

SPECIAL BOARD MEETING MINUTES
January 14, 2026 – 4:30 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Rebecca Kujawa, President
Jeanna Mills, Vice President
Chuck Hays, Director
Deborah Philips, Director
Greg Snyder, Director

Board Members Absent: None

Staff Present: Don Bartz, General Manager
George Cardenas, Asst. General Manager/Engineering Manager
Sean Wright, Water Operations Manager
Chris Cummings, Water Operations Asst. Manager
Jennifer Oakes, Board Clerk/Parks Manager

District Counsel: Wes Miliband, General Counsel

SPECIAL BOARD MEETING – 4:30 P.M.

Call to Order

President Kujawa called the meeting to order at 4:31 pm.

Roll Call

All Directors were present at roll call.

1) Public Comment

2) Special Meeting Action Item

a) Discussion & Possible Action to Approve Civic Center Project Change Order #001; Electrical Switchgear and Generator Procurement

Staff Recommendation: Staff recommend that the Board approve Change Order #001 to the Civic Center construction to authorize the procurement of electrical switchgear and standby generator with Spec Construction and authorize the General

Manager to execute all related documents in compliance with FEMA, Cal OES, and the contract's changes clause, in the amount of \$523,786.38.

Mr. Cardenas introduced this item.

Director Hays moved to approve Civic Center Project Change Order #001; Electrical Switchgear and Generator Procurement; Director Philips seconded the motion. Motion carried 5-0.

3) Adjournment

With no further business before the Board, the meeting was adjourned at 4:45 p.m.

Agenda materials can be viewed online at www.pphcsd.org



Jennifer Oakes, Board Clerk



Date

