



**Phelan Piñon Hills Community Services District  
Phelan, California**

**Comprehensive Annual Financial Report**

**For the Fiscal Year Ended**

**June 30, 2018**



**4176 Warbler Road | Phelan, CA**



**Phelan Piñon Hills Community Services District  
Phelan, California**

**Comprehensive Annual Financial Report**

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**June 30, 2018**

Prepared by:

*Lori Lowrance, Administrative Services Manager*

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# **Introductory Section**





October 3, 2018

The Board of Directors of the  
Phelan Piñon Hills Community Services District  
Phelan, California

It is our pleasure to submit the Comprehensive Annual Financial Report (CAFR) for the Phelan Piñon Hills Community Services District (District) for the fiscal year ended June 30, 2018. District staff, following guidelines set forth by the Governmental Accounting Standards Board (GASB), prepared this financial report. The District is ultimately responsible for both the accuracy of the data and the completeness and the fairness of presentation, including all disclosures in this financial report. We believe that the data presented is accurate in all material respects. This report is designed in a manner that we believe necessary to enhance your understanding of the District's financial position and activities.

State Law and Agency by-laws require the District to obtain an annual audit of its financial statements by an independent certified public accountant. The accounting firm of Fedak & Brown LLP has conducted the audit of the District's financial statements. Their unmodified Independent Auditor's Report appears in the Financial Section.

Generally Accepted Accounting Principles (GAAP) requires that management provide a narrative introduction, overview, and analysis to accompany the financial statements in the form of a Management's Discussion and Analysis (MD&A) section. This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The District's MD&A can be found immediately following the Independent Auditor's Report.

## **District Profile**

### *History*

In February 2008, the citizens of Phelan and Piñon Hills overwhelmingly voted to separate the Water, Parks and Recreation, and Street Lighting Districts from the County of San Bernardino and create a Community Services District. The Phelan Piñon Hills Community Service District was established through an election on February 5, 2008. With an 81% approval rating, the voters approved the formation of the District as a consolidation of three Special Districts, Zone-L70 Water, CSA-9 Phelan Parks and Street Lighting and CSA56-F1 Piñon Hills Parks. This consolidation enabled the communities to establish a form of self-governance while maintaining their individual rural integrity. The 128 square mile District is the largest Community Service District in San Bernardino County. In March 2008, the Phelan Piñon Hills Community Services District was formed (LAFCO Resolution 2994), with a five-member Board of Directors elected to govern the District.

## **District Profile, continued**

### ***History, continued***

Between March 2008 and June 30, 2008, during the early stages of the transition, the District continued to be operated and maintained by County of San Bernardino Special Districts. From July 1, 2008, through October 2008, the Directors outsourced the operations and maintenance of the District and began the recruitment process. In August, a General Manager was hired and in October through November 2008, the majority of the remaining staff was employed.

On November 16, 2011, LAFCO held a hearing on proposal 3167, and adopted resolution 3153 approving the activation of solid waste and recycling function and services for the District. On January 24, 2012, the Certificate of Completion was processed, formalizing the change in organization.

### ***Governance***

The District is governed by an elected, five-member Board of Directors who serve a four year term. Effective May 23, 2017, the election dates (and Directors terms) changed from odd years to even years as a result of SB415. County of San Bernardino Board of Supervisors voted to approve the change of election years in compliance with SB415 and in response to the District's resolution #2016-15. For the currently seated Board, three Directors were elected in November of 2013 and two Directors were elected in November of 2015. The Directors are elected to set the policies of the District and provide guidance and leadership to the management and staff of the District.

The Board of Directors' regularly scheduled meetings are on the first and third Wednesdays of each month at 6pm in the Phelan Community Center. Additionally, the Directors are assigned to at least two standing committees and some serve on ad hoc committees as needed. The committees have regularly scheduled monthly meetings for Engineering, Finances, Parks & Recreation, Legislative, and Solid Waste and Recycling. These meetings are open to the Public whom are encouraged to attend. Resolution 2014-04, Section 1.1 states: The Board shall govern the District. The Board shall establish policies, direction, procedures and oversight for the operation of the District. The Board shall provide for the implementation of those policies which is the responsibility of the District's General Manager.

The elected Board members delegate management responsibility of the day-to-day operations of the District to an appointed General Manager who, in turn, employs all employees at the District, including department managers and supervisors. As of June 30, 2018, the District employs twenty-three full-time, three part-time employees. The District combined two part-time positions for the coming year. The District's General Manager, General Counsel, and external Auditor report directly to the Board of Directors.

### ***District Services***

As outlined by San Bernardino County LAFCO 3167 Staff Report, the District provides the following within its service area:

**Water:** Supply water for any beneficial use as outlined in the Municipal Water District law of 1911 (commencing with Section 71000) of the Water Code.

**Park and Recreation:** Acquire, construct, improve, maintain and operate recreation facilities, including, but not limited to, parks and open space in the same manner as a recreation and park district formed pursuant to the Recreation and Park District Law (commencing with Section 5780) of the Public Resources Code.

**Street lighting:** Acquire, construct, improve, maintain, and operate street lighting and landscaping on public property, public right-of-way, and public easements.

**Solid Waste and Recycling:** Collect, transfer, and dispose of solid waste and provide solid waste handling service, including, but not limited to, source reduction, recycling, composting activities, pursuant to Division 30 (commencing with Section 40000), and consistent with Section 41821.2 of the Public Resources Code.

## **District Profile, continued**

### ***Water***

The primary component of the District is water service. Being efficient in every aspect is essential and will help in improving fiscal responsibility, as well as system integrity. Developing relationships with neighboring water companies, agencies, and resources will enable the community to be more responsible and efficient.

The District operates and maintains a considerable infrastructure in order to provide safe, good tasting water to over 6,800 service connections within an approximate 128 square mile service area. The water service area is almost entirely single-family residential which comprises approximately 99 percent of total water service connections.

The water infrastructure consists of 11 wells (approximately 1,000 feet deep) in six well fields, 35 reservoirs with a combined capacity of approximately 12,000,000 gallons, 4 de-sanding tanks, 24 booster stations, 63 booster pumps, and 32 pressure reducing stations in 11 pressure zones, with approximately 353 miles of pipeline ranging from 4-inch, to 16-inch, in diameter.

The District obtains its water supply from the local groundwater aquifer which is managed by Mojave Water Agency (MWA). If the District produces more than it's allowance of groundwater, the District may purchase replacement water from MWA, who replenishes the aquifer primarily with imported water from the State Water Project. As the District recently purchased additional water rights, it is unlikely the District will need to purchase water from MWA in the foreseeable future.

The District encourages water conservation and offers incentive programs in partnership with Alliance for Water Awareness and Conservation (AWAC), through the Mojave Water Agency, plus resource material to promote desert landscape. The District is also looking for ways to conserve watershed land that will help in the regeneration of the aquifer. The District is also focused on providing service now, and for future generations.

### ***Parks and Recreation***

The District operates and maintains community centers with senior centers and two parks. The District continues to expand and improve these facilities to promote use. The District partners with the seniors at the two facilities and throughout the District to create programs that are beneficial to the community at large. The District also partners with local sports organizations to create sports programs and activities in the community.

Parks and recreation are a vital component to any community. It not only adds beauty but provides safe areas for activities of individuals, families, and groups. As part of the District, there are two community centers. These centers are utilized for a wide range of activities and are available to the community for a small fee. The District currently offers several events and activities and continues to work on various recreation ideas for the community.

Adjacent to the centers are two parks that have picnic tables and playgrounds. They are available from morning until dusk. The District is looking to develop a large park facility that will have athletic fields, as well as standard park integrity. The District owns two vacant parcels for future park and recreation facilities: 55 acres on Johnson Road and 80 acres on Sheep Creek Road.

### ***Street lighting***

Street light service is primarily located in the business district of Phelan. The District also has some lights at strategic intersections to help in providing safety to the community. The District considers expansion of the street lighting to other intersections based upon a safety need, but the District does respect the San Bernardino County "Dark Sky" ordinance and encourages residents to do the same.

## **District Profile, continued**

### ***Solid Waste***

The District administers solid waste and recycling programs. The District is responsible for compliance with state and federal mandates regarding solid waste and recycling and coordinates various programs and provides a variety of solid waste and recycling events within the community. The District works closely with the contractual hauler, CR&R, to help accomplish these tasks.

### **Local Economy**

The District is located in Phelan, California, an unincorporated community within San Bernardino County. Over the past few years, San Bernardino County had witnessed a decrease in economic activity due to the down turn in property values. Recent activity within the region however, suggests a strengthening in home sale median prices and increased commercial activity.

### **Financial Planning**

Since the District's formation in 2008, the District has continued to look for cost saving measures and efficiencies. In spite of these efforts, over the past eight years, revenues have decreased and the cost of operating the District has continued to rise. Due to the reduction in property tax values within the District, property tax revenue decreased by over 40% between 2008 and 2012, primarily due to the number of vacant properties within the District. Water revenue decreased by 16% between 2009 and 2012. The cost of pumping water out of the ground, the District's only water source, increased by 18% in 2013, increased by another 14% in 2014, increased by 5% in 2015, and is expected to increase by another 5% in 2016 due to the Southern California Edison rate changes. These increases, along with the impacts of the conservation mandates, negated the rate increases that were adopted in 2013 and implemented each year thereafter, thus requiring a water rate study in 2015. The rate study outlined recommended rate changes, which the District adopted in January 2016. The cost of operations continue to rise, including costs of producing and delivering water, and providing clean, safe parks and community centers with programs and activities for the community.

The District continues to look for alternative ways to increase revenue and decrease expenses in an effort to minimize rate changes to customers. In 2012, the District purchased water rights which will result in a savings of reduced water rights fees. Even after repaying the \$7.5 million dollar loan, this purchase is estimated to save the District \$24 million dollars over the next thirty years. In 2016, the District installed a solar project that results in credits against the District's most costly (currently over \$940,000 per year) and uncontrollable expense: electricity. After loan repayment, the estimated savings due to the solar project are projected to be up to \$13 million dollars over thirty years. The combined results of these two measures are savings estimated to exceed \$37 million dollars over the next thirty years.

### ***Current Financial Plans***

In 2012, the District conducted the first water rate and fee study. The study was completed over a six month period with several public workshops held throughout the process to garner public involvement and input. On February 20, 2013, after exceeding notification and meeting requirements of Proposition 218 (now Articles XII C & D of the California Constitution), the Board held a public hearing on the proposed multi-year rate change and adopted the rate schedule.

In 2015, after state mandated orders were issued to address the drought conditions in the state and state water quality mandates necessitated the plan for a \$17 million dollar blending project, the District completed a second water rate study. The District again exceeded the requirements of Proposition 218 by notification of customers, holding workshops, and conducting public outreach meetings. In January 2016, rate changes were approved that include increased charges to recover the lost revenues and additional costs to the District resulting from the state mandated conservation programs as well as a surcharge to cover the costs to blend water in order to meet the state mandated water quality changes. The Board of

## **Financial Planning, continued**

### *Current Financial Plans, continued*

Directors reviews the approved rate changes each year to verify the necessity of the rate change, and to determine if the change can be reduced as a result of District efforts to lower expenses and obtain additional revenues to help mitigate the costs of operations.

The Chromium-6 mitigation project was implemented in response to requirements by the State of California which lowered the acceptable levels of Chromium-6 that can be detected in drinking water from 50 parts per billion (ppb) to 10 ppb. While the levels found in the District's water supply (at certain sources) remain significantly below the federal standards (100 ppb) and the former state standards (50 ppb), it slightly exceeded the state standards established on July 1, 2014 of 10 ppb. After significant review and consideration, it was determined that blending the District's water with water from a new source would meet the mandated water quality standards. The cost of the facilities that would enable blending was projected to be \$17 million dollars. The District was seeking grants and low interests loans to help reduce the impact to the customers. The District was in the process of implementing its compliance project when the State Water Resources Control Board reversed its ruling, changing the MCL back to 50 ppb. It is expected that the MCL will be reduced again, however the revised MCL is unknown at this time. The District spent approximately \$3.7 million dollars toward the compliance project prior to the reversal and will continue to collect the surcharge from customers for approximately four and one-half years, to recover the funds expended.

In 2015/2016, the District completed installation of a 1.16 megawatt solar project, which is projected to save the District in excess of \$13 million dollars over a thirty year period. The District receives credits for electricity produced from the solar project that to help offset the considerable electric costs.

### *Long-Term Financial Plans*

The District has developed a 10-year plan for facility repair, replacement, and additions. The additional facilities for the Enterprise Fund are projected based on the District's Water Master Plan as growth occurs. The repairs and replacements are based on estimated useful life of District facilities. This plan is a work in progress that is updated and reviewed by the Board of Directors each year.

### *District Strategic Plan*

The District developed and adopted its first District wide Strategic Plan in 2017/2018. The plan was developed by BHI Management Consulting. BHI had numerous meetings with the Board of Directors, management, staff, and the public, to bring forth a comprehensive plan that will help to focus development of the District. The plan is available on the District's web-site and is sited throughout this document in reference to goals and plans for the coming year.

## **Relevant Financial Policies and Controls**

Phelan Piñon Hills Community Services District financial policies include many of the District's financial management practices that are used by District staff as guidelines for operational and strategic decision making related to current and future financial matters. The purpose of establishing these policies is to set parameters in which the District can operate to best serve its constituents. Some policies are flexible when they are utilized by District staff as management tools to monitor the District's finances, while others are restrictive to emphasize accountability.

These policies are drafted as living documents to maintain their effectiveness in order to accommodate changes. District staff and Board Members review these policies periodically to accommodate minor changes to the existing policy or major changes in financial priorities as approved by the Board of Directors at its sole discretion.

## **Relevant Financial Policies and Controls, continued**

The District's primary financial policies encompass the following areas:

- Budget Policy
- Investment Policy
- Reserves Policy
- Revenue Policy
- Purchasing Policy

### ***Budget Policy - Resolution 2017-05***

The first budget policy was approved April 5, 2017. The Board's goal was to formally document the budget goals and practices. The budget policy addresses legal requirements, balanced budget definition and goals, periodic reporting requirements, and revenue, expense and capital expenditure assumption guidelines.

### ***Investment Policy (Resolution 2015-24)***

The investment policy provides guidelines for ensuring the safety of funds invested while maximizing investment interest income to the District. The policy and procedures are written to be in accordance with California Government Code Sections 53600 et seq. and 53635 et seq. The three principle investment factors of safety, liquidity, and yield are to be taken into consideration, in the specific order listed when making any and all investment decisions.

### ***Reserves Policy (Resolution 2016-04)***

The District reserves policy was established to protect the District's customers, taxpayers, investments in various assets and commitments under numerous financial, regulatory, and contractual obligations. The efficient management of these reserves, when combined with their appropriate fortification, add additional assurance that current levels of safety, service reliability, and quality will continue into the future.

Reserves are broken down into three areas, Operations, Property Plant and Equipment Replacement, and Disaster Response.

- Operating reserves has a goal of six months and no less than three months of operating expenses, based on the current budget, and includes a debt service reserve, as required by debt covenants.
- Property, Plant and Equipment (PPE) reserves have a goal of 25% to 50% of accumulated depreciation. This is to assure there is adequate funding available to make major repairs (extending the useful life of the asset), and replace PPE as is necessary.
- Disaster Response reserves has a goal of 10% to 20% of total assets (excluding Land and Water Rights). This is to help ensure that, in the event of disaster, the District will have the funds necessary to repair and/or replace assets that are damaged.

### ***Revenue Policy (Resolution 2016-07)***

The purpose of this policy is to establish the District's basic policies and procedures concerning revenues received by the District. The Policy shall include guidelines to design, maintain, and administer a revenue system that will assure a reliable, equitable, diversified, and sufficient revenue stream to support District services, in accordance with GAAP, and State and Federal laws.

Revenues received by the District shall be utilized in accordance with this policy. Revenue received for specific funds within the District shall be utilized for expenses and obligations incurred by that fund. Revenue received into the Governmental Fund will be distributed in accordance with the Budget and the policies and approved by the Board of Directors.

## **Relevant Financial Policies and Controls, continued**

### ***Purchasing Policy (2015-22)***

The purpose of the policy is to standardize the purchasing procedures of the District, thereby securing advantages of a uniform purchasing policy, saving the taxpayers money and increasing public confidence in the procedures for District purchasing; to promote the fair and equitable treatment of all customers and suppliers, and to set forth the duties and responsibilities of the General Manager and District staff. The purchasing policy is reviewed periodically and updated as deemed appropriate by the Board of Directors.

- Less than \$5,000            Managed by rules of procedures established by the General Manager
- \$5,000 – \$15,000        Requires three quotations and approval of the General Manager
- \$15,000 – \$25,000       Requires price quotations and informal or formal bids and approval of the General Manager
- Exceeding \$25,000        Requires Board approval

### ***Government Fund Balance Policy***

The District adopted fund balance policy based on the published Governmental Accounting Standards Board (GASB) Statement No. 54, which established accounting and financial reporting standards for all governments that report governmental funds. This statement divides the fund balance into five classifications: (1) non-spendable, (2) restricted, (3) committed, (4) assigned, and (5) unassigned.

### ***Internal Control***

District management is responsible for the establishment and maintenance of the internal control structure that ensures that the assets of the District are protected from loss, theft, or misuse. The internal control structure also ensures that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The District's internal control structure is designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived, and (2) the valuation of costs and benefits requires estimates and judgments by management.

### ***Budgetary Control***

The Board of Directors adopts the Phelan Piñon Hills Community Services District (District) annual budget, after public hearing(s), by June 30 of each year. The budget is in effect from July 1 of the current year to June 30 of the following year. The Board may modify the budget at any time with majority approval.

The General Manager is authorized to implement the programs as approved in the adopted budget. It is the responsibility of the General Manager to establish adequate controls to ensure expenditures do not exceed the approved budget. The Purchasing Policy provides the standards and approval levels by which purchases can be made. Additionally, rules of the procedures are established by the General Manager to ensure against abuse of public interest.

The Board reviews the budget verses actual revenues and expenses at committee level and financials are also presented to the Board on a monthly basis for consideration. Budget adjustments may be authorized by the Board of Directors.

### ***Accounting and Financial Practices***

The Districts accounting and budgetary records are maintained using an accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used, such as unbilled but utilized utility services recorded at year end.

## **Relevant Financial Policies and Controls, continued**

### ***Accounting and Financial Practices, continued***

The accounts of the District are organized on the basis of funds, each of which is considered a separate accounting entity with a self-balancing set of accounts established for the purpose of carrying out specific activities or attaining certain objectives in accordance with specific regulations, restrictions or limitations.

Funds are organized into two major categories: Governmental and Enterprise (or proprietary) categories:

Governmental Funds – General, Parks and Recreation, Street Lighting, and Solid Waste.

Enterprise Fund – Water

## **Major Initiatives by Department**

### ***Administration and Finance***

Administration and Finance is responsible for general administration and fiscal support to the Board, Management, Supervisors, and all departments within the District. These duties include complete financial and accounting support for all departments, providing great service to customers and staff, administrative duties to the Board, risk management, Human Resources, document management, public relations, facilities reservations, accounting, accounts payable, accounts receivable, payroll, debt service, water billing, and revenue collection.

### **Projects in Progress and/or Completed in 2017/2018:**

- Received CAFR Award from GFOA (Government Finance Officers Association)
- Received Budget Award from GFOA and CSMFO
- Maintained Transparency Certification from California Special District Association (CSDA)
- Provided outstanding customer service
- Completed 85% of scanning of customer service files into Tyler system
- Implemented mobile computing for service orders
- Updated policies and procedures
- Continued active leak detection program
- Expanded Tyler Employee Self Service System to include training information, etc.
- Continued cross-training program
- Chromium-6 mitigation project placed on hold – pending State action
- Updated budget process and budget format

### ***Engineering***

The Engineering Department provides professional planning and engineering services to our customers (both internal and external). Further, it is charged with overseeing, planning, designing, and implementing numerous projects outlined by the District's adopted Water Master Plan and integrating and coordinating those projects in conjunction with outside programs and agencies. Additionally, it provides for quality development through customer service and timely and effective management of development and compliance processes.

### **Projects in Progress and/or Completed in 2017/2018:**

- State Water Audit – compile data, reporting – Completed October 2017
- Chromium-6 Mitigation - design coordination – 50% complete, project suspended
- Chromium-6 Mitigation – construction bid documentation / publication – project suspended
- Chromium-6 Mitigation – funding applications (USDA / State) – project suspended
- Standby Engineer's Report update
- Expand GIS application and field data to include links to as-builts, easements, etc. – ongoing

## **Major Initiatives by Department, continued**

### *Engineering, continued*

#### **Projects in Progress and/or Completed in 2017/2018, continued:**

- Booster 3C upgrade – design coordination with Operations – deferred to 2018/2019
- Tank 6A Capacity Mitigation - Zone 6 expansion – completion summer 2018
- Air Vacuum/Air Release Program (mapping and GIS) – ongoing
- Solar – security video camera installation - complete
- Future Community Center - coordination with San Bernardino County and Architect
- Tank Exterior Blast and Coating– postponed
- Leak Maintenance Program – GIS data – coordination with Operations – ongoing

### *Water Operations*

Water Operations is responsible for the production, treatment, and distribution of reliable high-quality groundwater to the District's customers in an efficient manner. Water Operations personnel focus on reliability and accountability in the operation and maintenance of a vast array of production, conveyance, and distribution facilities, processes and systems to protect public health and to maintain high quality water consistent with all regulations. Water Operations personnel also perform monitoring, implement processes, and conduct analysis to ensure the water delivered to the customers meets and exceeds all regulatory requirements.

