, an application for the park expansion is required. The environmental documents have been sent to and received by the State Clearinghouse on October 5<sup>th</sup> for a 30-day review. Adjacent property owners have been noticed.

Fish and Game Commission proposed consideration of a Conservation Plan for the Joshua tree. The Commission met on October 12<sup>th</sup>. This meeting was set aside to hear from the Native American Tribes. No action was taken. The next meeting is scheduled for February 2023 to consider listing the Western Joshua Tree as an endangered species.

The species remains a candidate and protected under the California Endangered Species Act (CESA) during this period. Incidental Take Permits (ITP's) are not on hold and can be issued when approved. ITP will be involved in the Phase 2 and 3 (Phelan Park expansion). We will continue to move forward with approvals and permitting for Phase 1 of the project without an ITP but instead to protect the Joshua trees during grading. The draft ITP for Phase 2 and 3 has been reviewed by staff. The final ITP has been uploaded to the State site. An application fee of \$34,000 is due. Staff is waiting for an invoice from the State to then bring forward to the Board for approval.

Comments from Van Dam were received for the ingress/egress and grading easements for APN 3066-251-05 and -06. Staff is waiting for Van Dam's response or potentially signed and notarized easement documents. Easements are required to abandon Sahara Road. Written permission was conditioned to proceed with the abandonment process with the County of San Bernardino.

### ***Future Well No. 15 and 16***

The Board adopted CEQA for Well No. 15 and 16. The Board also approved the contract with Southwest Drilling Inc. for well no. 15. Start of work is scheduled for mid-November 2022. Surveyor is scheduled for staking of property and proposed well.

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### ***Water Mainline Extension Projects (nothing new to report)***

#### ***Pinon Road - to serve APN 3067-111-21***

Proposed 353 Linear Feet of 8-inch PVC water pipeline, located on Pinon Road west from Ponderosa Road. Plans prepared by TRLS Engineering for Joel Jacoby. Second plan check completed. Pending pre-construction meeting.

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#### ***Joshua St. - to serve APN 3038-131-08 (nothing new to report)***

Proposed 665 Linear Feet of 8-inch PVC water pipeline, located on Joshua Street east of Caughlin Road. Owner: Donovan Homes. Plans prepared by TRLS Engineering. Second plan check completed on April 27, 2021. Pending County Fire Department approval.

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#### ***Coyote Road - to serve APN 3068-621-06***

Proposed 320 linear feet of 8-inch PVC water pipeline, from Yucatan Road east 320. Plans prepared by Merrell-Johnson Companies. First plan check submitted on September 19, 2022. Comments were addressed and a 2<sup>nd</sup> plan check is in progress.

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#### ***Schlitz Road - to serve APN 3101-571-02 (nothing new to report)***

Proposed 320 Linear Feet of 8-inch PVC water pipeline, located on Schlitz Road from Palmdale Road south 320 feet. Owner: So. Cal Services. Plans were prepared by TRLS Engineering. Second plan check complete. Pending County Fire Department approval.

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#### ***Salerno Road - to serve APN 3101-431-08 (nothing new to report)***

Proposed 950 Linear Feet of 8-inch PVC water pipeline, located on Salerno Road from Bambi Court west to 350 west of Johnson Road. Plans prepared by Merrell Johnson Companies Owner: Perez / Valdillez. First plan check completed March 30, 2021

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#### ***Acanthus Street - to serve APN 3066-681-13 (nothing new to report)***

Proposed 300 Linear Feet of 8-inch PVC water pipeline, located on Acanthus Street south from McAllister Road for Arturo Mata. Plans were prepared by Ludwig Engineering and approved in July of 2018. 2<sup>nd</sup> plan check completed April 14, 2021

***Sequoia Road - to serve APN 3069-331-10 (nothing new to report)***

Proposed 340 Linear Feet of 8-inch PVC water pipeline, located on Sequoia Road east of Johnson Road. Owner: ZAB LLC, Luis Benites. Plans were prepared by Capstone Engineering Inc. Plans approved. Pending pre-construction meeting.

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***Smoke Tree Road - to serve APN 3070-631-03 (nothing new to report)***

Proposed 740 Linear Feet of 8-inch PVC water pipeline, located on Smoke Tree Road east of Beaver Road. Plans prepared by Rodriguez Brothers Engineering for Maria Sandoval. First plan check completed (June 8, 2022)

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***Beekley Road - to serve APN 3100-551-13 (nothing new to report)***

Proposed 300 Linear Feet of 8-inch PVC water pipeline, located on Beekley Road north from Begonia Road. Plans prepared by TRLS Engineering. Final check complete on June 6, 2018. Pending County Fire Department approval.

***San Bernardino County Public Works Projects***

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***Phelan Road Intersection Improvements***

The San Bernardino County Public Works Department began work early September. Completion date December 16, 2022. The intersection widening for left and right turn lanes along Phelan Road areas are as listed:

Sonora Road  
Tumbleweed Road  
Sunny Vista Road  
& Arrowhead Road

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***Phelan Road Widening Project***

Work to include mill/overlay, leveling course, isolated areas of full depth reconstruction and the installation of a traffic signal at Clovis Road. Improvements from State Highway 138 to Los Banos Road. Work is tentatively scheduled for July 2023. This is phase 1 of 2.

