

LEGISLATIVE COMMITTEE MEETING AGENDA

June 9, 2026 – 4:30 P.M.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371 &
& Remotely (see below)

LEGISLATIVE COMMITTEE MEETING – 4:30 P.M.

Call to Order – Pledge of Allegiance

Roll Call

1) **Approval of Agenda**

2) **Public Comment** – Under this item, any member of the public wishing to directly address the Board on any item of interest that may or may not be within the subject matter jurisdiction of the Board, but not listed on the agenda, may do so at this time. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. Speakers are requested to be brief in their remarks. The Chair may limit each speaker to a comment period of five (5) minutes.

3) **Approval of Minutes**

4) **Updates from Representatives**

- Congress
- State Senate
- State Assembly
- County Supervisor

5) **Discussion and Review of Legislative Advocacy Services**

6) **Discussion Regarding District Social Media Snapshot and Platform Expansion Considerations**

7) **Staff Report**

8) **Committee Comments**

9) **Review of Action Items**

- a) **Prior Meeting** - Completed
- b) **Current Meeting**

10) **Set Agenda for Next Meeting**

- September 8, 2026

11) **Adjournment**



Mission Statement:

The Mission of the Phelan Piñon Hills Community Services District is to efficiently provide authorized services and maximize resources for the benefit of the community.

Authorized Services:

- Water
- Parks & Recreation
- Street Lighting
- Solid Waste & Recycling

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above-agendized public meeting should be directed to the District's General Manager at (760) 868-1212 at least 24 hours prior to said meeting.

Agenda materials can be viewed online at www.pphcsd.org

Remote Viewing:

To watch the livestream (view only – nonparticipating), visit our YouTube channel:

[PPHCSD YouTube Channel Link](#)

Remote Participation:

To provide public comment, or otherwise participate remotely, select the meeting you wish to attend on the District's website and then click the "Join Remote Meeting" option.

<https://www.pphcsd.org/meetings>

Please be advised that remote participation and livestreaming options are provided as a courtesy to the public and technical issues could occur, resulting in delays or the inability to participate remotely or livestream. It is recommended that you attend in person to ensure you are able to participate.

Written Comments:

You may also email your public comment to the District Clerk at joakes@pphcsd.org by the meeting start time listed on this agenda. Your comment will be added to the record by the District Clerk.

Please check the District website for updates on this meeting. We encourage you to sign up for our email notifications by emailing joakes@pphcsd.org or by visiting our website and completing the signup form at www.pphcsd.org under the "Agendas and Minutes" tab.

LEGISLATIVE COMMITTEE MEETING MINUTES

March 10, 2026
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Deborah Philips, Chair/Deborah
Rebecca Kujawa, Director

Staff Present: Jennifer Oakes, Board Clerk/Parks Manager

Call to Order

The meeting was called to order at 4:35 p.m.

Roll Call

All committee members were present at Roll Call.

1) **Approval of Agenda**

President Kujawa moved to approve the Agenda. Director Philips seconded the motion.
Motion passed unanimously.

2) **Public Comment – None**

3) **Approval of Minutes**

Director Philips moved to approve the Minutes. President Kujawa seconded the motion.
Motion passed unanimously.

4) **Update from Representatives**

5) **Review of One Pagers and Reference Materials for Upcoming California Special Districts Association’s Legislative Days (April 7-8, 2026)**

The Committee reviewed the provided material. The Chair allowed a member of the public to provide comments regarding the item.

6) **Staff Report**

Nothing new to report.

7) **Committee Comments**

President Kujawa expressed appreciation for the opportunity to serve on the committee.

8) **Review of Action Items**

a) **Prior Meeting** – Completed

b) **Current Meeting**

- The Committee requested that Rojas Public Affairs be contacted to possibly set up a meeting with the State Parks department during the upcoming CSDA Legislative Days.
- The Committee requested District staff to look into expanding the District's social media presence.

9) **Set Agenda for Next Meeting** – June 9, 2026

10) **Adjournment**

With no further business before the Committee, the meeting adjourned at 4:52 p.m.

Agenda materials can be viewed online at www.pphcsd.org

MEMORANDUM

DATE: June 9, 2026

TO: Legislative Committee

FROM: Don Bartz, General Manager
By: Jennifer Oakes, Board Clerk/Parks Manager

SUBJECT: Discussion and Review of Legislative Advocacy Services

STAFF RECOMMENDATION

For the Legislative Committee to review and discuss the District's current State and Federal Advocacy Services and provide direction to staff, as appropriate.

