

ENGINEERING COMMITTEE MEETING MINUTES

January 27, 2022 – 4:00 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Mark Roberts, Director (Chair)
Kathy Hoffman, Director

Board Members Absent: None

Staff Present: Don Bartz, General Manager
George Cardenas, Engineering Manager
Sean Wright, Water Operations Manager
Jennifer Oakes, Executive Management Analyst
Aimee Williams, Administrative Technician II

Guests/Public: None

Call to Order

Director Roberts called the meeting to order at 4:00 p.m.

Roll Call

All Committee Members were present at Roll Call.

1) **Approval of Agenda**

Director Roberts moved to approve the Agenda. Director Hoffman seconded the motion. Motion passed unanimously.

2) **Public Comment** – None

3) **Approval of Minutes**

Director Hoffman moved to approve the Minutes. Director Roberts seconded the motion. Motion passed unanimously.

4) **Review of 10-Year Capital Plan for the 2022/2023 Budget**

The Committee reviewed the Capital Plan and no changes were requested.

5) **Review of Committee Roles & Responsibilities**

The Roles & Responsibilities were reviewed and there were no changes.

6) **Oeste Recharge Study Project**

Mr. Wright reported that MWA is still moving forward with the percolation project off of Cayucos Rd., west of Oasis Rd. They are currently in the process of drilling a monitoring well.

7) Discussion Regarding Water System

- **Presentation: Well 14, Mescalero, Well 2, and Well 10 Water Line Break and Smithson Springs Cleanup**
- **Pumps and Wells Services Agreement**
- **10-Year Tank Rehabilitation & Maintenance Service**
- **Water Quality**
- **Service Line Replacement Program Update**
- **Other Repairs/Replacements/Updates/Maintenance**

Mr. Wright provided an update on main breaks over the last month. Smithson Springs was cleaned up in December. Air-vac maintenance program has resumed. Water meter replacement program is in the second phase and approximately 35% of the District has been switched over to Sensus AMI meters. Mr. Wright discussed reasons to implement the remaining phases of the Sensus meter replacement program in the next fiscal year instead of the original timeline.

8) Smithson Springs Update

Cleanup was completed in December; pictures were provided in the packet.

9) State Regulations Update

Ms. Oakes reported that Governor Newsom enacted emergency drought conditions for the entire state that will be in effect until at least January 2023.

10) Review of Current Projects

- **Pressure Zone 6**

Mr. Cardenas noted that field testing will move forward when field staff has availability.

- **New Well No. 15**

Mr. Cardenas reported that the CEQA report should be ready for review in the next week. The San Manuel Band of Mission Indians have been notified and no response has been received at this time. The well should be online towards the end of summer.

11) Staff Reports

A report was provided in the packet.

12) Review of Action Items

- a) **Prior Meeting** – None
- b) **Current Meeting** – None

13) Set Agenda for Next Meeting – February 2022

- Remove Item 4 and Item 5
- Discussion Re: Early Implementation of Remaining Meter Replacement Program

14) Adjournment

With no further business before the Committee, the meeting adjourned at 4:50 p.m.

Agenda materials can be viewed online at <https://www.pphcsd.org>