#### **Projects in Progress and/or Completed in 2017/2018:**

- Valve maintenance and exercising program – ongoing
- Hydrant maintenance and flushing program – ongoing
- Train all staff on SCADA system – ongoing
- Implement paperless service order system – 25% complete
- Identify and target service replacement for water loss – 25% complete
- Launch service line replacement program – ongoing
- Complete the Cross Connection Survey – complete
- Develop and implement Air Vac maintenance and flushing program – ongoing
- Tank Inspection and overflow program – ongoing
- Develop and implement sand testing schedule of district wells – complete/ongoing
- Paint district facilities “booster stations, wells, pumps, etc.” – ongoing
- Develop and implement PRV maintenance and repair program – ongoing
- Provide training and education to all staff in Occupational Safety and Health Administration (OSHA) regulations – complete
- Maintain strict standards of inventory tracking – complete
- Increase maintenance at district well and booster stations – ongoing
- Train all staff on paperless service order system to streamline efficiency – ongoing
- Perform pump efficiency tests on all district wells and booster pumps – complete
- Convert district chlorination facilities from tablet to sodium hypochlorite - complete
- Train all staff on proper personal protective equipment and procedures on use – complete
- Unregulated Contaminates Monitoring Rule #4 (UCMR4) – 50% complete
- Lead sampling at all schools served by the District - complete

## **Major Initiatives by Department, continued**

### ***Parks and Recreation***

Parks and Recreation manages and maintains District owned parks and recreation facilities to provide quality, safe, facilities to meet the needs of the community. It provides planning for facility development and improvement projects. Additionally, it provides development of projects and events for recreation, programs and activities of the District.

#### **Projects in Progress and/or Completed in 2017/2018:**

- Improve park operations - ongoing
- Provide additional training for staff - ongoing
- Pursue additional recreation programs in partnership with businesses, clubs, and local sports associations - ongoing
- Continue pursuit of additional recreational programs to meet community needs - ongoing
- Continue to repair or replace approved equipment and facilities from the 10-year maintenance plan - ongoing
- Contract with an engineering firm for the design of Phelan parking lot – 75% complete
- Contract with professional services provider to begin study and develop a parks master plan – 50% complete
- Vietnam Memorial Wall display and ceremony - Complete

### ***Street Lighting***

Street light service is primarily located in the business district of Phelan; there are some at strategic intersections to help in providing safety to the community. The District considers expansion of the street lighting to other intersections based upon a safety need, but the District does respect the San Bernardino County “Dark Sky” ordinance and encourages residents to do the same.

#### **Projects in Progress and/or Completed in 2017/2018:**

There were no requests for street lights in 2017/2018.

### ***Solid Waste***

The District administers solid waste and recycling programs. The solid waste and recycling services are contracted with CR&R. The District works closely with CR&R to coordinate various programs and provide a variety of recycling events within the community.

#### **Projects in progress and/or completed in 2017/2018:**

- Two Community Clean Up Days – completed – ongoing
- Tire Recycling Program – completed – ongoing
- Implement Uniform Commercial Trash and Recycling Program - complete
- Develop Household Hazardous Waste Facility – abandoned
- Composting Workshop – completed – ongoing
- School Recycling Outreach Program – completed – ongoing
- Art Contest – completed – ongoing
- Continue Office Recycling Program – completed – ongoing
- Apply for Tire Amnesty Grant – completed
- Expand Voluntary Residential Collection Participation – completed – ongoing
- Develop New Programs – ongoing
- Develop/expand new partnerships

## **Acknowledgements**

Preparation of this report was accomplished by the combined efforts of District staff. We appreciate the dedicated efforts and professionalism that our staff members bring to the District. We would also like to thank the members of the Board of Directors for their continued support in the planning and implementation of the Phelan Piñon Hills Community Services District's fiscal policies.

Respectfully submitted,

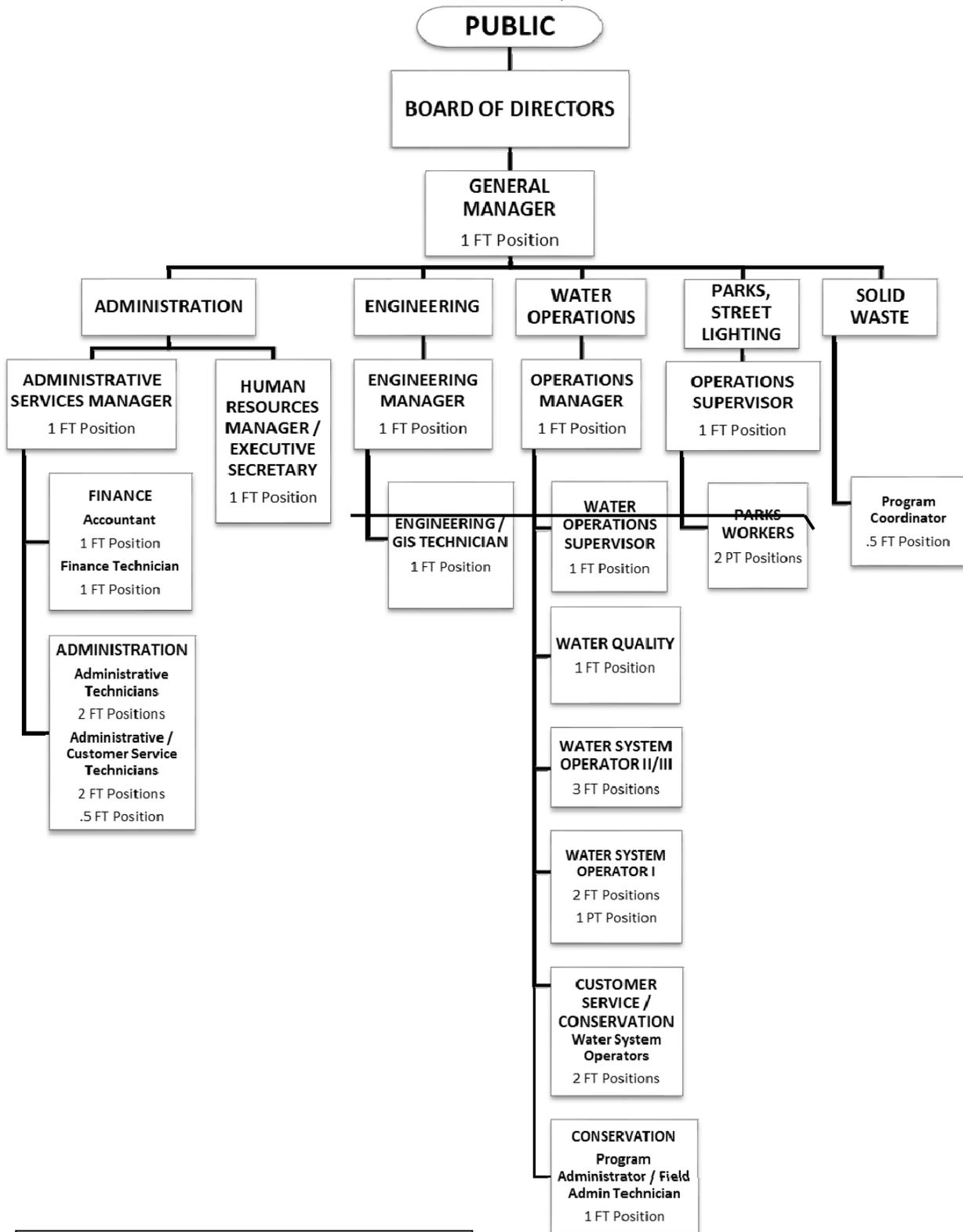
A handwritten signature in black ink, appearing to read "D. Bartz", with a horizontal line extending to the right from the end of the signature.

---

Don Bartz, General Manager

# Organizational Chart

## As of June 30, 2018



FT = 24 Full Time      PT = 3 Part Time

# Phelan Piñon Hills Community Services District

## Our Mission Statement

*“The Mission of the Phelan Piñon Hills Community Services District is to provide all authorized services reliably and economically for the promotion of community development and to utilize all resources for maximum beneficial use.”*

<u>Name</u>	<u>Title</u>	<u>Elected/ Appointed</u>	<u>Term Expires</u>
Mark Roberts	President	Elected	2020
Alex Brandon	Vice President	Elected	2020
Al Morrissette	Director	Elected	2018
Cathy Pace	Director	Elected	2018
Dan Whalen	Director	Elected	2018

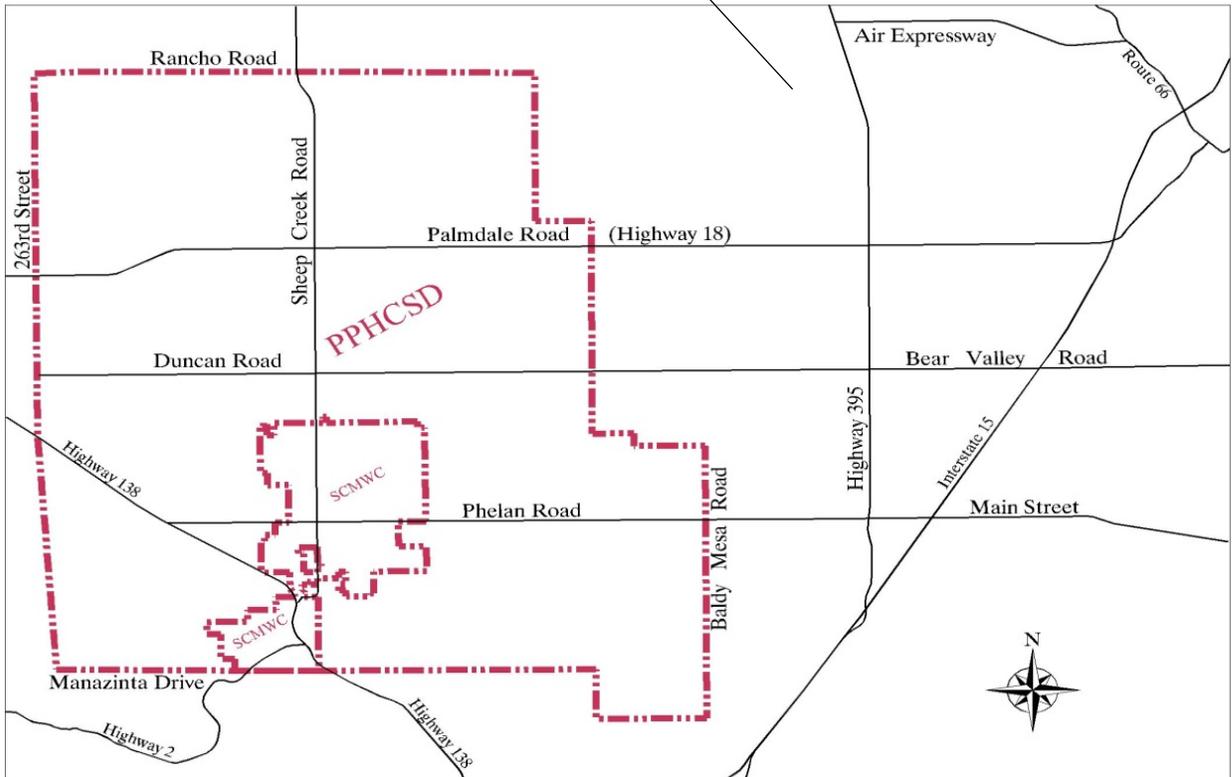
Note: Effective May 23, 2017, the election dates (and Directors terms) changed from odd years to even years as a result of SB415. County of San Bernardino Board of Supervisors voted to approve the change of election years in compliance with SB415 and in response to the District's Resolution #2016-15

## District Management

Donald Bartz	General Manager
Lori Lowrance	Administrative Services Manager
Kim Ward	Human Resources Manager/Executive Secretary
George Cardenas	Engineering Manager
Sean Wright	Water Operations Manager

**Phelan Piñon Hills Community Services District  
4176 Warbler Road  
Phelan, CA 92371  
(760) 868-1212**

# District Service Area





Government Finance Officers Association

**Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting**

Presented to

**Phelan Pinon Hills  
Community Services District  
California**

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

**June 30, 2017**

*Christopher P. Morill*

Executive Director/CEO



# **Financial Section**





Charles Z. Fedak, CPA, MBA  
Christopher J. Brown, CPA, CGMA  
Jonathan P. Abadesco, CPA  
Andy Beck, CPA

# Fedak & Brown LLP

Certified Public Accountants

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Riverside, California 92507  
(951) 783-9149

## Independent Auditor's Report

Board of Directors  
Phelan Piñon Hills Community Services District  
Phelan, California

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Phelan Piñon Hills Community Services District (District) as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the State Controller's Minimum Audit Requirements for California Special Districts. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the District, as of June 30, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Independent Auditor's Report, continued

### *Other Matters*

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 18 through 22 and the required supplementary information on pages 59 through 65 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The introductory section on pages 1 through 15 and statistical section on pages 66 through 83 are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

#### *Other Reporting Required by Government Auditing Standards*

In accordance with Government Auditing Standards, we have also issued our report dated October 3, 2018, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the District's internal control over financial reporting and compliance. That report can be found on page 84 and 85.



**Fedak & Brown LLP**  
Cypress, California  
October 3, 2018

**Phelan Piñon Hills Community Services District  
Management’s Discussion and Analysis  
For the Fiscal Year Ended June 30, 2018**

The following Management’s Discussion and Analysis (MD&A) of activities and financial performance of the Phelan Piñon Hills Community Services District (District) provides an introduction to the financial statements of the District for the fiscal year ended June 30, 2018. We encourage readers to consider the information presented here with additional information that we have furnished in the accompanying basic financial statements and related notes, which follow this section.

**Financial Highlights**

- In 2018, the District’s net position increased by 3.82% or \$1,678,157 to \$45,637,460 as a result of ongoing operations.
- In 2018, the District’s total revenues increased 9.87% or \$768,534 to \$8,553,783.
- In 2018, the District’s total expenses increased by 13.13% or \$798,208 to \$6,875,626.

**Using This Financial Report**

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provides information about the activities and performance of the District using accounting methods similar to those used by private sector companies.

The Statement of Net Position includes all of the District’s investments in resources (assets) and deferred outflows of resources, obligations to creditors (liabilities) and deferred inflows of resources. It also provides the basis for computing a rate of return, evaluating the capital structure of the District and assessing the liquidity and financial flexibility of the District. All of the current year’s revenue and expenses are accounted for in the Statement of Activities. This statement measures the success of the District’s operations over the past year and can be used to determine the District’s profitability and credit worthiness.

**Government-wide Financial Statements**

**Statement of Net Position and Statement of Activities**

One of the most important questions asked about the District’s finances is, “Is the District better off or worse off as a result of this year’s activities?” The Statement of Net Position and the Statement of Activities report information about the District in a way that helps answer this question. These statements include all assets, deferred outflows of resources, liabilities and deferred inflows of resources using the *accrual basis of accounting*, which is similar to the accounting used by most private sector companies. All of the current year’s revenues and expenses are taken into account regardless of when the cash is received or paid.

These two statements report the District’s *net position* and changes in it. Think of the District’s net position – the difference between assets plus deferred outflows of resources, less liabilities, and deferred inflows of resources – as one way to measure the District’s financial health, or *financial position*. Over time, *increases or decreases* in the District’s net position is one indicator of whether its *financial health* is improving or deteriorating. However, one will need to consider other non-financial factors such as changes in the District’s property tax base and the types of grants the District applies for to assess the *overall financial health* of the District.

**Phelan Piñon Hills Community Services District  
Management's Discussion and Analysis  
For the Fiscal Year Ended June 30, 2018**

**Fund Financial Statements**

**Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balance**

*Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balance provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

**Notes to the Basic Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the basic financial statements can be found on pages 31 through 58.

**Government-wide Financial Analysis**

**Statements of Net Position**

The following table is a summary of the statement of net position at June 30, 2018.

<b>Condensed Statements of Net Position</b>						
	<b>Governmental Activities</b>		<b>Business-type Activities</b>		<b>Total District</b>	
	<b>2018</b>	<b>2017</b>	<b>2018</b>	<b>2017</b>	<b>2018</b>	<b>2017</b>
<b>Assets:</b>						
Current assets	\$ 5,173,832	4,654,236	9,572,085	7,785,033	14,745,917	12,439,269
Non-current assets	3,552,883	3,528,938	40,823,249	42,358,110	44,376,132	45,887,048
<b>Total assets</b>	<b>8,726,715</b>	<b>8,183,174</b>	<b>50,395,334</b>	<b>50,143,143</b>	<b>59,122,049</b>	<b>58,326,317</b>
<b>Deferred outflows of resources</b>	<b>41,907</b>	<b>46,010</b>	<b>377,132</b>	<b>414,072</b>	<b>419,039</b>	<b>460,082</b>
<b>Liabilities:</b>						
Current liabilities	22,141	28,886	1,064,857	1,479,084	1,086,998	1,507,970
Non-current liabilities	14,122	7,430	12,793,628	13,272,057	12,807,750	13,279,487
<b>Total liabilities</b>	<b>36,263</b>	<b>36,316</b>	<b>13,858,485</b>	<b>14,751,141</b>	<b>13,894,748</b>	<b>14,787,457</b>
<b>Deferred inflows of resources</b>	<b>889</b>	<b>3,965</b>	<b>7,991</b>	<b>35,674</b>	<b>8,880</b>	<b>39,639</b>
<b>Net position:</b>						
Net investment in capital assets	3,552,883	3,528,938	27,628,901	28,643,010	31,181,784	32,171,948
Unrestricted	5,178,587	4,659,965	9,277,089	7,127,390	14,455,676	11,787,355
<b>Total net position</b>	<b>\$ 8,731,470</b>	<b>8,188,903</b>	<b>36,905,990</b>	<b>35,770,400</b>	<b>45,637,460</b>	<b>43,959,303</b>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the District, assets plus deferred outflows of resources of the District exceeded liabilities and deferred inflows of resources by \$45,637,460 as of June 30, 2018. The District's total net position is made-up of two components: (1) net investment in capital assets and (2) unrestricted net position.

**Phelan Piñon Hills Community Services District  
Management's Discussion and Analysis  
For the Fiscal Year Ended June 30, 2018**

**Government-wide Financial Analysis, continued**

**Statements of Activities**

The following table is a summary of the statement of activities for the year ended June 30, 2018.

	<b>Condensed Statements of Activities</b>					
	<b>Governmental Activities</b>		<b>Business-type Activities</b>		<b>Total District</b>	
	<b>2018</b>	<b>2017</b>	<b>2018</b>	<b>2017</b>	<b>2018</b>	<b>2017</b>
<b>Revenues:</b>						
<b>Program revenues:</b>						
Charges for services	\$ 25,098	24,220	6,550,084	6,006,720	6,575,182	6,030,940
Capital grants and contributions	-	-	-	125,902	-	125,902
<b>General revenues:</b>						
Property taxes	1,127,118	1,062,550	24,707	19,845	1,151,825	1,082,395
Interest earnings	56,933	33,106	74,493	27,612	131,426	60,718
Other	266,490	248,130	428,860	237,164	695,350	485,294
<b>Total revenues</b>	<u>1,475,639</u>	<u>1,368,006</u>	<u>7,078,144</u>	<u>6,417,243</u>	<u>8,553,783</u>	<u>7,785,249</u>
<b>Expenses:</b>						
General	19,600	57,367	-	-	19,600	57,367
Parks and recreation	459,355	424,872	-	-	459,355	424,872
Street lighting	13,077	12,956	-	-	13,077	12,956
Solid waste	37,840	35,209	-	-	37,840	35,209
Water	-	-	6,345,754	5,547,014	6,345,754	5,547,014
<b>Total expenses</b>	<u>529,872</u>	<u>530,404</u>	<u>6,345,754</u>	<u>5,547,014</u>	<u>6,875,626</u>	<u>6,077,418</u>
<b>Transfers from(to) other funds</b>	<u>(403,200)</u>	<u>(448,000)</u>	<u>403,200</u>	<u>448,000</u>	<u>-</u>	<u>-</u>
<b>Change in net position</b>	<u>542,567</u>	<u>389,602</u>	<u>1,135,590</u>	<u>1,318,229</u>	<u>1,678,157</u>	<u>1,707,831</u>
<b>Net position,</b>						
<b>beginning of period</b>	<u>8,188,903</u>	<u>7,799,301</u>	<u>35,770,400</u>	<u>34,452,171</u>	<u>43,959,303</u>	<u>42,251,472</u>
<b>Net position, end of period</b>	<u>\$ 8,731,470</u>	<u>8,188,903</u>	<u>36,905,990</u>	<u>35,770,400</u>	<u>45,637,460</u>	<u>43,959,303</u>

Compared to prior year, net position of the District increased 3.82% or \$1,678,157 to \$45,637,460 as a result of ongoing operations.

Total revenues increased 9.87% or \$768,534 to \$8,553,783. The District's program revenues increased by \$418,340, due to an increase of \$544,242 in charges for services, offset by a decrease of \$125,902 in capital grants and contributions from prior year. The District's general revenues increased by \$350,194, due to increases of \$210,056 in other revenues, primarily due to \$165,528 in underground service alert charges from a cable utility, \$70,708 in interest earnings and \$69,430 in property tax revenue, from an increase in property values.

Total expenses increased by 13.13% or \$798,208 to \$6,875,626, due primarily to increases of \$798,740 in water fund expenses and \$34,483 in parks and recreation fund expenses, which were offset by a decrease of \$37,767 in general fund expenses.

**Phelan Piñon Hills Community Services District  
Management's Discussion and Analysis  
For the Fiscal Year Ended June 30, 2018**

**Government-wide Financial Analysis, continued**

**Changes in fund balance – Governmental funds**

The following table is a summary of the changes in fund balance for all governmental funds for the year ended June 30, 2018.

**Condensed Changes in Fund Balance - Governmental Funds**

	<u>General</u>	<u>Parks and Recreation</u>	<u>Street Lighting</u>	<u>Solid Waste</u>	<u>Total Governmental Activities</u>
Fund balance, beginning of year	\$ 773,776	3,817,296	-	38,742	4,629,814
Change in fund balance	431,173	96,615	-	(226)	527,562
Fund balance, end of year	<u>\$ 1,204,949</u>	<u>3,913,911</u>	<u>-</u>	<u>38,516</u>	<u>5,157,376</u>

In 2018, total fund balance increased by 11.39% or \$527,562 to \$5,157,376. The General fund increased by 55.72% or \$431,173 to \$1,204,949. The parks and recreation fund increased by 2.53% or \$96,615 to \$3,913,911 and the solid waste fund decreased by 0.58% or \$226 to \$38,516.

