

## **ENGINEERING COMMITTEE MEETING MINUTES**

May 11, 2022 – 4:00 p.m.  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

**Board Members Present:** Mark Roberts, Director (Chair)  
Kathy Hoffman, Director  
Charlie Johnson (non-participating)

**Board Members Absent:** None

**Staff Present:** Don Bartz, General Manager  
Sean Wright, Water Operations Manager  
Chris Cummings, Water Operations Assistant Manager  
George Cardenas, Engineering Manager  
Tony De La Rosa, Engineering Technician  
Jennifer Oakes, Executive Management Analyst  
Aimee Williams, Administrative Technician II

**Guests/Public:** None

### **Call to Order**

Director Roberts called the meeting to order at 4:00 p.m.

### **Roll Call**

All Committee Members were present at Roll Call.

- 1) **Approval of Agenda**  
Director Hoffman moved to approve the Agenda. Director Roberts seconded the motion. Motion passed unanimously.
- 2) **Public Comment** – None
- 3) **Approval of Minutes**  
Director Hoffman moved to approve the Minutes. Director Roberts seconded the motion. Motion passed unanimously.
- 4) **Oeste Recharge Study Project**  
Nothing new to report.
- 5) **Discussion Regarding Water System**
  - **Pumps and Wells Services Agreement**
  - **10-Year Tank Rehabilitation & Maintenance Service**
  - **Water Quality**

- **Service Line Replacement Program Update**
- **Other Repairs/Replacements/Updates/Maintenance**  
Mr. Wright provided an update on the water system. The SCADA server was recently completed and updated. Tank 1A3 interior coating has been completed. Approximately 39% of the District's meters have been updated to new Sensus meters. He stated the Wilson Ranch pipeline protection project was completed and drone footage of the project will go to the Board meeting next week.

6) **Smithson Springs Update**

Mr. Wright reported that the flow is 2.5gpm at the upper weir and 2gpm at the lower weir.

7) **State Regulations Update**

Ms. Oakes provided a handout and discussed state requirements for reporting water demand. A preliminary report is due to the state on June 1st; final report is due July 1st. Stage II water conservation measures were discussed, and information will go to the Board next week.

NOTE: The meeting handout is available on the District's website.

8) **Review of Current Projects**

- **Pressure Zone 6**

Mr. Cardenas reported that a mainline extension on Pinon Hills Road is scheduled for next fiscal year. Nothing further to report.

- **New Well No. 15**

Mr. Cardenas reported there will be a public hearing regarding CEQA and an agenda item regarding the contract for drilling Well No. 15 at next week's Board meeting.

9) **Staff Reports**

Nothing further to report.

10) **Review of Action Items**

- a) **Prior Meeting** – None
- b) **Current Meeting** – None

11) **Set Agenda for Next Meeting** – June 8, 2022

12) **Adjournment**

With no further business before the Committee, the meeting adjourned at 4:25 p.m.

Agenda materials can be viewed online at <https://www.pphcsd.org>