BACKGROUND

In January 2025, the Board of Directors authorized the District to enter into an agreement with Rojas Public Affairs for State and Federal Legislative Advocacy Services. The services identified at that time included development and implementation of a legislative strategy, legislative tracking and support, assistance with federal member directed spending opportunities, advocacy for District-submitted grant applications, relationship-building efforts at the county, state, and federal levels, and progress reporting to staff and the Board. The agreement was structured as a monthly retainer of \$5,000, with no long-term contract commitment.

As with any professional service agreement, periodic review provides an opportunity to evaluate whether the services being provided remain consistent with District expectations, priorities, and operational needs. Because legislative advocacy services are intended to support District priorities, funding opportunities, and intergovernmental relationships, staff is bringing this item forward for Committee discussion.

This discussion will allow the Legislative Committee to review the current scope of services, communication, deliverables, and overall value of the agreement. Following discussion, the Committee may provide direction to staff regarding any desired next steps, including whether the item should be brought forward for further Board discussion.

FISCAL IMPACT

The current fiscal impact is \$5,000 per month for legislative advocacy services. Any change to the existing service arrangement may result in future fiscal impact depending on Committee direction and any subsequent Board action.

ATTACHMENT(S)

None

ROJAS PUBLIC AFFAIRS

QUARTERLY

Report

January - March 2026

Presented by





UPDATES

FEDERAL

Congress is now in the FY 2027 appropriations cycle, and Community Project Funding (CPF) / Congressionally Directed Spending (CDS) requests remain one of the main ways local agencies can pursue federal support for infrastructure and community projects. In the House, the FY 2027 request portal opened on February 25, 2026, and subcommittee deadlines have largely fallen in March, with public posting deadlines continuing into April. In the Senate, California offices such as Senators Schiff and Padilla have already closed their CDS applications for this cycle. As a result, the federal focus is shifting from request development to continued office follow-up, project positioning, and preparation for committee review. Projects with a strong federal nexus, clear readiness, and broad community support remain best positioned

Key Upcoming Dates

- **April 3, 2026:** Senator Schiff programmatic funding deadline; early April deadlines for certain House CPF submissions and postings
- **April 17, 2026:** House public posting deadline for select FY 2027 CPF requests (e.g., Energy & Water, THUD)
- **Spring–Summer 2026:** Congressional review of submitted CPF/CDS requests and development of appropriations bills
- **June–July 2026:** House Appropriations Committee markups (projects begin to be publicly included)

STATE

California's state budget process is now centered on the Governor's proposed 2026–27 budget, which was released on January 9, 2026. The proposal reflects a more cautious fiscal environment, with the Administration balancing the budget for 2026–27 while projecting larger pressure in future years. For cities, districts, and local agencies, this means state funding opportunities will remain competitive and proposals will need to show strong statewide or regional value, clear public benefit, and alignment with priorities such as water, resilience, public safety, and infrastructure. Advocacy with legislative offices is especially important this spring as budget negotiations continue ahead of the May Revision and final budget deadline

State agencies are in the early stages of rolling out guidelines and grant programs, meaning funding opportunities will continue to emerge throughout 2026. For local agencies, this presents a key window to position projects that align with Prop 4 priorities such as safe drinking water, wildfire resilience, and climate adaptation. Additionally, the Legislature is actively considering proposals to accelerate the release of Prop 4 funding, which could move project timelines forward by 12–18 months and increase near-term funding availability.

Key Upcoming Dates

- **Spring 2026:** Prop 4 program guidelines and grant solicitations continue rolling out across state agencies
- **May 2026:** Governor's May Revision released
- **June 15, 2026:** Legislature must pass the state budget



1ST QUARTER HIGHLIGHTS

STATE & FEDERAL ADVOCACY SERVICES

Summary

This quarter centered on positioning the District for state and federal funding opportunities, particularly related to storm damage recovery and critical infrastructure needs. Through coordinated outreach, strategic meetings, and targeted advocacy materials, the District strengthened its visibility and secured key legislative support to advance priority projects.

January

- Submitted the 4th Quarter State Legislative Advocacy Update to the District and Presented the report to the Board of Directors
- Provided a comprehensive 2026 legislative update and client resource package, including advocacy timelines, legislative calendars, and guidance on the Governor's proposed budget and funding opportunities
- Met with staff to strategize on emergency funding options related to storm damage
- Coordinated and hosted Zoom meetings with staff from Assemblymember John Harabedian and Senator Suzette Valladares (meeting notes provided)
- Organized meeting with California Rural Development to explore funding opportunities for storm damage recovery

February

- Drafted member request letters and one-pagers for federal and state legislators
- Developed advocacy materials for Washington, D.C. (one-pagers, talking points, legislator bios, maps, and itinerary)
- Attended Emergency Operations Center (EOC) groundbreaking
- Participated in federal appropriations briefing hosted by the offices of Adam Schiff and Alex Padilla regarding FY27 funding opportunities
- Drafted and submitted a support letter to Senator Valladares for CARB Impact Transparency legislation
- Shared FY27 CPF/CDS updates and guidance
- Reviewed federal funding guidelines and coordinated with congressional offices to identify appropriate funding categories