**Capital Asset Administration**

**Capital Assets**

	<u>Governmental Activities</u>		<u>Business-type Activities</u>		<u>Total District</u>	
	<u>2018</u>	<u>2017</u>	<u>2018</u>	<u>2017</u>	<u>2018</u>	<u>2017</u>
Capital assets:						
Non-depreciable assets	\$ 2,697,622	2,569,743	19,154,347	18,846,572	21,851,969	21,416,315
Depreciable assets	2,041,614	2,041,614	46,463,376	46,409,239	48,504,990	48,450,853
<b>Total capital assets</b>	4,739,236	4,611,357	65,617,723	65,255,811	70,356,959	69,867,168
Accumulated depreciation	(1,203,853)	(1,082,419)	(24,794,474)	(22,897,701)	(25,998,327)	(23,980,120)
<b>Total capital assets, net</b>	<u>\$ 3,535,383</u>	<u>3,528,938</u>	<u>40,823,249</u>	<u>42,358,110</u>	<u>44,358,632</u>	<u>45,887,048</u>

At the end of fiscal year 2018, the District's in capital assets amounted to \$44,358,632 (net of accumulated depreciation). Capital assets includes land, buildings, building improvements, furnishings and equipment, collection and distribution systems, tanks, wells, water transmission and distribution systems, and construction-in-process. The capital assets of the District are more fully analyzed in Note 3 to the basic financial statements.

**Long-Term Debt Administration**

**Long-term Debt**

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2018</u>	<u>2017</u>	<u>2018</u>	<u>2017</u>	<u>2018</u>	<u>2017</u>
Long-term debt:						
Long-term debt	\$ -	-	13,194,348	13,715,100	13,194,348	13,715,100
<b>Total long-term debt</b>	<u>\$ -</u>	<u>-</u>	<u>13,194,348</u>	<u>13,715,100</u>	<u>13,194,348</u>	<u>13,715,100</u>

Long-term debt decreased 3.80% or \$520,752 to \$13,194,348 in 2018 primarily due to regular debt service payments. The long-term debt position of the District is more fully analyzed in Note 6 to the basic financial statements.

**Phelan Piñon Hills Community Services District  
Management's Discussion and Analysis  
For the Fiscal Year Ended June 30, 2018**

**Conditions Affecting Current Financial Position**

Management is unaware of any conditions, which could have a significant impact on the District's current financial position, net assets or operating results in terms of past, present and future.

**Requests for Information**

This financial report is designed to provide the District's present users, including funding sources, customers, stakeholders and other interested parties with a general overview of the District's finances and to demonstrate the District's accountability with an overview of the District's financial operations and financial condition. Should the reader have questions regarding the information included in this report or wish to request additional financial information, please contact the District's Administrative Services Manager, Lori Lowrance at Phelan Pinon Hills Community Services District, 4176 Warbler Road, Phelan, California, 92371 or (760) 868-1212.



# **Basic Financial Statements**

**Phelan Piñon Hills Community Services District**  
**Statement of Net Position**  
**June 30, 2018**

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
<b>Current assets:</b>			
Cash and cash equivalents (note 2)	\$ 5,102,419	8,160,031	13,262,450
Accrued interest receivable	-	49,382	49,382
Accounts receivable – water sales and services	-	693,404	693,404
Accounts receivable – other	31,496	169,688	201,184
Property taxes and assessments receivable	39,917	112,309	152,226
Materials and supplies inventory	-	194,475	194,475
Prepays and other assets	-	192,796	192,796
Total current assets	<u>5,173,832</u>	<u>9,572,085</u>	<u>14,745,917</u>
<b>Non-current assets:</b>			
Capital assets – not being depreciated (note 3)	2,715,122	19,154,347	21,869,469
Capital assets – being depreciated, net (note 3)	<u>837,761</u>	<u>21,668,902</u>	<u>22,506,663</u>
Total non-current assets	<u>3,552,883</u>	<u>40,823,249</u>	<u>44,376,132</u>
<b>Total assets</b>	<u>8,726,715</u>	<u>50,395,334</u>	<u>59,122,049</u>
<b>Deferred outflows of resources:</b>			
Deferred pension outflows (note 4, 7)	<u>41,907</u>	<u>377,132</u>	<u>419,039</u>
<b>Current liabilities:</b>			
Accounts payable and accrued expenses	8,223	212,241	220,464
Accrued salaries and related payables	3,203	63,236	66,439
Customer deposits and unearned revenue	5,030	38,424	43,454
Accrued interest on long-term debt	-	154,627	154,627
Long-term liabilities – due within one year:			
Compensated absences (note 5)	5,685	59,852	65,537
Long-term debt (note 6)	<u>-</u>	<u>536,477</u>	<u>536,477</u>
Total current liabilities	<u>22,141</u>	<u>1,064,857</u>	<u>1,086,998</u>
<b>Non-current liabilities:</b>			
Long-term liabilities – due in more than one year:			
Compensated absences (note 5)	5,685	59,851	65,536
Long-term debt (note 6)	-	12,657,871	12,657,871
Net pension liability (note 7)	<u>8,437</u>	<u>75,906</u>	<u>84,343</u>
Total non-current liabilities	<u>14,122</u>	<u>12,793,628</u>	<u>12,807,750</u>
<b>Total liabilities</b>	<u>36,263</u>	<u>13,858,485</u>	<u>13,894,748</u>
<b>Deferred inflows of resources:</b>			
Deferred pension inflows (note 7, 8)	<u>889</u>	<u>7,991</u>	<u>8,880</u>
<b>Net position (note 9):</b>			
Net investment in capital assets	3,552,883	27,628,901	31,181,784
Unrestricted	<u>5,178,587</u>	<u>9,277,089</u>	<u>14,455,676</u>
<b>Total net position</b>	<u>\$ 8,731,470</u>	<u>36,905,990</u>	<u>45,637,460</u>

See accompanying notes to the basic financial statements

**Phelan Piñon Hills Community Services District**  
**Statement of Activities**  
**For the Fiscal Year Ended June 30, 2018**

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
<b>Governmental activities:</b>						
General	\$ 19,600	-	-	(19,600)	-	(19,600)
Parks and recreation	459,355	25,098	-	(434,257)	-	(434,257)
Street lighting	13,077	-	-	(13,077)	-	(13,077)
Solid waste	37,840	-	-	(37,840)	-	(37,840)
<b>Total governmental activities</b>	<b>529,872</b>	<b>25,098</b>	<b>-</b>	<b>(504,774)</b>	<b>-</b>	<b>(504,774)</b>
<b>Business-type activities:</b>						
Water	6,345,754	6,550,084	-	-	204,330	204,330
<b>Total business-type activities</b>	<b>6,345,754</b>	<b>6,550,084</b>	<b>-</b>	<b>-</b>	<b>204,330</b>	<b>204,330</b>
<b>Total</b>	<b>\$ 6,875,626</b>	<b>6,575,182</b>	<b>-</b>	<b>(504,774)</b>	<b>204,330</b>	<b>(300,444)</b>
<b>General revenues:</b>						
Property taxes				\$ 1,127,118	24,707	1,151,825
Interest earnings				56,933	74,493	131,426
Other				266,490	428,860	695,350
<b>Total general revenues</b>				<b>1,450,541</b>	<b>528,060</b>	<b>1,978,601</b>
<b>Transfers (to)/from other funds</b> (note 10)				<b>(403,200)</b>	<b>403,200</b>	<b>-</b>
<b>Change in net position</b>				<b>542,567</b>	<b>1,135,590</b>	<b>1,678,157</b>
<b>Net position, beginning of year</b>				<b>8,188,903</b>	<b>35,770,400</b>	<b>43,959,303</b>
<b>Net position, end of year</b>				<b>\$ 8,731,470</b>	<b>36,905,990</b>	<b>45,637,460</b>

See accompanying notes to the basic financial statements

**Phelan Piñon Hills Community Services District**  
**Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position**  
**June 30, 2018**

	<b>General</b>	<b>Parks and Recreation</b>	<b>Street Lighting</b>	<b>Solid Waste</b>	<b>Total Governmental Activities</b>
<b>Assets:</b>					
Cash and cash equivalents	\$ 849,128	4,248,151	4,518	622	5,102,419
Accounts receivable – services	-	1,475	-	30,021	31,496
Property taxes and assessments receivable	39,917	-	-	-	39,917
<b>Total assets</b>	<b>\$ 889,045</b>	<b>4,249,626</b>	<b>4,518</b>	<b>30,643</b>	<b>5,173,832</b>
<b>Liabilities:</b>					
Accounts payable and accrued expenses	\$ 716	6,411	1,096	-	8,223
Accrued salaries and related payables	-	2,823	-	380	3,203
Customer deposits and unearned revenue	5,000	30	-	-	5,030
<b>Total liabilities</b>	<b>5,716</b>	<b>9,264</b>	<b>1,096</b>	<b>380</b>	<b>16,456</b>
<b>Fund balance (note 11):</b>					
Assigned	-	4,240,362	-	30,263	4,270,625
Unassigned	883,329	-	3,422	-	886,751
<b>Total fund balance</b>	<b>883,329</b>	<b>4,240,362</b>	<b>3,422</b>	<b>30,263</b>	<b>5,157,376</b>
<b>Total liabilities and fund balance</b>	<b>\$ 889,045</b>	<b>4,249,626</b>	<b>4,518</b>	<b>30,643</b>	<b>5,173,832</b>

**Reconciliation:**

Fund balance of governmental funds \$ 5,157,376

Amounts reported for governmental activities in the statement of net position is different because:

Non-current assets used in governmental activities are not current financial resources and, therefore, are not reported in the governmental funds balance sheet. However, the Statement of Net Position includes those non-current assets among the assets of the District as a whole.

Capital assets 3,552,883

Pension contributions made during the fiscal year after the measurement date are reported as expenditures in governmental funds and as deferred outflows of resources in the government-wide financial statements. \$ 10,825

Recognized changes in net assumptions are reported as deferred outflows of resources in the government-wide financial statements. 7,637

Recognized portion due to net differences between the actual employer contribution and the proportionate share of contribution are reported as deferred outflows of resources in the government-wide financial statements. 8,043

Recognized portion due to net differences in proportions are reported as deferred outflows of resources in the government-wide financial statements. 13,531

Recognized net difference between projected and actual earnings on pension plan investments are reported as deferred outflows of resources in the government-wide financial statements. 1,871 41,907

Long-term liabilities applicable to the District are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities both current and long-term, are reported in the Statement of Net Position as follows:

Compensated absences (11,370)  
Net pension liability (8,437)

Recognized portion due to net differences between the expected and actual experience are reported as deferred inflows of resources in the government-wide financial statements. (889)

Net position of governmental activities \$ 8,731,470

See accompanying notes to the basic financial statements

**Phelan Piñon Hills Community Services District**  
**Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance of**  
**Governmental Funds to the Statement of Activities**  
**For the Year Ended June 30, 2018**

	<u>General</u>	<u>Parks and Recreation</u>	<u>Street Lighting</u>	<u>Solid Waste</u>	<u>Total Governmental Activities</u>
<b>Revenues:</b>					
Property taxes	\$ 797,468	316,573	13,077	-	1,127,118
Charges for services	-	25,098	-	-	25,098
Investment earnings	13,181	42,093	-	1,659	56,933
Other	43,324	19,499	-	203,667	266,490
<b>Total revenues</b>	<u>853,973</u>	<u>403,263</u>	<u>13,077</u>	<u>205,326</u>	<u>1,475,639</u>
<b>Expenditures:</b>					
General	19,600	-	-	-	19,600
Parks and recreation	-	328,981	-	-	328,981
Street lighting	-	-	13,077	-	13,077
Solid waste	-	-	-	37,840	37,840
Capital outlay	-	145,379	-	-	145,379
<b>Total expenditures</b>	<u>19,600</u>	<u>474,360</u>	<u>13,077</u>	<u>37,840</u>	<u>544,877</u>
<b>Net income</b>	<u>834,373</u>	<u>(71,097)</u>	<u>-</u>	<u>167,486</u>	<u>930,762</u>
<b>Other financing sources (uses) (note 10):</b>					
Transfers in – operational	-	167,712	-	-	167,712
Transfers in – equity	-	326,451	3,422	-	329,873
Transfers (out) – operational	(403,200)	-	-	(167,712)	(570,912)
Transfers (out) – equity	(321,620)	-	-	(8,253)	(329,873)
<b>Total other financing sources (uses)</b>	<u>(724,820)</u>	<u>494,163</u>	<u>3,422</u>	<u>(175,965)</u>	<u>(403,200)</u>
<b>Change in fund balance</b>	109,553	423,066	3,422	(8,479)	527,562
<b>Fund balance, beginning of year</b>	<u>773,776</u>	<u>3,817,296</u>	<u>-</u>	<u>38,742</u>	<u>4,629,814</u>
<b>Fund balance, end of year</b>	<u>\$ 883,329</u>	<u>4,240,362</u>	<u>3,422</u>	<u>30,263</u>	<u>5,157,376</u>

**Reconciliation:**

Net changes in fund balance of total governmental funds	\$ 527,562
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlay as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense as follows:	
Capital outlay expense	145,379
Depreciation expense	(121,434)
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenses in governmental funds as follows:	
Net change in compensated absences for the current period	(2,443)
Net change in pension obligations for the current period	(6,497)
Change in net position of governmental activities	<u>\$ 542,567</u>

See accompanying notes to the basic financial statements

**Phelan Piñon Hills Community Services District**  
**Statement of Net Position – Enterprise Fund**  
**June 30, 2018**

	<u><b>Water Enterprise</b></u>
<b>Current assets:</b>	
Cash and cash equivalents	\$ 8,160,031
Accrued interest receivable	49,382
Accounts receivable – water sales and services	693,404
Accounts receivable – other	169,688
Property taxes and assessments receivable	112,309
Materials and supplies inventory	194,475
Prepays and other assets	192,796
Total current assets	<u>9,572,085</u>
<b>Non-current assets:</b>	
Capital assets – not being depreciated	19,154,347
Capital assets – being depreciated, net	21,668,902
Total non-current assets	<u>40,823,249</u>
<b>Total assets</b>	<u>50,395,334</u>
<b>Deferred outflows of resources:</b>	
Deferred pension outflows	<u>377,132</u>
<b>Current liabilities:</b>	
Accounts payable and accrued expenses	212,241
Accrued salaries and related payables	63,236
Customer deposits and deferred revenue	38,424
Accrued interest on long-term debt	154,627
Long-term liabilities – due within one year:	
Compensated absences	59,852
Long-term debt	536,477
Total current liabilities	<u>1,064,857</u>
<b>Non-current liabilities:</b>	
Long-term liabilities – due in more than one year:	
Compensated absences	59,851
Long-term debt	12,657,871
Net pension liability	75,906
Total non-current liabilities	<u>12,793,628</u>
<b>Total liabilities</b>	<u>13,858,485</u>
<b>Deferred inflows of resources:</b>	
Deferred pension inflows	<u>7,991</u>
<b>Net position:</b>	
Net investment in capital assets	27,628,901
Unrestricted	9,277,089
<b>Total net position</b>	<u>\$ 36,905,990</u>

See accompanying notes to the basic financial statements

**Phelan Piñon Hills Community Services District**  
**Statement of Revenues, Expenses and Changes in Fund Net Position – Enterprise Fund**  
**For the Fiscal Year Ended June 30, 2018**

	<b>Water Enterprise</b>
<b>Operating revenues:</b>	
Water consumption sales	\$ 2,981,701
Monthly meter service charge	2,088,958
Chromium-6 surcharge (note 12)	798,867
Special assessment	296,438
Other charges and services	384,120
Total operating revenues	6,550,084
<b>Operating expenses:</b>	
Source of supply – water related purchases	15,419
Pumping – utilities	405,203
Transmission and distribution	886,082
General and administrative	2,710,223
Total operating expenses	4,016,927
Operating income before depreciation	2,533,157
Depreciation	(1,924,171)
<b>Operating income</b>	<b>608,986</b>
<b>Non-operating revenues (expenses):</b>	
Property taxes	24,707
Interest earnings	74,493
Interest expense – long-term debt	(377,742)
Water pipeline location service charges	169,528
Other non-operating revenues	259,332
Other non-operating expenses	(26,914)
Total non-operating revenues, net	123,404
<b>Net income before capital contributions</b>	<b>732,390</b>
<b>Transfers from (to) other funds</b>	<b>403,200</b>
<b>Change in net position</b>	<b>1,135,590</b>
<b>Net position, beginning of year</b>	<b>35,770,400</b>
<b>Net position, end of year</b>	<b>\$ 36,905,990</b>

See accompanying notes to the basic financial statements

**Phelan Piñon Hills Community Services District**  
**Statement of Cash Flows – Enterprise Fund**  
**For the Fiscal Year Ended June 30, 2018**

	<u>Water Enterprise</u>
<b>Cash flows from operating activities:</b>	
Cash receipts from customers	\$ 6,657,399
Cash paid to employees	(1,606,610)
Cash paid to vendors and suppliers	<u>(3,050,842)</u>
Net cash provided by operating activities	<u>1,999,947</u>
<b>Cash flows from non-capital financing activities:</b>	
Proceeds from property taxes	35,330
Transfer of property tax revenue from General fund	403,200
Proceeds from water pipeline location service charges	<u>169,528</u>
Net cash provided by non-capital financing activities	<u>608,058</u>
<b>Cash flows from capital and related financing activities:</b>	
Acquisition and construction of capital assets	(391,175)
Principal payments on long-term debt	(520,752)
Interest payments on long-term debt	<u>(377,742)</u>
Net cash used in capital and financing activities	<u>(1,289,669)</u>
<b>Cash flows from investing activities:</b>	
Purchases and sales of investments, net	179,658
Interest earnings	<u>46,490</u>
Net cash provided by investing activities	<u>226,148</u>
<b>Net increase in cash and cash equivalents</b>	<u>1,544,484</u>
<b>Cash and cash equivalents, beginning of year</b>	<u>6,615,547</u>
<b>Cash and cash equivalents, end of year</b>	<u><u>\$ 8,160,031</u></u>

*Continued on next page*

See accompanying notes to the basic financial statements

**Phelan Piñon Hills Community Services District**  
**Statement of Cash Flows – Enterprise Fund, continued**  
**For the Fiscal Year Ended June 30, 2018**

**Reconciliation of operating income to net cash provided  
by operating activities:**

**Operating income** \$ 608,986

**Adjustments to reconcile operating loss to net cash  
provided by operating activities:**

Depreciation expense 1,924,171  
Other non-operating revenues 259,332  
Other non-operating expenses (26,914)

**Changes in assets, deferred outflows of resources, liabilities  
and deferred inflows of resources**

(Increase) decrease in assets and deferred outflows:

Accounts receivable – water sales and services 17,511  
Accounts receivable – other (169,528)  
Materials and supplies inventory (41,732)  
Prepays and other assets (31,439)  
Deferred outflows of resources 36,940

Increase (decrease) in liabilities and deferred inflows:

Accounts payable and accrued expenses (417,671)  
Accrued salaries and related payables 5,443  
Customer deposits and deferred revenue (20,399)  
Compensated absences 17,741  
Net pension liability (75,906)  
Deferred inflows of resources (86,588)

**Total adjustments** 1,390,961

**Net cash provided by operating activities** \$ 1,999,947

Non-cash investing, capital and financing transactions:

Change in fair value of investments \$ (17,997)

See accompanying notes to the basic financial statements

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(1) Reporting Entity and Summary of Significant Accounting Policies**

**A. Organization and Operations of the Reporting Entity**

The Phelan Piñon Hills Community Service District (District) was established through an election on February 5, 2008. With an 81% approval rating, the voters approved the formation of the District as a consolidation of three San Bernardino County Special District Service Areas of: Zone-L70 Water, CSA-9 Phelan Parks and Street Lighting and CSA56-F1 Piñon Hills Parks. The San Bernardino County Special District Service Areas named above transferred \$31,439,131 in net assets to form the District.

This consolidation enabled the communities of Phelan and Piñon Hills to establish a form of self-governance while maintaining their individual rural integrity. The 128 square mile District is the largest Community Service District in San Bernardino County.

The primary component of the District is water service to the approximately 6,700 customers. Parks and recreation are a vital component to any community. As part of the District there are two community centers. These centers are utilized for a wide range of activities and are available to the community for a nominal fee. Adjacent to the centers are two parks that have picnic tables and playgrounds. They are available from morning until dusk. The street lights serve primarily the business district of Phelan. The street lights are not owned by the District, but the District pays for the electricity use costs for the street lights.

The District normally conducts two monthly general meetings of the Board of Directors which are held on the first and third Wednesdays of the month in the Phelan Community Center.

**B. Basis of Accounting and Measurement Focus**

**Financial Reporting**

The District's basic financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The District has adopted the following GASB pronouncements in the current year:

*Governmental Accounting Standards Board Statement No. 75*

In June 2015, the GASB issued Statement No. 75 – *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. The objective of this Statement is to improve accounting and financial reporting by state and local governments for postemployment benefits other than pensions (OPEB). It also improves information provided by state and local governmental employers about financial support for OPEB that is provided by other entities.

This Statement replaces the requirements of Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, as amended, and No. 57, *OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans*, for OPEB. The provisions of this Statement are effective for financial statements for periods beginning after June 15, 2017. There currently is no impact of the implementation of this Statement to the District's financial statements at this time.

*Governmental Accounting Standards Board Statement No. 81*

In March 2016, the GASB issued Statement No. 81 – *Irrevocable Split-Interest Agreements*. The objective of this Statement is to improve accounting and financial reporting for irrevocable split-interest agreements by providing recognition and measurement guidance for situations in which a government is a beneficiary of the agreement.

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(1) Reporting Entity and Summary of Significant Accounting Policies, continued**

**B. Basis of Accounting and Measurement Focus, continued**

**Financial Reporting, continued**

*Governmental Accounting Standards Board Statement No. 81, continued*

This Statement requires that a government that receives resources pursuant to an irrevocable split-interest agreement recognize assets, liabilities, and deferred inflows of resources at the inception of the agreement. Furthermore, this Statement requires that a government recognize assets representing its beneficial interests in irrevocable split-interest agreements that are administered by a third party, if the government controls the present service capacity of the beneficial interests. This Statement requires that a government recognize revenue when the resources become applicable to the reporting period.