Phase 2 will include road widening, from 2 lanes to 5 lanes, including drainage improvements, and the realignment of intersection Highway 138 and Phelan Road.

The tentative schedule is as follows:

- Project Approval/Environmental Document: Spring 2024
- Final Plans & Right of Ways Acquisitions: Fall 2025
- Construction: Spring 2026

# Agenda Item 9

Director Reports

# Agenda Item 10

Correspondence/Information



# **Kiwanis** TRI-COMMUNITY

## **Foundation**

**Phelan - Pinon Hills - Wrightwood**

**P.O. Box 720390 Pinon Hills, CA 92372**

**November 22, 2022**

**PPCSD**

**4176 Warbler Rd**

**Phelan, CA 92371**

**Dear Friends,**

**On behalf of, The Kiwanis of the Tri-Community Foundation, The Heritage School Builders Club and our local Veterans, thank you for your generous support of the Veteran's dinner held November 8, 2022, at Serrano High School.**

**It was a great success and felt so good to be inside again after two years of a drive-through event! Our students benefited a great deal serving and talking to our Veterans which is one of the best parts of this event.**



**We could not do this without your help!**

**Sincerely,**

**Kiwanis of the Tri-Community Foundation**

**501 (C) (3) 83-2427002**

October 18, 2022

Mr. Mark Roberts  
Director  
Phelan Pinon Hills Community Services District  
Post Office Box 294049  
Phelan, California 92329-4049

**Re: No Paid Workers' Compensation Claims in 2021-22**

Dear Mr. Roberts,

This letter is to formally acknowledge the dedicated efforts of the Phelan Pinon Hills Community Services District's Governing Body, management and staff towards proactive loss prevention and workplace safety. Your agency's efforts have resulted in no "paid" workers' compensation claims for program year 2021-22. A "paid" claim for the purposes of this recognition represents the first payment on an open claim during the prior program year. This is a great accomplishment!

In addition to this annual recognition, members with no "paid" claims during 2021-22 earned one credit incentive point (CIP) thereby reducing their annual contribution amount. Also, members without claims receive a lower "experience modification factor" (EMOD), which also reduces their annual contribution amount.

As SDRMA is dedicated to serving its members and preventing claims, we would appreciate your agency taking a moment and sharing with us what made your District successful in preventing work-related injuries. Our goal is to incorporate your successful ideas and suggestions into our loss prevention programs to benefit all members of SDRMA. Please forward any ideas or suggestions to us at [memberplus@sdrma.org](mailto:memberplus@sdrma.org).

On behalf of the SDRMA Board of Directors and staff, it is my privilege to congratulate the Governing Body, management, and staff for their commitment to proactive loss prevention and safety in the workplace.

Sincerely,  
Special District Risk Management Authority



Mike Scheafer, President  
Board of Directors

October 18, 2022

Mr. Mark Roberts  
Director  
Phelan Pinon Hills Community Services District  
Post Office Box 294049  
Phelan, California 92329-4049

**Re: No Paid Property/Liability Claims in 2021-22**

Dear Mr. Roberts,

This letter is to formally acknowledge the dedicated efforts of the Phelan Pinon Hills Community Services District's Governing Body, management, and staff towards proactive risk management and loss prevention training. Your agency's efforts have resulted in no "paid" property/liability claims for program year 2021-22. A "paid" claim for the purposes of this recognition represents the first payment on an open claim during the prior program year and excludes property claims. This is a great accomplishment!

In addition to this annual recognition, members with no "paid" claims during 2021-22 earned one credit incentive point (CIP), thereby reducing their annual contribution amount.

As SDRMA is dedicated to serving its members and preventing claims, we would appreciate your agency taking a moment and sharing with us what made your District successful in preventing property/liability losses. Our goal is to incorporate your successful ideas and suggestions into our loss prevention programs to benefit all members of SDRMA. Please forward any comments or suggestions to us at [memberplus@sdrma.org](mailto:memberplus@sdrma.org).

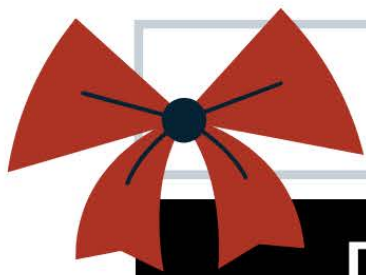
On behalf of the SDRMA Board of Directors and staff, it is my honor to congratulate the Governing Body, management, and staff for their commitment to proactive risk management and loss prevention training.

