

## **SPECIAL FINANCE COMMITTEE MEETING MINUTES**

January 25, 2022  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

**Board Members Present:** Charlie Johnson, Chair  
Mark Roberts

**Board Members Absent:** None

**Staff Present:** Don Bartz, General Manager  
Lori Lowrance, Assistant General Manager/CFO  
David Noland, Accountant

**Guests/Public:** None

### **Call to Order**

Director Johnson called the meeting to order at 4:00 p.m.

### **Roll Call**

All Committee Members were present at Roll Call.

#### 1) **Approval of Agenda**

Director Roberts moved to approve the Agenda. Director Johnson seconded the motion. Motion passed unanimously.

#### 2) **Public Comment** – None

#### 3) **Approval of Minutes**

Director Johnson moved to approve the Minutes. Director Roberts seconded the motion. Motion passed unanimously.

#### 4) **Review of Disbursements**

The disbursements were not included in this packet and were reviewed at the last Board meeting.

#### 5) **Review of Financials**

The Committee reviewed the financials.

#### 6) **Review of Solar Project Credits & Expenses**

The Committee reviewed the solar project credits and expenses. Discussion regarding trend for solar credits.



**7) Review of Committee Roles & Responsibilities**

The Committee reviewed the Roles & Responsibilities. An update was requested in the Specific Tasks/Goals section.

**8) Discussion Regarding 2022/2023 Budget**

The Committee reviewed the process and the schedule.

**9) Committee Comments**

- Director Roberts stated that the financials look good and he is very pleased.
- Director Johnson would like to see the District apply for the District of Distinction award from CSDA in the future.

**10) Review of Action Items**

None

**11) Set Agenda for Next Meeting** – March 22, 2022 (Special)

- Remove Roles & Responsibilities

**12) Adjournment**

With no further business before the Committee, the meeting adjourned at 4:36 p.m.

Agenda materials can be viewed online at <https://www.pphcsd.org>