The requirements of this Statement are effective for financial statements for periods beginning after December 15, 2016, and should be applied retroactively. There currently is no impact of the implementation of this Statement to the District's financial statements at this time.

*Governmental Accounting Standards Board Statement No. 85*

In March 2017, the GASB issued Statement No. 85 – *Omnibus 2017*. The objective of this Statement is to address practice issues that have been identified during implementation and application of certain GASB Statements. This Statement addresses a variety of topics including issues related to blending component units, goodwill, fair value measurement and application, and postemployment benefits (pensions and other postemployment benefits - OPEB).

The provisions of this Statement are effective for reporting periods beginning after June 15, 2017. There currently is no impact of the implementation of this Statement to the District's financial statements at this time.

***Government-wide Financial Statements***

These statements are presented on an *economic resources* measurement focus and the accrual basis of accounting for both governmental and business-like activities. Accordingly, all of the District's assets (including capital assets), deferred outflows of resources, liabilities, and deferred inflows of resources are included in the accompanying Statement of Net Position. The Statement of Activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used, such as, unbilled but utilized utility services are recorded at year end. The Statement of Activities demonstrates the degree to which the operating expenses of a given function are offset by operating revenues. Operating expenses are those that are clearly identifiable with a specific function. The types of transactions reported as operating revenues for the District are charges for services directly related to the operations of the District. Charges for services include revenues from customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by the District. Taxes, operating grants and other items not properly included among operating revenues are reported instead as non-operating revenues. Contributed capital and capital grants are included as capital contributions.

***Fund Financial Statements***

These statements include a Balance Sheet and a Statement of Revenues, Expenditures and Changes in Fund Balances for all major governmental funds. Accompanying these statements is a schedule to reconcile and explain the differences in fund balances as presented in these statements to the net position presented in the Government-wide Financial Statements.

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(1) Reporting Entity and Summary of Significant Accounting Policies, continued**

**B. Basis of Accounting and Measurement Focus, continued**

*Fund Financial Statements, continued*

Governmental funds are accounted for on a spending or *current financial resources* measurement focus and the modified accrual basis of accounting. Accordingly, only current assets and liabilities are included on the Balance Sheet. The Statement of Revenues, Expenditures and Changes in Fund Balances present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Under modified accrual basis of accounting, revenues are recognized in the accounting period in which they become measurable and available to finance expenditures of the current period.

Accordingly, revenues are recorded when received in cash, except that revenues subject to accrual (generally 60-days after year-end) are recognized when due. The primary sources susceptible to accrual for the District are property tax, interest earnings, investment revenue and operating and capital grant revenues. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, exceptions to this rule include principal and interest on debt, which are recognized when due.

The accrual basis of accounting is followed by the proprietary enterprise funds. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used, such as unbilled but utilized utility services recorded at year end.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Revenues are recognized in the accounting period in which they are earned and expenses are recognized in the period incurred, regardless of when the related cash flows take place. Operating revenues and expenses, such as water sales and purchases of water, result from exchange transactions associated with the principal activity of the District. Exchange transactions are those in which each party receives and gives up essentially equal values. Management, administration and depreciation expenses are also considered operating expenses. Other revenues and expenses not included in the above categories, such as interest income and interest expense, are reported as non-operating revenues and expenses.

The accounts of the District are organized on the basis of funds, each of which is considered a separate accounting entity with a self-balancing set of accounts established for the purpose of carrying out specific activities or attaining certain objectives in accordance with specific regulations, restrictions or limitations.

Funds are organized into two major categories: governmental and proprietary categories. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operation fund of the District or meets the following criteria:

- a) Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or proprietary fund are at least 10 percent of the corresponding total for all funds of that category or type; and
- b) Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or proprietary fund are at least 5 percent of the corresponding total for all governmental and proprietary funds combined.
- c) The entity has determined that a fund is important to the financial statement user.

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(1) Reporting Entity and Summary of Significant Accounting Policies, continued**

**B. Basis of Accounting and Measurement Focus, continued**

*Fund Financial Statements, continued*

The funds of the financial reporting entity are described below:

**Governmental Funds**

**General Fund** – This fund is used to account for and report all financial resources not accounted for and reported in another Fund.

**Parks and Recreation** – This fund is used to account for all parks and recreation activities within the District.

**Street Lighting** – This fund is used to account for all street lighting activities within the District.

**Solid Waste** – This fund is used to account for sanitation collection and recycling activities within the District.

**Enterprise Fund**

**Water** – This fund accounts for the water transmission and distribution operations of the District.

**C. Assets, Deferred Outflows, Liabilities, Deferred Inflows and Net Position**

**1. Use of Estimates**

The preparation of the basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows of resources, liabilities, deferred inflows of resources and disclosures of contingent assets and liabilities at the date of the financial statements and the reported changes in District net position during the reporting period. Actual results could differ from those estimates.

**2. Cash and Cash Equivalents**

Substantially all of the District's cash is invested in interest bearing accounts. The District considers all highly liquid investments with a maturity of three months or less to be cash equivalents.

**3. Investments**

Changes in fair value that occur during a fiscal year are recognized as investment income reported for that fiscal year. Investment income includes interest earnings, changes in fair value, and any gains or losses realized upon the liquidation or sale of investments.

- State of California Local Area Investment Fund (LAIF)
- CalTRUST

LAIF is regulated by California Government Code (Code) Section 16429 and is under the management of the State of California Treasurer's Office with oversight provided by the Local Agency Investment Advisory Board.

LAIF is carried at fair value based on the value of each participating dollar as provided by LAIF. The fair value of the District's position in the LAIF is the same as the value of its pooled share. Investments in securities of the U.S. government or its agencies are carried at fair value based on quoted market prices. Bank balances are secured by the pledging of a pool of eligible securities to collateralize the District's deposits with the bank in accordance with the Code.

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(1) Reporting Entity and Summary of Significant Accounting Policies, continued**

**C. Assets, Deferred Outflows, Liabilities, Deferred Inflows and Net Position, continued**

**3. Investments, continued**

CalTRUST is a Joint Powers Agency Authority created by local public agencies and is governed by a Board of Trustees made up of experienced local agency Treasurer and investment officers. Investments in securities of the U.S. government or its agencies are carried at fair value based on quoted market prices.

Changes in fair value that occur during a fiscal year are recognized as unrealized gains or losses and reported for that fiscal year. Investment income comprises interest earnings, changes in fair value, and any gains or losses realized upon the liquidation or sale of investments.

**4. Fair Value Measurements**

The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on valuation inputs used to measure the fair value of the asset, as follows:

- **Level 1** – This valuation is based on quoted prices in active markets for identical assets.
- **Level 2** – This valuation is based on directly observable and indirectly observable inputs. These inputs are derived principally from or corroborated by observable market data through correlation or market-corroborated inputs. The concept of market-corroborated inputs incorporates observable market data such as interest rates and yield curves that are observable at commonly quoted intervals.
- **Level 3** – This valuation is based on unobservable inputs where assumptions are made based on factors such as prepayment rates, probability of defaults, loss severity and other assumptions that are internally generated and cannot be observed in the market.

The asset's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques attempt to maximize the use of observable inputs and minimize the use of unobservable inputs.

The preceding methods described may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although the District believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in different fair value measurement at the reporting date.

The District does not currently hold any investments which require the treatment of fair value measurements.

**5. Accounts Receivable – Water Sales and Services**

The District extends credit to customers in the normal course of operations. Management reviews all accounts receivable as collectible.

**6. Property Taxes and Assessments**

The San Bernardino County Assessor's Office assesses all real and personal property within the County each year. The San Bernardino County Tax Collector's Office bills and collects the District's share of property taxes and/or tax assessments. The San Bernardino County Treasurer's Office remits current and delinquent property tax collections to the District throughout the year. Property tax in California is levied in accordance with Article 13A of the State Constitution at one percent (1%) of countywide assessed valuations.

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(1) Reporting Entity and Summary of Significant Accounting Policies, continued**

**C. Assets, Deferred Outflows, Liabilities, Deferred Inflows and Net Position, continued**

**6. Property Taxes and Assessments, continued**

Property taxes and assessments receivable at year-end are related to property taxes and special assessments collected by the San Bernardino County, which have not been credited to the District's cash balance as of June 30. The property tax calendar is as follows:

Lien date	March 1
Levy date	July 1
Due dates	November 1 and February 1
Collection dates	December 10 and April 10

**7. Materials and Supplies Inventory**

Materials and supplies inventory consists primarily of water meters, pipe and pipe fittings for construction and repair to the District's water transmission and distribution system. Inventory is valued at cost using a weighted average method. Inventory items are charged to expense at the time that individual items are withdrawn from inventory or consumed.

**8. Prepaids**

Certain payments to vendors reflect costs or deposits applicable to future accounting periods and are recorded as prepaid items in the basic financial statements.

**9. Capital Assets**

Capital assets acquired and/or constructed are capitalized at historical cost. District policy has set the capitalization threshold for reporting capital assets at \$5,000. Donated assets are recorded at acquisition value at the date of donation and/or historical cost. Upon retirement or other disposition of capital assets, the cost and related accumulated depreciation are removed from the respective balances and any gains or losses are recognized.

Depreciation is recorded on a straight-line basis over the estimated useful lives of the assets as follows:

***Governmental Activities***

- Infrastructure, street lighting – 30 to 40 years
- Vehicles and equipment – 5 to 10 years

***Business-Type Activities***

- Facility and systems – 10 to 40 years
- Vehicles and equipment – 5 to 10 years

**10. Deferred Outflows of Resources**

The statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of resources applicable to future periods and therefore will *not* be recognized as an outflow of resources (expenditure) until that time. The District has the following pension related items that qualify for reporting in this category:

- Deferred outflow which is equal to the employer contributions made after the measurement date of the net pension liability. This amount will be amortized-in-full against the net pension liability in the next fiscal year.

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(1) Reporting Entity and Summary of Significant Accounting Policies, continued**

**C. Assets, Deferred Outflows, Liabilities, Deferred Inflows and Net Position, continued**

**10. Deferred Outflows of Resources, continued**

- Deferred outflow for the net changes in assumptions which will be amortized over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the Plan.
- Deferred outflow for the net difference in projected and actual earnings on investments of the pension plans fiduciary net position. This amount is amortized over a 5 year period.
- Deferred outflow for the net difference in actual and proportionate share of employer contribution and net changes in proportion which will be amortized over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the Plan.
- Deferred outflow for the net adjustment due to differences in the changes in proportions of the net pension liability which will be amortized over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the Plan.

**11. Compensated Absences**

Accrued Vacation – For each full time, (30 hours per week) employee, vacation days shall be earned per biweekly pay period. Upon completion of 1 through 4 years of employment, 80 vacation hours are earned, from year 5 through year 9, 120 vacation hours are earned, from year 10 through year 20, 160 vacation hours are earned and after 20 years, 200 vacation hours are earned.

Part-time regular employees shall earn vacation prorated on actual hours worked. Exempt positions will, at the time of hire, begin at two (2) weeks per year. Vacation time may be accumulated up to a maximum of 160 hours (4 weeks). An employee may, at the discretion of the District, receive pay on their anniversary date for a maximum of forty (40) hours of his or her earned vacation instead of taking time off. New employees will not be authorized vacation time off until completion of one (1) year of continuous employment. If employment is terminated for any reason, the earned vacation will be paid through the last day of employment.

Accrued Sick Leave – Beginning with the date of employment, sick leave at 3.69 hours per pay period shall be credited to the employee. The biweekly pay record will reflect the current sick leave accumulation for each employee. Sick leave is not considered to be vacation, and is to be used only during illness or injury. If sick leave is used up due to illness or injury, vacation can be used. An employee with no sick leave or vacation credit shall not receive compensation for days not worked due to illness or injury. Abuse of sick leave is grounds for discipline, up to and including dismissal.

Sick leave may be accumulated up to a maximum of 120 hours. After 120 hours are accumulated, an employee will receive, in December, 100% of the value of the unused sick leave, which exceeds the 120 hours maximum. At the end of each year's employment (anniversary date), 10% of the total accumulated sick leave shall vest in and become the property of the employee subject only to the employee's leaving the District under any condition other than discharge for cause. Upon retirement or resignation from the District, the employee shall be paid 10% for each year of service of the accumulated sick leave.

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(1) Reporting Entity and Summary of Significant Accounting Policies, continued**

**C. Assets, Deferred Outflows, Liabilities, Deferred Inflows and Net Position, continued**

**12. Pensions**

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the District's California Public Employees' Retirement System (CalPERS) plans (Plans) and addition to/deduction from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

GASB 68 requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

- Valuation Date: June 30, 2016
- Measurement Date: June 30, 2017
- Measurement Period: July 1, 2016 to June 30, 2017

**13. Deferred Inflows of Resources**

The statement of net position will sometimes report a separate section for deferred inflows of resources. This financial statement element, *deferred inflows of resources*, represents an acquisition of resources applicable to future periods and therefore will *not* be recognized as an inflow of resources (revenue) until that time. The District has the following pension related item that qualifies for reporting in this category:

- Deferred inflow for the net differences between the actual and expected experience which will be amortized over a closed period equal to the average of the expected remaining service lives of all employees that are provided with pensions through the Plan.

**14. Net Position**

The government-wide financial statements utilize a net position presentation. Net position categories are as follows:

- **Net Investment in Capital Assets** – Net Investment in capital assets, consists of capital assets, net of accumulated depreciation and amortization, and reduced by outstanding balances of any debt, or other long-term borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- **Restricted** – Restricted consists of assets that have restrictions placed upon their use by external constraints imposed either by creditors (debt covenants), grantors, contributors, or laws and regulations of other governments or constraints imposed by law through enabling legislation.
- **Unrestricted** – Unrestricted consists of the net amount of assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of the net investment in capital assets or restricted component of net position.

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(1) Reporting Entity and Summary of Significant Accounting Policies, continued**

**C. Assets, Deferred Outflows, Liabilities, Deferred Inflows and Net Position, continued**

**15. Fund Balance**

The financial statements, governmental funds report fund balance as non-spendable, restricted, committed, assigned, or unassigned based primarily on the extent to which the District is bound to honor constraints on how specific amounts can be spent.

- **Nonspendable fund balance** – amounts that cannot be spent because they are either (a) not spendable in form or (b) legally or contractually required to be maintained intact.
- **Restricted fund balance** – amounts with constraints placed on their use that are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions enabling legislation.
- **Committed fund balance** – amounts that can only be used for specific purposes determined by formal action of the District’s highest level of decision-making authority (the Board of Directors) and that remain binding unless removed in the same manner. The underlying action that imposed the limitation needs to occur no later than the close of the reporting period.
- **Assigned fund balance** – amounts that are constrained by the District’s intent to be used for specific purposes. The intent can be established at either the highest level of decision-making, or by a body or an official designated for that purpose.
- **Unassigned fund balance** – the residual classification for the District’s general fund that includes amounts not contained in the other classifications. In other funds, the unassigned classification is used only if expenditures incurred for specific purposes exceed the amounts restricted, committed, or assigned to those purposes.

The Board of Directors established, modifies or rescinds fund balance commitments and assignments by passage of an ordinance or resolution. This is done through adoption of the budget and subsequent budget amendments that occur throughout the year.

When both restricted and unrestricted resources are available for use, it is the District’s policy to use restricted resources first, followed by the unrestricted, committed, assigned and unassigned resources as they are needed.

***Fund Balance Policy***

The District believes that sound financial management principles require that sufficient funds be retained by the District to provide a stable financial base at all times. To retain this stable financial base, the District needs to maintain an unrestricted fund balance in its funds sufficient to fund cash flows of the District and to provide financial reserves for unanticipated expenditures and/or revenue shortfalls of an emergency nature. Committed, assigned, and unassigned fund balances are considered unrestricted.

The purpose of the District’s fund balance policy is to maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unpredicted one-time expenditures.

**16. Water Sales and Services**

Water sales are billed on a bi-monthly basis. Estimated unbilled water revenue through June 30 has been accrued at year-end for the enterprise funds.

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(1) Reporting Entity and Summary of Significant Accounting Policies, continued**

**C. Assets, Deferred Outflows, Liabilities, Deferred Inflows and Net Position, continued**

**17. Capital Contributions**

Capital contributions represent cash and capital asset additions contributed to the District by property owners, granting agencies, or real estate developers desiring services that require capital connection expenditures or capacity commitment.

**(2) Cash and Cash Equivalents**

Cash and cash equivalents as of June 30, 2018 are classified as follows:

Governmental activity funds:		<b>2018</b>	
General fund	\$	1,170,748	
Parks and recreation fund		3,921,700	
Street lighting fund		1,096	
Solid waste fund		8,875	
		5,102,419	
Total			5,102,419
Business-type activity funds:			
Water fund		8,160,031	
		8,160,031	
Total cash and cash equivalent:	\$	13,262,450	13,262,450

Cash and cash equivalents as of June 30, 2018 consisted of the following:

		<b>2018</b>	
Cash on hand	\$	2,500	
Deposits held with financial institutions		567,876	
Deposits held with San Bernardino County Treasurer		3,324	
Deposits held with California Local Agency Investment Fund (LAIF)		10,673,388	
Deposits with Cal Trust – Medium Term Fund		2,015,362	
		13,262,450	
Total	\$	13,262,450	13,262,450

As of June 30, 2018 the District's authorized deposits had the following maturities:

		<b>2018</b>	
Deposits held with California Local Agency Investment Fund (LAIF)		193 days	
Deposits with Cal Trust – Medium Term Fund		763 days	
		763 days	

***Authorized Deposits and Investments***

The District's investment policy authorizes investments in Certificates-of-deposit and the California Local Agency Investment Fund (LAIF). The District's investment policy does contain specific provisions intended to limit its exposure to interest rate risk, credit risk, custodial risk, and concentration of credit risk.

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(2) Cash and Cash Equivalents, continued**

***Investment in the California State Investment Pool***

The District is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by the California Government Code Section 16429 under the oversight of the Treasurer of the State of California. The fair value of the District's investment in this pool is reported in the accompanying financial statements at amounts based upon the District's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis. Amounts held with LAIF are highly liquid, as deposits can be converted to cash within a twenty-four hour period without loss of accrued interest. Credit and market risk is unknown. LAIF detail may be obtained from the State of California Treasurer's website at [www.treasurer.ca.gov/pmia-laif/index.asp](http://www.treasurer.ca.gov/pmia-laif/index.asp).

The District's deposit and withdrawal restrictions and limitations are as follows:

- Each agency in the fund may invest up to \$40 million and may invest without limitation in special bond proceeds accounts.
- Same day transaction processing occurs for orders received before 10:00 a.m.
- Next day transactions processing occurs for orders received after 10:00 a.m.
- Maximum limit of 15 transactions (combination of deposits and withdrawals) per month.
- Minimum transaction amount requirement of \$5,000, in increments of a \$1,000 dollars.
- Withdrawals of \$10,000,000 or more require 24 hours advance.
- Prior to funds transfer, an authorized person must call LAIF to do a verbal transaction.

***Custodial Credit Risk***

Custodial credit risk for *deposits* is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The California Government Code and the District's investment policy does not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits, other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. Of the District's bank balances, up to \$250,000 is federally insured and the remaining balance is collateralized in accordance with the code.

The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Code and the District's investment policy contain legal and policy requirements that would limit the exposure to custodial credit risk for investments. With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investment pools.

***Interest Rate Risk***

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. The longer the maturity an investment has the greater its fair value has sensitivity to changes in market interest rates. The District's investment policy follows the Code as it relates to limits on investment maturities as a means of managing exposure to fair value losses arising from increasing interest rates.

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(2) Cash and Cash Equivalents, continued**

***Credit Risk***

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization; however, LAIF and CalTrust are not rated. Presented below is the minimum rating required by (where applicable) the California Government Code, the District's investment policy, or debt agreements, and the actual rating as of year-end for each investment type.

***Concentration of Credit Risk***

The District's investment policy contains various limitations on the amounts that can be invested in any one governmental agency or non-governmental issuer as stipulated by the California Government Code. The District's deposit portfolio with a government-sponsored agency, LAIF, is 80% of the District's total depository and investment portfolio. The District's deposit portfolio with CalTrust, is 15% of the District's total depository and investment portfolio. There were no investments in any one non-governmental issuer that represent 5.0% or more of the District's total investments.

***Fair Value Measurements***

At June 30, 2018 the District did not hold any investments which require measurement at fair value on a recurring and non-recurring basis.

**(3) Capital Assets**

***Governmental Activities:***

Changes in capital assets at June 30, were as follows:

	<u>Balance 2017</u>	<u>Additions</u>	<u>Deletions/ Transfers</u>	<u>Balance 2018</u>
Non-depreciable assets:				
Land	\$ 2,569,743	127,879	-	2,697,622
Construction in progress	-	17,500	-	17,500
Total non-depreciable assets	<u>2,569,743</u>	<u>145,379</u>	<u>-</u>	<u>2,715,122</u>
Depreciable assets:				
Building	540,000	-	-	540,000
Land improvements	1,376,547	-	-	1,376,547
Wells	24,840	-	-	24,840
Planning and development	68,382	-	-	68,382
Equipment	31,845	-	-	31,845
Total depreciable assets	<u>2,041,614</u>	<u>-</u>	<u>-</u>	<u>2,041,614</u>
Accumulated depreciation:				
Building	(447,393)	(18,358)	-	(465,751)
Land improvements	(600,564)	(70,872)	-	(671,436)
Wells	(15,318)	(4,968)	-	(20,286)
Planning and development	(1,900)	(22,794)	-	(24,694)
Equipment	(17,244)	(4,442)	-	(21,686)
Total accumulated depreciation	<u>(1,082,419)</u>	<u>(121,434)</u>	<u>-</u>	<u>(1,203,853)</u>
Total depreciable assets, net	<u>959,195</u>	<u>(121,434)</u>	<u>-</u>	<u>837,761</u>
Total capital assets, net	<u>\$ 3,528,938</u>	<u>23,945</u>	<u>-</u>	<u>3,552,883</u>

The District had major governmental capital asset additions during fiscal year 2018 to non-depreciable assets of \$127,879 in land and \$17,500 in construction in progress.

