

SOLID WASTE & RECYCLING COMMITTEE MEETING MINUTES

January 9, 2025 – 5:00 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Greg Snyder, Chair
Deborah Philips, Vice President

Staff Present: Don Bartz, General Manager
Jennifer Oakes, Executive Management Analyst
Aimee Williams, Asst. District Clerk/Administrative Specialist

CR&R Staff Present: Brandon McGill, Operations Manager

Call to Order

Director Philips called the meeting to order at 5:00 p.m.

Roll Call

All Committee Members were present at Roll Call.

1) **Approval of Agenda**

Director Snyder moved to approve the Agenda. Vice President Philips seconded the motion. Motion passed unanimously.

2) **Public Comment**

None

3) **Approval of Minutes**

Director Snyder moved to approve the minutes. Vice President Philips seconded the motion. Motion passed unanimously.

4) **Review of Committee Roles & Responsibilities**

The committee reviewed the Roles & Responsibilities. An update was requested in the Specific Tasks/Goals section.

5) **Review of 10-Year Capital Plan for the 2025/2026 Budget**

The committee reviewed the Capital Plan. Modifications discussed will be brought to the budget workshop.

6) **Review of Solid Waste Programs & Events**

Ms. Williams and Ms. Oakes provided an update on the programs & events.

7) **Update on Uniform Collection**

Mr. McGill provided an update on the uniform collection program.

8) **Update on Solid Waste Rates**

Mr. McGill provided an update on the solid waste rates.

9) **Staff Reports**

Mr. Bartz provided an update regarding CR&R taking back some of the solid waste responsibilities going forward.

10) **Review of Action Items**

a) **Prior Meeting** – None

b) **Current Meeting** – Update Roles & Responsibilities and Capital Plan

11) **Set Agenda for Next Meeting** – March 18, 2025

12) **Adjournment**

With no further business before the Committee, the meeting adjourned at 5:13 p.m.

Agenda materials can be viewed online at www.pphcsd.org