Sincerely,  
Special District Risk Management Authority



Mike Scheafer, President  
Board of Directors





# BILLING SCHEDULE

## DECEMBER 2022

### December 1

- Bills mailed for **November 2022** charges

### December 13

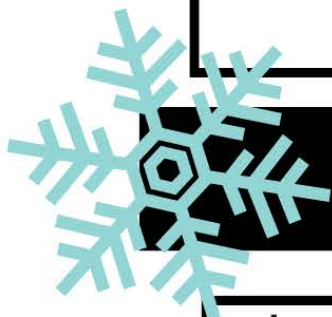
- Payment must be received by 5:00 p. to avoid disconnection for **October 2022** bill

### December 14

-Disconnection date for **October 2022** bill

### December 21

-Payment must be received by 5:00 p.m. to avoid penalty for **December 2022** bill



## JANUARY 2023

### January 1

- Bills mailed for **December 2022** charges

### January 17

- Payment must be received by 5:00 p.m. to avoid disconnection for **November 2022** bill

### January 18

-Disconnection date for **November 2022** bill

### January 23

- Payment must be received by 5:00 p.m. to avoid penalty for **January 2023** bill



## FEBRUARY 2023

### February 1

- Bills mailed for **January 2023** charges

### February 13

- Payment must be received by 5:00 p.m. to avoid disconnection for **December 2022** bill

### February 14

-Disconnection date for **December 2022** bill

### February 21

- Payment must be received by 5:00 p.m. to avoid penalty for **February 2023** bill

### Holiday Closure

Christmas Eve & Christmas Day Observance- Friday & Monday December 23 & 26, 2022

New Year's Day Observance- Monday January 2, 2023

Martin Luther King Jr Day- Monday January 16, 2023

President's Day- Monday February 20, 2023



# PROTECT YOUR PIPES

*This Winter*



## PREVENT FROZEN PIPES

- **Wrap Your Pipes** - Check around your home for areas where water supply lines are located and are in unheated areas. Look in crawl spaces, attics, garages, and under kitchen and bathroom cabinets. Both hot and cold water pipes in these areas should be insulated.
- **Let Water Drip** - When the weather is very cold outside (such as at night), let the cold water drip from the faucet served by exposed pipes. Make sure to capture this water in a bucket for use elsewhere! Running water through the pipe - even at a trickle - helps prevent pipes from freezing.
- **Leave the Heat On** - If you will be going away during cold weather, leave the heat on in your home, set to a temperature no lower than 55 degrees fahrenheit.

## TO THAW FROZEN PIPES

- **When in Doubt** - If you turn on a faucet and only a trickle comes out, suspect a frozen pipe. Locate the suspected frozen area of the water pipe. Likely places include pipes running against exterior walls or where your water service enters your home through the foundation.
- **Let Water Run** - Keep the faucet open. As you treat the frozen pipe and the frozen area begins to melt, water will begin to flow through the frozen area.
- **Warm it Up** - Apply heat to the section of pipe using an electric heating pad wrapped around the pipe, an electric hair dryer, a portable space heater (kept away from flammable materials), or wrapping pipes with towels soaked in hot water. Apply heat until full water pressure is restored.
- **Do NOT use a blowtorch, kerosene or propane heater, charcoal stove, or other open flame device.**
- **Check it Out** - Check all other faucets in your home to find out if you have additional frozen pipes. If one pipe freezes, other may freeze too.
- **Call for Help** - If you are unable to locate the frozen area or have other problems, call a licensed plumber.

FOR MORE INFORMATION AND OTHER USEFUL TIPS, CHECK OUT OUR WEBSITE [WWW.PPHCS.D.ORG](http://WWW.PPHCS.D.ORG). OR FOLLOW US ON FACEBOOK AND INSTAGRAM!



CONSERVATION  
IT'S OUR WAY OF LIFE

Kids

# Christmas Baking Class

Saturday, December 10

10AM - 12 PM

Phelan Community Center

4128 Warbler Road

Phelan

RSVP Required: [www.pphcsd.org/events](http://www.pphcsd.org/events)



Join us in making  
Christmas sugar  
cookies and hot  
chocolate!

4176 Warbler Rd.  
Phelan, CA  
[www.pphcsd.org](http://www.pphcsd.org)  
760-868-1212





# Bobsleds *and* brushes

## CHRISTMAS PAINTING CLASS



DECEMBER 17, 2022

9 AM AGES 5 - 12 | 11 AM AGES 13+



MAKE A BEAUTIFUL CHRISTMAS PAINTING WITH US!

RSVP REQUIRED : [WWW.PPHCSD.ORG/EVENTS](http://WWW.PPHCSD.ORG/EVENTS)

PHELAN SENIOR CENTER

4128 WARBLER RD, PHELAN



[WWW.PPHCSD.ORG](http://WWW.PPHCSD.ORG)  
760-868-1212



Go Play  
at the Park

Phelan Piñon Hills CSD Parks and Recreation



2ND ANNUAL

# *Christmas Tree* **LIGHTING**

*And Visit from Santa Claus*

2ND OF DECEMBER | 6 O'CLOCK PM

PHELAN COMMUNITY PARK | 4176 WARBLER RD, PHELAN, CA

PRESENTED BY PHELAN PINON HILLS CSD

PARKS AND RECREATION DEPARTMENT

*Hot Chocolate and Candy Canes to Be Served*



# Agenda Item 11

Review of Action Items

# Agenda Item 12

Set Agenda for Next Meeting