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(3) Capital Assets, continued**

***Business-type Activities:***

Changes in capital assets at June 30, were as follows:

	<u>Balance 2017</u>	<u>Additions</u>	<u>Deletions/ Transfers</u>	<u>Balance 2018</u>
Non-depreciable assets:				
Land	\$ 1,722,824	-	-	1,722,824
Water rights	16,371,783	-	-	16,371,783
Construction in progress	751,965	345,097	(37,322)	1,059,740
Total non-depreciable assets	<u>18,846,572</u>	<u>345,097</u>	<u>(37,322)</u>	<u>19,154,347</u>
Depreciable assets:				
Building	5,869,117	10,486	-	5,879,603
Transmission and distribution mains	18,144,344	-	-	18,144,344
Reservoirs	4,187,496	-	-	4,187,496
Pumping Station	4,114,808	-	-	4,114,808
Wells	5,071,217	-	-	5,071,217
Tanks	2,184,312	-	-	2,184,312
Hydrants and telemetry control	191,669	-	-	191,669
Meters	1,921,146	-	-	1,921,146
Planning and development	2,745,558	-	-	2,745,558
Vehicles and equipment	1,979,572	71,049	(27,398)	2,023,223
Total depreciable assets	<u>46,409,239</u>	<u>81,535</u>	<u>(27,398)</u>	<u>46,463,376</u>
Accumulated depreciation:				
Building	(143,267)	(32,285)	-	(175,552)
Transmission and distribution mains	(12,135,767)	(433,765)	-	(12,569,532)
Reservoirs	(2,596,813)	(154,322)	-	(2,751,135)
Pumping Station	(2,823,638)	(105,599)	-	(2,929,237)
Wells	(1,655,691)	(152,429)	-	(1,808,120)
Tanks	(537,917)	(70,232)	-	(608,149)
Hydrants and telemetry control	(191,670)	-	-	(191,670)
Meters	(1,392,831)	(192,114)	-	(1,584,945)
Planning and development	(230,602)	(277,973)	-	(508,575)
Vehicles and equipment	(1,189,505)	(505,452)	27,398	(1,667,559)
Total accumulated depreciation	<u>(22,897,701)</u>	<u>(1,924,171)</u>	<u>27,398</u>	<u>(24,794,474)</u>
Total depreciable assets, net	<u>23,511,538</u>	<u>(1,842,636)</u>	<u>-</u>	<u>21,668,902</u>
Total capital assets, net	<u>\$ 42,358,110</u>	<u>(1,497,539)</u>	<u>(37,322)</u>	<u>40,823,249</u>

Major enterprise fund capital asset additions during fiscal year 2018, include additions to construction in progress of \$345,097 that is comprised of the following capital project additions: Chromium-6 Mitigation project of \$237,891, Engineering for Water Quality project of \$65,685 and various miscellaneous projects \$41,521. Additions to depreciable assets sourcing from construction-in-progress include \$37,322 added to vehicles and equipment. District additions not sourcing from construction-in-progress included building additions of \$10,486, and vehicles and equipment of \$33,322. Disposals included one vehicle disposition of \$27,398.

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(3) Capital Assets, continued**

Depreciation expense was charged to various functions at June 30, 2018 as follows:

Governmental activities:	
General government	\$ 49,920
Parks and Recreation	71,514
Total governmental activities	\$ <u>121,434</u>
Business type activities:	
Water Fund	\$ <u>1,924,171</u>

**(4) Deferred Outflows of Resources**

Changes in deferred outflows of resources at June 30, were as follows:

	<u>Balance 2017</u>	<u>Additions</u>	<u>Amortization</u>	<u>Balance 2018</u>
Deferred outflows of resources:				
<i>Governmental:</i>				
Deferred pension outflows	\$ 46,010	20,984	(25,087)	41,907
<i>Enterprise:</i>				
Deferred pension outflows	414,072	188,837	(225,777)	377,132
Total deferred outflows of resources	\$ <u>460,082</u>	<u>209,821</u>	<u>(250,864)</u>	<u>419,039</u>

**(5) Compensated Absences**

Compensated absences comprise unpaid vacation leave that accrue when benefits are fully vested and are determined annually. Compensated absences turn-over each year, therefore, the compensated absence balance of the District is considered a current liability on the Statements of Net Position. The compensated absences for governmental funds will generally be liquidated through the general fund. The balance in the proprietary fund will be liquidated through the water fund.

The changes to compensated absences balances at June 30, were as follows:

*Governmental:*

<u>Balance 2017</u>	<u>Earned</u>	<u>Taken</u>	<u>Balance 2018</u>	<u>Due Within One Year</u>	<u>Due in more than one year</u>
\$ 8,928	15,069	(12,627)	11,370	5,685	5,685

*Enterprise:*

<u>Balance 2017</u>	<u>Earned</u>	<u>Taken</u>	<u>Balance 2018</u>	<u>Due Within One Year</u>	<u>Due in more than one year</u>
\$ 101,962	150,982	(133,241)	119,703	59,852	59,851

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(6) Long-term Debt**

Changes in long-term debt at June 30, were as follows:

	<u>Balance 2017</u>	<u>Additions</u>	<u>Payments</u>	<u>Balance 2018</u>
CIEDB – 02-033	\$ 2,202,278	-	(114,133)	2,088,145
MFC – 14-003	4,558,524	-	(188,396)	4,370,128
State Dept of Transportation – 22784-00	185,437	-	(24,855)	160,582
CIEDB – 14-101	6,768,861	-	(193,368)	6,575,493
Total loan payable	13,715,100	-	(520,752)	13,194,348
Less: current portion	(520,696)			(536,477)
Total non-current portion	\$ 13,194,404			12,657,871

***California Infrastructure & Economic Development Bank – 02-033 Installment Sale Agreement***

The San Bernardino County Special District County Service Area 70, Zone L, entered into an Installment Sale Agreement (Agreement) dated December 17, 2002, with the California Infrastructure and Economic Development Bank (CIEDB) to fund water system improvements in County Service Area 70, Zone L - Water Tank Project. According to the Agreement, the CIEDB is expected to issue a total amount of

\$5,001,000 in Infrastructure State Revolving Fund Program Revenue Bonds (Bonds) to the San Bernardino County Special District County Service Area 70, Zone L, on a reimbursement basis. The San Bernardino County Special District County Service Area 70, Zone L, has agreed to make installment payments to the CIEDB on the Bonds, secured by a pledge of first lien on all the pledged net system revenue and all amounts in the San Bernardino County Special District County Service Area 70, Zone L.

Total amounts reimbursed by the CIEDB from inception to June 30, 2009, were \$3,537,908 and the principal amount paid by the San Bernardino County Special District County Service Area 70, Zone L on the Bond was \$457,244. The remainder of the loan payable balance was assumed by the Phelan-Piñon Hills Community Service District per LAFCO resolution No. 2989 as of March 18, 2008. The balance of the CIEDB loan assumed was \$3,110,664.

The term of the agreement is thirty years from December 2002 at an interest rate of 3.50%. Interest only payments are due each February 1<sup>st</sup>, with principal and interest payments due each August 1<sup>st</sup>.

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 118,128	71,018	189,146
2020	122,262	66,811	189,073
2021	126,542	62,457	188,999
2022	130,971	57,950	188,921
2023	135,554	53,286	188,840
2024-2028	752,348	190,551	942,899
2029-2032	702,340	50,921	753,261
Totals	2,088,145	552,994	2,641,139
Less: current portion	(118,128)		
Total non-current	\$ 1,970,017		

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(6) Long-term Debt, continued**

***Municipal Finance Corporation – 14-003 Installment Sale Agreement***

In 2014, the District entered into an agreement with the Municipal Finance Corporation (MFC) to acquire, construct and install improvements to the District’s water supply facilities within the District’s service area in the amount of \$5,000,000 with an interest rate of 3.75%. The term of the agreement is twenty years from September 2014. Principal and interest payments are due each at February 1<sup>st</sup> and August 1<sup>st</sup>.

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 195,528	132,123	327,651
2020	202,929	128,041	330,970
2021	210,610	146,982	357,592
2022	218,582	139,010	357,592
2023	226,855	357,591	584,446
2024-2028	1,269,767	1,787,956	3,057,723
2029-2033	1,528,974	1,787,956	3,316,930
2034-2035	516,883	536,387	1,053,270
Totals	4,370,128	<u>5,016,046</u>	<u>9,386,174</u>
Less: current portion	<u>(195,528)</u>		
Total non-current	\$ <u>4,174,600</u>		

***State Department of Transportation – 22784-00 Utility Agreement***

In 2014, the State of California (State), acting by and through the Department of Transportation, proposed a project to widen to 4 lanes from SR-18 to I-15 and construct a 14ft wide Median Buffer that affected a portion of the District’s facilities. Thus, the District is ordered by the State to relocate identified facilities to avoid conflict with the State’s widening project to accommodate the State’s project. Total estimated costs of the State project amounts to \$710,828.66.

The State agreed to advance the District the sum of \$252,632.55, in accordance with Section 706 of the Streets and Highways Code, to cover the District’s portion of the cost of the work to be undertaken by the State. The interest rate shall be the rate of earnings of the Surplus Money Investment Fund and computation shall be in accordance with Section 1268.350 of the Code of Civil Procedure. The current annual interest rate for the amount advanced of \$252,632.55 is 0.912%. The term of the agreement is ten years from October 2014. Principal and interest payments are due quarterly during the year at January 1<sup>st</sup>, April 1<sup>st</sup>, July 1<sup>st</sup>, and October 1<sup>st</sup>.

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 25,025	1,436	26,461
2020	25,255	1,207	26,462
2021	25,486	976	26,462
2022	25,719	743	26,462
2023	25,954	507	26,462
2024-2025	33,143	315	85,506
Totals	160,582	<u>5,184</u>	<u>217,815</u>
Less: current portion	<u>(25,025)</u>		
Total non-current	\$ <u>135,557</u>		

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(6) Long-term Debt, continued**

***California Infrastructure & Economic Development Bank – 14-101 (previously 12-101) Installment Sale Agreement***

In 2013, the District entered into an agreement for loan number 12-101 with the California Infrastructure and Economic Development Bank (CIEDB) to fund the purchase of water rights in the amount of \$7,500,000 with an interest rate of 2.29%. The term of the agreement is thirty years from December 2013. In March 2014, the loan was rewritten under number 14-101 with a reduced interest rate of 2.04%. Interest only payments are due each February 1<sup>st</sup>, with principal and interest payments due each August 1<sup>st</sup>.

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 197,796	132,123	329,919
2020	202,325	128,041	330,366
2021	206,958	123,867	330,825
2022	211,697	119,596	331,293
2023	216,545	115,228	331,773
2024-2028	1,159,423	507,038	1,661,380
2029-2033	1,298,398	381,817	1,674,525
2034-2038	1,454,031	241,587	1,689,247
2039-2043	1,628,320	84,548	1,705,733
Totals	6,575,493	<u>1,833,845</u>	<u>8,385,061</u>
Less: current portion	<u>(197,796)</u>		
Total non-current	\$ <u>6,377,697</u>		

**(7) Defined Benefit Pension Plan**

***Plan Description***

All qualified permanent and probationary employees are eligible to participate in the District’s Miscellaneous Employee Pension Plan, cost-sharing multiple employer defined benefit pension plans administered by the California Public Employees’ Retirement System (CalPERS). Benefit provisions under the Plan are established by State statute and District’s resolution. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

***Benefits provided***

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: The Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees’ Retirement Law.

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(7) Defined Benefit Pension Plan, continued**

*Benefits provided, continued*

On September 12, 2012, the California Governor signed the California Public Employees' Pension Reform Act of 2013 (PEPRA) into law. PEPRA took effect January 1, 2013. The new legislation closed the District's CalPERS 2.5% at 55 Risk Pool Retirement Plan to new employee entrants effective December 31, 2012. For employees hired prior to January 1, 2013, who are current members of CalPERS or a reciprocal agency as of December 31, 2012, and have not been separated from service from such agency for more than six months, the retirement benefit is 2.5% @ 55 years of age; highest single year of compensation. All other employees hired on or after January 1, 2013, the retirement benefit is 2.0% @ 62 years of age; 3 year final compensation.

The Plans' provision and benefits in effect at June 30, 2018 are summarized as follows:

	<b>Miscellaneous Plan</b>		
	<b>Classic</b>	<b>New Classic</b>	<b>PEPRA</b>
		On or after January 1, 2011 - December 31, 2012	On or after January 1, 2013
Hire date	Prior to January 1, 2011		
Benefit formula	2.5% @ 55	2.0% @ 60	2.0% @ 62
Benefit vesting schedule	5 years of service	5 years of service	5 years of service
Benefit payments	monthly for life	monthly for life	monthly for life
Retirement age	50 - 55	50 - 63	52 - 67
Monthly benefits, as a % of eligible compensation	2.0% to 2.5%	1.1% to 2.4%	1.0% to 2.5%
Required employee contribution rates	7.946%	6.900%	6.250%
Required employer contribution rates	10.283%	7.200%	6.533%

**Contributions**

Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates, for all public employers, be determined on an annual basis by the actuary and shall be effective on July 1 following notice of the change in rate. Funding contributions for the Plan is determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The District is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

For the fiscal year ended June 30, 2018 the contributions for the Plan were as follows:

	<b>Miscellaneous Plan</b>
Contributions – employer	\$ 108,247
Contributions – employee (paid by employer)	67,745
Total employer paid contributions	\$ 175,992

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(7) Defined Benefit Pension Plan, continued**

***Net Pension Liability***

As of the fiscal year ended June 30, 2018 the District reported a net pension liability for its proportionate share of the net pension liability of each Plan as follows:

<b>Proportionate Share of Net Pension Liability</b>						
		<b>Governmental</b>		<b>Enterprise</b>		<b>Total</b>
Miscellaneous Plan	\$	8,437		75,906		84,343

The District's net pension liability for the Plan is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2017 (the measurement date), and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2016 (the valuation date), rolled forward to June 30, 2017, using standard update procedures. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined.

The District's proportionate share of the pension liability for the Plan as of the measurement date June 30, 2017 was as follows:

	<b>Miscellaneous</b>
Proportion – June 30, 2016	0.00034%
Proportion – June 30, 2017	0.00085%
Change – (Increase)Decrease	0.00051%

***Deferred Pension Outflows (Inflows) of Resources***

For the fiscal year ended June 30, 2018 the District recognized pension expense of \$173,236.

At June 30, 2018 the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<b>Description</b>		<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Pension contributions subsequent to the measurement date	\$	108,247	-
Net differences between actual and expected experience		-	(8,880)
Net changes in assumptions		76,369	-
Net differences between projected and actual earnings on plan investments		18,697	-
Net differences between actual contribution and proportionate share of contribution		80,424	-
Net adjustment due to differences in proportions of net pension liability		135,302	-
Total	\$	419,039	(8,880)

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(7) Defined Benefit Pension Plan, continued**

*Deferred Pension Outflows (Inflows) of Resources, continued*

As of June 30, 2018 employer pension contributions reported as deferred outflows of resources related to contributions subsequent to the measurement date of \$108,247 will be recognized as a reduction of the net pension liability in the fiscal year ended June 30, 2019.

At June 30, 2018 the District recognized other amounts reported as deferred outflows of resources and deferred inflows of resources related to the pension liability, which will be recognized as pension expense as follows.

<b>Fiscal Year Ending June 30,</b>	<b>Deferred Net Outflows/(Inflows) of Resources</b>
2019	\$ 135,535
2020	115,997
2021	86,416
2022	(36,036)
2023	-
Remaining	-

*Actuarial Assumptions*

The total pension liability in the June 30, 2017 actuarial valuation report was determined using the following actuarial assumptions:

Valuation Date	June 30, 2016
Measurement Date	June 30, 2017
Actuarial cost method	Entry Age Normal in accordance with the requirements of GASB Statement No. 68

Actuarial assumptions:

Discount rate	7.15%
Inflation	2.75%
Salary increases	Varies by Entry Age and Service
Investment Rate of Return	7.50 % Net of Pension Plan Investment and Administrative Expenses; includes inflation
Mortality Rate Table*	Derived using CalPERS' Membership Data for all Funds
Post Retirement Benefit	Contract COLA up to 2.75% until Purchasing Power Protection Allowance Floor on Purchasing Power applies, 2.75% thereafter

\* The mortality table used above was developed based on CalPERS' specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB. For more details on this table, please refer to the 2014 Experience Study report. Further details of the Experience Study can be found on the CalPERS website.

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(7) Defined Benefit Pension Plan, continued**

***Discount Rate***

The discount rate used to measure the total pension liability was 7.15% for the Plan. To determine whether the municipal bond rate should be used in the calculation of a discount rate for the Plan, the amortization and smoothing periods recently adopted by CalPERS were utilized. The crossover test was performed for a miscellaneous agent plan and a safety agent plan selected as being more at risk of failing the crossover test and resulting in a discount rate that would be different from the long-term expected rate of return on pension investments.

Based on the testing of the plans, the tests revealed the assets would not run out. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability for the Plan.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation.

<u>Asset Class</u>	<u>New Strategic Allocation</u>	<u>Real Return Years 1-10*</u>	<u>Real Return Year 11+**</u>
Global Equity	47.0%	4.90%	5.38%
Global Fixed Income	19.0%	0.80%	2.27%
Inflation Sensitive	6.0%	0.60%	1.39%
Private Equity	12.0%	6.60%	6.63%
Real Estate	11.0%	2.80%	5.21%
Infrastructure and Forestland	3.0%	3.90%	5.36%
Liquidity	2.0%	-0.40%	-0.90%
Total	<u>100.0%</u>		

\* An expected inflation of 2.5% used for this period

\*\* An expected inflation of 3.0% used for this period

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(7) Defined Benefit Pension Plan, continued**

*Sensitivity of the Proportionate Share of Net Pension Liability to Changes in the Discount Rate*

The following table presents the District's proportionate share of the net position liability for the Plan, calculated using the discount rate, as well as what the District's proportional share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

At June 30, 2018 the discount rate comparison was the following:

	<b>Discount Rate - 1% <u>6.15%</u></b>	<b>Current Discount Rate <u>7.15%</u></b>	<b>Discount Rate + 1% <u>8.15%</u></b>
District's Net Pension Liability	\$ <u>356,857</u>	<u>84,343</u>	<u>(141,358)</u>

*Payable to the Pension Plan*

At June 30, 2018 the District reported \$0 in payables for the outstanding amount of contribution to the pension plan.

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in separately issued CalPERS financial reports. See pages 64 through 65 for the Required Supplementary Schedules.

**(8) Deferred Inflows of Resources**

Changes in deferred inflows of resources at June 30, were as follows:

	<b>Balance 2017 <u>          </u></b>	<b>Additions <u>          </u></b>	<b>Amortization <u>          </u></b>	<b>Balance 2018 <u>          </u></b>
Deferred inflows of resources:				
<i>Governmental:</i>				
Deferred pension inflows	\$ <u>3,965</u>	<u>(2,926)</u>	<u>(150)</u>	<u>889</u>
<i>Enterprise:</i>				
Deferred pension inflows	<u>35,674</u>	<u>(26,327)</u>	<u>(1,356)</u>	<u>7,991</u>
Total deferred inflows of resources	<u>\$ <u>39,639</u></u>	<u><u>(29,253)</u></u>	<u><u>(1,506)</u></u>	<u><u>8,880</u></u>

**(9) Net Position**

Net investment in capital assets is calculated as follows:

	<b>Governmental Activities <u>          </u></b>	<b>Business-type Activities <u>          </u></b>	<b>Total <u>          </u></b>
Capital assets – not being depreciated	\$ 2,715,122	19,154,347	21,869,469
Capital assets – being depreciated, net	837,761	21,668,902	22,506,663
Long-term debt – current portion	-	(536,477)	(536,477)
Long-term debt – long-term portion	<u>-</u>	<u>(12,657,871)</u>	<u>(12,657,871)</u>
Total	<u>\$ <u>3,552,883</u></u>	<u><u>27,628,901</u></u>	<u><u>31,181,784</u></u>

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(9) Net Position, continued**

Unrestricted net position is designated as follows:

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
Parks and recreation	\$ 5,148,566	-	5,148,566
Solid waste	30,021	-	30,021
Materials and supplies inventory	-	194,475	194,475
Prepaid expenses and other assets	-	192,796	192,796
Water operations and capital replacement	-	8,889,818	8,889,818
Total	<u>\$ 5,178,587</u>	<u>9,277,089</u>	<u>14,455,676</u>

**(10) Internal Balances**

*Interfund Transfers*

Interfund transfers consist of the following for the year ended June 30, 2018:

<u>Transfer from</u>	<u>Transfer to</u>	<u>Purpose</u>	<u>Amount</u>
<i>Interfund Operational Transfers:</i>			
General	Water	Operations	\$ <u>403,200</u>
Parks & Rec	Solid Waste	Operations	<u>167,712</u>
		Subtotal operations transfers	\$ <u>570,912</u>
<i>Interfund Equity Transfers:</i>			
General	Parks & Rec / Street Lighting	Equity Transfer	\$ <u>321,620</u>
Solid Waste	Parks & Rec / Street Lighting	Equity Transfer	<u>8,253</u>
		Subtotal equity transfers	\$ <u>329,873</u>
		Total	<u>\$ 900,785</u>

*Interfund Operational Transfers*

During the fiscal year ended June 30, 2018 interfund transfers between the General and Water funds were designated by the Board to utilize resources from General fund revenue to help balance the Water fund budget. The funds were transferred accordingly.

During the fiscal year ended June 30, 2018 interfund transfers between the Parks and Recreation and Solid Waste funds were designated by the Board to transfer any funds remaining from current fiscal years operations from Solid Waste fund to assist in funding operations of the Parks and Recreation fund. The funds were transferred accordingly.

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(10) Internal Balances, continued**

*Interfund Equity Transfers*

During the fiscal year ended June 30, 2018 interfund transfers between the General and Solid Waste funds were transferred to Parks and Recreation and Street Lighting funds upon the segregation of governmental funds in the District’s accounting system. The funds were transferred accordingly.

