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SPECIAL BOARD WORKSHOP MINUTES

February 23, 2022
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Rebecca Kujawa, President
Deborah Philips, Vice President
Kathy Hoffman, Director
Charlie Johnson, Director
Mark Roberts, Director

Board Members Absent: None

Staff Present: Don Bartz, General Manager
Lori Lowrance, Assistant General Manager/CFO
George Cardenas, Engineering Manager
Kim Ward, HR Manager/Executive Secretary
Sean Wright, Water Operations Manager
Jennifer Oakes, Executive Management Analyst
Steve Lowrance, Parks Supervisor
David Noland, Accountant

District Counsel: Steve Kennedy, General Counsel (Zoom)

Public: None

Call to Order

President Kujawa called the meeting to order at 4:00 p.m. and the Pledge of Allegiance was conducted.

Roll Call

All Directors were present at roll call.

1) Approval of Agenda

Vice President Philips moved to approve the Agenda. Director Hoffman seconded the motion. Motion carried 5-0.

2) Public Comment

a) **General Public**
None

3) Discussion Regarding 2022/2023 Budget

a) **Presentation on Smart Meter Program**
The Board was given a presentation on the Smart Meter Program.

Note: The presentation is available on the District’s website.

b) COLA Update

An update was provided to the Board regarding COLA for the 2022/23 budget.

c) Review of Draft Capital, Maintenance, & Program Plans

The Board reviewed the Draft Capital, Maintenance, & Program plans.

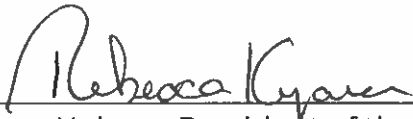
4) Review of Action Items

- Cost savings for AMI program advancement

5) Adjournment

With no further business before the Board, the meeting was adjourned at 5:51 p.m.

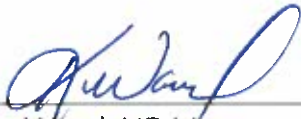
Agenda materials can be viewed online at <https://www.pphcsd.org>



Rebecca Kujawa, President of the Board



Date



Kim Ward, HR Manager/Executive Secretary



Date

