

SPECIAL ENGINEERING COMMITTEE MEETING MINUTES

January 21, 2026 – 5:00 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Jeanna Mills, Vice President/Chair
Chuck Hays, Director

Staff Present: Don Bartz, General Manager
Chris Cummings, Assistant Water Operations Manager
George Cardenas, Asst. General Manager/Engineering Mgr.
Jennifer Oakes, Parks Manager/Board Clerk

Call to Order

Director Mills called the meeting to order at 5:00 p.m.

Roll Call

All Committee Members were present at Roll Call.

- 1) **Approval of Agenda**
Director Hays moved to approve the Agenda. Vice President Mills seconded the motion. Motion carried unanimously.
- 2) **Public Comment** – None
- 3) **Approval of Minutes**
Vice President Mills moved to approve the Minutes. Director Hays seconded the motion. Motion passed unanimously.
- 4) **Review of Committee Roles and Responsibilities**
Mr. Bartz introduced this item. The Committee approved a revision to the Engineering Committee meeting schedule, establishing the fourth Thursday of each month at 4:00 p.m. as the regular meeting time.
- 5) **Review of 10-Year Capital Plan for the 2026/2027 Budget**
The Committee reviewed the 10-Year Capital Plan for the 2026/2027 Budget.
- 6) **Informational – Storm Related Infrastructure Impacts and Preliminary Cost Estimates**

Mr. Cummings introduced this item.

7) **Discussion Regarding Purchasing of a Case Skip loader 570N EP**

Mr. Cummings introduced this item. The Committee recommended moving it to the Board of Directors for approval.

8) **Discussion Regarding Water System**

- **Pumps and Wells Services Agreement**
- **10-Year Tank Rehabilitation & Maintenance Service**
- **Water Quality**
- **Service Line Replacement Program**
- **Other Repairs/Replacements/Updates/Maintenance**

Mr. Cummings provided updates on the water system.

9) **State Regulations Update**

Nothing further to report.

10) **Review of Current Projects**

- **Well No. 18**
- **Well No. 16**
- **Tank 6A**

Mr. Cummings provided an update on these items.

11) **Staff Reports**

Nothing further to report.

12) **Review of Action Items**

- a) **Prior Meeting** – The committee directed staff to obtain a quote from ASTERRA and to schedule the presentation for a future Board meeting.
- b) **Current Meeting** – None

13) **Set Agenda for Next Meeting** – February 26, 2026

14) **Adjournment**

With no further business before the Committee, the meeting was adjourned at 5:42 p.m.

Agenda materials can be viewed online at www.pphcsd.org