**(11) Fund Balance**

Fund balances are presented in the following categories: non-spendable, restricted, committed, assigned, and unassigned (See Note 1.C.15 for a description of these categories). Fund balances and their funding composition at June 30, 2018 is as follows:

<b>Fund Balance Category</b>	
Assigned:	
Parks and recreation	\$ 3,913,911
Solid waste	38,516
Total assigned fund balance	3,952,427
Unassigned fund balance:	
General fund	1,204,949
Total fund balance	\$ 5,157,376

**(12) Chromium-6 Surcharge**

The District’s water wells have traces of naturally occurring Chromium-6, which exceed the maximum contaminant levels (MCL) under the new state regulations and must reduce the MCL to meet the state goals by January 2020. The District thoroughly considered options to reduce the levels of Chromium-6 in the water and has concluded that blending the water supply with water that does not contain Chromium-6 is the most efficient and economical solution. The District estimates the cost to comply with new regulations to be approximately \$17 million. The District is applying for capital grants to help offset the costs and will seek low-interest loans to fund the remainder of the project. Loans will be repaid by a surcharge on the water bill, as approved by the Board during the water rate study process.

On January 20, 2016, the District adopted new rates which included a new Chromium-6 surcharge fee which became effective on July, 1 2017. At June 30, 2018 the Chromium-6 surcharge amounted to \$798,867.

**(13) Risk Management**

The District is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District is a member of the Special District Risk Management Authority (SDRMA), an intergovernmental risk sharing joint powers authority created to provide self-insurance programs for California special districts. The purpose of the SDRMA is to arrange and administer programs of self-insured losses and to purchase excess insurance coverage.

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(13) Risk Management, continued**

At June 30, 2018 the District participated in the liability and property programs of the SDRMA as follows:

- General and auto liability, personal injury and property damage, public officials' and employees' errors and omissions, up to \$2,500,000 for each wrongful act.

In addition to the above, the District also has the following insurance coverage:

- Employee and Public officials' dishonesty coverage up to \$1,000,000 per loss includes public employee or officials' dishonesty, forgery or alteration and theft, disappearance and destruction coverage.
- Property loss is paid at the replacement cost for property on file, if replaced within three years after the loss, otherwise paid on an actual cash value basis, to a combined member (pool) total of \$1.0 billion per occurrence, subject to a \$1,000 deductible per occurrence.
- Boiler and machinery coverage for the replacement cost up to \$100 million per occurrence, subject to a \$1,000 deductible per occurrence, unless otherwise specified.
- Public officials' personal liability up to \$500,000 each occurrence, with an annual aggregate of \$500,000 per each elected/appointed official to which this coverage applies, subject to the terms, subject to a \$500 deductible per claim.
- Workers compensation insurance with statutory limits per occurrence and Employer's Liability Coverage up to \$5 million.

Settled claims have not exceeded any of the coverage amounts in the last fiscal years. There were no reductions in insurance coverage in fiscal year 2018. Liabilities are recorded when it is probable that a loss has been incurred and the amount of the loss can be reasonably estimated net of the respective insurance coverage. Liabilities include an amount for claims that have been incurred but not reported (IBNR). There were no material IBNR claim payables as of June 30, 2018.

**(14) Governmental Accounting Standards Board Statements Issued, Not Yet Effective**

The Governmental Accounting Standards Board (GASB) has issued several pronouncements prior to June 30, 2018 that have effective dates that may impact future financial presentations.

***Governmental Accounting Standards Board Statement No. 83***

In November 2016, the GASB issued Statement No. 83 – *Certain Asset Retirement Obligations*. This Statement (1) addresses accounting and financial reporting for certain asset retirement obligations (AROs), (2) establishes criteria for determining the timing and pattern of recognition of a liability and a corresponding deferred outflow of resources for AROs, (3) requires that recognition occur when the liability is both incurred and reasonably estimable, (4) requires the measurement of an ARO to be based on the best estimate of the current value of outlays expected to be incurred, (5) requires the current value of a government's AROs to be adjusted for the effects of general inflation or deflation at least annually, and (6) and requires disclosure of information about the nature of a government's AROs, the methods and assumptions used for the estimates of the liabilities, and the estimated remaining useful life of the associated tangible capital assets.

The provisions of this Statement are effective for reporting periods beginning after June 15, 2018. The impact of the implementation of this Statement to the District's financial statements has not been assessed at this time.

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(14) Governmental Accounting Standards Board Statements Issued, Not Yet Effective, continued**

***Governmental Accounting Standards Board Statement No. 84***

In January 2017, the GASB issued Statement No. 84 – *Fiduciary Activities*. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported.

This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities.

This Statement describes four fiduciary funds that should be reported, if applicable: (1) pension (and other employee benefit) trust funds, (2) investment trust funds, (3) private-purpose trust funds, and (4) custodial funds. Custodial funds generally should report fiduciary activities that are not held in a trust or equivalent arrangement that meets specific criteria.

The provisions of this Statement are effective for reporting periods beginning after December 15, 2018. The impact of the implementation of this Statement to the District's financial statements has not been assessed at this time.

***Governmental Accounting Standards Board Statement No. 86***

In May 2017, the GASB issued Statement No. 86 – *Certain Debt Extinguishment Issues*. The primary objective of this Statement is to improve consistency in accounting and financial reporting for in-substance defeasance of debt by providing guidance for transactions in which cash and other monetary assets acquired with only existing resources—resources other than the proceeds of refunding debt—are placed in an irrevocable trust for the sole purpose of extinguishing debt. This Statement also improves accounting and financial reporting for prepaid insurance on debt that is extinguished and notes to financial statements for debt that is defeased in substance.

The provisions of this Statement are effective for reporting periods beginning after June 15, 2017. Earlier application is encouraged. The impact of the implementation of this Statement to the District's financial statements has not been assessed at this time.

***Governmental Accounting Standards Board Statement No. 87***

In June 2017, the GASB issued Statement No. 87 – *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

The provisions of this Statement are effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged. The impact of the implementation of this Statement to the District's financial statements has not been assessed at this time.

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(14) Governmental Accounting Standards Board Statements Issued, Not Yet Effective, continued**

***Governmental Accounting Standards Board Statement No. 88***

In April 2018, the GASB issued Statement No. 88 – *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*. The objective of this Statement is to improve the information that is disclosed in notes to government financial statements related to debt, including direct borrowings and direct placements. It also clarifies which liabilities governments should include when disclosing information related to debt.

This Statement defines debt for purposes of disclosure in notes to financial statements as a liability that arises from a contractual obligation to pay cash (or other assets that may be used in lieu of cash) in one or more payments to settle an amount that is fixed at the date the contractual obligation is established.

This Statement requires that additional essential information related to debt be disclosed in notes to financial statements, including unused lines of credit; assets pledged as collateral for the debt; and terms specified in debt agreements related to significant events of default with finance-related consequences, significant termination events with finance-related consequences, and significant subjective acceleration clauses.

For notes to financial statements related to debt, this Statement also requires that existing and additional information be provided for direct borrowings and direct placements of debt separately from other debt.

The requirements of this Statement are effective for reporting periods beginning after June 15, 2018. Earlier application is encouraged. The impact of the implementation of this Statement to the Agency's financial statements has not been assessed at this time.

***Governmental Accounting Standards Board Statement No. 89***

In June 2018, the GASB issued Statement No. 89 – *Accounting for Interest Cost Incurred before the End of a Construction Period*. The objectives of this Statement are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (2) to simplify accounting for interest cost incurred before the end of a construction period.

This Statement establishes accounting requirements for interest cost incurred before the end of a construction period. Such interest cost includes all interest that previously was accounted for in accordance with the requirements of paragraphs 5–22 of Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*, which are superseded by this Statement. This Statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund.

This Statement also reiterates that in financial statements prepared using the current financial resources measurement focus, interest cost incurred before the end of a construction period should be recognized as an expenditure on a basis consistent with governmental fund accounting principles.

The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged. The requirements of this Statement should be applied prospectively. The impact of the implementation of this Statement to the District's financial statements has not been assessed at this time.

**Phelan Piñon Hills Community Services District**  
**Notes to the Basic Financial Statements, continued**  
**June 30, 2018**

**(14) Governmental Accounting Standards Board Statements Issued, Not Yet Effective, continued**

***Governmental Accounting Standards Board Statement No. 90***

In August 2018, the GASB issued Statement No. 90 – *Majority Equity Interests—an amendment of GASB Statements No. 14 and No. 61*. The primary objectives of this Statement are to improve the consistency and comparability of reporting a government’s majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. It defines a majority equity interest and specifies that a majority equity interest in a legally separate organization should be reported as an investment if a government’s holding of the equity interest meets the definition of an investment. A majority equity interest that meets the definition of an investment should be measured using the equity method, unless it is held by a special-purpose government engaged only in fiduciary activities, a fiduciary fund, or an endowment (including permanent and term endowments) or permanent fund. Those governments and funds should measure the majority equity interest at fair value.

For all other holdings of a majority equity interest in a legally separate organization, a government should report the legally separate organization as a component unit, and the government or fund that holds the equity interest should report an asset related to the majority equity interest using the equity method. This Statement establishes that ownership of a majority equity interest in a legally separate organization results in the government being financially accountable for the legally separate organization and, therefore, the government should report that organization as a component unit.

This Statement also requires that a component unit in which a government has a 100 percent equity interest account for its assets, deferred outflows of resources, liabilities, and deferred inflows of resources at acquisition value at the date the government acquired a 100 percent equity interest in the component unit. Transactions presented in flows statements of the component unit in that circumstance should include only transactions that occurred subsequent to the acquisition

The requirements of this Statement are effective for reporting periods beginning after December 15, 2018. Earlier application is encouraged. The requirements should be applied retroactively, except for the provisions related to (1) reporting a majority equity interest in a component unit and (2) reporting a component unit if the government acquires a 100 percent equity interest. Those provisions should be applied on a prospective basis. The impact of the implementation of this Statement to the District’s financial statements has not been assessed at this time.

**(15) Commitments and Contingencies**

***Grant Awards***

Grant funds received by the District are subject to audit by the grantor agencies. Such audit could lead to requests for reimbursements to the grantor agencies for expenditures disallowed under terms of the grant. Management of the District believes that such disallowances, if any, would not be significant.

***Litigation***

In the ordinary course of operations, the District is subject to claims and litigation from outside parties. After consultation with legal counsel, the District believes the ultimate outcome of such matters, if any, will not materially affect its financial condition.

**(16) Subsequent Event**

Events occurring after June 30, 2018 have been evaluated for possible adjustment to the financial statements or disclosure as of October 3, 2018, which is the date the financial statements were available to be issued. The District is not aware of any further subsequent events that would require recognition or disclosure in the financial statements.



## **Required Supplementary Information**



**Phelan Pinon Hills Community Services District**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget to Actual – General Fund**  
**For the Year Ended June 30, 2018**

	<b>Final Budgeted Amounts</b>	<b>Actual Amounts</b>	<b>Variance Positive (Negative)</b>
<b>Revenues:</b>			
Property taxes	\$ 653,452	797,468	144,016
Investment earnings	223	13,181	12,958
Other	42,000	43,324	1,324
<b>Total revenues</b>	<b>695,675</b>	<b>853,973</b>	<b>158,298</b>
<b>Expenditures:</b>			
Salaries and benefits	10,857	3,307	7,550
Materials and services	-	5,654	(5,654)
Utilities	14,413	10,639	3,774
Capital outlay	-	-	-
<b>Total expenditures</b>	<b>25,270</b>	<b>19,600</b>	<b>5,670</b>
Excess of revenues over expenditures	670,405	834,373	163,968
<b>Other financing sources(uses):</b>			
Transfers in	-	-	-
Transfers out	(403,200)	(724,820)	(321,620)
<b>Total other financing sources</b>	<b>(403,200)</b>	<b>(724,820)</b>	<b>(321,620)</b>
Net change in fund balance	267,205	109,553	\$ (157,652)
Fund balance – beginning of period	86,616	773,776	
Fund balance – end of period	\$ 353,821	883,329	

**Pinon Hills Community Services District**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget to Actual – Parks and Recreation Fund**  
**For the Year Ended June 30, 2018**

	<b>Final Budgeted Amounts</b>	<b>Actual Amounts</b>	<b>Variance Positive (Negative)</b>
<b>Revenues:</b>			
Property taxes	\$ 363,594	316,573	(47,021)
Charges for services	56,610	25,098	(31,512)
Investment earnings	19,815	42,093	22,278
Other	-	19,499	19,499
<b>Total revenues</b>	<b>440,019</b>	<b>403,263</b>	<b>(36,756)</b>
<b>Expenditures:</b>			
Salaries and benefits	176,964	195,485	(18,521)
Materials and services	170,947	107,202	63,745
Utilities	19,521	26,294	(6,773)
Capital outlay	-	145,379	(145,379)
<b>Total expenditures</b>	<b>367,432</b>	<b>474,360</b>	<b>(106,928)</b>
Excess of revenues (under) expenditures	72,587	(71,097)	(143,684)
<b>Other financing sources(uses):</b>			
Transfers in	73,395	494,163	420,768
Transfers out	-	-	-
<b>Total other financing sources</b>	<b>73,395</b>	<b>494,163</b>	<b>420,768</b>
Net change in fund balance	145,982	423,066	\$ 277,084
Fund balance – beginning of period	4,959,636	3,817,296	
Fund balance – end of period	\$ 5,105,618	4,240,362	

**Pinon Hills Community Services District**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget to Actual – Street Lighting Fund**  
**For the Year Ended June 30, 2018**

	<u>Final Budgeted Amounts</u>	<u>Actual Amounts</u>	<u>Variance Positive (Negative)</u>
<b>Revenues:</b>			
Property taxes	\$ 11,186	13,077	(1,891)
<b>Total revenues</b>	<u>11,186</u>	<u>13,077</u>	<u>(1,891)</u>
<b>Expenditures:</b>			
Utilities	11,186	13,077	(1,891)
Total expenditures	<u>11,186</u>	<u>13,077</u>	<u>(1,891)</u>
Excess of revenues (under) expenditures	-	-	-
<b>Other financing sources(uses):</b>			
Transfers in	-	3,422	3,422
Transfers out	-	-	-
Total other financing sources	<u>-</u>	<u>3,422</u>	<u>3,422</u>
Net change in fund balance	-	3,422	\$ <u><u>3,422</u></u>
Fund balance – beginning of period	-	-	
Fund balance – end of period	\$ <u><u>-</u></u>	<u><u>3,422</u></u>	

**Pinon Hills Community Services District**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget to Actual – Solid Waste Fund**  
**For the Year Ended June 30, 2018**

	<u>Final Budgeted Amounts</u>	<u>Actual Amounts</u>	<u>Variance Positive (Negative)</u>
<b>Revenues:</b>			
Investment earnings	\$ -	1,659	1,659
Franchise fees	139,982	203,667	63,685
<b>Total revenues</b>	<u>139,982</u>	<u>205,326</u>	<u>65,344</u>
<b>Expenditures:</b>			
Salaries and benefits	12,723	17,935	(5,212)
Services and materials	53,863	19,905	33,958
Total expenditures	<u>66,586</u>	<u>37,840</u>	<u>28,746</u>
Excess of revenues over expenditures	<u>73,396</u>	<u>167,486</u>	<u>94,090</u>
<b>Other financing sources(uses):</b>			
Transfers in	-	-	-
Transfers out	<u>(73,395)</u>	<u>(175,965)</u>	<u>(102,570)</u>
Total other financing sources	<u>(73,395)</u>	<u>(175,965)</u>	<u>-</u>
Net change in fund balance	1	(8,479)	\$ <u><u>94,090</u></u>
Fund balance – beginning of period	<u>(90,730)</u>	<u>38,742</u>	
Fund balance – end of period	<u><u>\$ (90,729)</u></u>	<u><u>30,263</u></u>	

**Phelan Pinon Hills Community Service District**  
**Notes to the Required Supplementary Information**  
**June 30, 2018**

**Basis of Budgeting**

The District follows specific procedures in establishing the budgetary data reflected in the financial statements. Each year, the District's General Manager and Administrative Services Manager prepare and submit a capital and operating budget to the Board of Directors and adopted no later than June of each year. Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all government and proprietary funds. Annual budgets are adopted on the modified accrual basis of accounting for government fund types and accrual basis for the proprietary fund. The adopted budget becomes operative on July 1.

The Board of Directors must approve all supplemental appropriations to the budget and transfers between major funds. The legal level of budgetary control is at the fund level. Budget information is presented as required supplementary information for the General, Parks and Recreation, Street Lighting, and Solid Waste Funds.

**Phelan Pinon Hills Community Service District**  
**Schedules of the District's Proportionate Share of the Net Pension Liability (CalPERS)**  
**As of June 30, 2018**  
**Last Ten Years\***

	<b>Measurement Date 6/30/2017</b>	<b>Measurement Date 6/30/2016</b>	<b>Measurement Date 6/30/2015</b>	<b>Measurement Date 6/30/2014</b>
District's Proportion of the Net Pension Liability	0.00085%	0.00034%	-0.00064%	-0.00059%
District's Proportionate Share of the Net Pension Liability	\$ 84,343	\$ 29,638	\$ (43,699)	\$ (36,475)
District's Covered-Employee Payroll	\$ 1,501,918	\$ 1,260,143	\$ 1,184,091	\$ 1,106,270
District's proportionate share of the net pension liability as a as a Percentage of its Covered-Employee Payroll	5.62%	2.35%	-3.69%	-3.30%
District's Fiduciary Net Position as a Percentage of the Plan's Total Pension Liability	95.74%	98.20%	103.19%	103.43%
District's Proportionate Share of Aggregate Employer Contributions	\$ 71,772	\$ 60,285	\$ 48,918	\$ 29,783

**Notes:**

***Changes in Benefit Terms*** – For the measurement date June 30, 2017 there were no changes in the benefit terms.

***Changes of Assumptions*** – For the measurement date June 30, 2017 there were no changes in the assumptions.

\* Historical information presented above follows the measurement periods for which GASB 68 & 71 were applicable. The fiscal year ended June 30, 2015, was the first year of implementation required by GASB 68 & 71, therefore, only four years are shown.

**Phelan Pinon Hills Community Service District**  
**Schedules of Pension Plan Contributions (CalPERS)**  
**As of June 30, 2018**  
**Last Ten Years\***

<b><u>Schedule of Pension Plan Contributions:</u></b>	<b>Fiscal Year Ended 6/30/2018</b>	<b>Fiscal Year Ended 6/30/2017</b>	<b>Fiscal Year Ended 6/30/2016</b>	<b>Fiscal Year Ended 6/30/2015</b>
Actuarially Determined Contribution	\$ 120,744	\$ 119,964	\$ 115,218	\$ 118,081
Contributions in Relation to the Actuarially Determined Contribution	<u>(108,247)</u>	<u>(125,840)</u>	<u>(117,285)</u>	<u>(118,081)</u>
Contribution Deficiency (Excess)	\$ 12,497	\$ (5,876)	\$ (2,067)	\$ -
Covered Payroll	\$ 1,501,918	\$ 1,260,143	\$ 1,184,091	\$ 1,106,270
Contribution's as a percentage of Covered-employee Payroll	<u>8.04%</u>	<u>9.52%</u>	<u>9.73%</u>	<u>10.67%</u>

**Notes:**

- \* Historical information presented above follows the measurement periods for which GASB 68 & 71 were applicable. The fiscal year ended June 30, 2015, was the first year of implementation required by GASB 68 & 71, therefore, only four years are shown.



# **Statistical Section**



**Phelan Pinon Hills Community Service District  
Statistical Section**

This part of the District’s comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the District’s overall financial health.

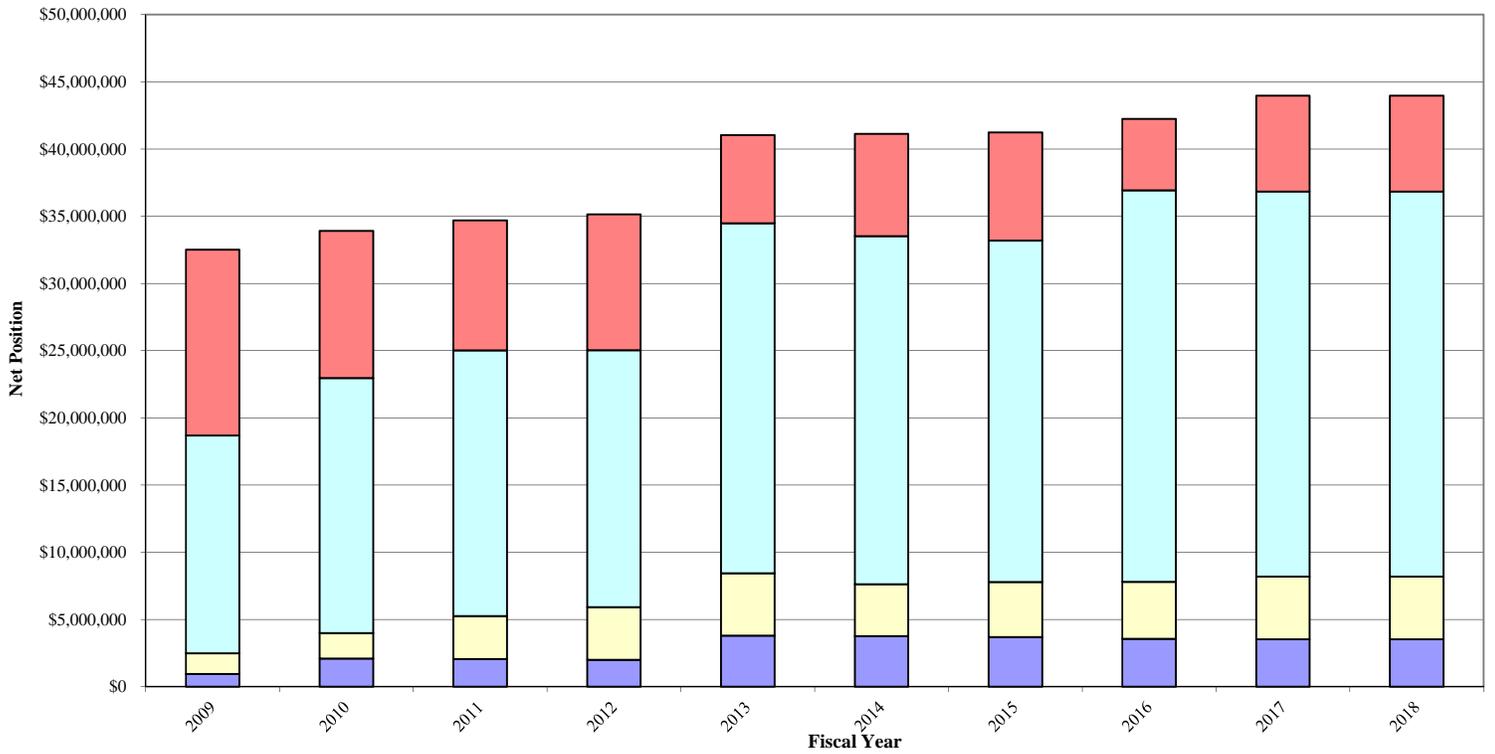
The following statistical information reflects the last ten full years of operations.

