

**REGULAR BOARD MEETING MINUTES**

February 25, 2026 – 5:00 p.m.  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

**Board Members Present:** Rebecca Kujawa, President  
Jeanna Mills, Vice President  
Chuck Hays, Director  
Deborah Philips, Director  
Greg Snyder, Director

**Board Members Absent:** None

**Staff Present:** Don Bartz, General Manager  
George Cardenas, Asst. General Manager/Engineering Manager  
Sean Wright, Water Operations Manager  
Jennifer Oakes, Board Clerk/Parks Manager  
Chris Cummings, Water Operations Asst. Manager

**District Counsel:** Wes Miliband, General Counsel

**REGULAR BOARD MEETING – 5:00 P.M.**

**Call to Order**

President Kujawa called the meeting to order at 5:00 p.m. and the Pledge of Allegiance was conducted.

**Roll Call**

All Directors were present at roll call.

**1) Approval of Agenda**

Director Philips moved to approve the Agenda. Vice President Mills seconded the motion. Motion carried 5-0.

**2) Public Comment**

**a) General Public**

- Sunset Little League Board Member Taylor Long provided comments regarding the negative impact of the Civic Center construction on parking at Phelan Elementary.

- Sunset Little League Board Member Brockman Roberts provided additional comments regarding the negative impact of the Civic Center construction on parking and its potential long-term impacts on the league.

b) **Community Reports** – None

3) **Consent Items**

President Kujawa moved to approve the Consent Items. Director Snyder seconded the motion. Motion carried 5-0.

4) **Matters Removed from Consent Items**

5) **Presentations/Appointments**

- *Presentation Regarding Proposed Satellite Leak Detection Project by Jennifer Oakes, Board Clerk/Parks Manager*

6) **Continued/New Agenda Items**

a) **Discussion and Possible Adoption of Resolution 2026-05: Accepting Grant Funding from the United States Bureau of Reclamation and Authorizing Execution of Grant Agreement and Implementation of System-Wide Satellite Leak Detection Project**

*Staff Recommendation: Staff recommends that the Board of Directors adopt the attached Resolution 2026-05 accepting grant funding from the United States Bureau of Reclamation under Funding Opportunity Number R25AS00022*

Director Philips moved to adopt Resolution 2026-05: Accepting Grant Funding from USBR and Authorizing Execution of Grant Agreement and Implementation of System-Wide Leak Detection Project. Director Hays seconded the motion. Motion carried 5-0.

b) **Update on District Projects**

Mr. Cardenas provided an update on the current Phelan Park Enhancement, Future Phelan Park Expansion, and current Civic Center and Emergency Operations Center.

Mr. Wright provided an update on the repairs to the mains damaged by the storms in December 2025 as well as an update on construction of Well 16 and Well 18.

No action taken; not an action item.

7) **Committee Reports/Comments**

a) **Engineering Committee (Standing)** – No report provided as the committee meets 2/26/26.

b) **Finance Committee (Standing)** – Nothing to report as the committee has not met.

- c) **Legislative Committee (Standing)** – Nothing to report as the committee meets next month.
- d) **Parks, Recreation & Street Lighting Committee (Standing)** – Nothing additional to report.
- e) **Waste & Recycling Committee (Standing)** – Nothing to report as the committee meets in March.

**8) Staff and General Manager's Report**

Nothing further to report.

**9) Reports**

**a) Director's Report**

**Hays** – Nothing to report.

**Mills** – Nothing to report.

**Philips** – Attended the ASBCSD dinner where the topic of AI was discussed.

**Snyder** – Also attended the ASBCSD dinner. Commented that the topics, including AI were well chosen.

b) **President's Report** – Also attended the ASBCSD dinner. Had nothing further to add to the comments already provided.

10) **Correspondence/Information** – The items in the packet were noted.

**11) Review of Action Items**

- a) **Prior Meeting Action Items** – None
- b) **Current Meeting Action Items** – None

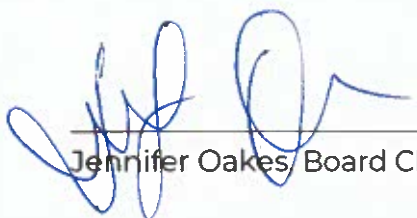
**12) Set Agenda for Next Meeting**

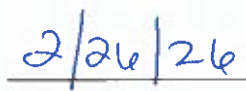
- March 11, 2026 - It was noted that there were no items scheduled for the next regular meeting. President Kujawa concurred that the meeting should be canceled.

**15) Adjournment**

With no further business before the Board, the meeting was adjourned at 5:43 p.m.

Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)

  
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Jennifer Oakes, Board Clerk

  
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Date