March

- Assisted in reviewing and providing feedback on CDS requests submitted to the offices of Senators Schiff and Padilla
- Drafted letters of support for the Electrical Panel Replacement Project (Sites 2 & 2A)
 - Assemblymember Harabedian
 - Assemblymember Juan Carrillo
 - Senator Valladares
 - Supervisor Col. Paul Cook (Ret.)
 - Mojave Water Agency
- Secured letters of support from Assemblymember Carrillo and Senator Valladares
- Provided additional project background and storm damage recovery information to Assemblymember Carrillo's office

MEMORANDUM

DATE: June 9, 2026

TO: Legislative Committee

FROM: Don Bartz, General Manager
By: Jennifer Oakes, Board Clerk/Parks Manager

SUBJECT: Discussion Regarding District Social Media Snapshot and Platform Expansion Considerations

STAFF RECOMMENDATION

For the Legislative Committee to receive and discuss the District Social Media Snapshot and provide direction to staff, as appropriate.

BACKGROUND

During the March 10, 2026 Legislative Committee meeting, the Committee discussed the District's current social media presence and the possibility of expanding to additional platforms. In response, staff prepared a brief social media snapshot to provide the Committee with an overview of the District's current audience, public reach, engagement, and platform benchmarking. The report also includes general considerations related to expanding to an additional platform, including the difference between maintaining the District's current Facebook and Instagram platforms and launching a separate video-based platform such as TikTok which presents staffing, data, and privacy concerns.

This item is being provided for Committee discussion and to assist with future consideration of the District's social media outreach, staffing capacity, and platform priorities.

FISCAL IMPACT

None.

ATTACHMENT(S)

District Social Media Snapshot

District Social Media Snapshot

Public reach, audience, and engagement across existing platforms
(Snapshot Timeframe: May 7 - June 1: 28 days)

Established Audience

3,164 total followers across Facebook and Instagram



2,215 Followers



949 Followers

Note: All graphs and statistics provided in this report are reflective of Facebook and do not include statistics from Instagram.

Visits ⓘ

559 ↑ 24.8%



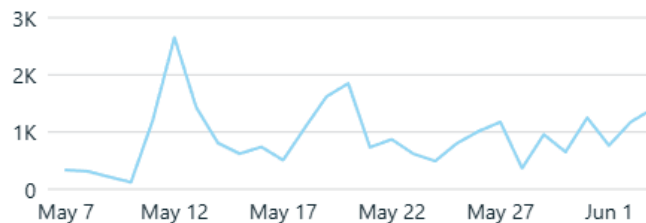
— Facebook visits

The number of individual users visited the District's Facebook page.

Broad Public Reach - How Many People are Seeing District Content?

Views ⓘ

25.8K ↑ 158.2%

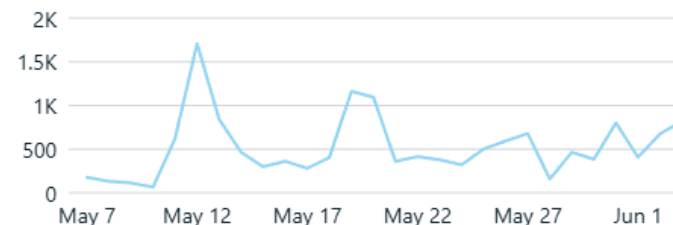


— Views

How many times content was viewed. One person can create multiple vies.

Viewers ⓘ

8.4K ↑ 288.1%



— Viewers

The number of individual users who viewed content.

District Social Media Snapshot (Continued)

Public reach, audience, and engagement across existing platforms (Snapshot Timeframe: May 7 - June 1: 28 days)



Key Takeaway: The District's current social media presence is active, visible, and producing measurable results. Expanding to TikTok would require additional staff capacity to support a separate video-based communication platform while continuing to maintain existing channels.



What about TikTok?

Different Platform
Different Workload

Facebook and Instagram are incredibly similar and can be supported through graphics, photos, announcements, public notices, program promotion, and informational posts. The content shared on Facebook can be shared to Instagram and vice versa, which means content creation is cut in half (and therefore staff time).

TikTok is centered on short-form video. A successful TikTok presence requires a separate video-based content effort, including consistent planning, filming, editing, and monitoring.

Why hasn't the District launched a TikTok account?

Although some government entities use TikTok for outreach, the platform has been restricted on federal government devices and by many public agencies due to cybersecurity and data privacy concerns. Launching a TikTok account would require the District to consider device access, cybersecurity, and other considerations. As this platform develops, these concerns may be alleviated.