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	<b><u>Page No.</u></b>
Financial Trends These schedules contain information to help the reader understand how the District’s financial performance and well-being have changed over time.	67
Revenue Capacity These schedules contain information to help the reader assess the District’s most significant own-source revenue, water sales.	76
Debt Capacity These schedules present information to help the reader assess the affordability of the District’s current levels of outstanding debt and the District’s ability to issue additional debt in the future.	79
Demographic Information This schedule offers demographic indicators to help the reader understand the environment within which the District’s financial activities take place.	81
Operating Information This schedule contains service and infrastructure data to help the reader understand how the information in the District’s financial report relates to the service the District provides.	82

## Phelan Pinon Hills Community Services District Net Position by Component Last Ten Fiscal Years

	Fiscal Year						
	2009	2010	2011	2012	2013	2014	2015
<b>Governmental activities</b>							
Invested in capital assets, net of related debt	\$ 951,513	2,104,045	2,062,298	2,020,112	3,799,590	3,770,219	3,694,550
Unrestricted	1,540,852	1,890,749	3,183,847	3,903,170	4,652,758	3,853,719	4,092,530
<b>Total governmental activities net position</b>	<b>2,492,365</b>	<b>3,994,794</b>	<b>5,246,145</b>	<b>5,923,282</b>	<b>8,452,348</b>	<b>7,623,938</b>	<b>7,787,080</b>
<b>Business-type activities</b>							
Invested in capital assets, net of related debt	\$ 16,194,822	18,971,254	19,762,550	19,116,771	26,019,217	25,906,040	25,401,202
Unrestricted	13,826,316	10,954,452	9,684,849	10,094,958	6,568,039	7,600,621	8,052,114
<b>Total business-type activities net position</b>	<b>30,021,138</b>	<b>29,925,706</b>	<b>29,447,399</b>	<b>29,211,729</b>	<b>32,587,256</b>	<b>33,506,661</b>	<b>33,453,316</b>
<b>Primary government</b>							
Invested in capital assets, net of related debt	\$ 17,146,335	21,075,299	21,824,848	21,136,883	29,818,807	29,676,259	29,095,752
Unrestricted	15,367,168	12,845,201	12,868,696	13,998,128	11,220,797	11,454,340	12,144,644
<b>Total primary government net position</b>	<b>\$ 32,513,503</b>	<b>33,920,500</b>	<b>34,693,544</b>	<b>35,135,011</b>	<b>41,039,604</b>	<b>41,130,599</b>	<b>41,240,396</b>



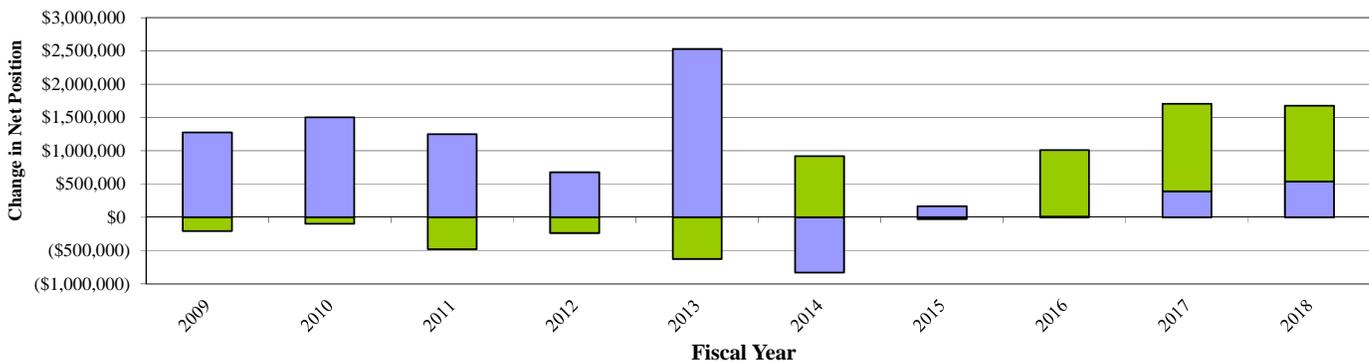
Source: Phelan Pinon Hills Community Service District audited financial statements

**Phelan Pinon Hills Community Services District  
 Net Position by Component  
 Last Ten Fiscal Years**

<b>Fiscal Year</b>		
<b>2016</b>	<b>2017</b>	<b>2018</b>
3,579,586	3,528,938	3,528,938
4,219,715	4,659,965	4,659,965
<u>7,799,301</u>	<u>8,188,903</u>	<u>8,188,903</u>
29,120,934	28,643,010	28,643,010
5,331,237	7,127,390	7,127,390
<u>34,452,171</u>	<u>35,770,400</u>	<u>35,770,400</u>
32,700,520	32,171,948	32,171,948
9,550,952	11,787,355	11,787,355
<u>42,251,472</u>	<u>43,959,303</u>	<u>43,959,303</u>

## Phelan Pinon Hills Community Services District Change in Net Position Last Ten Fiscal Years

	Fiscal Year						
	2009	2010	2011	2012	2013	2014	2015
<b>Expenses:</b>							
Governmental activities:							
General government	\$ -	-	-	-	-	73,381	56,457
Parks and Recreation	191,489	229,139	274,856	240,564	1,259,421	433,697	396,400
Street Lighting	16,753	13,963	12,867	13,567	13,643	13,489	13,804
Solid Waste	-	-	-	-	450	2,173	9,377
Total governmental activities expenses	<u>208,242</u>	<u>243,102</u>	<u>287,723</u>	<u>254,131</u>	<u>1,273,514</u>	<u>522,740</u>	<u>476,038</u>
Business-type activities:							
Water enterprise	5,864,190	4,620,366	4,757,100	4,454,157	5,032,281	5,121,970	5,481,342
Total primary government expenses	<u>6,072,432</u>	<u>4,863,468</u>	<u>5,044,823</u>	<u>4,708,288</u>	<u>6,305,795</u>	<u>5,644,710</u>	<u>5,957,380</u>
<b>Program Revenues:</b>							
Governmental activities:							
Charges for services:							
Parks and Recreation	19,109	142,601	20,622	67,186	25,199	13,065	19,758
Capital grants and contributions	-	300,000	600,000	-	2,772,000	-	-
Total governmental activities program revenues	<u>19,109</u>	<u>442,601</u>	<u>620,622</u>	<u>67,186</u>	<u>2,797,199</u>	<u>13,065</u>	<u>19,758</u>
Business-type activities:							
Charges for services – water enterprise	4,449,747	3,640,748	3,607,564	3,556,149	3,862,480	3,975,482	4,375,271
Assessments	283,142	219,623	324,650	355,749	303,841	299,818	295,257
Capital grants and contributions	80,698	176,546	151,582	39,514	-	-	-
Total business-type activities program revenues	<u>4,813,587</u>	<u>4,036,917</u>	<u>4,083,796</u>	<u>3,951,412</u>	<u>4,166,321</u>	<u>4,275,300</u>	<u>4,670,528</u>
<b>Net (Expense)/Revenue:</b>							
Governmental activities	(189,133)	199,499	332,899	(186,945)	1,523,685	(509,675)	(456,280)
Business-type activities	(1,050,603)	(583,449)	(673,304)	(502,745)	(865,960)	(846,670)	(810,814)
Total primary government net expense	<u>(1,239,736)</u>	<u>(383,950)</u>	<u>(340,405)</u>	<u>(689,690)</u>	<u>657,725</u>	<u>(1,356,345)</u>	<u>(1,267,094)</u>
<b>General Revenues and Other Changes in Net Position:</b>							
Governmental activities:							
Property taxes	1,373,294	1,108,201	907,485	843,931	845,706	895,649	930,801
Investment income	9,390	11,191	10,967	20,151	16,555	11,667	13,607
Other income	85,300	183,538	-	-	144,527	294,734	205,275
Transfers in (out)	-	-	-	-	(1,385)	(1,520,785)	(527,170)
Total governmental activities	<u>1,467,984</u>	<u>1,302,930</u>	<u>918,452</u>	<u>864,082</u>	<u>1,005,403</u>	<u>(318,735)</u>	<u>622,513</u>
Business-type activities:							
Property taxes	-	14,631	-	-	-	41,295	21,180
Investment income	455,757	147,916	81,866	51,390	29,110	13,924	37,455
Other income	390,367	325,470	113,131	215,685	209,846	190,071	199,483
Transfers in (out)	-	-	-	-	1,385	1,520,785	527,170
Total business-type activities	<u>846,124</u>	<u>488,017</u>	<u>194,997</u>	<u>267,075</u>	<u>240,341</u>	<u>1,766,075</u>	<u>785,288</u>
Total primary government	<u>2,314,108</u>	<u>1,790,947</u>	<u>1,113,449</u>	<u>1,131,157</u>	<u>1,245,744</u>	<u>1,447,340</u>	<u>1,407,801</u>
<b>Changes in Net Position:</b>							
Governmental activities	1,278,851	1,502,429	1,251,351	677,137	2,529,088	(828,410)	166,233
Business-type activities	(204,479)	(95,432)	(478,307)	(235,670)	(625,619)	919,405	(25,526)
Total primary government	<u>\$ 1,074,372</u>	<u>1,406,997</u>	<u>773,044</u>	<u>441,467</u>	<u>1,903,469</u>	<u>90,995</u>	<u>140,707</u>



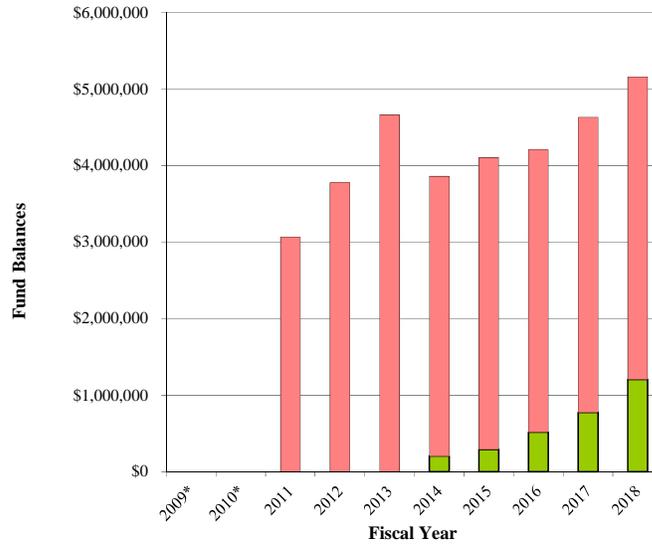
Source: Phelan Pinon Hills Community Service District audited financial statements

**Phelan Pinon Hills Community Services District  
Change in Net Position  
Last Ten Fiscal Years**

<b>Fiscal Year</b>		
<b>2016</b>	<b>2017</b>	<b>2018</b>
53,281	57,367	19,600
380,024	424,872	459,355
13,679	12,956	13,077
10,133	35,209	37,840
<u>457,117</u>	<u>530,404</u>	<u>529,872</u>
<u>5,394,700</u>	<u>5,547,014</u>	<u>6,345,754</u>
<u>5,851,817</u>	<u>6,077,418</u>	<u>6,875,626</u>
21,488	24,220	25,098
-	-	-
<u>21,488</u>	<u>24,220</u>	<u>25,098</u>
4,521,209	5,707,335	6,253,646
309,682	299,385	296,438
436,492	125,902	-
<u>5,267,383</u>	<u>6,132,622</u>	<u>6,550,084</u>
(435,629)	(506,184)	(504,774)
(127,317)	585,608	204,330
<u>(562,946)</u>	<u>79,424</u>	<u>(300,444)</u>
1,003,264	1,062,550	1,127,118
15,827	33,106	56,933
197,710	248,130	266,490
(768,951)	(448,000)	(403,200)
<u>447,850</u>	<u>895,786</u>	<u>1,047,341</u>
21,907	19,845	24,707
23,862	27,612	74,493
311,452	237,164	428,860
768,951	448,000	403,200
<u>1,126,172</u>	<u>732,621</u>	<u>931,260</u>
<u>1,574,022</u>	<u>1,628,407</u>	<u>1,978,601</u>
12,221	389,602	542,567
998,855	1,318,229	1,135,590
<u>1,011,076</u>	<u>1,707,831</u>	<u>1,678,157</u>

## Phelan Pinon Hills Community Services District Fund Balances, Governmental Funds Last Ten Fiscal Years

		Fiscal Year									
		2009*	2010*	2011	2012	2013	2014	2015	2016	2017	2018
General Fund: **											
Assigned	\$	-	-	-	-	-	-	-	-	-	-
Unassigned		-	-	-	-	-	204,907	288,875	516,149	773,776	1,204,949
<b>Total general fund</b>	<b>\$</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>204,907</b>	<b>288,875</b>	<b>516,149</b>	<b>773,776</b>	<b>1,204,949</b>
All Other Governmental Funds:											
Assigned	\$	-	-	3,064,223	3,773,709	4,658,680	3,655,592	3,812,880	3,690,087	3,856,038	3,952,427
Unassigned		-	-	-	-	-	-	-	-	-	-
<b>Total all other governmental</b>	<b>\$</b>	<b>-</b>	<b>-</b>	<b>3,064,223</b>	<b>3,773,709</b>	<b>4,658,680</b>	<b>3,655,592</b>	<b>3,812,880</b>	<b>3,690,087</b>	<b>3,856,038</b>	<b>3,952,427</b>

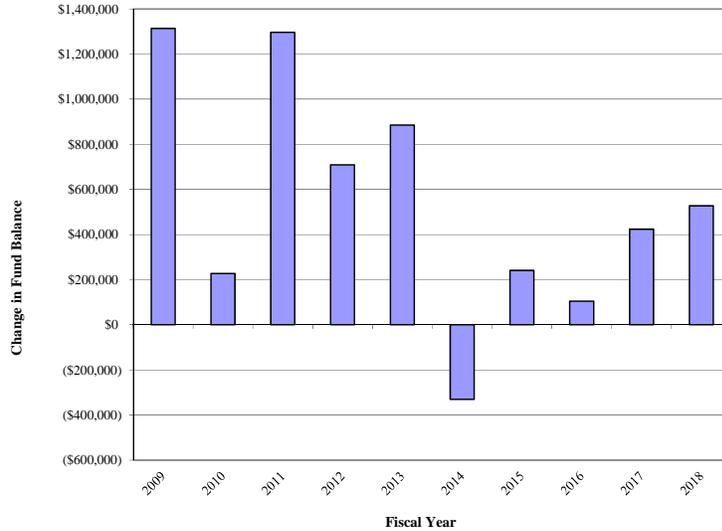


**Note:** \* Governmental Accounting Standards Board No. 54 - *Fund Balance Reporting and Governmental Fund Type Definition* was adopted in 2011.  
 \*\* Reporting for the General Fund was initiated in fiscal year 2014.

**Source:** Phelan Pinon Hills Community Service District audited financial statements

## Phelan Pinon Hills Community Services District Changes in Fund Balances - Governmental Funds Last Ten Fiscal Years

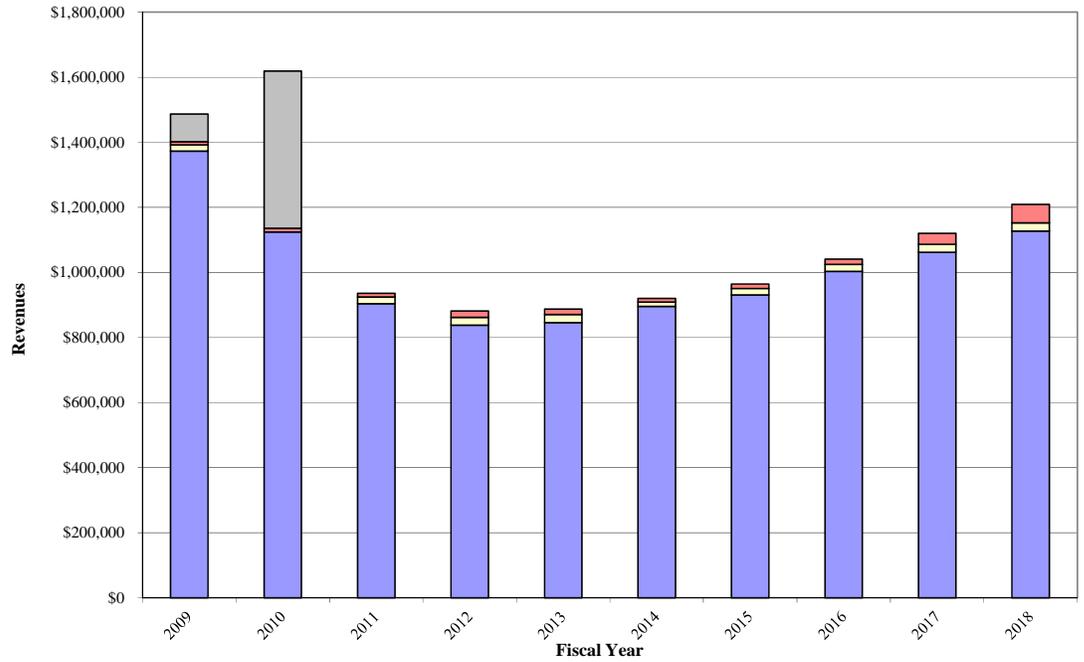
		Fiscal Year									
		2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Revenues	\$	1,487,093	1,619,131	1,535,598	881,727	1,031,987	1,215,115	1,169,441	1,238,289	1,368,006	1,475,639
Expenditures		173,263	1,392,126	239,232	172,241	145,631	492,511	401,015	364,857	496,428	544,877
Excess of revenues over (under) expenditures		1,313,830	227,005	1,296,366	709,486	886,356	722,604	768,426	873,432	871,578	930,762
Other Financing Sources (Uses)											
Proceeds from long-term debt		-	-	-	-	-	-	-	-	-	-
Operating transfers in		-	-	-	-	-	-	7,055	322,141	287,998	167,712
Operating transfers out		-	-	-	-	(1,385)	(1,052,785)	(534,225)	(1,091,092)	(735,998)	(570,912)
Total Other Financing Sources (Uses)		-	-	-	-	(1,385)	(1,052,785)	(527,170)	(768,951)	(448,000)	(403,200)
<b>Net change in fund balances</b>	<b>\$</b>	<b>1,313,830</b>	<b>227,005</b>	<b>1,296,366</b>	<b>709,486</b>	<b>884,971</b>	<b>(330,181)</b>	<b>241,256</b>	<b>104,481</b>	<b>423,578</b>	<b>527,562</b>



Source: Phelan Pinon Hills Community Service District audited financial statements

## Phelan Pinon Hills Community Services District Governmental Fund Revenues Last Ten Fiscal Years

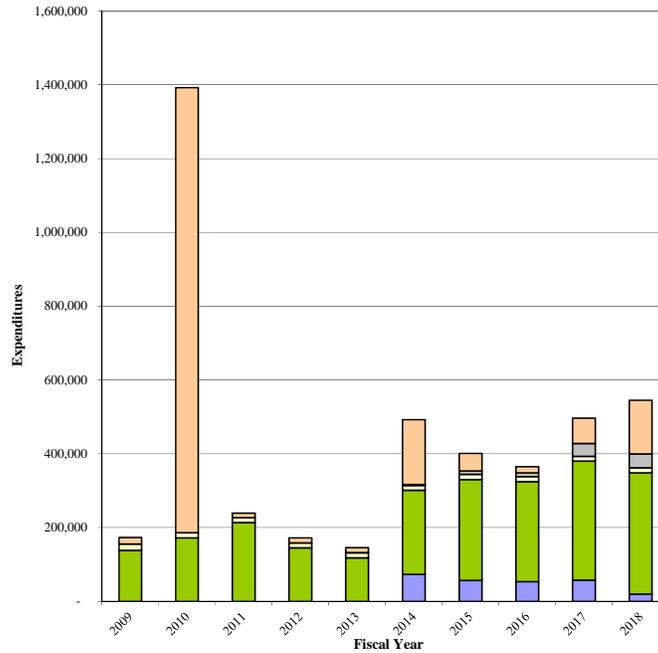
		Fiscal Year									
		2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Property taxes	\$	1,373,294	1,124,402	904,009	837,927	845,706	895,649	930,801	1,003,264	1,062,550	1,127,118
Charges for services		19,109	-	20,622	23,649	25,199	13,065	19,758	21,488	24,220	25,098
Interest		9,390	11,191	10,967	20,151	16,555	11,667	13,607	15,827	33,106	56,933
Other		85,300	483,538	600,000	-	144,527	294,734	205,275	197,710	248,130	266,490
<b>Total governmental revenues</b>	<b>\$</b>	<b>1,487,093</b>	<b>1,619,131</b>	<b>1,535,598</b>	<b>881,727</b>	<b>1,031,987</b>	<b>1,215,115</b>	<b>1,169,441</b>	<b>1,238,289</b>	<b>1,368,006</b>	<b>1,475,639</b>



Source: Phelan Pinon Hills Community Service District audited financial statements

## Phelan Pinon Hills Community Services District Governmental Fund Expenditures Last Ten Fiscal Years

	Fiscal Year									
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
General government *	-	-	-	-	-	73,381	56,457	53,281	57,367	19,600
Parks and Recreation	138,427	171,845	213,497	145,107	117,895	227,373	273,906	271,147	322,514	328,981
Street Lighting	16,753	13,963	12,867	13,567	13,643	13,489	13,804	13,679	12,956	13,077
Solid Waste **	-	-	-	-	450	2,173	9,377	10,133	35,209	37,840
Capital outlay	18,083	1,206,318	12,868	13,567	13,643	176,095	47,471	16,617	68,382	145,379
Total governmental expenditures \$	<u>173,263</u>	<u>1,392,126</u>	<u>239,232</u>	<u>172,241</u>	<u>145,631</u>	<u>492,511</u>	<u>401,015</u>	<u>364,857</u>	<u>496,428</u>	<u>544,877</u>



**Note:** \* Reporting for the General Fund was initiated in fiscal year 2014.  
 \*\* Reporting for the Solid Waste Fund started in fiscal year 2013.

