

FINANCE COMMITTEE MEETING MINUTES

January 21, 2025 – 4:00 P.M.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Chuck Hays, Director/Chair
Jeanna Mills, Director

Board Members Absent: None

Staff Present: Don Bartz, General Manager
Lori Lowrance, Assistant General Manager/CFO
David Noland, Finance Supervisor/Accountant
Aimee Williams, Asst. Board Clerk/Administrative Specialist

Call to Order

Director Hays called the meeting to order at 4:02 p.m.

Roll Call

All Committee Members were present at Roll Call.

1) **Approval of Agenda**

Director Mills moved to approve the Agenda. Director Hays seconded the motion.
Motion passed unanimously.

2) **Public Comment**

None

3) **Approval of Minutes**

Director Hays moved to approve the Minutes. Director Mills seconded the motion.
Motion passed unanimously.

4) **Review of Disbursements**

The Committee reviewed the December disbursements.

5) **Review of Quarterly Financials**

The Committee reviewed the quarterly financials.

6) **Review of Quarterly Investment Report**

The Committee reviewed the cash/investment report.

7) **Review of Solar Project Credits & Expenses**

The Committee reviewed the solar project credits and expenses.



8) Review of Committee Roles & Responsibilities

The Committee reviewed the Roles & Responsibilities; no changes recommended.

9) Committee Comments

Director Mills thanked staff for the handouts.

10) Review of Action Items

- a) **Prior Meeting** – None
- b) **Current Meeting** – None

11) Set Agenda for Next Meeting

- Special Finance Committee Meeting – April 8, 2025

12) Adjournment

With no further business before the Committee, the meeting adjourned at 4:22 p.m.

Agenda materials can be viewed online at <https://www.pphcsd.org>