**Source:** Phelan Pinon Hills Community Service District audited financial statements

**Phelan Pinon Hills Community Services District  
Assessed Valuations – San Bernardino County  
Last Ten Fiscal Years**

<u>Fiscal Year</u>	<u>Secured San Bernardino County</u>	<u>Unsecured San Bernardino County</u>	<u>Totals</u>	<u>Total Direct Tax Rate</u>
2009	\$ 1,741,368,348	16,509,903	1,757,878,251	1.000000%
2010	1,532,317,514	16,375,132	1,548,692,646	1.000000%
2011	1,324,493,910	14,652,369	1,339,146,279	1.000000%
2012	1,290,225,544	14,062,282	1,304,287,826	1.000000%
2013	1,263,174,951	12,969,370	1,276,144,321	1.000000%
2014	1,291,389,085	13,060,922	1,304,450,007	1.000000%
2015	1,348,979,703	13,974,369	1,362,954,072	1.000000%
2016	1,424,385,527	12,009,283	1,436,394,810	1.000000%
2017	1,471,330,134	13,123,355	1,484,453,489	1.000000%
2018	1,546,141,340	12,545,948	1,558,687,288	1.000000%

**Note:** Property in San Bernardino County is reassessed each year. Property is assessed at actual value, therefore, the assessed values are equal to the actual values.

**Source:** San Bernardino County Assessor offices

**Phelan Pinon Hills Community Services District  
Water Sales Revenue and Water Production  
Last Ten Fiscal Years**

Fiscal Year	Water Sales Revenue				Quantity of Water Sold (HCF*)			
	Residential	Commercial	Industrial	Total	Residential	Commercial	Industrial	Total
2009	\$ 3,507,346	16,267	239,981	3,763,594	1,158,622	113,770	519	1,272,911
2010	3,434,919	198,055	2,256	3,635,230	1,047,467	89,795	1,992	1,139,254
2011	3,112,427	91,906	12,037	3,216,370	1,107,186	84,129	6,852	1,198,167
2012	3,374,117	150,628	2,034	3,526,779	1,027,852	63,206	397	1,091,455
2013	3,625,890	157,581	15,225	3,798,696	1,150,776	68,000	397	1,219,173
2014	3,745,316	144,093	12,995	3,902,404	1,136,271	60,273	6,277	1,202,821
2015	3,991,657	196,573	25,860	4,214,090	1,088,662	75,237	7,963	1,171,862
2016	4,090,260	240,168	7,577	4,338,006	837,199	71,340	7,577	916,116
2017	4,312,101	298,476	52,395	4,662,972	895,380	90,471	6,755	992,606
2018	4,659,051	352,203	59,405	5,070,659	921,532	104,201	6,725	1,032,458

**Note:** \* Hundred Cubic Feet (HCF) = 748 gallons.

**Source:** Phelan Pinon Hills Community Service District audited financial statements and billing records

**Phelan Pinon Hills Community Services District  
Water Rates  
Last Ten Fiscal Years**

Commodity Charge		March 2008 -							
Tiered	Tier (HCF)	Feb. 2013	March 1, 2013	January 1, 2014	January 1, 2015	February 1, 2016	July 1, 2016	July 1, 2017	July 1, 2018
Tier 1	0-25	\$ na	1.69	1.89	2.02	2.50	2.22	2.35	2.39
Tier 2	25.01+	na	1.95	2.18	2.33	3.95	3.51	3.71	3.77
Tier 1	0-14	1.81	na	na	na	na	na	na	na
Tier 2	14.01-80	2.01	na	na	na	na	na	na	na
Tier 3	80.01+	2.08	na	na	na	na	na	na	na

Meter Charge	Bi-Monthly					Monthly				
	March 2009 - Feb. 2013	March 1, 2013	January 1, 2014	January 1, 2015	January 1, 2016	February 1, 2016	July 1, 2016	July 1, 2017	July 1, 2018	
3/4"	\$ 26.02	31.37	33.75	35.77	18.96	18.96	16.97	17.90	18.16	
1"	37.20	41.65	44.81	47.49	25.17	29.22	25.91	27.46	27.89	
1.5"	64.20	67.35	72.45	76.80	40.70	54.87	48.24	51.34	52.21	
2"	93.50	98.19	105.63	111.97	59.34	85.65	75.04	80.00	81.39	
3"	159.64	170.14	183.05	194.03	102.83	157.47	137.57	146.87	149.47	
4"	245.64	272.94	293.64	311.26	164.96	260.07	226.91	242.41	246.74	
6"	453.10	529.93	570.12	604.32	N/A	N/A	N/A	N/A	N/A	
8"	669.24	838.32	901.90	956.01	N/A	N/A	N/A	N/A	N/A	

Source: Phelan Pinon Hills Community Service District billing records

**Phelan Pinon Hills Community Services District  
Water Customer Demographics  
Last Ten Fiscal Years**

**Customer by Type**

<b>Connection Type</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Residential	6,698	6,708	6,709	6,712	6,714	6,719	6,735	6,753	6,780	6,800
Commercial	50	50	50	50	51	51	51	49	42	67
Industrial	-	-	-	-	3	4	4	4	7	4
Other	2	2	2	2	-	-	-	-	-	-
<b>Total</b>	<b>6,750</b>	<b>6,760</b>	<b>6,761</b>	<b>6,764</b>	<b>6,768</b>	<b>6,774</b>	<b>6,790</b>	<b>6,806</b>	<b>6,829</b>	<b>6,871</b>

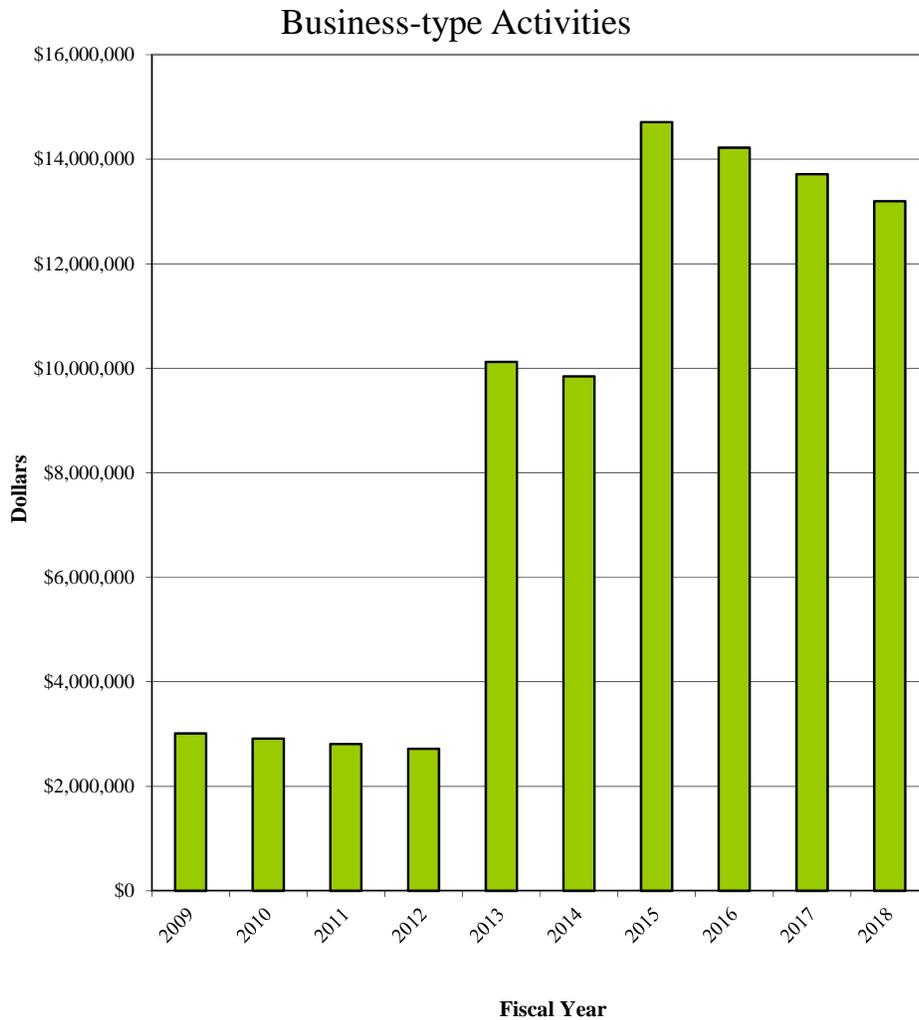
**Ten Largest System Users**

<b>Customer</b>	<b>Percent of System Use</b>	<b>Percent of System Revenues</b>	<b>Customer Type</b>
Snowline JUSD	8.25%	7.23%	Institutional
County of San Bernardino	0.28%	0.59%	Commercial
Flatiron West Inc.	0.27%	0.57%	Commercial
Janice Chung	0.21%	0.23%	Residential
Myong Cha (Grace) Pak	0.21%	0.22%	Residential
John R & Martha J Browne	0.15%	0.16%	Residential
Ronda Fowlie	0.14%	0.15%	Residential
M Navarre & R Stark	0.13%	0.13%	Residential
Jung Suk Youn	0.12%	0.12%	Residential
Sueng Yong Song	0.11%	0.12%	Residential
<b>Totals</b>	<b>9.87%</b>	<b>9.52%</b>	

Source: Phelan Pinon Hills Community Service District billing records

**Phelan Pinon Hills Community Services District  
Ratios of Outstanding Debt  
Last Ten Fiscal Years**

<b>Fiscal Year</b>	<b>Business-type Activities</b>	<b>Total Debt</b>	<b>Per Capita</b>	<b>As a Share of Personal Income</b>	
				<b>Total</b>	<b>Business-type Activities</b>
2009	\$ 3,014,016	3,014,016	139.87	0.49%	0.49%
2010	2,913,976	2,913,976	135.06	0.42%	0.42%
2011	2,810,444	2,810,444	130.11	0.39%	0.39%
2012	2,717,596	2,717,596	125.73	0.38%	0.38%
2013	10,121,499	10,121,499	468.05	1.41%	1.41%
2014	9,845,414	9,845,414	454.94	1.32%	1.32%
2015	14,711,230	14,711,230	678.18	1.88%	1.88%
2016	14,219,582	14,219,582	653.98	1.80%	1.80%
2017	13,715,100	13,715,100	635.66	1.71%	1.71%
2018	13,194,348	13,194,348	632.03	1.68%	1.68%



**Source:** Phelan Pinon Hills Community Service District audited financial statements

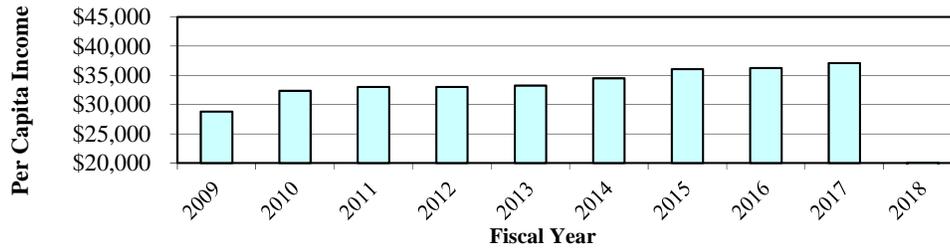
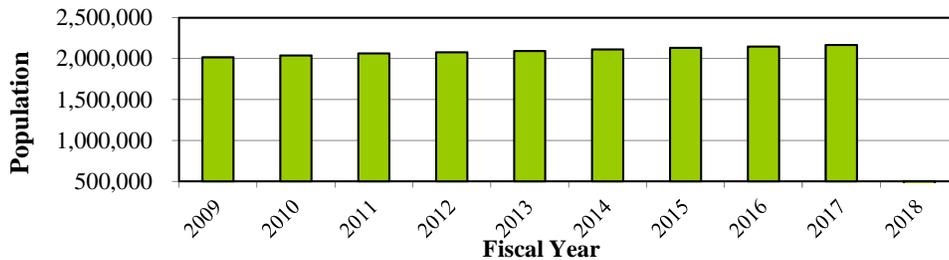
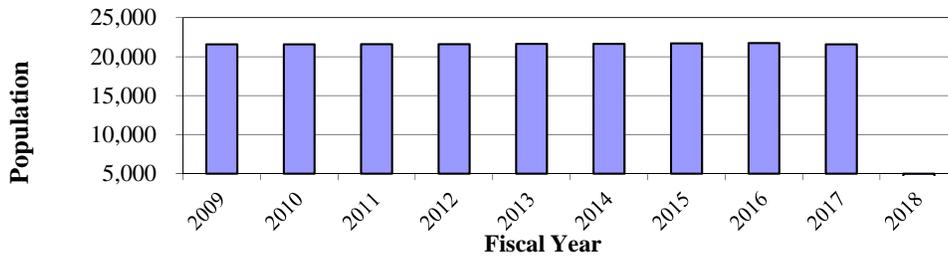
**Phelan Pinon Hills Community Services District  
Debt Service Ratio  
Last Ten Fiscal Years**

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Gross Revenues:										
Water Fund Revenues	\$ 5,579,013	4,348,388	4,127,211	4,178,972	4,405,277	4,479,295	4,908,496	5,188,112	6,291,341	6,550,084
Total Revenue	5,579,013	4,348,388	4,127,211	4,178,972	4,405,277	4,479,295	4,908,496	5,188,112	6,291,341	6,550,084
Operating Expenses:										
Water Fund Expenses	(5,864,190)	(4,620,366)	(4,757,100)	(4,454,156)	(5,032,281)	(4,862,383)	(5,104,683)	(4,120,250)	(4,070,611)	(4,016,927)
Less Depreciation	886,786	1,058,281	1,245,913	1,292,064	1,214,772	1,229,221	1,257,916	1,274,450	1,476,403	1,924,171
Total Water Fund Expenses	(4,977,404)	(3,562,085)	(3,511,187)	(3,162,092)	(3,817,509)	(3,633,162)	(3,846,767)	(2,845,800)	(2,594,208)	(2,092,756)
Net Revenues Water Fund	601,609	786,303	616,024	1,016,880	587,768	846,133	1,061,730	2,342,312	3,697,133	4,457,328
Senior and Parity Debt Service										
2002 Water Facilities	231,311	231,021	230,721	209,792	199,366	199,077	198,779	198,470	198,151	197,820
2012 Water Rights Acquisition	-	-	-	-	26,240	268,852	351,719	350,061	349,925	349,787
2014 Solar Project	-	-	-	-	-	-	150,150	357,591	357,591	357,591
2014 Hwy 138	-	-	-	-	-	-	13,231	26,462	35,943	26,461
Combined Total Annual Debt \$	231,311	231,021	230,721	209,792	225,606	467,929	713,879	932,584	941,610	931,659
Debt Service Coverage (times)	2.60	3.40	2.67	4.85	2.61	1.81	1.49	2.51	3.93	4.78

Source: Phelan Pinon Hills Community Service District audited financial statements

## Phelan Pinon Hills Community Services District Demographic and Economic Statistics Last Ten Fiscal Years

Year	County of San Bernardino <sup>(2)</sup>				
	Phelan & Piñon Hills Population <sup>(1)</sup>	Unemployment Rate	Population	Personal Income (thousands of dollars)	Personal Income per Capita
2009	21,549	13.0%	2,015,355	58,050,285	28,804
2010	21,576	13.0%	2,038,546	54,093,000	32,341
2011	21,601	16.0%	2,064,734	59,411,850	33,023
2012	21,614	16.0%	2,077,560	61,913,442	33,029
2013	21,625	12.0%	2,092,149	61,677,629	33,245
2014	21,641	10.3%	2,111,913	62,259,000	34,480
2015	21,692	6.5%	2,129,851	67,488,821	36,070
2016	21,743	5.9%	2,147,933	69,689,971	36,232
2017	21,576	5.4%	2,166,777	77,823,908	37,091
2018	N/A	N/A	N/A	N/A	N/A



**Sources:** California Department of Finance and California Labor Market Info

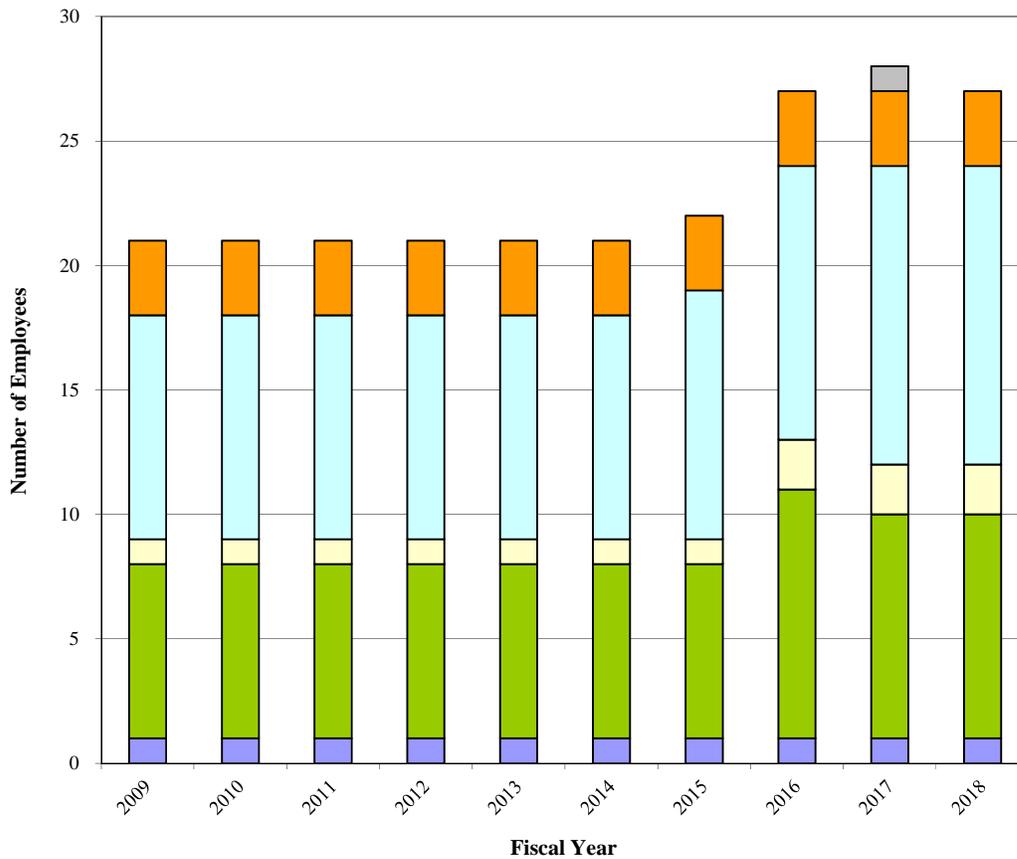
**Notes:**

- (1) Data is derived from the 2010 census and adjusted for the average population per meter connection. The District has chosen to use this methodology since the District believes that it provides the best approximation of area population.
- (2) Only County data is updated annually. Therefore, the District has chosen to use its data since the District believes that the County data is representative of the conditions and experience of the District: Website for State of California, Employment Development Department, San Bernardino County Profile

## Phelan Pinon Hills Community Services District Operating and Capacity Indicators – By Function Last Ten Fiscal Years

District Employees by Department

Department	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
General Manager	1	1	1	1	1	1	1	1	1	1
Administration	7	7	7	7	7	7	7	10	9	9
Engineering	1	1	1	1	1	1	1	2	2	2
Water Operations	9	9	9	9	9	9	10	11	12	12
Parks & Recreation	3	3	3	3	3	3	3	3	3	3
Street Lighting	0	0	0	0	0	0	0	0	0	0
Solid Waste	0	0	0	0	0	0	0	0	1	0
	<u>21</u>	<u>21</u>	<u>21</u>	<u>21</u>	<u>21</u>	<u>21</u>	<u>22</u>	<u>27</u>	<u>28</u>	<u>27</u>

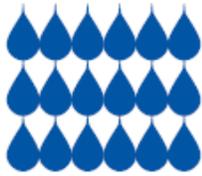


**Phelan Pinon Hills Community Services District  
Miscellaneous Statistics  
June 30, 2018**

<b>Water System:</b>	
Number of Pressure Zones	11
Miles of Water Main	353
Reservoirs	35
Wells	11
Booster Stations	24
Booster Pumps	63
Pressure Reducing Stations	32
Service Connections (Meters)	6,871
<b>Parks and Recreation Facilities:</b>	
Number of Parks	2
Number of Community Centers	2
Number of Senior Centers	2
<b>Street Lighting:</b>	
Number of Street Lights	92
Number of Lights at RR Crossings	1
<b>Solid Waste and Recycling:</b>	
Number of Residential Customers	3,662
Number of Commercial Customers	103
<b>Misc. Statistical Information</b>	
Population	24,225
Service Area	128 square miles
Employees	24 Full-time, 3 Part-time
Enterprise Fund Budget 2017/2018	6,443,735
Government Fund Budget 2017/2018	594,113
Capital Budget 2017/2018	299,000

# **Report on Compliance and Internal Controls**





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## **Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards***

Board of Directors  
Phelan Piñon Hills Community Services District  
Phelan, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Piñon Hills Community Services District (District), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 3, 2018.

### **Internal Control Over Financial Reporting**

In planning and performing our audits of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audits, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Independent Auditor's Report on Internal Controls Over Financial Reporting  
And on Compliance and Other Matters Based on an Audit of Financial Statements  
Performed in Accordance with *Government Auditing Standards*, (continued)**

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Fedak & Brown LLP*

**Fedak & Brown LLP**  
Cypress, California  
October 3, 2018